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## **Annual reports of the Board of Education of the city of Madison, for the years 1864 and 1865.**

Madison, Wisconsin: Atwood and Rublee, Book and Job Printers, [s.d.]

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DEPARTMENT OF PUBLIC INSTRUCTION,  
CITY OF MADISON.

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ANNUAL REPORTS

OF THE

BOARD OF EDUCATION,

OF THE

CITY OF MADISON.

FOR THE YEARS 1864 AND 1865.

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MADISON, WIS.:

ATWOOD & RUBLEE, BOOK AND JOB PRINTERS  
1866.



# MEMBERS OF THE BOARD OF EDUCATION

FROM 1857 TO 1865, INCLUSIVE.

1857.

W. B. Jarvis,  
D. S. Durrie,

D. H. Wright,  
L. W. Hoyt,

L. J. Farwell,  
D. Atwood.

1858.

L. J. Farwell,  
David Atwood,

H. G. Bliss,  
David H. Wright,

L. W. Hoyt,  
D. Y. Kilgore,

1859.

David Atwood,  
H. G. Bliss,

John H. Slavan,  
J. T. Clark,

D. H. Wright,  
D. Y. Kilgore,

1860.

J. T. Clark,  
D. J. Powers,

J. H. Slavan,  
David Atwood,

H. G. Bliss,  
J. W. Sterling.

1861.

D. J. Powers,  
J. W. Sterling,

J. P. Fuchs,  
H. G. Bliss,

J. H. Slavan,  
David Atwood.

1862.

W. T. Leitch,  
H. G. Bliss,  
Wm. A. Hayes,

J. H. Slavan,  
K. Tierney,  
J. P. Fuchs,

J. H. Carpenter,  
J. W. Sterling.

1863.

W. T. Leitch,  
J. P. Fuchs,  
H. G. Bliss,

J. H. Slavan,  
J. H. Carpenter,  
Wm. A. Hayes,

Geo. Hyer,  
John A. Byrne.

1864.

J. H. Slavan,  
W. A. Hayes,  
Wm. Welch,

Jno. A. Byrne,  
E. Burdick,  
A. Pickarts,

W. T. Leitch,  
J. H. Carpenter.

1865.

Wm. Welch,  
Jno. A. Byrne,  
E. Burdick,

A. Pickarts,  
D. Read,  
S. H. Carpenter,

E. W. Keyes,  
H. M. Lewis.

## MEMBERS OF THE BOARD OF EDUCATION FOR 1866.

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ELISHA BURDICK,.....	Term of office expires December 31, 1866.
A. PICKARTS,.....	" " " " 31, 1866.
D. READ,.....	" " " " 31, 1867.
S. H. CARPENTER,.....	" " " " 31, 1867.
J. H. CARPENTER,.....	" " " " 31, 1868.
F. J. LAMB,.....	" " " " 31, 1868.
E. W. KEYES, ex-officio, while Mayor.	
H. M. LEWIS, " " Alderman.	

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## OFFICERS.

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E. W. KEYES,	PRESIDENT.
S. H. CARPENTER,	CLERK.
ELISHA BURDICK,	TREASURER.

### SUPERINTENDENT OF SCHOOLS.

J. T. LOVEWELL.

### FINANCE COMMITTEE.

MESSRS. J. H. CARPENTER, BURDICK AND LEWIS.

### COMMITTEE ON TEXT BOOKS.

MESSRS. S. H. CARPENTER, PICKARTS AND READ.

### COMMITTEE ON EXAMINATION OF TEACHERS.

MESSRS. READ, J. H. CARPENTER AND LAMB.

### BUILDING COMMITTEE.

MESSRS. KEYES, LEWIS AND S. H. CARPENTER.

### VISITING COMMITTEES.

*High School*—MESSRS. LAMB, PICKARTS, S. H. CARPENTER.

*1st Ward*—MESSRS. PICKARTS AND S. H. CARPENTER.

*2d* " " LEWIS AND J. H. CARPENTER.

*3d* " " READ AND LAMB.

*4th* " " BURDICK AND LAMB.

*Dunning District*—MESSRS. LAMB AND J. H. CARPENTER.

# BOARD OF INSTRUCTION

IN THE MADISON PUBLIC SCHOOLS.

## HIGH SCHOOL.

	Salary per year
Mr. J. T. Lovewell, Principal,.....	\$1,000
Miss Emeline Curtis, Assistant,.....	450

## FIRST WARD.

<i>Grammar School</i> —Mr. F. Downs, Principal,.....	\$615
Miss J. M. Rowell, Assistant,.....	325
<i>Intermediate</i> —Miss Mary A. Corry,.....	400
<i>Primary</i> —Miss Sarah E. Turner,.....	400

## SECOND WARD.

<i>Grammar School</i> —Miss J. E. Rowell, Principal,.....	\$400
<i>Intermediate</i> —Miss Juliette Hollister,.....	325
<i>Primary</i> —Miss A. J. Newcomb,.....	400

## THIRD WARD.

<i>Grammar School</i> —Miss L. A. Leonard, Principal,.....	\$490
<i>Intermediate</i> —Miss L. A. Rice,.....	400
<i>Primary</i> —Miss Mary Dartt,.....	325

## NORTHEAST DISTRICT.

<i>Mixed School</i> —Miss A. J. Newcomb,.....	\$400
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## UNIVERSITY AVENUE SCHOOL.

<i>Mixed School</i> —Miss Fanny C. Quiner,.....	\$400
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NOTE.—The Northeast District School was closed during the Winter term, and Miss Newcomb transferred to the Second Ward Primary.

The salaries of the teachers, given above, at \$325 will be advanced to \$400 should they remain in the employ of the Board longer than two terms.

## ANNUAL REPORT.

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*To the Board of Education of the City of Madison :*

The undersigned, appointed as a Committee to prepare the Annual Report for publication, would submit the following financial statement for the years 1864 and 1865 ; also the accompanying Report :

The most important problem, awaiting solution by the Board, is how to accommodate the pupils of the city. There has been no material increase of accommodations since the first organization of the city, during which period our population has largely increased. It is every day becoming more apparent, that Ward lines will not economically divide the city into districts, and we think the Board will feel the necessity of re-districting the city so as to make the school districts embrace as compact a portion of territory as possible. The original location of the School Houses has not proved convenient—none of them, excepting the one in the Third Ward, being centrally situated in the territory from which they were designed to receive pupils. Leaving out of view that portion of the First Ward, better accommodated at the High School building, the First Ward School House stands on the extreme limit of the district assigned to it, and would much better accommodate the Ward were it situated a half a mile further west. The lots for the Second Ward School House are situated at the narrowest part of Fourth Lake Ridge, at least three blocks northeast of nine-tenths of the population of the Ward. The location of the Fourth Ward School House has been changed from Block 30 to Block 48, thus rendering it comparatively central. It is the intention of the Board to complete this building the present year. Preliminary steps have also been taken towards securing a suitable site for what is known as the Second Ward School, designed to accommodate portions of the Second and Third Wards.

There seems to be particular need of affording more and better ac-

commodations for pupils of the Primary and Intermediate grades, in order to avoid the present necessity of advancing pupils before they are prepared, for the simple reason that in this way only can we make room for others. This end has been partially secured in the First Ward by opening the University Avenue School for these grades; and the large attendance there has fully shown the necessity of not repeating the blunder of making the rooms for the two lower departments, which from the necessity of the case must nearly if not quite equal the Grammar Department, only one half the size of the upper room.

The Board have also taken the initiatory steps towards securing a High School adapted to the wants of a class of pupils who have passed through the Grammar departments. As soon as further accommodations can be secured it is hoped that we may have in operation a High School which will be worthy of the Capital of the State. Another grade has been added, between the Grammar Department and High School, called the Senior Grammar Department, to be attached to be Grammar Schools in the Second and Fourth Wards. Attention is directed to the Course of Study for particulars.

The present limitation of the amount that the Board are authorized by law to raise in any one year for the building of school houses, will prevent the completion of any suitable building within three years from the time the first levy is made. It would seem advisable that the restriction should be taken off, so that the Board would be able to levy a sum sufficient to complete a school house in one year. We believe that a more liberal policy towards our public schools would be true economy, and that the organic law under which this Board acts should be so framed as to confer rather than to take away power.

It is believed that the city schools have never been better attended or more efficiently and economically conducted than during the past year. Notwithstanding all the departments of the schools were open, and one additional school for one term, the expenditures of the Board have not been materially increased. Attention is called to the table showing the expenditures of the Board for the past ten years.



## ATTENDANCE.

The following table from the Report of the Superintendent shows the attendance during the year past. The whole number of children of school age in the city, according to the last census, was 3,193. The whole number who have attended the public schools according to the following table is 978, and yet this number is more than we have suitable room for.

NAMES OF SCHOOLS.	Weeks.	Whole No. enrolled since Sept. 1, 1884.			Members, at close of year.	Withdrawn during year.	Average daily attendance.	Per cent. of attendance.	TOTAL TARDINESS.	TO AL HALF DAY ABSENCE.	TOTAL NUMBER OF VISITS.	Average Membership.	Whole No. days' Attendance.
		Boys.	Girls.	TOTAL.									
First Ward Primary.....	40	138	83	221	100	158	91.8	87.8	756	2467	86	105.5	17718.
Second Ward Primary.....	40	88	66	154	72	99	71.	96.2	430	539	108	75.5	13412.
Third Ward Primary.....	40	63	96	159	81	122	66	4.9	2735	1524	126	75.2	12692.
Total of Primary Schools.....	40	289	245	534	253	379	229	2.9	71921	4521	320	256.2	43822.
First Ward Intermediate.....	40	70	59	129	50	65	47.8	91.3	464	1750	128	52.7	9217.
Second Ward Intermediate.....	40	45	50	95	46	37	48.9	92.2	682	161	176	53.3	9446.5
Third Ward Intermediate.....	40	49	34	83	38	70	36.	92.6	404	1092	152	38.7	6874.
Total of Intermediate Sch'ls.....	40	164	143	307	134	172	122	7.9	1550	4448	456	144.7	25537.5
First Ward Grammar.....	40	87	84	171	76	100	75.5	94.2	973	1787	149	82.5	14579.5
Second Ward Grammar.....	40	44	47	91	43	43	37.6	94.2	238	861	227	41.3	7268.5
Third Ward Grammar.....	40	39	40	79	34	57	34.5	92.8	333	1027	205	37.8	6665.
Total of Grammar Schools.....	40	170	171	341	153	200	147.6	93.9	1604	3675	677	168.6	28513.
Grammar and High School.....	40	63	66	129	49	88	55.4	94	697	1366	314	59.6	10690.5
Northeast District.....	33	44	37	81	6	71	28.	85.	456	1620	38	37.	2882.
Total of all schools, Fall.....	16	466	455	921	581	422	595	5.9	3067	6108	611	635.5	43616.
Total of all schools, Winter.....	12	589	543	1132	619	224	612	1.9	231692	4651	477	671.5	34737.
Total of all schools, Summer.....	12	728	661	1389	617	235	619	6.9	1269	4869	619	679.8	34665.
Total of whole year, ending June 30, 1885.....	40	728	661	1389	617	881	588.6	92.1	6028	15627	1707	659.7	113018.
		Enrolled, Sept. 4, 1885											
Total for Fall Term, ending Dec. 22, 1885.....	16	522	456	978	648	393	642.	92.2	2767	6423	625	.....	39416.

NOTE 1. The whole number enrolled in the "Total of All Schools" does not include double and triple enrollments. Of the former there have been 316; of the latter 7; occasioned chiefly by parents changing residence.

NOTE 2. The enrollments are reckoned from the beginning of the fall term, to conform to the usual practice of public schools. It would be difficult with the data furnished to give results for the year ending with the fall term. In order to exhibit the condition of the schools at the present time the total of the fall term is annexed to the table.

NOTE 3. In the whole number of days' attendance the figures opposite the Primary Schools really express half days, and this fact has been duly considered in estimating the per cent. of attendance.

NOTE 4. The Northeast District had three weeks of school in the Summer, which are not here reported.

## PRIMARY SCHOOLS.

In regard to the Primary Schools, we make the following extract from the report of the Superintendent :

"There were, during the year ending June 30, 1865, three rooms devoted to primary pupils. From the table given above, we see that our primary teachers give instruction to 534 pupils, averaging 178 to each teacher. The membership is nearly double the number of seats provided; hence the "half-day system"; hence the too early and irregular promotion of classes to the Intermediate Schools; hence, also, overworked teachers, and consequent want of progress. There is, in these schools, in common with the others, a deficiency of school furniture, globes, maps and charts."

With our present limited accommodations, the attention of the Board has been given, in a great measure, to the primary schools, believing that it is better to begin at the foundation than to neglect these primary schools to give undue attention to those of a higher grade.

## INTERMEDIATE AND GRAMMAR SCHOOLS.

In regard to these schools the Superintendent says :

"About half the pupils in each of these departments have, for reasons before alluded to, been promoted a grade higher than their attainments warranted. This somewhat multiplies the classes and increases the labor of the teachers; but as the schools are at present divided, it cannot well be avoided."

The first ward Grammar School has been retarded in its progress by changing teachers. The third ward Grammar School has made good progress, and has given general satisfaction.

The Intermediate Departments have also been in good hands, and show constant improvement. This department is one requiring of the teacher the greatest care and skill, and should receive especial attention from the Board.

## HIGH SCHOOL.

The opening of a High School, adapted to the wants of a large and constantly increasing class of pupils, has received the attention of the Board. The lack of accommodations for pupils of the lower grades has deterred the Board from taking those steps at once which would secure such a school, but we hope, with the completion of the Fourth Ward School House, now under contract, that the pressure upon the lower departments will be so relieved that the Board will feel warranted in adding to the present grades a High School that will meet the wishes of our citizens. To make a High School effective, we need a stricter gradation, which cannot be secured until

we have room sufficient for the lower grades, so that the attainments of the pupils will fix their position and not the simple question of room.

The High School, closing the course in the free schools of the city, cannot be as strictly graded as the others, because there is a large class of pupils who wish to pursue certain branches of study instead of strictly following the course as adopted by the Board. This adds to the difficulty of establishing such a school, as it increases the expense and requires much more room. Nevertheless the Board intend to make suitable provision for this class of pupils, so that those who contribute so largely, by the payment of heavy taxes, to the support of our city schools will not be obliged to add the expense of private tuition for their children. The Board are at present prohibited by law from raising more than \$8,000 in any one year, for the current expenses of schools, which amount is too small to justify them in expending an undue proportion upon High Schools. This amount should be increased or the restriction wholly removed.

#### TEACHERS.

There are at present fourteen teachers in the employ of the Board. It is the policy of the Board to retain good teachers as long as possible, and to dismiss those who are incompetent or who fail in discipline. The wages of all our teachers have been raised, until we think they compare favorably with those paid in other cities. During the past year, as a general rule, our teachers have been energetic, faithful and persevering in their calling, as the progress of the pupils fully proves. The present Principal of the High School also acts as City Superintendent, which adds to his labors a burden too heavy, considering his duties in the school room. If the finances of the Board would warrant it, the two offices should be separated.

#### TEACHERS' MEETINGS.

The regular meetings of teachers are of the greatest importance in bringing the schools into a harmonious and uniform system. During the past year they have been maintained, although not so fully attended as they should be. The Superintendent and the teachers invite friends of the public schools to attend them, that they may hear the methods of teaching and the means of securing

proper discipline discussed, and that the teachers may profit by their suggestions.

With increased accommodations during the coming year, with an able and faithful corps of teachers, with the constant fostering care of the Board, and with the attention of our citizens released from the exciting scenes of the past few years, we hope that our public schools will show unwonted progress and become the source of a just pride to our citizens.

Respectfully submitted.

S. H. CARPENTER,	} <i>Committee.</i>
A. PICKARTS,	
D. READ,	

## COURSE OF STUDY

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### FIRST YEAR.

*First Term.*—Alphabetic Charts.

First Reader.

Oral instruction on form, color, flowers, morals and manners ; physical exercises and singing.

*Second Term.*—First Reader.

Oral Arithmetic.

Oral instruction on parts, color, plants, animals, morals and manners ; drawing on slate and blackboard ; print reading lessons ; singing and physical exercises.

*Third Term.*—First Reader.

Oral Arithmetic.

Oral instruction on parts, size, qualities, trades and professions, morals and manners ; slate and blackboard drawing, and printing ; singing and physical exercises.

### SECOND YEAR.

*First Term.*—Second Reader.

Oral Arithmetic.

Home Geography.

Oral instruction on form, trees, plants, foreign productions, morals and manners ; drawing and printing ; singing and physical exercises.

*Second Term.*—Second Reader.

Oral Arithmetic.

Home Geography.

Oral instruction on form, size, color, weight, five senses, morals and manners ; drawing and printing ; singing and physical exercises.

*Third Term.*—Second Reader.

Oral Arithmetic.

Primary Geography.

Oral instruction on common things, morals and manners ; recitation of multiplication table, and printing it on slate and board ; singing and physical exercises.

## INTERMEDIATE DEPARTMENT.

## FIRST YEAR.

*First Term.*—Third Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction on animals, trees, plants, morals and manners; slate and blackboard exercises in adding numbers; concert recitation of multiplication table; sentence making, with punctuation, definitions and spelling; singing and physical exercises.

*Second Term.*—Third Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction on foreign and home productions, morals and manners; slate and blackboard exercises in adding numbers; concert recitation of multiplication table; map drawing; sentence making, with definitions, marks of punctuation and spelling; singing and physical exercises.

*Third Term.*—Third Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction on foreign and home productions, morals and manners; slate and blackboard exercises in addition; concert recitation of multiplication table; sentence making, with definitions, punctuation and spelling; singing and physical exercises.

## SECOND YEAR.

*First Term.*—Third Reader.

Geography and Map Drawing.

Intellectual Arithmetic.

Oral and Written Spelling.

Oral instruction on miscellaneous topics, biographical sketches, morals and manners; sentence making with punctuation, use of capitals and definitions; declamation once in two weeks; singing and physical exercises.

*Second Term.*—Fourth Reader.

Geography and Map Drawing.

Intellectual Arithmetic.

Oral and Written Spelling.

Oral instruction on miscellaneous topics, biographical sketches, morals and manners; sentence making with punctuation, use of capitals, and definitions, singing and physical exercises; declamation once in two weeks.

*Third Term.*—Fourth Reader.

Intermediate Geography.

Intellectual Arithmetic.

Oral and Written Spelling.

Oral instruction on miscellaneous topics, biographical sketches, morals and manners, map-drawing, sentence making and composition; declamation once in two weeks; singing and physical exercises.

## GRAMMAR DEPARTMENT.

## FIRST YEAR.

*First Term.*—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction on sound, light, water, air, morals and manners; sentence making, with composition; vocal music; declamation and composition once in two weeks.

*Second Term.*—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction on topics selected from natural history, morals and manners; oral grammar and sentence making; vocal music; declamation and composition once in two weeks.

*Third Term.*—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction on topics selected from natural history, morals and manners; oral grammar and sentence making; vocal music; declamation and composition once in two weeks.

## SECOND YEAR.

*First Term.*—Fifth Reader.

Practical Arithmetic.

Mental Arithmetic.

English Grammar—Introduction.

Science of Common Things.

Spelling and Penmanship.

Oral instruction on properties of matter, laws of motion, physiology and hygiene; historical sketches; composition and declamation once in two weeks; vocal music.

*Second Term.*—Fifth Reader.

Mental and Practical Arithmetic.

English Grammar—Introduction.

Science of Common Things.

Spelling and Penmanship.

Oral instruction on properties of matter, laws of motion, physiology and hygiene; historical sketches; composition and declamation once in two weeks; vocal music.

*Third Term.*—Fifth Reader.

Mental and Practical Arithmetic.

English Grammar—Introduction.

Science of Common Things.

Spelling and Penmanship.

Oral instruction on properties of matter, laws of motion, physiology and hygiene; historical sketches; composition and declamation once in two weeks; vocal music.

## SENIOR GRAMMAR DEPARTMENT.

### FIRST YEAR.

*First Term.*—Sixth Reader, with Elocutionary Exercises.

Practical Arithmetic.

Mental Arithmetic.

High School Geography.

*Second Term.*—Sixth Reader with Elocutionary Exercises.

Practical Arithmetic.

Mental Arithmetic.

English Grammar.

*Third Term.*—Sixth Reader with Composition.

Practical Arithmetic.

Mental Arithmetic.

English Grammar.

Oral instruction each term according as the teacher may direct.

### SECOND YEAR.

*First Term.*—Higher Arithmetic.

English Grammar.

History of the United States.

*Second Term.*—Higher Arithmetic.

English Grammar.

History and Constitution of the United States.

*Third Term.*—Elementary Algebra.

English Analysis.

Physiology and Hygiene.

Composition and declamation throughout the year as the teacher may direct.



## HIGH SCHOOL DEPARTMENT.

### FIRST YEAR.

*First Term.*—Elementary Algebra.  
Physical Geography.  
Physiology and Hygiene.  
History (Outlines of.)

*Second Term.*—Higher Algebra.  
Physical Geography.  
Natural Philosophy.

*Third Term.*—Higher Algebra.  
Book-Keeping.  
Rhetoric.  
Natural Philosophy.

Declamation and composition throughout the year, as the teacher may direct.

### SECOND YEAR.

*First Term.*—Higher Algebra.  
Rhetoric.  
Botany.  
Zoology.

*Second Term.*—Geometry (Plane.)  
Political Economy.  
Mental Philosophy.  
Ancient History.

*Third Term.*—Geometry (Spherical.)  
Geology.  
Astronomy.  
Moral Philosophy.

Declamation and composition throughout the year, as the teacher may direct.

Latin, French and German may be pursued by those who wish, in connection with or in place of such other studies of the course, as the Principal may designate. Greek (subject to the same limitations) may form a part of the course for the second year.

## TEXT BOOKS

USED IN THE MADISON PUBLIC SCHOOLS.

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### PRIMARY SCHOOLS.

Hillard's Primer and First Reader; Allen's Primary Geography; and all the charts that can be conveniently procured.

### INTERMEDIATE SCHOOLS.

Hillard's Second and Third Readers; Warren's Primary Geography; Ray's Primary and Intellectual Arithmetics.

### GRAMMAR SCHOOLS.

Hillard's Fourth and Fifth Readers; Worcester's Speller; Ray's Intellectual and Practical Arithmetics; Greene's Introduction to English Grammar; Warren's Geography; Wells' Science of Common Things (optional); Spencerian Penmanship.

### SENIOR GRAMMAR SCHOOLS.

Hillard's Sixth Reader; Ray's Intellectual and Practical Arithmetics; Greene's Grammar and Analysis; Robinson's Higher Arithmetic; Mitchell's New School Geography; Robinson's Elementary Algebra; Lossing's or Quackenboss' History of the United States; Sheppard's Constitutional Text Book; Hitchcock's Physiology.

### HIGH SCHOOL.

Robinson's Elementary and University Algebras; Warren's Physical Geography; Hitchcock's Physiology; Outlines of History; Wells' Natural Philosophy; Quackenboss' Rhetoric; Wood's or Gray's Botany; Agassiz and Gould's Zoology; Davies' Legendre's Geometry; Wayland's Political Economy; Wayland's Mental and Moral Philosophy; Hitchcock's Geology; Robinson's Astronomy.

# GENERAL REGULATIONS

## OF THE PUBLIC SCHOOLS.

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### SUPERINTENDET.

1. The Superintendent shall act under the advice of the Board of Education, and shall have the general supervision of all the public schools, school-houses and apparatus; and shall visit each school as often as once in each week, and oftener, if it should be necessary in order to acquaint himself thoroughly with the qualification of the teacher and the condition of the school.

2. He shall assist in the classification of pupils, transfer them from one department to another, and aid in maintaining good order in the schools.

3. It shall be his duty to enforce the regulations of the Board, for which purpose he shall have power to suspend such teachers or pupils as may refuse to comply with the requirements of the Board of Education, and report such suspension immediately to the President of the Board.

4. He shall meet the teachers as often as once in each week during term time, for the purpose of instructing them in the theory and practice of teaching, and the best methods of governing their respective schools; and shall make a report to each regular meeting of the Board, of the attendance and punctuality of the teachers; and any other points which he may deem of importance.

5. He shall have power to fill vacancies, in case of temporary absence of teachers, and report the same to the Board at their next meeting.

6. It shall be his duty to keep a record of the weekly reports of each teacher, embracing the average attendance, punctuality, deportment, and scholarship of the pupils in their respective schools, as well as the number of parents and others who have visited the schools, and make a written report containing an abstract of the same to the Board at each regular meeting.

7. He shall take especial pains to secure the physical well being of the pupils, by guarding them from the evils of improper ventilation and temperature, and giving them such exercises as will tend to strengthen and develop their physical energies.

8. At the close of each year, he shall prepare a report of his doings, the condition of the schools, together with such suggestions, information and recommendations, as he may deem proper to be published in the Annual Report of the Board of Education.

9. It shall be the duty of the Superintendent to report to the Board, during the last two weeks of each term, what teachers then in the schools, should, in his opinion, be no longer retained therein.

### TEACHERS.

The Board of Education will determine before the close of each school term what teachers then engaged in the schools shall be retained longer therein. And it shall be the duty of the Clerk to notify the teachers of such action of the Board.

All teachers occupying positions in the schools of the city, must fully subscribe to the following conditions:

1. Teachers shall observe and carry into effect all the regulations of the Superintendent and Board of Education, in relation to their respective schools and attend punctually and regularly the weekly meetings of teachers under the direction of the Superintendent.

2. The salaries paid, entitle the Board to the services of the teachers for five and one-half days each week, excepting legal holidays.

3. All teachers shall be present at their school rooms, at least thirty minutes before the time appointed for opening their schools in the morning, and fifteen minutes in the afternoon. Teachers who are not present at their school rooms at the appointed time shall report themselves as tardy.

4. Teachers shall require their pupils to be in their seats punctually at the appointed time; and shall commence their schools without allowing any time for scholars to assemble after school hours. They shall also close their schools precisely at the appointed hour.

5. Each teacher shall regulate the school room clock by the city time; and all the teachers shall conform to this standard in making the record of attendance for themselves and their scholars.

6. It shall be a duty of the first importance with the teachers, that they exercise a vigilant watchfulness over the conduct of their pupils, and, on all suitable occasions, to instruct and encourage them in correct manners, habits and principles.

7. Teachers are expected to practice such discipline in their respective schools as would be exercised by a judicious parent in his family; to resort to corporal punishment only in cases of extreme necessity, when other measures have failed, and to make record of the same, and the reason why it was inflicted.

8. The Principals of the Grammar Schools shall have the supervision of the grounds, buildings, books and charts under their charge, and shall be held responsible for their being kept in a proper condition. They shall establish rules for securing good order in the halls and on the stairways; but each teacher shall be held personally responsible for the order and discipline of the school rooms they occupy, and for any damage done in the same while the building is under their control.

9. Teachers may have power to suspend from school such pupils as have

been guilty of gross misconduct or insubordination to school regulations; immediate notice of which shall be given to the Superintendent and to the parents or guardian of the pupil.

10. All teachers shall keep their school registers, neatly and accurately, according to the forms prescribed therein, and fill out the blank reports of the condition and progress of their respective schools, according to the direction of the Superintendent.

11. Teachers shall attend carefully to the ventilation and temperature of their school rooms, effectually changing the air at recess, so that the breathing of impure air may be avoided.

12. Any teacher who may be absent from school on account of sickness or other necessity, shall cause immediate notice of such absence to be given to the Superintendent.

13. Teachers may, for the purpose of observing the modes of discipline and instruction, take one day in each term—to be designated by the Superintendent—to visit any Department of the Public Schools.

14. All teachers shall be examined by the Superintendent and the Examining Committee of the Board, at least once in each year; and the result of such examination shall be reported to the Board, with some recommendation for its action.

15. Such examination shall take place within one week after the close of a school term.

16. The *Annual Examination* shall take place during the first week succeeding the close of the Summer Term.

17. Every new applicant for a teacher's situation shall, before being employed, pass an examination satisfactory to the Board; which examination shall be separate from the examination of those who have been previously engaged in teaching in the schools of the city; and such examination shall take place as soon as practicable after the close of a school term.

18. All teachers passing a satisfactory examination before the Examining Committee will receive a certificate of qualification from the Superintendent and Board of Education.

#### PUPILS.

1. No child shall be admitted as a pupil in a Primary School who has not attained the age of five years. Nor in the Intermediate or Grammar Schools unless regularly transferred, or found upon examination qualified to enter the lowest class therein, except by permission of the Superintendent.

2. All pupils are required to be in their respective school rooms before the time of beginning school, to be regular and punctual in their daily attendance, and conform to the regulations of the school; to be diligent in study, respectful to teachers, and kind to schoolmates; and to refrain entirely from the use of profane and indecent language.

3. Scholars who shall accidentally or otherwise injure any school property, whether school furniture, apparatus, or buildings, fences, trees, shrubs, or any

property whatever belonging to the school estate, shall be liable to pay in full for all damages.

4. Pupils attending the Public Schools, are required to furnish all the necessary text books used in their classes.

5. Every pupil who shall be absent from school, shall bring to his teacher a written excuse from his parent or guardian for such absence.

6. A scholar absenting himself from his seat for one entire week, shall forfeit all right thereto, and can be re-admitted only as a new pupil.

7. Whenever any pupil shall be tardy or absent four times during two successive weeks, his seat in the school may be declared vacant and he can be re-admitted only by the written consent of the Superintendent or by direction of the Board.

8. Any scholar who shall absent himself from any regular examination, or who fails to render a sufficient excuse for such absence, shall not be allowed to return to the school without the consent of the Board of Education.

9. For open disobedience, insubordination, or indulgence in profane or indecent language, a pupil may be suspended by a teacher, or expelled by the Superintendent, immediate notice of which shall be given to the parent or guardian; in all cases of suspension, the pupil can only be re-admitted into the school by written permission from the Superintendent, and in cases of expulsion, by permission of the Board of Education.

10. Whenever any parent or guardian feels aggrieved by the action of any teacher, it shall be his duty to give information thereof to the Superintendent; and in case the matter is not satisfactorily adjusted by him, such parent or guardian may appeal to the Board.

#### SCHOOL TERMS.

The school year shall commence on the first Monday in September, and continue forty-one weeks, and be divided into three school terms.

The Fall Term shall commence on the first Monday in September, and continue sixteen weeks.

The Winter Term shall commence on the first Monday in January, and continue thirteen weeks.

The Summer Term shall commence on the second Monday in April, and continue twelve weeks.

## GENERAL RULES.

1. There shall be two daily sessions of the schools, each three hours in length. The morning sessions of the schools shall commence at 9 o'clock and close at 12, during the year. The afternoon sessions shall commence at 1  $\frac{1}{2}$  P. M., from the first of October until the first of April, and at 2 o'clock for the remainder of the year. In each department there shall be a recess of fifteen minutes during each session.

2. Besides the ordinary vacations, the schools shall be closed on Saturday, all Thanksgiving and Fast Days appointed by the State or General Government, and Fourth of July. No teacher shall take any other day as a holiday, or close school, except at the regular time, for any purpose, save in accordance with Art. 13 of Rules for Teachers, or on account of sickness, or some unavoidable necessity.

3. There shall be a Public Examination of all the schools at the close of each term. All promotions from the Primary to Intermediate, and from Intermediate to Grammar Schools, shall be made at the close of the term, and determined by examination. The Superintendent may promote scholars at other times for special merit, and when found qualified.

4. The classification of scholars in the different departments shall be made with strict adherence to the course of study adopted by the Board; and no text books shall be used, or studies pursued, in any department of the schools, except those prescribed by the Board.

5. No text books shall be furnished to any of the teachers of the Public Schools, except upon the written order of the Visiting Committee of the school for which the books are wanted, drawn on the Clerk of the Board, and the Clerk shall charge them to the teacher to whom they are delivered. The purchase price of the books to be deducted from the teacher's wages, unless the teacher shall, at the end of his term of service, return the books to the Clerk of the Board in good condition.

6. The teachers' meeting on Saturday of each week during the term time, shall be regarded as a school session, and absence therefrom shall be counted the same as a half day's absence from school.

# BY-LAWS

OF THE

## BOARD OF EDUCATION.

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### OFFICERS.

The officers of the Board of Education shall consist of a President, Clerk, Treasurer, and the following standing committees, viz: Committee on Text Books, Committee on Finance, Building Committee, Visiting Committee, and Committee on Examination of Teachers.

### PRESIDENT'S DUTIES.

The President shall call the Board to order at the hour appointed for the meeting, sign all certificates of appropriations, and perform all the duties appropriately belonging to his office. In his absence the Clerk shall call the meeting to order, and a President *pro tempore* shall be elected.

### CLERK'S DUTIES.

A Clerk shall be elected annually by the Board from its own body, who shall hold his office for the term of one year and until his successor is elected and qualified. The Clerk shall notify the Common Council whenever a vacancy may occur in the Board; he shall keep a record of the proceedings of said Board and shall keep all the records and papers belonging thereto; he shall in each year between the 20th and 31st days of the month of August, cause to be taken a census of all children residing in the city, between the ages of four and twenty years and report the same to the State Superintendent of Public Instruction, as provided by law; he shall notify all members of the Board of special meetings; he shall issue certificates of appropriations, after being signed by the President of the Board, directly to the Treasurer, in the order in which appropriations are made, specifying in said certificates the purposes for which such appropriations are made; he shall at every regular meeting of the Board lay before the Board a balance sheet of the financial books of the Board; and shall also perform such other duties as the Board may prescribe or as may be required by the laws of the State.

### TREASURER'S DUTIES.

The Treasurer, in addition to the duties required of him by law, shall keep a faithful account of all receipts and disbursements, and shall make a written report of his doings at the last regular meeting of the Board in December of each year. He shall also be required to report the amount in the treasury at every regular meeting, and at such other times as the Board may direct. Whenever he shall receive money from any source, he shall immediately report the same, and the amount thereof, to the Clerk.

No tuition fee shall be demanded of any pupil from the country whose parents pay a city tax to the amount of thirty dollars.



**COMMITTEE ON TEXT BOOKS.**

The Committee on Text Books may recommend what books shall be used in the schools, subject to final action of the Board to be had thereon.

**DUTY OF COMMITTEE ON FINANCE.**

The Committee on Finance shall examine and report all accounts prior to final action thereon, and perform such other duties as the Board may require.

**DUTIES OF BUILDING COMMITTEE.**

The Building Committee shall have the general supervision of all matters pertaining to the erection of school houses, the alterations or repairs of the same, and shall report to the Board when desired.

**DUTIES OF THE VISITING COMMITTEE.**

It shall be the duty of the Visiting Committee to visit their respective schools as often as once in each month, and report the condition and progress of the schools at each regular meeting of the Board.

## STANDING RULES.

### QUORUM.

Five members shall constitute a quorum and the following order of business shall be observed at all regular meetings:

#### ORDER OF BUSINESS.

1. Reading of proceedings of previous meeting.
2. Clerk's monthly report of funds in treasury.
3. Presentation of accounts.
4. Presentation of communications and petitions.
5. Reports of Standing Committees.
6. Reports of Special Committees.
7. Reports of Visiting Committee.
8. Report of Superintendent.
9. Unfinished Business.
10. New Business.

#### QUESTIONS OF ORDER.

All questions of order shall be decided by the Chair, whose decision shall prevail, unless overruled by an appeal to the Board. Any member shall have a right to appeal in such case.

#### AYES AND NOES.

Any member may demand the ayes and noes on any question, when the vote shall be taken. And in all cases appropriating money the vote shall be taken by ayes and noes, and a majority vote of all the Board shall be required to make an appropriation.

#### SUSPENSION OF RULES.

The rules may be suspended by a majority of the Board.

#### RESOLUTIONS AND REPORTS TO BE IN WRITING.

All resolutions and reports of committees shall be in writing.

Every member who shall be present when a motion is put, shall give his vote, unless the Board for special reasons excuse him.

All questions relating to the conduct of teachers, their qualifications, etc., shall be considered with closed doors, and no remark made by any member while considering said qualifications shall be repeated at any time or place.

#### BOARD MEETINGS.

There shall be a regular meeting of the Board held on the first Tuesday of each month, at 7½ o'clock P. M., from the first day of April to the first day of October, and at 7 o'clock, P. M., from October first to April first. Special meetings shall be called by the Clerk upon the request of the President or of two members of the Board.

**SCHOOL HOUSE FURNITURE.**

March 1.	Darwin Clark, furniture for High School.....	\$4 50
"	N. B. Crampton, pokers for 3d ward school.....	2 25
June 30	W. A. Hayes, desk for Board of Education.....	28 00
Nov. 1.	J. M. Haight, table for High School.....	5 00
Dec. 20.	W. H. Karnes, wood boxes for 3d ward.....	9 00
		<hr/> 48 75

### SCHOOL HOUSE SITES AND STRUCTURES.

Mar 30.	W. A. Briard, ½ division fence 3d ward school.....	25	21
June 10.	W. B. Veerhusen, trees, High School.....	15	00
" "	J. T. Stevens, " 1st ward.....	27	00
" "	" " " " " ".....	6	00
" "	J. B. Hyland, grading 1st ward.....	154	29
July 5.	Wm. Welch, trees, High School.....	4	00
Sept. 6	C. H. Lucas, sidewalk 1st ward.....	51	70
		<hr/>	<hr/>
		283	20

**INTEREST.**

Amount paid accrued interest on U. S. 1 year notes.....	99 02	
Less interest received on sale of \$1500 U. S. notes.....	59 37	39 65

**SALARY CLERK AND TREASURER.**

Feb. 22.	Wm. A. Hayes, salary clerk, &c.	40 00	
	J. H. Slavan, " treasurer, 1863.	75 00	
April 11.	Wm. A. Hayes, " clerk.	37 50	
June 30.	same " "	31 25	
		<u>184 25</u>	

### TEACHERS' SALARIES.

Feb. 22.	J. L. Potter,	salary part	Winter term	85 00
"	Miss C. L. Ware,	"	"	51 24
"	" H. Crocker,	"	"	51 24
"	" S. E. Turner	"	"	51 24
"	" J. E. Rowell,	"	"	51 24
"	" K. Kavanaugh	"	"	51 24
"	" H. A. Hough,	"	"	51 24
"	Wm. M. Colby,	"	"	85 40
"	Miss C. A. Willey,	"	"	51 24
"	" L. A. Rice,	"	"	51 24
"	" E. Curtis,	"	"	59 71
"	Mr. F. B. Williams,	"	"	102 41
"	Miss J. Noonan,	"	"	22 96
Mar. 30.	Mr. Sheldon,	balance	Winter Term	61 00
"	Miss H. Crocker,	"	"	43 92
"	" S. E. Turner,	"	"	43 92
"	" C. L. Ware	"	"	43 92
"	" J. E. Rowell,	"	"	43 92
"	" K. Kavanaugh,	"	"	43 92
"	" H. A. Hough,	"	"	43 92
"	Wm. M. Colby,	"	"	73 20
"	Miss C. A. Willey,	"	"	43 92
"	" L. A. Rice,	"	"	43 92
"	" J. Noonan,	"	"	43 92
"	F. B. Williams,	"	"	87 81
"	Miss E. Curtis,	"	"	51 18
April 5.	" J. Noonan,	Fall term	N. E. District	6 32
May 19.	F. B. Williams,	part of	Spring Term	87 81
"	" J. L. Potter,	"	"	73 20
"	" W. M. Colby,	"	"	72 20
"	Miss J. E. Rowell,	"	"	43 92
"	" E. Curtis,	"	"	51 18
"	" K. Kavanaugh,	"	"	43 92
"	" C. L. Ware,	"	"	43 92
"	" S. E. Turner,	"	"	42 92
"	" L. J. Leach,	"	"	36 60

1864.						
May	19.	" F. A. Helms,	"	"	43	92
"	"	" L. A. Rice,	"	"	43	92
"	"	" J. Noonan,	"	"	43	92
"	"	" E. J. Walker,	"	"	21	96
"	"	" L. J. Warner,	"	"	5	85
"	"	" E. J. Patten,	"	"	7	32
"	"	" K. Grannis,	"	"	7	32
"	"	" Ella Snow,	"	"	7	32
June	30.	F. B. Williams, Principal High School,			87	81
"	"	" J. L. Porter, balance Spring Term,			73	20
"	"	" W. M. Colby,	"	"	73	20
"	"	" Miss J. E. Rowell,	"	"	43	92
"	"	" E. Curtis,	"	"	51	18
"	"	" K. Kavanaugh,	"	"	43	92
"	"	" O. L. Ware,	"	"	43	92
"	"	" S. E. Turner,	"	"	43	92
"	"	" L. J. Leach,	"	"	43	92
"	"	" F. A. Helms,	"	"	43	92
"	"	" L. Rice,	"	"	43	92
"	"	" J. Noonan,	"	"	43	92
"	"	" E. J. Walker,	"	"	43	92
Nov.	1.	" E. J. Patten, Part Fall Term,			58	56
"	"	" L. A. Leonard,	"	"	78	56
"	"	" F. A. Helms,	"	"	78	00
"	"	" L. A. Rice,	"	"	78	00
"	"	" H. A. Hough,	"	"	78	00
"	"	" E. Curtis,	"	"	78	00
"	"	" J. E. Rowell,	"	"	78	00
"	"	" K. Kavanaugh,	"	"	78	00
"	"	" S. E. Turner,	"	"	78	00
"	"	" M. A. Corry,	"	"	58	56
"	"	" J. L. Potter,	"	"	136	56
"	"	" Wm. L. Colby,	"	"	136	56
"	"	" Miss C. L. Ware,	"	"	58	50
"	"	" G. Decker,	"	"	14	64
Dec.	20.	" E. J. Patten, Balance Fall Term,			58	56
"	"	" F. A. Helms,	"	"	78	00
"	"	" L. A. Leonard,	"	"	78	00
"	"	" L. A. Rice,	"	"	78	00
"	"	" H. A. Hough,	"	"	78	00
"	"	" E. Curtis,	"	"	78	00
"	"	" J. E. Rowell,	"	"	78	00
"	"	" K. Kavanaugh,	"	"	78	00
"	"	" S. E. Turner,	"	"	78	00
"	"	" M. A. Corry,	"	"	58	56
"	"	" G. Decker,	"	"	58	56
"	"	" J. L. Potter,	"	"	136	56
"	"	" W. M. Colby,	"	"	139	56
					4,960 64	

## FUEL.

Feb.	22.	J. H. Slavan, wood, 1st ward,.....	4	88
"	"	" C. F. Crookshank, wood, 2d ward,.....	2	50
"	"	" Thuringer & Stein, wood, High School,.....	2	00
"	"	" W. P. Young, wood, N. E. district.....	12	00
Mar.	30.	Neeley Gray, coal, 1st ward.....	110	00
April	11.	Wm. Welch, wood N. E. district,.....	4	00
"	"	" Pat. Coughlin, wood, 3d ward.....	20	00
June	10.	D. G. Sheldon, do .....	190	00
"	30.	E. Newton, do .....	25	25
"	"	" J. H. Slavan, do .....	4	75
July	5.	Wm. Welch, do N. E. distict.....	8	00
Sept.	6.	Neely Gray, coal, 1st ward.....	15	50
"	"	" A. Pickarts, wood, 1st ward.....	5	00
"	"	" A. Campbell, wood on contract.....	40	62
Oct.	4.	Wm. Welch, wood, N. E. district.....	7	25
"	"	" same wood, on contract.....	115	00
Nov.	1.	J. H. Carpenter, wood.....	5	05
"	"	" Wm. Welch, wood.....	13	60
Dec.	20.	J. D. Noble, wrod, High School. ....	9	50
"	"	" A. Pickarts, wood, 1st ward.....	4	00
"	"	" Wm. Welch, wood, 3d ward.....	8	50

## SUPPLIES FOR CURRENT USE OF SCHOOL ROOMS.

1864.		
Feb. 22.	Bliss, Eberhard & Festner, maps, &c.....	19 25
"	W. M. Colby, supplies 3d ward.....	10 55
"	W. A. Hayes, crayons.....	10 05
Apr. 11.	W. A. Hayes, coal sifter.....	35
"	Wm Welch, stove pipe, N. E. district.....	70
May 10.	F. B. Williams, entertaining teachers.....	25 00
June 10.	W. A. Briard, supplies.....	3 25
"	C. V. N. Kittridge, supplies.....	29 63
"	Tierney & Gabriel, sheepskins.....	4 00
30.	Ramsay & Campbell, supplies.....	18 23
July 5.	Barckhan & Jungman, supplies.....	8 50
Sept. 6.	Moseley Bros., stationery.....	44 85
Oct. 4.	Moseley Bros., stationery.....	7 49
"	same, ".....	10 84
Dec. 20.	Ramsay & Campbell, supplies.....	4 45

197 14

## JANITORS' SERVICES AND LABOR.

Jan. 5.	Ellen Healey, janitress 3d ward High School.....	42 00
"	Mrs. M. Tierney, do N. E. district.....	2 50
Feb. 22.	J. H. Slavan, do N. E. district.....	3 00
"	Ellen Healey, do 2d ward.....	24 00
"	Fanny Beatty, do 3d ward.....	47 68
"	W. T. Fish, shoveling snow.....	2 00
"	Mrs. M. Tierney, labor, N. E. district.....	4 50
"	Pat. O'Day, janitor, 1st ward.....	44 00
Mar. 3.	Martin Peyton, labor at High School.....	3 00
"	M. Minnahan, do do.....	21 00
Apr. 11.	Ellen Healey, janitress High School, &c.....	42 00
"	Mrs. M. Tierney, do N. E. district.....	10 50
"	Pat. O'Day, janitor 1st ward.....	46 10
June 10.	John Kane, labor at High School.....	1 50
"	M. O'Hara, do do.....	7 25
30.	Barney Foly, do do.....	3 13
"	Thos. Boyd, do 3d ward brick.....	2 50
"	John H. Slavan, for labor.....	2 50
July 5.	Fanny Beatty, janitress, 3d ward.....	44 00
"	Mrs. M. Tierney, do N. E. district.....	10 00
Sept. 6.	Ellen Healey, do High School, &c.....	42 00
Oct. 4.	Fanny Beatty, do 3d ward.....	29 50
"	Pat. O'Day, janitor 1st ward.....	29 50
Dec. 20.	Fanny Beatty, janitress 3d ward.....	12 00
"	Wm. Welch, for labor.....	3 00

479 16

## PRINTING.

April 11.	W. J. Park & Co., printing.....	98 50
"	Atwood & Rublee, do.....	18 00
Feb. 22.	Carpenter & Hyer, do.....	44 00
Nov. 1.	Wis. Patriot, circulars.....	5 00
"	W. J. Park & Co., school forms.....	9 00
Dec. 20.	Wis. Patriot, printing.....	7 50

182 00

## REPAIRS OF SCHOOL HOUSES.

Jan. 5.	J. P. Spencer, repairing furnace, 1st ward.....	4 00
"	W. A. Hayes, for do do 3d ward.....	9 05
Feb. 22.	J. T. Stevens, repairing 3d ward and High Schools.....	9 53
"	J. N. Jones, hardware, 3d ward.....	4 32
"	Wm. Welch, for glazing N. E. district.....	3 45
Mar. 3.	M. Cosgrove, repairing 1st ward.....	1 50
Apr. 11.	W. P. Towers, glazing 3d ward.....	7 78
June 10.	H. Lamp, glass 1st ward.....	3 00
"	H. C. Ainsworth, white washing High School.....	7 25
"	Jos. P. Spencer, white washing.....	20 00
"	Jas. Abrahams, painting blackboards.....	6 50
"	J. T. Stevens, mending sash High School.....	50
30.	Carl Schmidt, repairing 3d ward school house.....	65
July 5.	E. Wyman, do Brick do.....	14 30
Sept. 6.	E. Wyman, do High do.....	14 99
"	Jas. Abrahams, do do do.....	4 40
Oct. 4.	C. S. Mears, do do do.....	2 50
"	Jas. Abrahams, do do and 2d ward Brick.....	10 00
"	E. Wyman, do do do.....	8 20
"	Wm. Welch, do N. E. district.....	7 60

1864.			
Nov. 1.	Jas. Abrahams, do	1st ward.....	8 40
"	Jesse Blake, do	High School.....	6 00
"	J. M. Haight, repairing	.....	7 00
"	J. H. Carpenter, repairing	.....	1 79
Dec. 20.	Wm. Welch, repairs.....		1 60
"	Wm. M. Colby, repairs.....		7 25
"	Carl Schmidt, repairs.....		3 25
"	Thos. Dean, repairs.....		13 09
"	James Abrahams, repairs.....		1 10
"	Sharp & Oakley, repairs.....		3 00
"	Ramsey & Campbell, repairs.....		16 21
			<hr/>
			208 11

## SUPERINTENDENT'S SALARY.

Mar. 30.	F. B. Williams, salary winter term.....	63 41
May 19.	same, do .....	29 26
Jun. 30.	same, do .....	29 26
Nov. 1.	W. M. Colby, do .....	19 52
Dec. 20.	same, do .....	19 52
		<hr/>
		160 97

## INSURANCE.

Jan.	Ætna Insurance Co., 3d ward school house and furniture.....	15 25
	Phoenix Insurance Co., High do .....	11 40
Jeb. 2.	Home Insurance Co., 1st ward do do .....	15 25
		<hr/>
		42 00

## HIGH SCHOOL MUSIC FUND.

Feb. 2.	A. Parker, balance for instrument,.....	22 25
		<hr/>
		7,415 52
		<hr/>

# BOARD OF EDUCATION

OF THE CITY OF MADISON, IN ACCOUNT WITH JOHN H. SLAVAN,  
TREASURER, 1864.

1863.			<i>Dr.</i>	
Dec. 31.	To Balance,	.....	55 63	
1864.				
	To accruing interest paid on U. S. notes	.....	99 02	
Dec. 31.	To certificates paid and surrendered to board	.....	7,548 22	
	To Balance,	.....	8,625 38	16,323 25

1864.			<i>Cr.</i>	
Jan. 15.	By Tuition of F. B. Williams,	.....	12 00	
" 18.	" C. W. Heyl, City Treasurer, cash on account	.....	3,000 00	
Feb. 3.	" W. A. Hayes, cash on tax certificate No. 1822	.....	2 75	
" 22.	" C. W. Heyl, City Treasurer, cash on account	.....	7,000 00	
" 25.	" same County school tax	.....	517 66	
Mar. 19.	" same On City indebtedness	.....	3,000 00	
Jun. 13.	" County Treasurer, State School Fund apportionment	.....	1,170 77	
Dec. 21.	" C. W. Heyl, City Treasurer, Cash on Tax 1864	.....	500 00	
" 30.	" same "	.....	500 00	
" 30.	" Cash W. M. Colby, tuition, 1864	.....	6 20	
" 30.	" Cash H. G. Bliss, " 1860, 1861	.....	59 50	
" 30.	" Cash interest on \$1500 U. S. 5 per cent notes	.....	59 37	16,323 25

JOHN H. SLAVAN,

*Treasurer Board of Education.*

MADISON, Wis., Jan. 1, 1865.

## BALANCE SHEET

OF THE BOARD OF EDUCATION, OF THE CITY OF MADISON,  
DECEMBER 31, 1864.

ASSETS.	<i>Dr.</i>
City of Madison.	
For balance due as per settlement .....	4,990 07
J. H. Slavan, Treasurer.	
Cash balance, Dec. 31, 1864.....	8,625 38
Tax certificates .....	9 29
J. L. Potter, balance account as per ledger.....	2 28 13,627 02
	13,627 02

### SUMMARY ANNUAL RECEIPTS AND EXPENDITURES.

	<i>Cr.</i>
For balance as per Ledger, Jan. 1, 1864.....	7,967 06
RECEIPTS.	
State of Wisconsin—State School Fund.....	1,170 77
Tuition.....	77 70
Taxes levied for Board.....	11,517 66
Certificate No. 110 cancelled. ....	3 38
	12,769 51

### LESS.

Annual expenses as per detailed statement.....	7,415 52	5,353 99
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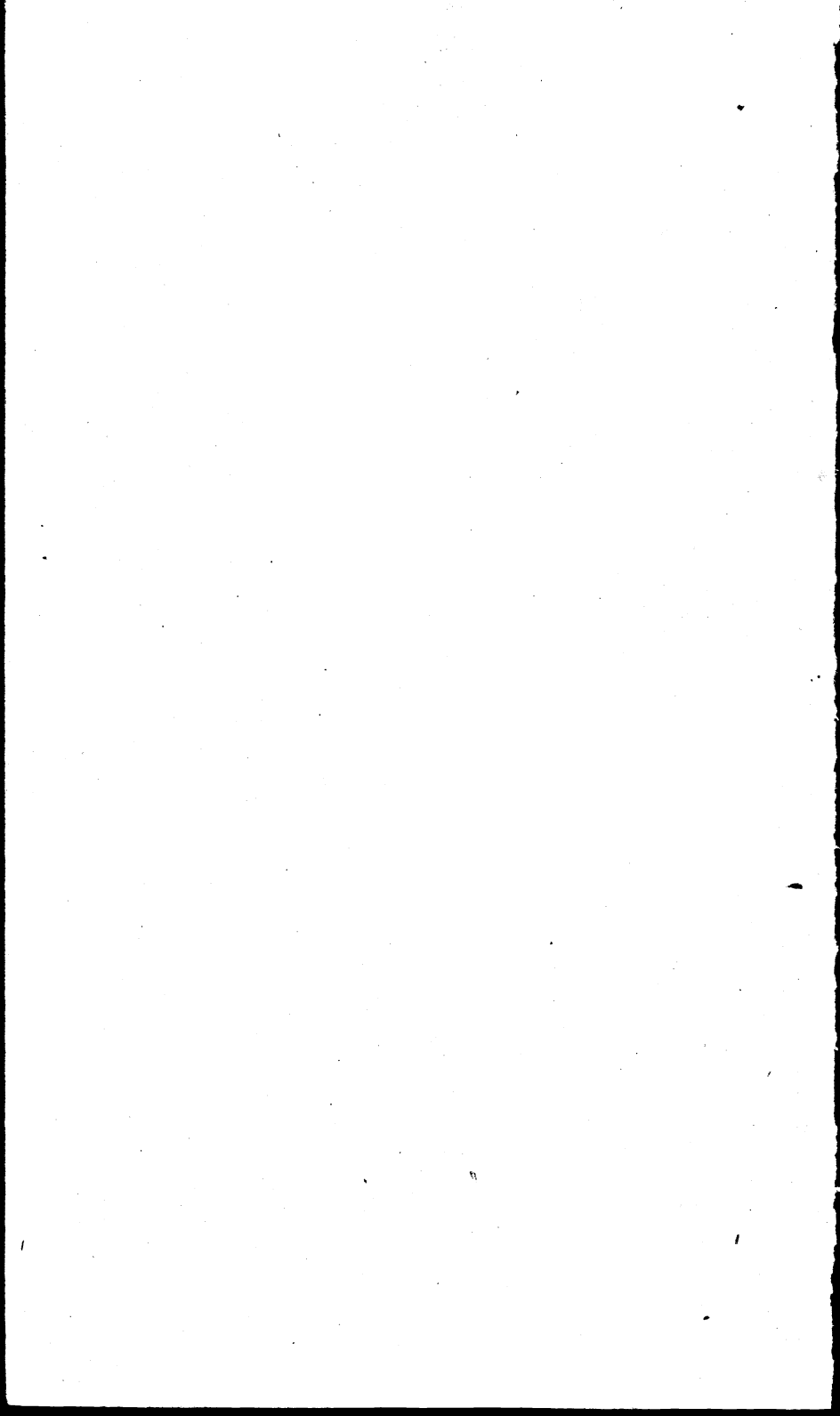
### INDEBTEDNESS.

Orders of Board outstanding .....	134 63		
Certificates of Board outstanding.....	171 34	305 97	13,627 02
			13,627 02

S. H. CARPENTER, *Clerk.*

MADISON, Wis., Jan., 1865.





## EXPENDITURES

OF THE BOARD OF EDUCATION, OF THE CITY OF MADISON,  
FROM JAN. 1, 1865, TO DEC. 31, 1865.

### SCHOOL HOUSE FURNITURE.

1865.		\$9 0	
Sept. 5.	A. Parker, clocks.....		\$9 00

### SCHOOL HOUSE SITES AND STRUCTURES.

1865.		8 0	
May 10.	Wm. Woodward, trees for High School.....		1 5
July 13.	J. T. Stevens, " " ".....		18 00
	13. Geo. H. Mercer, " " First Ward.....		3 00
	13. O. Stevenson, hitching post for High School, .....		6 91
Oct. 30.	O. H. Luce, lumber.....		8 00
Dec. 19.	William Woodward, trees for High School.....		43 41

### TEACHERS' SALARIES.

1865.		102 42	
Feb.	17. Mr. J. L. Potter, salary half term.....		43 92
	17. Miss G. Decker, " ".....		43 92
	17. Miss M. A. Corry, " ".....		58 50
	17. Miss S. E. Turner, " ".....		66 00
	17. Miss E. Curtis, " ".....		20 28
	17. Miss M. Curtis, "four weeks.....		58 50
	17. Miss E. J. Rowell, "half term.....		58 50
	17. Miss K. Kavanaugh, " ".....		58 50
	17. Miss Hattie Hough, " ".....		66 00
	17. Miss L. A. Leonard, " ".....		58 50
	17. Miss F. A. Helms, " ".....		58 50
	17. Miss L. A. Rice, " ".....		119 49
M'ch	2. Mr. J. L. Potter, " ".....		51 24
	2. Miss G. Decker, " ".....		51 24
	2. Miss M. A. Corey, " ".....		68 25
	2. Miss Sarah E. Turner, " ".....		68 25
	2. Miss Kate Kavanaugh, " ".....		68 25
	2. Miss J. E. Rowell, " ".....		51 24
	2. Miss Martha Curtis, " ".....		68 25
	2. Miss Hattie Hough, " ".....		77 00
	2. Miss L. A. Leonard, " ".....		68 25
	2. Miss F. A. Helms, " ".....		68 25
	2. Miss L. A. Rice, " ".....		92 47
	2. Miss E. Curtis, " ".....		5 00
	2. Mrs. De Wolf, "one week.....		146 34
May	17. Mr. J. T. Lovewell, sup't and teacher six weeks.....		66 00
	17. Miss E. Curtis, salary six weeks.....		58 50
	17. Miss J. E. Rowell, " ".....		58 50
	17. Miss K. Kavanaugh, " ".....		58 50
	17. Miss I. H. Niles, " ".....		43 92
	17. Miss M. A. Corry, " ".....		43 92
	17. Miss A. A. Larkin, " ".....		66 00
	17. Miss L. A. Leonard, " ".....		58 50
	17. Miss L. A. Helms, " ".....		58 50
	17. Miss L. A. Rice, " ".....		43 92
	17. Miss Martha Curtis, " ".....		58 50
	17. Miss Hattie Hough, " ".....		43 92
	17. Miss Newcomb, " ".....		

1865.		
June 29.	Mr. J. T. Lovewell, sup't and teacher six weeks.....	146 34
29.	Miss E. Curtis, salary six weeks.....	66 00
29.	Miss J. E. Rowell, " ".....	58 50
29.	Miss K. Kavanaugh, " ".....	58 50
29.	Miss J. H. Niles, " ".....	58 50
29.	Miss M. A. Corry, " ".....	43 92
29.	Miss A. A. Larkin, " ".....	43 92
29.	Miss L. A. Leonard, " ".....	66 00
29.	Miss F. A. Helms, " ".....	58 50
29.	Miss L. A. Rice, " ".....	58 50
29.	Miss Martha Curtis, " ".....	43 92
29.	Miss Hattie Hough, " ".....	58 50
29.	Miss A. J. Newcomb, " eleven weeks, N. E. Dist.....	30 52
Aug. 2.	Mr. J. L. Potter, bal. as teacher, 1864.....	14 64
Sept. 11.	Miss Hattie Hough, teacher pro tem. two weeks.....	10 00
Oct. 3.	Mr. J. T. Lovewell, sup't, &c.....	100 00
30.	Mr. J. T. Lovewell, " ".....	95 12
30.	Miss E. Curtis, salary eight weeks.....	88 00
30.	Miss J. E. Rowell, " ".....	76 00
30.	Miss K. Kavanaugh, " ".....	76 00
30.	Miss J. H. Niles, " ".....	88 00
30.	Miss M. A. Corry, " ".....	76 00
30.	Miss A. Larkin, " ".....	64 00
30.	Miss J. M. Rowell, " ".....	64 00
30.	Miss L. A. Leonard, " ".....	88 00
30.	Miss L. A. Rice, " ".....	76 00
30.	Miss Mary Dartt, " ".....	64 00
30.	Miss Anna Taylor, " seven weeks.....	56 00
30.	Mrs. M. A. Hubbs, " six weeks.....	48 00
30.	Miss A. J. Newcomb, " eleven weeks.....	88 00
31.	For am't deducted from Potter's acc't to balance charge.....	2 28
Dec. 5.	Mr. J. T. Lovewell, salary.....	100 00
19.	Mr. J. T. Lovewell, " ".....	95 12
19.	Miss E. Curtis, " eight weeks.....	88 00
19.	Miss J. E. Rowell, " ".....	80 00
19.	Miss K. Kavanaugh, " ".....	80 00
19.	Miss J. H. Niles, " five weeks.....	55 00
19.	Miss M. A. Corry, " eight weeks.....	80 00
19.	Miss A. Larkin, " ".....	64 00
19.	Miss J. M. Rowell, " ".....	64 00
19.	Miss L. A. Leonard, " ".....	88 00
19.	Miss L. A. Rice, " ".....	80 00
19.	Miss Mary Dartt, " ".....	64 00
19.	Miss Anna Taylor, " ".....	64 00
19.	Mrs. M. A. Hubbs, " ".....	64 00
19.	Miss A. J. Newcomb, " ".....	81 50
19.	Miss Jackson, " ".....	25 00
		5,553 02

## SALARY OF CLERK AND TREASURER.

1865.		
Jan. 3.	John H. Slavan, treasurer.....	75 00
3.	John A. Byrne, clerk, &c.....	88 80
M'ch 28.	S. H. Carpenter, quarter salary.....	37 50
June 27.	S. H. Carpenter, quarter salary.....	37 50
Oct. 3.	S. H. Carpenter, quarter salary as clerk.....	37 50
		276 30

## WOOD.

1865.		
Jan. 3.	Hugh Cathcart, wood.....	359 50
3.	Alex. Campbell, ".....	84 00
17.	Alex. Campbell, ".....	105 00
M'ch 2.	Neeley Gray, fuel.....	69 50
6.	John A. Byrne, wood.....	750 06
Dec. 19.	A. Campbell, wood for N. E. Dist.....	42 00
		1,410 00

## TAKING CENSUS.

1865.		
Jan. 3.	John A. Byrne, taking census.....	43 00
Sept. 5.	S. H. Carpenter, for census.....	45 00
		88 00

## SUPPLIES FOR USE OF SCHOOL ROOM.

1865.		
Jan.	3. J. T. Stevens, supplies, brushes.....	20 00
M'ch	6. Moseley & Bro., stationery.....	15 94
	23. C. V. N. Kittridge, stationery.....	8 20
	23. Ramsay & Campbell, supplies.....	95 13
May	10. William Welch, supplies.....	15 70
	10. Festner & Co., ".....	18 00
	17. Festner & Co., school register.....	28 25
	17. A. R. Jones & Co., tin ware.....	1 20
Nov.	8. S. H. Carpenter, sundries.....	3 25
Dec.	19. John N. Jones, supplies.....	11 73
	19. J. T. Stevens, supplies, brushes.....	22 50
	19. S. H. Carpenter, supplies, maps.....	15 87
	19. J. T. Lovewell, supplies.....	3 20
	29. B. L. Garlick, supplies, mats.....	13 50
		<hr/>
		272 57

## JANITORS' SERVICES AND LABOR.

1865.		
Jan.	3. Ed. Strong, janitor, Third Ward.....	27 25
	3. Ellen Healy, janitor, High School, Second Ward.....	45 00
	3. Martin Kelly, janitor, First Ward.....	45 00
	3. Mrs. M. Tierney, N. E. Dist.....	12 00
	3. James Beatty, sawing wood.....	17 00
	3. Thomas Boyd, sawing wood.....	4 50
Feb.	17. Martin Peytou, labor, High School.....	29 00
Apr.	10. Thomas Manning, janitor.....	44 50
	10. Thomas Boyd, sawing wood.....	4 50
May	10. Ellen Healy, janitress, Third Ward.....	42 00
	10. Patrick O. Day, janitor, First Ward.....	51 00
	10. Patrick Ryan, labor, High School.....	6 12
June	27. Thomas Manning, janitor, Third Ward.....	9 00
July	13. Mrs. M. Tierney, janitress, N. E. Dist.....	8 50
	13. Josephine Somers, ".....	8 50
	13. Ellen Healy, " High School, Second Ward.....	42 00
Aug.	2. Patrick O. Day, janitor, First Ward.....	35 00
	2. Mary Theiss, janitress, Third Ward.....	18 00
Sept.	5. B. K. Copp, labor, Third Ward.....	2 50
	5. John Stamm, labor, High School.....	11 25
	5. Thomas Manning, labor, Third Ward.....	17 75
Oct.	3. John Hallahan, labor.....	3 00
	30. Thomas Manning, ".....	3 00
Nov.	8. Josephine Somers, janitress, N. E. Dist.....	11 00
Dec	19. Mary Theiss, " Third Ward.....	8 50
	19. Patrick O. Day, janitor, First Ward.....	45 00
	29. Mrs. Malley, janitress, University Avenue.....	16 00
		<hr/>
		566 87

## PRINTING.

1865.		
Sept.	5. Atwood & Rublee.....	27 00

## REPAIRS OF SCHOOL HOUSES.

1865.		
Jan.	17. George Bevitt, Third Ward.....	3 40
	17. W. H. Karns, ".....	7 87
Feb.	17. William Westerman, glazing, First Ward.....	4 75
M'ch	6. J. M. Haight, repairs High School.....	7 40
	6. A. Burgess, First Ward.....	4 28
	14. William Lamp, High School.....	1 50
Apr.	10. C. Schmidt, locks.....	5 90
May	10. William H. Karns, repairs.....	7 50
	10. James Abrahams, ".....	15 00
	10. George Bevitt, ".....	3 26
July	13. E. Morden, repairs on pump of High School.....	6 00
Sept.	5. James Liversy, chimney, Third Ward.....	178 76
Oct.	3. J. T. Lovewell, repairs on High School.....	1 55
	30. James Abrahams, ".....	7 25
	30. S. Klauber & Co., ".....	31 88
	30. James Hopkins, ".....	3 81
Nov.	8. William Welch, " N. E. Dist.....	49 78
	8. George H. Mercer, ".....	3 60
Dec.	19. John B. Highland, ".....	8 25
	19. E. Wyman & Son, lumber.....	20 34

1885.		
Dec. 19. James Abrahams, repairs.....	10 90	
19. J. S. Webster, ".....	8 00	
29. B. Goldenberger, ".....	1 00	
		<u>391 98</u>

## SUPERINTENDENT'S SALARY.

1885.		
Jan. 17. William M. Colby, balance of salary as sup't.....		7 68

## INSURANCE.

Feb. 17. S. H. Carpenter, insuring school houses.....	143 80
	<u>8,789 13</u>

# BOARD OF EDUCATION

OF THE CITY OF MADISON, IN ACCOUNT WITH E. BURDICK,  
TREASURER.

1865.		<i>Dr.</i>
Dec. 31.	To certificates surrendered—paid and cancelled.....	8,583 71
31.	To balance.....	<u>9,203 29</u>
		<u>17,787 00</u>

1865.		<i>Cr.</i>
Jan. 1.	By cash of Slavan, late Treasurer.....	8,625 38
M'ch 1.	By cash of C. W. Heyl, City Treasurer.....	1,000 00
3.	By cash of C. W. Heyl, City Treasurer.....	5,000 00
3.	By interest on U. S. Notes .....	875 00
July 6.	By cash of John Reynolds, City Treasurer.....	1,500 00
31.	By State School Fund.....	<u>1,286 62</u>
		<u>17,787 00</u>

MADISON, Wis., Jan. 1, 1866.

E. BURDICK,  
Treasurer Board of Education.

# BALANCE SHEET

## OF THE BOARD OF EDUCATION OF THE CITY OF MADISON, DECEMBER 31, 1865.

ASSETS.		<i>Dr.</i>
City of Madison, Balance due.....		4,990 07
E. Burdick, Treasurer, Balance, Dec. 31, 1865.....		9,203 29
Tax Certificates.....		9 29
		<u>14,202 65</u>
 SUMMARY OF ANNUAL RECEIPTS AND EXPENDITURES.		<i>Cr.</i>
Balance, 1864.....	13,317 67	
RECEIPTS,		
State School Fund.....	1,286 62	
Taxes .....	7,500 00	
Interest .....	875 00	
		<u>22,479 29</u>
LESS		
Expenses as per statement .....	8,789 13	
Less, certificates cancelled.....	3 38	
		<u>8,785 75</u>
		13,693 54
INDEBTEDNESS.		
Orders outstanding.....		134 63
Certificates outstanding.....		374 48
		<u>509 11</u>
		<u>14,202 65</u>

MADISON, Wis., Jan. 1, 1866.

S. H. CARPENTER,  
Clerk Board of Education.

# STATEMENT

Of the Expenses of the Board of Education of the City of Madison, from March, 15, 1855, to December 31, 1865.

For what Paid.	1855.	1856.	1857.	1858.	1859.	1860.	1861.	1862.	1863.	1864.	1865.
Teachers' salaries.....	\$1,111 39	\$2,788 76	\$4,530 97	\$5,560 92	\$6,529 86	\$5,584 90	\$2,693 87	\$3,431 39	\$3,874 11	\$5,121 61	\$5,560 70
Stationery .....	6 23	41 70	100 17	333 52	651 93	157 75	65 79	20 80	26 34		
Rent.....	75 00	240 99	373 79	375 00	414 95	198 00			30 00		
Clerk and Treasurer.....	37 50		122 58	68 75	100 33	114 13	55 00	200 00	175 51	184 25	276 30
Supplies for School Rooms.....	25 00	70 88	100 34	151 82	116 68	139 63	35 49	155 94	50 30	197 14	272 57
Wood.....	25 00	133 50	263 24	488 50	537 14	398 55	190 10	235 88	271 63	607 40	1,410 00
Taking Census.....	33 00		40 00	40 00		40 00	40 00	80 00	81 00		88 00
Janitors and Labor.....	29 00	18 00	109 18	443 12	604 70	283 23	377 12	280 85	339 54	479 18	566 87
Library .....		80 00	100 00								
Furniture .....		5 09	93 00	335 84	111 76	87 03	83 33	98 84	207 47	71 00	9 00
Sites, Structures and Repairs.....	14 75	1,621 66	10,837 52	586 95	1,744 33	540 18	264 31	244 00	1,800 63	533 31	578 69
Bills—record lost.....		66 46									
Printing .....		56 26	87 50	242 17	61 00		44 50	16 50	163 48	182 00	27 00
Apparatus .....			93 25								
Discount on City Orders .....			1,192 49								
Legal Services.....			80 00								
L. J. Farwell, Treasurer .....			44 43								
Interest .....			1 80	15 08	300 00	75 00		280 15	276 10	99 02	
Total .....	\$1,356 87	\$5,082 29	\$18,160 21	\$8,611 67	\$11,272 46	\$7,624 40	\$3,355 61	\$5,084 95	\$7,246 11	\$7,474 89	\$8,789 13

MEMORANDUM—1864—Deduct interest received \$59.37, balance \$7,415.52 as per annexed statement.



