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Annual report of the Board of Education of the city of Madison, for the year 1875.

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ANNUAL REPORT

OF THE

Board of Education

OF THE

CITY OF MADISON,

FOR THE YEAR 1875.

PUBLISHED BY ORDER OF THE BOARD.

MADISON, WIS.

M. J. CANTWELL, BOOK AND JOB PRINTER, KING STREET.
1876.

SCHOOL CALENDAR.

1876.

WINTER TERM:

Commencing January 3d; ending March 24th.

SPRING TERM:

Commencing April 10th; ending June 30th.

FALL TERM:

Commencing September 11th; ending December 8th.

OFFICE HOURS OF SUPERINTENDENT:

From 8:15 to 8:45 A. M.

BOARD OF EDUCATION.

1876.

WM. T. LEITCH,.....	Term expires December, 1876.
F. J. LAMB,.....	do..... 1876.
J. H. CARPENTER,.....	do..... 1877.
J. C. FORD,.....	do..... 1877.
ELISHA BURDICK,.....	do..... 1878.
ALEXANDER KERR,.....	do..... 1878.
THE MAYOR,	<i>Ex-officio.</i>
ALD. P. L. SPOONER, JR.,.....	do.

OFFICERS.

PRESIDENT,

J. H. CARPENTER.

CLERK,

W. T. LEITCH.

TREASURER,

ELISHA BURDICK.

COMMITTEES.

STANDING.

Finance—Messrs. LAMB, THE MAYOR and SPOONER.

Text Books—Messrs. KERR, FORD and LAMB.

Examination of Teachers—Messrs. CARPENTER, KERR and FORD.

Building—Messrs. BURDICK, THE MAYOR and CARPENTER.

Fuel and Supplies—Messrs. BURDICK and LEITCH.

VISITING.

High School—Messrs. KERR and THE MAYOR.

First Ward—Messrs. FORD and KERR.

Second Ward—Messrs. LAMB and LEITCH.

Third Ward—Messrs. SPOONER and LEITCH.

Fourth Ward—Messrs. BURDICK and CARPENTER.

BOARD OF INSTRUCTION.

SUPERINTENDENT OF SCHOOLS,
SAMUEL SHAW.

HIGH SCHOOL.

SAMUEL SHAW, PRINCIPAL,	-	-	-	-	<i>Latin and Natural Science.</i>
WEBSTER M. POND, VICE-PRINCIPAL,	-	-	-	-	<i>Greek and Mathematics.</i>
CLARISSA L. WARE,	-	-	-	-	<i>Natural History and Latin.</i>
JENNIE MUZZY,	-	-	-	-	<i>General History and Greek.</i>
NELLIE L. CHYNOWETH,	-	-	-	-	<i>German and Latin.</i>
ELLIE R. ADAMS,	-	-	-	-	<i>English and Music.</i>
JENNIE M. FIELD,	-	-	-	-	<i>Mathematics and English.</i>
MARIE C. SIXTE,	-	-	-	-	<i>French.</i>

FIRST WARD.

FIRST GRAMMAR DEPARTMENT,	-	-	MISS ALICE J. CRAIG, PRINCIPAL.
SECOND PRIMARY	"	-	" ELLA HICKOK.
FIRST PRIMARY	"	-	" JOSIE HAWES.

UNIVERSITY ADDITION.

SECOND GRAMMAR DEPARTMENT,	-	-	MISS ELLA C. ASPINWALL, PRINCIPAL.
FIRST GRAMMAR	"	-	" HATTIE O. THOMS.
SECOND PRIMARY	"	-	" ELLA LARKIN.
FIRST PRIMARY	"	-	" EMMA A. PAUL.

SECOND WARD.

SECOND GRAMMAR DEPARTMENT,	-	-	MISS L. MCGINNIS, PRINCIPAL.
FIRST GRAMMAR	"	-	" CARO E. KIMBALL.
SECOND PRIMARY	"	-	" LILLIE I. BURGESS.
FIRST PRIMARY	"	-	" H. M. EGGLESTON.

THIRD WARD.

SECOND GRAMMAR DEPARTMENT,	-	-	MISS ANNIE EVANS, PRINCIPAL.
FIRST GRAMMAR	"	-	" THERESE PARKINSON.
SECOND PRIMARY	"	-	" MAGGIE GALBRAITH.
FIRST PRIMARY	"	-	" LUCY A. RICE.
"	"	-	" NETTIE KING.

NORTHEAST DISTRICT.

PRIMARY AND GRAMMAR,	-	-	MISS E. T. PACKARD.
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LITTLE BRICK.

FIRST PRIMARY DEPARTMENT,	-	-	MISS KITTIE LARKIN.
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FOURTH WARD.

SECOND GRAMMAR DEPARTMENT,	-	-	MISS HATTIE A. M. READ, PRINCIPAL.
FIRST GRAMMAR	"	-	" LIZZIE ROBSON.
SECOND PRIMARY	"	-	" JENNIE M. PHELPS.
FIRST PRIMARY	"	-	" IRENE LARKIN.

SUPERINTENDENT'S REPORT.

MADISON, WIS., January 1, 1876.

To the Board of Education of the City of Madison:

GENTLEMEN—The year 1875 having just closed, it becomes my duty, under Rule 8, to prepare a report of the condition of the schools, together with such recommendations as I may deem proper. It is my purpose in this report to touch some of the salient points of the public school work done in this city for the last twelve months, omitting the mention of all recommendations until a more suitable occasion presents itself. I trust that I shall merit your approval by making the report candid and practical, avoiding any ostentatious psychological disquisition on the one hand, and any extended array of dry statistical tables on the other.

IMPROVEMENTS.

1. At the opening of the Fall term of 1874, nearly as many little ones entered for the first time as during the previous term, necessitating another class, and virtually three grades for the remainder of the school year, in the First Primary Department. This made the work quite difficult for the teacher, and the results upon the pupils unsatisfactory. I am gratified at being able to report that the rule which you adopted last year has wholly corrected the difficulty. Most of the children beginning to attend school, entered at the opening of the Spring term. Of the few who began in the Fall, several were able to be classed with the lower grades; the others were sent home, and were asked to enter next Spring. Whenever any parent desired to know the necessity for this course, his atten-

tion was called to your rule, and the reasons for its adoption. So far as I know, these explanations proved entirely satisfactory in every instance.

2. Your occupation of the school building connected with the Soldiers' Orphans' Home, has been a great advantage to the patrons of the Third Ward, for the last two terms. Before that time, on account of the limited accommodations, pupils belonging to the higher Second Grammar grade, had to be distributed among the other wards; the members of the next four grades, numbering upwards of 100, had to study in one room and recite to two teachers, according to one programme; the Northeast District, which embraces a part of this ward, could not be relieved of its Second Grammar scholars, and, as a consequence, its younger pupils did not receive as much attention as they should have had. All these difficulties your recent action overcame. It is to be hoped that the property alluded to will remain under your control for some time to come.

3. A new system of Drawing was introduced last Spring. It has proved to be a step forward. Several of the teachers have brought out results that are simply surprising, considering the limited time which has been assigned to this branch. As might have been expected, the author succeeded better with some parts of his work than with others; but, taken as a whole, the system is a marked improvement upon what we had before its adoption.

4. A year ago, the pupils in the Second Grammar Department were having a great deal of trouble in their study of the English language, particularly its Syntax. More recently, acting according to the advice of the Chairman of the Committee on Text Books, to whom I am indebted for many other valuable suggestions, I requested the teachers to omit a considerable portion of the book, and to substitute other matter bearing upon the subject. A relief was felt at once. I anticipate no further serious trouble in that direction.

5. The question of examination seems likely to provoke as much discussion in the educational world as self-reporting

caused a few years ago; or corporal punishment more recently. The importance of keeping some record of scholarship is almost universally conceded. Two methods for doing this have been practiced, and each has earnest advocates in its favor. The first is to rank every daily recitation, and then strike an average at some stated time. The second is to examine upon the work gone over for a certain period, and estimate the scholarship from that test. A few teachers combine both plans; but, while public schools remain as large as they are at present, the additional labor required for this, will probably prevent its adoption by any considerable number. So far as my thought reaches, an examination is a better criterion of scholarship than a recitation average. The latter estimates chiefly the susceptibility of memory, which mental philosophers tell us is its least important function; the former lays great stress upon the retentiveness of memory, also its readiness to recall knowledge, when the time to answer the given questions is properly limited. Examinations to come are a constant argument for thorough reviews; examinations past are full of hints to both pupils and teacher, concerning the mistakes which have been made by them. Examinations are in harmony with the world's plan when it asks the individual what he can do now, instead of trusting to letters of recommendation or a diploma for an answer. It is true that objections are made against examinations. I shall mention one which no conscientious teacher can afford to overlook. It is the pressure which the coming test brings to bear upon some of the pupils for several days before its actual arrival. The indolent scholar, having neglected his studies, will now sharpen his wits to come out of the pending trial with the minimum standard, so as to continue with his class. The ambitious scholar, having already worked hard, will now bend every effort in order to reach the maximum standard, or lead the class. Still, the judicious teacher overcomes the former difficulty by observing the quality of the daily recitation, and insisting upon thoroughness in that; he considers it folly to wait for an examination in order to test the scholarship of a pupil who fails repeatedly in his recitation, and

will be satisfied only with immediate improvement or degradation. The judicious parent overcomes the latter difficulty, by preventing an excess of home study; he considers it folly to allow an insane ambition to possess the child, at the risk of losing both its physical and mental vigor. Examinations class themselves into oral and written; each has some advantages over the other. Oral examinations are probably superior in the following respects:

First. If sufficient time is allowed, the scholars receive more instruction upon the subject. I think this is true, even when compared with the system of laboriously marking every mistake upon a paper and returning it to the pupil.

Second. The examination is less tiresome to both pupils and teacher.

Third. There is not so good an opportunity to obtain a high standing by dishonesty.

Written examinations, which have recently become so prominent, are probably superior in the following respects:

First. The pupils in any grade of the same school, and in the different schools of the same grade, can have the same questions, and the same time for answering them; hence this is a fairer test of their relative proficiency.

Second. Less of the school time is needed to secure as thorough an examination.

Third. In case of any dissatisfaction with the rank given by the teacher, something permanent is at hand for reference.

In the Primary Departments all the examinations have been oral; I believe this is as it should be. In all higher departments most of the examinations were written. Towards the close of the Fall term, I became satisfied that it would be wise to cut down the written, and substitute oral work. This was to lessen the strain upon scholars and teachers, although to the credit of the teachers be it said, that most of them manifested no anxiety for the change. I feel tolerably certain that this modification is an improvement. At present, no study is overlooked, and you need apprehend no serious diminution in the efficiency of the schools. It is possible that future experience

will suggest the necessity of further changes, either with regard to the frequency of examinations, or their quality. I shall endeavor to give the subject the attention to which its importance is entitled, and shall be content with no superficial solution of the problem.

IMPERFECTIONS.

1. Your course of study, as it now stands, extends over twelve and one-third years. Most of the children enter school at the age of five or six years. This allows them to complete their public school education, regularly, when they are seventeen or eighteen years old; and their collegiate course when twenty-one or twenty-two. I find in the schools, however, quite a number from two to three years in advance of this; some of them are the children of people remarkable for their intelligence. Still, I cannot banish the conviction that these students would receive a greater benefit by taking more time. They have active memories and stand well in their examinations; but there is a want of maturity in their work, and a forced application to it, which are positively painful at times. One of the teachers aptly remarked, that they are subjecting themselves to a species of infanticide. It is next to impossible to prevail upon one of them to drop back; they have developed such a passion for keeping up with their class, that they are almost heart-broken at the thought of falling behind.

Superintendent Perry, of the Ann Arbor Public Schools, reports as follows:

"The average age of the pupils in the High School, is about eighteen years, that of non-residents being somewhat higher than residents. This average advanced age is regarded with satisfaction, both as it affects individual pupils and the interests of education generally. It gives a more mature tone to the department, makes possible a stronger style of instruction, and is in pleasing contrast with the superficial haste everywhere visible in matters of education." I wish that a similar report could be made for Madison, not very far in the future.

You may ask how this state of affairs has arisen. I do not

know that I can answer for all the cases; but this much I can say, it has not been caused by promotions since my connection with your schools, and I think the same is true of my predecessors. I believe the greater part of the irregularity arises as follows:—The first four years of the course has but little book work for the pupil, except reading; the time is occupied in laying wide foundations by means of thorough oral instruction, that crowning excellence of the modern Primary School. Some children receive considerable of their education before they enter the public schools. Most of them are pushed ahead in book work, and thus take their place in classes in advance of what their years would indicate. How the difficulty is to be remedied, I leave to your judgment. A rule may or may not be necessary.

2. The worth of the teachers here in the service of the public, has not escaped your attention hitherto; and I think it has been generally appreciated by the patrons of the schools. The mental attainments of the teachers, their moral qualities, their devotedness to their work, and their enthusiasm in it, are of a superior order. As the photographer, by utilizing chemical affinity, brings out of the unexpressive negative both face and figure; so they by patient labor give definiteness to many a dim idea. Still, on the part of a few, there exists an imperfection too serious to be overlooked in any candid report. I allude to the failure of some teachers to distinguish between the important and the comparatively unimportant parts of the subject to be taught; consequently, there results a waste of time upon the minor points, and in the pupils' knowledge there is felt to be a lack of that comprehensiveness and symmetry, which are always so desirable. To illustrate:—A city has been visited by such a class of students; but the little private tenements have received as much attention as the prominent public buildings. A landscape has been looked at; like a lawn, it has all been "shaven with the scythe and leveled with the roller;" but it lacks individuality. The stream, the mountain, the cloud are not there. It's green below and blue above; that's all.

3. In schools, a comfortable temperature must be considered

a pressing necessity. Without this, not only is health endangered, but mental application becomes almost an impossibility. There has been difficulty in heating several of the school buildings in this city during the cold weather. Either the capacity for warming was insufficient, or there was a waste of the heat generated. Consequently, the teachers were obliged to dismiss their pupils, or to keep them at work and risk the results. If the scholars were sent home, there sprung up in their minds an uncertainty in regard to future sessions, quite detrimental to their success. If they were retained, they received for their fidelity the sorry compensation of having to suffer for several hours. In either case, the teacher was discouraged. I sincerely hope that the steps which have recently been taken for correcting this difficulty, will prove satisfactory; and that while a proper degree of heat is secured, foul air will not accompany it.

HIGH SCHOOL.

The office of this school is twofold. 1st. To afford a valuable education to those who will never enter the University. 2d. To prepare those, who are desirous of obtaining further instruction, to be admitted into the University as Freshmen. Under the present distribution of the branches in your course of study, both of these ends can be readily attained. With wise management, the High School of Madison has a bright future before it. Its influence will not be confined to its own home; its power will be felt in solving the educational problem now agitating this state, viz.: How can we supply the missing link between the Elementary School and the College? During the past year the High School has been in a prosperous condition. There have been a large number of pupils in attendance, the amount of money received for tuition has increased, the quality of instruction has improved, and the standard of scholarship has been raised. July 2d, in the City Hall, the first class to graduate from the school delivered their productions. A large audience of public spirited citizens was present, who listened to the exercises with marked attention. Fourteen diplomas

were awarded, by the President of the Board of Education, in the several courses, as follows:

Ancient Classical Course—ARCHIBALD DURRIE, CHARLES LAMB, OLIVER FORD, HOWARD HOYT.

Modern Classical Course—FRANK HUNTINGTON, HATTIE THOMS.

Scientific Course—CHARLES OAKEY, THOMAS PARR, WILLIAM KOLLOCK, EDWARD OAKLEY, WILLIAM WINDSOR, CARRIE BILLINGS, ELLA HICKOK, ANNIE HORNE.

Eight of the above afterwards entered the University, and several of the others expect to do so soon. During the Fall term the graduates of the High School organized an Alumni Association, which promises to become a flourishing society. I feel assured that this movement, and all others intended to promote the interests of the Common School System, will receive your cordial support.

I am, gentlemen, yours with respect,

SAMUEL SHAW,
City Superintendent of Schools.

BRANCHES FINISHED.

In granting certificates of examination to pupils, those who stood from 95 to 100 per cent. inclusive, received first honors; 85 to 95 per cent., second honors; 70 to 85 per cent., third honors; any who fell below 70 per cent., failed to pass, under Rule 12.

The following is a statement of the certificates given to the members of the High School, during the year:

SECOND GRADE.

PHYSICAL GEOGRAPHY.

Nine first honors—JESSIE HOPKINS, NANCY ALLISON, SARAH CHAMBERS, CARL MULLER, WILLIE OAKEY, WILLIE COOK, WENDELL PAINE, IRVING DEAN, JULIUS OLESON.

Sixteen second honors; ten third honors; four failures.

THIRD GRADE.**LATIN LESSONS.**

Six first honors—JENNIE WHITE, HANNAH BEVITT, EMMA BASCOM, FLORENCE BASCOM, ELISHA ROBBINS, WILLIE SNELL.

Seven second honors; ten third honors; three failures.

ELEMENTARY ALGEBRA.

Fifteen first honors—ANNIE MCKELLIPS, FRANKIE STEINER, JENNIE FRANK, MINNIE HOPKINS, JENNIE McMILLEN, EMMA BASCOM, HANNAH BEVITT, FLORENCE BASCOM, LIZZIE BRIGHT, ELISHA ROBBINS, ANTON BJORNSEN, WILLIE LYON, WILLE SNELL, JAMES KANE, SAMUEL KANE.

Six second honors; eight third honors; eight failures.

GENERAL HISTORY.

Five first honors—JENNIE FRANK, JENNIE McMILLEN, WILLIE SNELL, GEORGE BYRNE, CHARLES SMYTH.

Six second honors; five third honors; five failures.

LOWER FOURTH GRADE.**LATIN LESSONS.**

Three first honors—MARIA DEAN, FANNIE HALL, HOWARD SMITH.

Four second honors; thirteen third honors; two failures.

GENERAL HISTORY.

Seven first honors—SARAH DUDGEON, MARIA DEAN, NETTIE NELSON, JAMES YOUNG, HOWARD SMITH, ALFRED PATEK, SOLOMON DALBERG.

Four second honors; eight third honors; one failure.

GEOMETRY.

Two first honors—SARAH DUDGEON, MARY PRADT.

Nine second honors; three third honors; five failures.

BOTANY.

One first honor—SARAH DUDGEON.

Five second honors; three third honors; two failures.

LATIN READER.

Four first honors—MARIA DEAN, FANNIE HALL, CARRIE KELLOGG, HOWARD SMITH.

Two second honors; three third honors; one failure.

HIGHER FOURTH GRADE.**GEOMETRY.**

Two first honors—WILLIE MORGAN, HENRY MASON.

Five second honors; six third honors; six failures.

GENERAL HISTORY.

Eight first honors—LIZZIE BRIGHT, HATTIE HUNTINGTON, KITTIE KELLY, CHARLES HUDSON, CHARLES COPP, FRED. STOLTZE, GEORGE MORGAN, HENRY MASON.

Two second honors; four third honors; one failure.

GREEK LESSONS.

Three first honors—NIA HENRY, HOWARD SMITH, HARRY WILKINSON.
No second honors; three third honors; no failures.

LATIN READER.

Eight first honors—MARY PRADT, SARAH DUDGEON, NETTIE NELSON, HATTIE HUNTINGTON, HARRY FAVILL, HENRY MASON, GEORGE MORGAN, WILLIE MORGAN.

Four second honors; two third honors; one failure.

BOTANY.

Ten first honors—NIA HENRY, CARRIE FRENCH, HATTIE HUNTINGTON, MAGGIE COYNE, WILLIE MORGAN, GEORGE MORGAN, CHARLES HUDSON, HARRIE WILKINSON, HENRY MASON, ALFRED PATEK.

Two second honors; two third honors; no failures.

GRADUATING GRADE.

VIRGIL.

One first honor—ARCHIE DURRIE.

Two second honors; three third honors; two failures.

NATURAL PHILOSOPHY.

Nine first honors—ANNIE HORNE, SUSIE WILLIAMSON, FLORENCE DELAPLAINE, HATTIE THOMS, FRANK HUNTINGTON, THOMAS PARR, GEORGE BEECHLIN, CHARLES OAKEY, EDWARD OAKLEY.

Three second honors; two third honors; one failure.

GERMAN COURSE AND READER.

Seven first honors—ANNIE HORNE, ELLA HICKOK, HATTIE THOMS, CHARLES OAKEY, FRANK HUNTINGTON, EDWARD OAKLEY, THOMAS PARR.

Two second honors; two third honors; two failures.

CICERO.

One first honor—ARCHIE DURRIE.

Four second honors; one third honor; no failures.

LATIN COMPOSITION.

No first honors; three second honors; two third honors; no failures.

LATIN READER.

No first honors; seven second honors; two third honors; one failure.

HOMER.

One first honor—ARCHIE DURRIE.

Three second honors; no third honors; no failures.

GREEK READER.

Two first honors—ARCHIE DURRIE, CHARLIE KERR.

Three second honors; no third honors; no failures.

GREEK COMPOSITION.

Two first honors—ARCHIE DURRIE, CHARLIE KERR.

Three second honors; no third honors; no failures.

HIGH SCHOOL.

1876.

INSTRUCTORS.

SAMUEL SHAW, PRINCIPAL;
Latin and Natural Science.

WEBSTER M. POND, VICE-PRINCIPAL;
Greek and Mathematics.

CLARISSA L. WARE;
Natural History and Latin.

JENNIE MUZZY;
General History and Greek.

NELLIE L. CHYNOWETH;
German and Latin.

ELLIE R. ADAMS;
English and Music.

JENNIE M. FIELD;
Mathematics and English.

MARIE C. SIXTE;
French.

ORGANIZATION.

The High School has five Courses of Study, viz.:—Ancient Classical, Modern Classical, Scientific, and English, each of four and one-third years; and a Review Course of one year.

The Ancient Classical, Modern Classical, and Scientific Courses, prepare students to enter the University as Freshmen, and to become members of College Classes of like names. In the line of fitting scholars to enter the University, the High School will seek to furnish the best facilities within its reach. Students completing any one of the five Courses of Study, except the Review Course, will receive a diploma of graduation. Those holding diplomas from the Board of Education, showing that they have completed the Ancient Classical, Modern Classical, or Scientific Course, will be admitted into the University without examination there, and with free tuition throughout that institution. The Review Course has been arranged for the benefit of those pupils who desire to perfect themselves, within a limited time, in the elements of an English education. Young people, intending soon to teach in country districts, or to engage in commercial pursuits, will find this course to be just what they need. Any student desirous of pursuing a special course, by selecting from the various regular courses, will have permission to do so, upon giving the Principal satisfactory reasons for such choice.

ITEMS.

The teachers engaged are supposed to have a superior education in the branches which they teach.

Besides the monthly rhetorical exercises, the Pierian Society affords an opportunity for additional practice in writing and speaking.

Cyclopedias, dictionaries, atlases and other works of reference are at the disposal of the pupils.

There is a fair supply of apparatus for illustrating the principles of Natural Science.

The State Historical and the Free City Libraries offer uncommon facilities for miscellaneous reading.

ADMISSION.

Candidates for admission should be prepared to pass examination in Arithmetic, Geography, U. S. History, and English Grammar.

Examinations to enter advanced classes are not unreasonably rigid; but they are intended simply to aid in classifying the examined pupils. These pupils are required to pass examination, however, on the previous studies in the course, before they receive their diplomas.

Students are received and classified at any time; but it is far better for them to be present at the opening of a term.

EXPENSES.

Tuition is \$8 per term, payable in advance; half-day pupils are charged \$4 per term.

Board can be had in clubs from \$1.75 to \$2.25 per week; room rent is from \$0.75 to \$1.25 a week for each student.

Board and lodging can be obtained in private families from \$3 to \$4 a week.

Washing is from 60 to 75 cents per dozen.

COURSE OF STUDY.

FIRST PRIMARY DEPARTMENT.

FIRST GRADE.

- Spring Term...1. Counting objects, from 1 to 20 inclusive.
2. Special Drill, to cultivate quickness and accuracy of perception.
3. Reading from Charts, Blackboard and Slates; to aid in teaching it, instruction and questions upon common things.
4. Printing and Drawing.
- Fall Term.....1. Counting objects, from 1 to 100 inclusive.
2. First Reader.
3. Printing and Drawing.
4. Oral Lessons on Plants.
- Winter Term...1. Naming Figures in Reader.
2. First Reader.
3. Printing and Drawing.
4. Oral Lessons on Native Animals.

SECOND GRADE.

- Spring Term...1. Estimations of Distance.
2. First Reader.
3. Oral Spelling.
4. Drawing, and Writing the short small letters by principles. (Chart No. 1.)
5. Oral Lessons on Flowers.
- Fall Term.....1. Estimations of Weight.
2. Second Reader.
3. Oral Spelling.
4. Drawing, and Writing all the small letters and the figures by principles. (Charts Nos. 1 and 2.)
5. Oral Lessons on Plant Productions.
- Winter Term...1. Estimations of Time.
2. Second Reader.
3. Oral Spelling.
4. Drawing, and Writing the capital letters to the 8th principle. (Chart No. 3.)

GENERAL EXERCISES.

1. Morals and Manners.
2. Singing by note and rote.
3. Marching and Calisthenic Songs.
4. Language Lessons.
5. Inventive Drawing on Friday of each week.

SECOND PRIMARY DEPARTMENT.

FIRST GRADE.

- Spring Term...** 1. Second Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing all the capital letters by principles. (Charts Nos. 3 and 4.)
 4. Oral Geography; points of the compass and the school-house.
 5. Arithmetic; addition and subtraction—oral and written work, taught with objects.
- Fall Term.....** 1. Second Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing the business capitals. (Chart No. 5).
 4. Oral Geography; the school grounds and the section.
 5. Arithmetic; multiplication and division—oral and written work, taught with objects.
- Winter Term—** 1. Second Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing the disciplinary exercises. (Chart No. 6.)
 4. Oral Geography; the city.
 5. Arithmetic; easy combinations involving addition, subtraction, multiplication and division; oral and written work, taught with objects.

SECOND GRADE.

- Spring Term...** 1. Third Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing Copies with lead-pencil.
 4. Oral Geography; the town.
 5. Primary Arithmetic, and oral instruction in notation and numeration.
- Fall Term.....** 1. Third Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing Copies with lead-pencil.
 4. Oral Geography; the county.
 5. Primary Arithmetic, and oral instruction in notation and numeration.
- Winter Term...** 1. Third Reader and Slates.
 2. Oral Spelling.
 3. Drawing, and Writing Copies with lead-pencil.
 4. Oral Geography; the state.
 5. Primary Arithmetic, and oral instruction in notation and numeration.

GENERAL EXERCISES.

1. Morals and Manners.
2. Singing by note and rote.
3. Marching and Calisthenic Songs.
4. Language Lessons, with phonetic spelling and criticism of erroneous habits of speech.
5. Topical Spelling on Friday of each week.

FIRST GRAMMAR DEPARTMENT.

FIRST GRADE.

- Spring Term...1. Third Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; the New England, Middle, and South-Eastern States.
 5. Arithmetic; notation and numeration, and addition.
 6. Oral Grammar; elements of simple sentences.
- Fall Term.....1. Third Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; the North Central and South Central States.
 5. Arithmetic; subtraction and multiplication.
 6. Oral Grammar; nouns.
- Winter Term...1. Third Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; the Western States and Territories, and the United States.
 5. Arithmetic; division and cancellation.
 6. Oral Grammar; adjectives.

SECOND GRADE.

- Spring Term...1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; British America and Danish America, Mexico, Central America, and the West Indies.
 5. Arithmetic; G. C. D., L. C. M., and reduction of fractions.
 6. Oral Grammar; pronouns.
- Fall Term.....1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; North America, South America, and general mathematical geography.
 5. Arithmetic; addition, subtraction, and multiplication of fractions.
 6. Oral Grammar; verbs.
- Winter Term...1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; Europe.
 5. Arithmetic; division of fractions and decimals.
 6. Oral Grammar; all the parts of speech.

GENERAL EXERCISES.

1. Morals and Manners.
2. Singing by note and rote.
3. Calisthenics or Vocal Exercises.
4. Impromptu Compositions with word analysis and simple rules for the use of capital letters and punctuation marks.
5. Oral Biography.
6. Rhetorical Exercises 3d Friday in each month.

SECOND GRAMMAR DEPARTMENT.

FIRST GRADE.

- Spring Term...1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; Asia and Africa.
 5. Arithmetic; decimal currency, and compound numbers to denominate fractions.
 6. Grammar; Etymology with parsing.
- Fall Term.....1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Geography; Australia, and book reviewed.
 5. Arithmetic; compound numbers completed.
 6. Grammar; Etymology with parsing.
- Winter Term...1. Fourth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. U. S. History.
 5. Arithmetic; per centage to insurance, with oral instruction in business forms.
 6. Grammar; Etymology with parsing.

SECOND GRADE.

- Spring Term...1. Fifth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. U. S. History.
 5. Arithmetic; per centage continued to compound interest, with oral instruction in business forms.
 6. Grammar; Syntax with analysis and parsing.
- Fall Term.....1. Fifth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. U. S. History.
 5. Arithmetic; per centage completed and equation of payments, with oral instruction in business forms.
 6. Grammar; Syntax with analysis and parsing.
- Winter Term...1. Fifth Reader.
 2. Written Spelling.
 3. Drawing, and Writing Copies.
 4. Physical Geography.
 5. Arithmetic; ratio and proportion; partnership; analysis.
 6. Grammar; Syntax with analysis and parsing.

GENERAL EXERCISES.

1. Morals and Manners.
2. Singing by note and rote.
3. Calisthenics or Vocal Exercises.
4. Compositions with the principal abbreviations, and rules for spelling and pronunciation.
5. Oral Home Civil Government.
6. Rhetorical Exercises 3d Friday in each month.

HIGH SCHOOL.

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FIRST GRADE.									
ANCIENT CLASSICAL.		MODERN CLASSICAL.		SCIENTIFIC.		ENGLISH.		REVIEW.	
Winter Term	Spring Term	1. Physical Geography. 2. Arithmetic. 3. Grammar.	Physical Geography. Arithmetic. Grammar.	Physical Geography. Arithmetic. Grammar.	Physical Geography. Arithmetic. Grammar.	Physical Geography. Arithmetic. Grammar.	Geography. Arithmetic. Grammar or Book-Keeping.		
		1. General History. 2. Arithmetic. 3. Latin Lessons.	General History. Arithmetic. Latin Lessons.	General History. Arithmetic. Sentential Analysis.	General History. Arithmetic. Sentential Analysis.	General History. Arithmetic. Sentential Analysis.	United States History. Arithmetic. Sentential Analysis or Book-Keeping.		
		1. General History. 2. Arithmetic. 3. Latin Lessons.	General History. Arithmetic. Latin Lessons.	General History. Arithmetic. Sentential Analysis.	General History. Arithmetic. Sentential Analysis.	General History. Arithmetic. Sentential Analysis.	Constitutions of U. S. and Wisconsin. Arithmetic. Sentential Analysis or Book-Keeping.		
SECOND GRADE.									
Winter Term	Spring Term	1. General History. 2. Algebra. 3. Latin Lessons.	General History. Algebra. Latin Lessons.	General History. Algebra. Composition and Rhetoric.	General History. Algebra. Composition and Rhetoric.	General History. Algebra. Composition and Rhetoric.			
		1. Greek Lessons. 2. Algebra. 3. Latin Reader.	Civil Government. Algebra. Latin Reader.	Civil Government. Algebra. English Literature.	Civil Government. Algebra. English Literature.	Civil Government. Algebra. English Literature.			
		1. Greek Lessons. 2. Algebra. 3. Latin Reader.	Civil Government. Algebra. Latin Reader.	Civil Government. Algebra. American Literature.	Civil Government. Algebra. American Literature.	Civil Government. Algebra. American Literature.			

NOTE.—There will be Reading from the Fifth Reader, Written Spelling with Word Analysis, Writing, and Drawing through the first two years of the High School Course.
 GENERAL EXERCISES.—1. Morals and Manners. 2. Singing by note and rote. 3. Callisthenics or Vocal Exercises. 4. Compositions with instruction upon the use of the dictionary. 5. Oral Science of Common Things. 6. Rhetorical Exercises the 3d Friday in each month.

HIGH SCHOOL—Continued.

THIRD GRADE	ANCIENT CLASSICAL.		MODERN CLASSICAL.	SCIENTIFIC.	ENGLISH.
	Spring Term.	Fall Term.			
	1. Greek Lessons. 2. Geometry. 3. Latin Reader.		Physiology. Geometry. Latin Reader.	Physiology. Geometry. Chemistry.	Physiology. Geometry. Chemistry.
	1. Greek Reader. 2. Geometry. 3. Virgil and Latin Composition.		Physiology. Geometry. Virgil and Latin Composition.	Physiology. Geometry. Chemistry.	Physiology. Geometry. Chemistry.
	1. Greek Reader. 2. Geometry or German Course. 3. Virgil and Latin Composition.		French or German Course. Geometry. Virgil and Latin Composition.	Zoology. Geometry or French Course. German Course.	Zoology. Geometry. Political Economy.
FOURTH GRADE	1. Botany or German Course. 2. Greek Reader. 3. Virgil and Latin Composition.		Botany. French or German Course. Virgil and Latin Composition.	Botany. Trigonometry or French Course. German Course.	Botany. Trigonometry. Geology.
	1. Botany or German Course. 2. Greek Reader. 3. Cicero and Latin Composition.		Botany. French or German Course. Cicero and Latin Composition.	Botany. Conic Sections or French Course. German Course.	Botany. Conic Sections. Geology.
	1. Natural Philosophy or German Reader. 2. Homer and Greek Composition. 3. Cicero and Latin Composition.		Natural Philosophy. French or German Reader. Cicero and Latin Composition.	Natural Philosophy. Astronomy or French Reader. German Reader.	Natural Philosophy. Astronomy. Mental Science.
Fifth Grade	1. Natural Philosophy or German Reader. 2. Homer and Greek Composition. 3. Cicero and Latin Composition.		Natural Philosophy. French or German Reader. Cicero and Latin Composition.	Natural Philosophy. Astronomy or French Reader. German Reader.	Natural Philosophy. Astronomy. Moral Science.

NOTE.—There will be Reading, Spelling, Composition, and Drawing throughout the last two and one-third years of the High School Course. GENERAL EXERCISES.—1. Morals and Manners. 2. Singing by note and rote. 3. Calisthenics or Vocal Exercises. 4. Rhetorical Exercises 3d Friday in each month; third grade to have original debates upon practical subjects; fourth grade to have essays and orations. 5. Review examinations each term upon one of the following standard branches, viz.; Arithmetic, Geography, Grammar, History.

REMARK 1.—Students in the Modern Classical Course who substitute French for German will be obliged to enter the Scientific Course of the University, should they go there.

REMARK 2.—Students who desire to pursue only the branches required for entering the University will be graduated from the High School, if they reach a standard of 90 per cent., or more, in their final examination upon each study.

TEXT BOOKS.

WARD SCHOOLS.

Watson's Independent Reader—Nos. I, II, III, IV and V.

Robinson's Progressive Primary Arithmetic.

“ “ Intellectual “

“	“	Intellectual	“
		Practical	

Steinwehr & Brinton's Eclectic Geography—No. 2.

Swinton's Language Lessons.

Greene's English Grammar.

Barnes's History of the United States.

Warren's Physical Geography.

Spencer's Penmanship.

Bartholomew's Drawing.

Mason's Music Chart—No. 1.

HIGH SCHOOL.

[illegible]

STATISTICAL REPORT.

TABLE No. 1.—LAST SCHOOL CENSUS.

	CHILDREN.		
	Males.	Females.	Total.
First Ward.....	685	734	1, 419
Second Ward.....	366	351	717
Third Ward and N. E. District.....	472	464	936
Fourth Ward.....	368	326	694
Grand Total.....	1, 891	1, 875	3, 766

TABLE No. 2.—TOTAL PUPILS IN EACH GRADE AT END OF FIRST MONTH, SPRING TERM.

	First Ward.	University Ad.	Second Ward.	Third Ward.	Fourth Ward.	N. E. District.	Little Brick.	High School.	Total.
First Primary—									
First Grade.....	28	46	29	54	30	14	26	227
Second Grade.....	25	20	25	30	21	25	146
Second Primary—									
First Grade.....	20	24	35	23	33	8	143
Second Grade.....	17	32	32	42	30	153
First Grammar—									
First Grade.....	23	29	39	45	26	13	175
Second Grade.....	31	32	26	23	26	5	143
Second Grammar—									
First Grade.....	32	26	21	31	110
Second Grade.....	31	22	23	20	96
High School—									
First Grade.....	74
Second Grade.....	52
Third Grade.....	30
Fourth Grade.....	46
Graduating Grade..	14	216
Grand Total.....	144	246	234	261	217	40	51	216	1, 409

DETAILED STATEMENT

*Of the Receipts and Expenditures of the Board of Education
of the City of Madison, from January 1st, 1875, to December
31st, 1875.*

RECEIETS:

1875.

BALANCE.

Jan. 1 Balance in Treasury \$ 153 45

STATE SCHOOL FUND APPORTIONMENT.

Jan. 19 Cash of County Treasurer. State School
Fund Apportionment..... 1, 503 88

TAXES LEVIED FOR SCHOOLS.

Jan. 15 Cash of City Treasurer, tax of 1875.....\$12, 000 00
Jan. 27 Cash of Treasurer of Blooming Grove, S. S.
Fund. District School Tax..... 160 95
Mar. 31 Cash of City Treasurer, County School Tax 1, 544 34
Mar. 31 Cash of City Treasurer. Dog License 141 00
Mar. 31 Cash of City Treasurer. Tax of 1875..... 10, 900 00
24, 746 29

TUITION.

Jan. 30 Cash of E. Burdick, Treasurer 79 00
Mar. 30 Cash of E. Burdick, Treasurer 16 50
Apr. 30 Cash of E. Burdick, Treasurer 87 00
May 31 Cash of E. Burdick, Treasurer 5 00
June 19 Cash of E. Burdick, Treasurer 17 00
Sept. 30 Cash of E. Burdick, Treasurer 172 00
Oct. 30 Cash of E. Burdick, Treasurer 36 00
Nov. 8 Cash of E. Burdick, Treasurer 10 00
422 50

SUNDRIES.

Mar. 30 Cash of Prof. Shaw, for fines..... 50
May 31 Cash of J. H. Carpenter, for old Dictionary 1 00
1 50

LOAN.

Nov. 18 Cash, State Bank Loan..... 6, 000 00

RENT.

July 21 Cash of Mrs. Henley..... 50 00
Dec. 21 Cash of Mrs. Henley..... 50 00
100 00

\$32, 927 62

EXPENDITURES:

1875.

SITES AND STRUCTURES.

Jan.	5	Sorensen & Fredericksen, hitching-posts, H. S.....	\$ 6 80
Jan.	5	John Lewis, furnace, 2d Ward School.....	50 00
Jan.	5	E. Burdick, cash paid for casing furnace	10 00

\$66 80

PRINTING.

Jan.	5	M. J. Cantwell, printing blanks.....	\$22 50
Mar.	2	M. J. Cantwell, printing annual report.....	123 50
July	6	Atwood & Culver, advertising.....	3 50
Aug.	3	M. J. Cantwell, printing blanks, etc.....	17 50
Nov.	16	M. J. Cantwell, printing tuition receipts.....	2 50

\$169 50

SUPPLIES.

Jan.	5	John N. Jones, hardware.....	\$26 06
Jan.	5	John M. Sumner, hardware.....	2 75
Jan.	5	R. L. Garlick, lamps and oil.....	11 20
Jan.	5	Dunning & Sumner, paints and oil.....	41 80
Jan.	5	Frank & Mason, hardware and repairs.....	108 38
Mar.	2	Moseley & Bro., stationery.....	17 58
Mar.	2	G. Grimm, blank book, etc.....	10 50
Mar.	2	T. B. & B. M. Worthington, ink.....	4 50
April	2	E. Burdick, cash items.....	21 65
May	4	E. Burdick, cash items.....	26 15
May	4	Julius Vogel, erasers.....	27 50
June	1	R. L. Garlick, oil and mats.....	24 40
June	15	Western Bank Note Engraving Co., diplomas.....	65 00
June	15	Frank & Mason, hardware.....	30 87
June	15	John N. Jones, hardware.....	11 64
June	15	E. Burdick, cash items.....	13 32
July	6	W. J. Park & Co., books.....	8 90
Aug.	3	Bunker & Vroman, lumber.....	47 59
Aug.	3	Moseley & Bro., stationery.....	94 37
Sept.	1	E. Burdick, cash items.....	9 75
Oct.	6	Dunning & Sumner, glass.....	18 63
Oct.	6	T. B. & B. M. Worthington, ink.....	20 00
Oct.	6	John N. Jones, hardware.....	8 60
Oct.	6	Thos. Dean & Co., pointers.....	2 50
Oct.	6	E. Burdick, cash items.....	9 52
Dec.	7	Julius Vogel, erasers.....	31 87

\$695 03

FUEL.

April	2	Timothy Purcell, wood, N. E. D. S.....	\$36 00
April	2	W. M. Wheelan, wood, 3d ward S.....	7 00
April	2	C. F. Cooley, wood, N. E. D. S.....	12 20
May	4	W. M. Wheelan, wood, Univ. Add.....	6 00
May	4	David S. Nelson, wood, little brick.....	17 97
June	1	Conklin & Gray, coal.....	210 50
Aug.	3	M. Morrissey, wood.....	22 00
Oct.	6	Madison Gas Light & Coke Co., coke.....	104 80
Nov.	16	Conklin & Gray, coal.....	2, 424 11

\$2, 840 58

LOANS.

Jan.	15	State Bank	\$5,000 00
May	15	Commissioners of School Land Fund.....	5,000 00

\$10,000 00

INTEREST.

Jan.	15	State Bank.....	\$84 72
May	15	Commissioners of School Land Fund	1,400 00

\$1,484 72

TAKING CENSUS.

Sept.	1	P. D. Barry, taking school census	\$100 00
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REPAIRS.

Jan.	5	Moulton & Chase, repairs general.....	\$34 51
Jan.	5	William Theis, repairing chairs.....	2 50
Jan.	5	Amos Parker, repairing clocks	5 00
Mar.	2	M. Joachim & Co., repairing furnaces.....	10 21
May	4	Moulton & Chase, repairs general	152 38
May	4	Richard G. Norton, repairing clocks	7 35
June	1	E. Morden, repairing pumps.....	1 50
June	1	O. N. French, repairing chairs	7 65
July	6	G. W. Hersee, repairing organ	2 00
July	6	Darwin Clark, repairing furniture	5 00
Sept.	1	Frank Reeth, whitewashing, etc., school-houses.....	30 25
Sept.	1	Geo. Gifford, painting, etc., school-houses.....	22 50
Sept.	1	B. W. Dunklee & Co., repairing furnaces.....	136 44
Sept.	1	Ole Stephenson, repairing sidewalk and fences	33 75
Dec.	7	Chas. Morgan, repairing furnace.....	1 50

\$452 54

JANITORS' SERVICES AND LABOR.

Jan.	5	Mrs. Baker, 1st ward, com. fall term.....	\$5 00
Mar.	2	John Ford, janitor, Univ. Add.....six weeks,	24 00
April	2	Adolph Hulse, janitor, 1st ward.....12 do.....	42 00
April	2	John Crowley, janitor, 2d ward	50 00
April	2	Margaret Methers, janitor, 3d ward.....do.....	42 00
April	2	M. F. O'Callahan, janitor, 4th ward	50 00
April	2	Dennis O'Keefe, janitor, Univ. Add	31 00
April	2	Allan Jackson, janitor, High School	72 00
April	2	Maria Knock, janitor, little brick	18 00
April	2	A. Grestenbru, janitor, N. E. D	24 00
April	2	J. H. Rider, supervising janitor, etc	30 00
May	4	Mathew Cronen, labor, Orphan Home school-house.....	4 00
May	4	A. Grestenbru, labor, N. E. D. school-house.....	6 89
May	4	Ole Stephenson, labor, Orphan Home and High School..	12 87
June	1	John Crowley, labor, 2d ward.....	8 00
June	15	Adolph Huls, janitor, 1st ward	34 00
June	15	John Crowley, janitor, 2d ward.....do.....	40 00
June	15	Margaret Methers, janitor, 3d ward and O. H.....do.....	55 00
June	15	M. F. O'Callahan, janitor, 4th ward	40 00
June	15	Dennis O'Keefe, janitor, Univ. Add	40 00
June	15	Allen Jackson, janitor, High School and labor.....do.....	80 00
June	15	Jacob Knock, janitor, little brick.....do.....	14 00
June	15	A. Grestenbru, janitor, N. E. D	20 00
Oct.	6	M. F. O'Callahan, labor, 4th ward	3 75
Oct.	6	Frank Ceaser, trimming trees	12 00
Oct.	6	Margaret O'Keefe, labor, Univ. Add.....	9 00

TEACHERS' WAGES—continued.

Dec.	10	M. F. O'Callahan, cutting wood, O. H. S	\$3 00
"	10	Adolph Huls, janitor, 1st ward,13 weeks,	39 00
"	10	John Crowley, janitor, 2d ward,.....do.....	44 50
"	10	Margaret Mether, janitor, 3d ward.....do.....	68 00
"	10	M. F. O'Callahan, janitor, 4th ward.....do.....	44 50
"	10	John Ford, janitor, Univ. Add.....12 do.....	41 50
"	10	Jacob Knock, janitor, little brick13 do	17 00
"	10	A. Grestenbru, janitor, N. E. Districtdo.....	26 00
"	10	Allen, janitor, High School.....do.....	78 00

\$1, 129 01

TEACHERS' WAGES.

Feb.	12	Samuel Shaw, superintendent,.....six weeks,	\$333 33
"	12	Lucy E. Foote, teacher, High School.....do.....	108 33
"	12	C. L. Ware,.....do.....do.....	90 00
"	12	Jennie Muzzy,do.....do.....	90 00
"	12	Nellie Chynoweth,.....do.....do.....	90 00
"	12	H. J. Standish,.....do.....do.....	90 00
"	12	W. M. Pond, Greek, High Schooldo.....	30 00
"	12	Ella Byrne, principal, 1st ward.....do.....	90 00
"	12	Maria Byrne, teacher, 1st ward.....do.....	69 00
"	12	Josie Hawes, teacher, 1st ward.....do.....	69 00
"	12	Sarah Lawson, principal, Univ. Add.....do.....	90 00
"	12	Ella Aspinwall, teacher, Univ. Add.....do.....	69 00
"	12	Lizzie Robson, teacher, Univ. Add.....do.....	69 00
"	12	Hannah Lawson, teacher, Univ. Add.....do.....	60 00
"	12	Lucinda McGinnis, principal, 2d warddo.....	90 00
"	12	Ella Larkin, teacher, 2d ward.....do.....	69 00
"	12	Cynthia Charlesworth, teacher, 2d ward.....do.....	69 00
"	12	H. M. Eggleston, teacher, 2d ward.....do.....	69 00
"	12	Annie Evans, principal, 3d ward.....do.....	90 00
"	12	Theresa Parkinson, teacher, 3d ward.....do.....	60 00
"	12	Maggie Galbraith, teacher, 3d ward.....do.....	69 00
"	12	Lucy A. Rice, teacher, 3d warddo.....	69 00
"	12	Kittie Larkin, principal, 4th ward.....do.....	90 00
"	12	Lizzie Richardson, teacher, 4th ward.....do.....	69 00
"	12	Irene Larkin, teacher, 4th ward.....do.....	72 00
"	12	Jennie M. Phelps, teacher, 4th ward.....do.....	69 00
"	12	Alice J. Craig, teacher, little brick.....do.....	72 00
"	12	E. T. Parkard, teacher, N. E. district.....do.....	69 00
Mar.	26	Samuel Shaw, superintendent.....do.....	333 33
"	26	Lucy E. Foote, teacher, High School.....do.....	108 33
"	26	C. L. Ware,.....do.....do.....	90 00
"	26	Jennie Muzzy,do.....4½ do.....	67 50
"	26	Nellie Chynoweth,.....do.....6 do.....	90 00
"	26	H. J. Standish,.....do.....do.....	90 00
"	26	William M. Pond, Greek teacher, High School ...do.....	30 00
"	26	Ella Byrne, principal, 1st ward.....do.....	90 00
"	26	Maria Byrne, teacher, 1st ward.....do.....	69 00
"	26	Josie Hawes, teacher, 1st ward.....do.....	69 00
"	26	Sarah Lawson, principal, Univ. Add.....do.....	90 00
"	26	Ella Aspinwall, teacher, Univ. Add.....do.....	69 00
"	26	Lizzie Robson, teacher, Univ. Add.....do.....	69 00
"	26	Hannah Lawson, teacher, Univ. Adddo.....	72 00
"	26	Lucinda McGinnis, principal, 2d warddo.....	90 00
"	26	Ella Larkin, teacher, 2d ward.....do.....	69 00
"	26	Cynthia Charlesworth, teacher, 2d ward.....do.....	69 00

TEACHERS' WAGES—continued.

Feb.	26	H. M. Eggleston, teacher, 2d ward.....	6 weeks,	\$75 00
"	26	Annie Evans, principal, 3d ward.....	do.....	90 00
"	26	Theresa Parkinson, teacher, 3d ward.....	do.....	60 00
"	26	Maggie Galbraith, teacher, 3d ward.....	do.....	69 00
"	26	Lucy A. Rice, teacher, 3d ward.....	do.....	69 00
"	26	Kittie Larkin, principal, 4th ward.....	do.....	90 00
"	26	Lizzie Richardson, teacher, 4th ward.....	do.....	69 00
"	26	Jennie Phelps, teacher, 4th ward.....	do.....	69 00
"	26	Irene Larkin, teacher, 4th ward.....	do.....	72 00
"	26	Alice J. Craig, teacher, little brick.....	do.....	72 00
"	26	E. T. Packard, teacher, N. E. district.....	do.....	69 00
April	24	Jennie Muzzy, bal. of salary, winter term, 1875.....		22 50
May	21	Samuel Shaw, superintendent.....		333 50
"	21	Lucy E. Foote, teacher, High School.....	6 weeks,	108 33
"	21	C. L. Ware,.....	do.....	90 00
"	21	Jennie Muzzy,.....	do.....	90 00
"	21	Nellie Chynoweth,.....	do.....	90 00
"	21	H. J. Standish,.....	do.....	90 00
"	21	William M. Pond, Greek teacher, High School.....	do.....	30 00
"	21	Ella Byrne, principal, 1st ward.....	do.....	90 00
"	21	Maria Byrne, teacher, 1st ward.....	do.....	69 00
"	21	Josie Hawes, teacher, 1st ward.....	do.....	69 00
"	21	Sarah Lawson, principal, Univ. Add.....	do.....	90 00
"	21	Ella Aspinwall, teacher, Univ. Add.....	do.....	69 00
"	21	Lizzie Robson, teacher, Univ. Add.....	do.....	69 00
"	21	Hannah Lawson, teacher, Univ. Add.....	do.....	69 00
"	21	Lucinda McGinnis, principal, 2d ward.....	do.....	90 00
"	21	Mary S. Dwight, teacher, 2d ward.....	do.....	66 00
"	21	Hattie M. Mann, teacher, 2d ward.....	do.....	66 00
"	21	H. M. Eggleston, teacher, 2d ward.....	do.....	72 00
"	21	Annie Evans, principal, 3d ward.....	do.....	90 00
"	21	Theresa Parkinson, teacher, 3d ward.....	do.....	60 00
"	21	Maggie Galbraith, teacher, 3d ward.....	do.....	69 00
"	21	Lucy A. Rice, teacher, 3d ward.....	do.....	72 00
"	21	Nettie King, teacher, 3d ward.....	do.....	60 00
"	21	Kittie Larkin, principal, 4th ward.....	do.....	90 00
"	21	Lizzie Richardson, teacher, 4th ward.....	do.....	69 00
"	21	Jennie M. Phelps, teacher, 4th ward.....	do.....	69 00
"	21	Irene Larkin, teacher, 4th ward.....	do.....	72 00
"	21	Alice J. Craig, teacher, little brick.....	do.....	72 00
"	21	E. T. Packard, teacher, N. E. district.....	do.....	69 00
July	2	Samuel Shaw, superintendent.....		333 33
"	2	Lucy E. Foote, teacher, High School.....	6 weeks,	108 33
"	2	Jennie Muzzy,.....	do.....	90 00
"	2	C. L. Ware,.....	do.....	90 00
"	2	Nellie Chynoweth,.....	do.....	90 00
"	2	H. J. Standish,.....	do.....	90 00
"	2	W. M. Pond,.....	do.....	144 00
"	2	Ella Byrne, principal, 1st ward.....	do.....	90 00
"	2	Maria Byrne, teacher, 1st ward.....	do.....	69 00
"	2	Josie Hawes, teacher, 1st ward.....	do.....	69 00
"	2	Sarah Lawson, principal, Univ. Add.....	do.....	90 00
"	2	Ella Aspinwall, teacher, Univ. Add.....	do.....	69 00
"	2	Lizcie Robson, teacher, Univ. Add.....	do.....	69 00
"	2	Hannah Lawson, Univ. Add.....	do.....	69 00
"	2	Lucinda McGinnis, principal, 2d ward.....	do.....	90 00
"	2	Mary S. Dwight, teacher, 2d ward,.....		24 20
"	2	Jennie Fields, teacher, 2d ward.....		39 60

TEACHERS' WAGES—continued.

July	2 Hattie M. Mann, teacher, 2d ward	6 weeks,	\$66 00
"	2 H. M. Eggleston, teacher, 2d ward.....do.....		72 00
"	2 Annie Evans, principal, 3d ward.....do.....		90 00
"	2 Theresa Parkinson, teacher, 3d ward.....do.....		84 00
"	2 Maggie Galbraith, teacher, 3d ward.....do.....		69 00
"	2 Lucy A. Rice, teacher, 3d ward.....do.....		72 00
"	2 Nettie King, teacher, 3d ward.....do.....		60 00
"	2 Kittie Larkin, principal, 4th ward.....do.....		90 00
"	2 Lizzie Richardson, teacher, 4th ward.....do.....		69 00
"	2 Jennie M. Phelps, teacher, 4th ward	do.....	69 00
"	2 Irene Larkin, teacher, 4th ward.....do.....		72 00
"	2 Alice J. Craig, teacher, little brick.....do.....		72 00
"	2 E. T. Packard, N. E. district.....do.....		69 00
Oct.	22 Samuel Shaw, superintendent		333 33
"	22 W. M. Pond, teacher, High School		125 00
"	22 C. L. Ware,.....do	6 weeks,	90 00
"	22 Jennie Muzzy,	do.....	90 00
"	22 Nellie Chynoweth,.....do.....	do.....	90 00
"	22 Jennie Fields,	do.....	81 00
"	22 Ellie R. Adams,.....do.....	do.....	81 00
"	22 Alice J. Craig, principal, 1st ward.....do.....		81 00
"	22 Maria Byrne, teacher, 1st ward.....do.....		69 00
"	22 Josie Hawes, teacher, 1st ward.....do.....		69 00
"	22 Ella Aspinwall, principal, Univ. Add.....do.....		81 00
"	22 Hattie Thoms, teacher, Univ. Add.....do.....		60 00
"	22 Lizzie Robson, teacher, Univ. Add.....do.....		69 00
"	22 Hannah Lawson, teacher, Univ. Add.....do.....		69 00
"	22 L. McGinnis, principal, 2d ward.....do.....		90 00
"	22 Carrie Kimball, teacher, 2d ward.....do.....		66 00
"	22 F. L. Fuller, teacher, 2d ward	do.....	60 00
"	22 H. M. Eggleston, teacher, 2d ward.....do.....		72 00
"	22 Annie Evans, principal, 3d ward.....do.....		90 00
"	22 Theresa Parkinson, teacher, 3d ward.....do.....		72 00
"	22 Maggie Galbraith, teacher, 3d ward.....do.....		69 00
"	22 Lucy A. Rice, teacher, 3d ward.....do.....		72 00
"	22 Nettie King, teacher, 3d ward.....do.....		60 00
"	22 L. J. Burgess, principal, 4th ward	do.....	81 00
"	22 Jennie M. Phelps, teacher, 4th ward.....do.....		69 00
"	22 Irene Larkin, teacher, 4th ward.....do.....		72 00
"	22 Annie Howe, teacher, 4th ward.....do.....		60 00
"	22 Kittie Larkin, teacher, little brick,.....do.....		72 00
"	22 E. T. Packard, teacher, N. E. district.....do.....		69 00
"	22 Marie C. Sixte, French teacher, High School		30 00
Dec.	10 Samuel Shaw, superintendent		333 33
"	10 W. M. Pond, teacher, High School.....		125 00
"	10 C. L. Ware,	7 weeks,	105 00
"	10 Jennie Muzzy,	do.....	105 00
"	10 Nellie Chynoweth,.....do.....	do.....	105 00
"	10 Jennie Fields,.....do.....	do.....	94 50
"	10 Ellie Adams,.....do.....	do.....	94 50
"	10 Marie C. Sixte, teacher of French, High School.....do.....		35 00
"	10 Alice J. Craig, principal, 1st ward.....do.....		94 50
"	10 Maria Byrne, teacher, 1st ward.....do.....		80 50
"	10 Josie Hawes, teacher, 1st ward.....do.....		80 50
"	10 Ella Aspinwall, principal, Univ. Add.....do.....		80 50
"	10 Hattie Thoms, teacher, Univ. Add.....do.....		70 00
"	10 Lizzie Robson, teacher, Univ. Add.....do.....		80 50
"	10 Hannah Lawson, teacher, Univ. Add.....do.....		80 50

TEACHERS' WAGES—continued.

Dec.	10	L. McGinnis, principal, 2d ward.....	7 weeks,	\$105 00
"	10	Carrie E. Kimball, teacher, 2d ward	do.....	77 00
"	10	F. L. Fuller, teacher, 2d ward.....	do.....	70 00
"	10	H. M. Eggleston, teacher, 2d ward.....	do.....	84 00
"	10	Annie Evans, principal, 3d ward.....	do.....	105 00
"	10	Theresa Parkinson, teacher, 3d ward.....	do.....	84 00
"	10	Maggie Galbraith, teacher, 3d ward.....	do.....	80 50
"	10	Lucy A. Rice, teacher, 3d ward.....	6 weeks and 3 days,	79 20
"	10	Nettie King, teacher, 3d ward	7 weeks,	70 00
"	10	L. J. Burgess, principal, 4th ward.....	do.....	94 50
"	10	Kittie Larkin, teacher, 4th ward	do.....	84 00
"	10	Jennie Phelps, teacher, 4th ward.....	do.....	80 50
"	10	Irene Larkin, teacher, 4th ward.....	do.....	84 00
"	10	Annie Horne, teacher, little brick	do.....	70 00
"	10	E. T. Packard, teacher, N. E. district.....	do.....	80 50

\$15, 105 30

CLERK'S SALARY.

Jan.	5	W. T. Leitch, salary, three months.....	\$37 50
Mar.	31	W. T. Leitch, salary, three months.....	37 50
July	6	W. T. Leitch, salary, three months.....	37 50
Oct.	1	W. T. Leitch, salary, three months.....	37 50

\$150 00

FURNITURE.

Dec.	7	Darwin Clark, Furniture.....	\$25 25
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APPARATUS AND LIBRARY.

Mar.	2	Alex. Kerr, Physical Science	\$10 20
May	4	James W. Queen & Co., apparatus.	148 00

\$158 20

HIGH SCHOOL.

May	4	M. S. Howell, balance paid M. S. Howell for lot 7, block 82.....	\$800 00
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\$33, 189 93

BALANCE SHEET OF BOARD OF EDUCATION.

December 31st, 1875.

DR.

63 Sites and Structures	\$66 80
68 Printing,	169 50
57 Supplies,	695 03
53 Fuel,	2,840 58
14 State Bank Loan,	5,000 00
44 State School Fund loan,	5,000 00
20 Interest,	1,484 72
21 Census	100 00
79 Repairs,	452 54
60 Janitors and labor,	1,129 01
100 Teachers' wages,	15,105 30
72 Clerk's salary,	110 50
29 Furniture,	25 25
25 Apparatus and Library, ..	158 20
69 Tuition, (return fee,)	8 00
83 High School,	800 00

CR.

86 Balance in Treasury, Jan. 1, 1875,	\$153 45	
3 State School Fund Appropriation,	1,503 88	
27 Taxes,	24,746 29	
69 Tuition,	422 50	
37 Rent,	100 00	
39 Fines, etc.	1 50	
14 State Bank loan,	6,000 00	
Treasury overdrawn,	257 31	
	<hr/>	
	\$33,184 93	\$33,184 93
Amount of Certificates, issued, 1875,	\$33,184 93	
Amount of cash on hand and receipts, 1875,	32,927 62	
	<hr/>	
	\$257 31	
Certificate No. 857, Oct. 9th, 1874,	5 00	
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Overdrawn,	\$262 31	

W. T. LEITCH,
Clerk.

TREASURER'S REPORT.

December 31st, 1875.

ELISHA BURDICK, Treasurer,

In account with Board of Education:

1875.	Dr.		
Jan. 1	Balance	\$158 45
Jan. 15	Of City Treasurer part of tax, 1874.....	12,000 00
Jan. 27	Blooming Grove State Fund and District tax	160 95
Jan. 30	Tuition from sundry Pupils to date.....	79 00
Mar. 28do.....do.....do.....	16 50
Mar. 29	Fines received per Mr. Shaw.....	50
Mar. 31	City Treasurer, County School tax.....	1,544 34
Mar. 31do.....dog lincense	141 00
Mar. 21do.....tax of 1874	10,900 00
April 30	Tuition from sundry Pupils to date.....	87 00
May 31do.....do.....do.....	5 00
May 31	J. H. Carpenter, sale of old Dictionary...	1 00
June 19	County Treasurer, appor. State Fund.....	1,503 88
June 19	Tuition from sundry Pupils to date.....	17 00
July 21	Rent of Mrs. E. M. Henley.....	50 00
Sept. 30	Tuition from sundry Pupils to date	172 00
Oct. 30do.....do.....do.....	36 00
Nov. 8do.....do.....do.....	10 00
Nov. 18	Loan from State Bank.....	6,000 00
Dec. 31	Rent of Mrs. E. M. Henley.....	50 00
	Balance	165 24

CR.

Dec. 31	By Certificates of appropriation paid as per monthly statements.....	\$33,097 86	
		\$33,097 86	\$33,097 86
	To balance.....		\$165 24

ELISHA BURDICK,
Treasurer.

REGULATIONS.

SUPERINTENDENT.

1. The Superintendent shall act under the advice of the Board of Education, and shall have the general supervision of all the public schools, school houses and apparatus; and shall visit each school as often as once in each week, and oftener, if it should be necessary, in order to acquaint himself thoroughly with the qualifications of the teacher and the condition of the school.

2. He shall assist the teacher in the classification and promotion of pupils, aid in maintaining good order in the school, and cause the course of study adopted by the Board to be strictly followed.

3. It shall be his duty to enforce the regulations of the Board, for which purpose he shall have power to suspend such teachers or pupils as may refuse to comply with the requirements of the Board of Education, and report such suspension immediately to the President of the Board.

4. He shall meet the teachers as often as once in each week during term time, for the purpose of instructing them in the theory and practice of teaching, and the best methods of governing their respective schools; and shall make a report to the Board, at each regular meeting thereof, of the attendance and punctuality of the teachers, and other points which he may deem of importance.

5. He shall have power to fill vacancies, in case of temporary absence of teachers, and shall report the same to the Board at their next meeting.

6. It shall be his duty to keep a record of the weekly reports of each teacher, embracing the average attendance, punctuality, deportment and scholarship of the pupils in their respective schools, as well as the number of parents and others who have visited the schools, and make a written report, containing an abstract of the same, to the Board, at each regular meeting.

7. He shall take special pains to secure the physical well-being of the pupils, by guarding them from the evils of improper ventilation and temperature, and giving them such exercises as will tend to strengthen and develop their physical energies.

8. At the close of each year, he shall prepare a report of his doings, the condition of the schools, together with such suggestions, information and recommendations as he may deem proper.

9. It shall be the duty of the Superintendent to report to the Board, during the last two weeks of each term, what teachers then in the schools should, in his opinion, be no longer retained therein.

TEACHERS.

The Board of Education will determine, before the close of each term, what teachers engaged in the schools shall be retained for the coming term. It shall be the duty of the clerk to notify teachers of their election, and such teachers, on being notified, shall signify their acceptance in writing, at their earliest convenience. All teachers occupying positions in the public schools must fully subscribe to the following conditions:

1. Teachers shall observe and carry into effect all regulations of the Superintendent and Board of Education in relation to their respective schools, attend punctually the weekly meetings of the teachers under the direction of the Superintendent, and whenever absent from said meetings, they shall report the cause of such absence, in writing, to the Superintendent, within one week thereafter; and he shall present the same to the Board, together with any facts within his knowledge that may aid in determining the propriety of such absence.

2. The salaries paid entitle the Board to the services of the teachers for five and one-half days each week, legal holidays excepted.

3. All teachers shall be at their school rooms at least thirty minutes before the opening of school in the morning, and fifteen minutes in the afternoon, and the bell shall be rung five minutes before the time of opening.

4. Teachers shall require their pupils to be in their seats punctually at the appointed time, and all pupils not so seated shall be marked absent or tardy, as the case may be.

5. All teachers shall regulate the school room clock by the city time, and shall conform to this standard in making records of attendance for themselves and their pupils.

6. It shall be a duty of the first importance with teachers to exercise a careful watchfulness over the conduct of their pupils in and around the school buildings, and on all suitable occasions to instruct and encourage them in correct manners, habits and principles. They shall also discourage and discountenance the infliction of corporal punishment, resorting to it only in *extreme cases*, shall inflict it only in private, reporting the case immediately, in writing, to the Superintendent, with all the reasons therefor; and he shall embody such report in his monthly report to the Board.

7. Teachers may have power to suspend from school, pupils guilty of gross misconduct or continual insubordination to school regulations; but in cases where the same is practicable, notice of such misconduct shall be given to the parent or guardian before suspension. Immediate notice of all suspensions shall be given, *in writing*, to the Superintendent, and to the parents or guardians of the pupils suspended. It shall also be the duty of all Principals to notify non-resident pupils of their liability to pay tuition, and they shall promptly report, in writing, to the Superintendent, the names of all such non-resident pupils in their respective schools.

8. Teachers shall keep their school registers neatly and accurately, according to the forms prescribed, and fill out the blank reports according to the direction of the Superintendent, and hand in such reports promptly at the teachers' meeting, on the Saturday of the week for which such reports are made.

9. Teachers shall attend carefully to the warming and the ventilation of their school rooms—effectually changing the air at recess, so that the breathing of impure air may be avoided.

10. Any teacher absent from school on account of sickness or other necessity, shall cause immediate notice of such absence to be given to the Superintendent.

11. At the close of a term all teachers shall deliver their registers and class-books at the office of the Superintendent, and all Principals shall also deliver at the same office all keys of their respective buildings, together with a list of school property in their possession, accounting for such as may have been removed or injured.

12. Principals shall have the general supervision of the lower departments in their buildings, and shall attend to their proper classification, subject to such regulations as the Superintendent may prescribe; they shall make regulations, subject to his approval, for the maintenance of good order in the halls, on the stairways and grounds; they shall have the supervision of the buildings, maps, charts, globes, books, keys and other school property,

and shall be held responsible for their being kept in proper condition; they shall see that the persons in care of the buildings attend carefully to their duty, giving prompt notice of any delinquency on the part of such persons. Subordinate teachers shall be held responsible for the order and discipline of their own rooms, and for any damage done in the same while under their control.

13. All teachers employed in the schools shall be examined by the Superintendent and Examining Committee of the Board, at least once in each year. The result of such examination shall be reported to the Board, with some recommendation, for action upon it. Such examination shall take place within one week of the close of a term.

14. Every applicant for a teacher's situation shall, before being employed, pass an examination satisfactory to the Board; which examination shall be separate from the examination of those previously engaged in the schools of the city; and such examination shall take place as soon as practicable after the close of a term.

PUPILS.

1. No pupils shall be received or continued in the Public Schools under the age of six years, unless prepared to enter a class already formed, except at the opening of the Spring Term, when they may be admitted at the age of five years; nor into the Grammar Schools unless regularly transferred, or found upon examination qualified to enter the lowest class therein, except by permission of the Superintendent.

2. All pupils are required to be in their respective school rooms before the time of beginning school; to be regular and punctual in their daily attendance, and conform to the regulations of the school; to be diligent in study, respectful to teachers, and kind to schoolmates; and to refrain entirely from the use of profane and indecent language.

3. Scholars who shall accidentally, or otherwise, injure any school property, whether school furniture, apparatus, or buildings, fences, trees, shrubs, or any property whatever belonging to the school estate, shall be liable to pay in full for all damages.

4. Pupils attending the public schools are required to furnish themselves with all the necessary text books used in their classes.

5. Every pupil who shall be absent from school, shall bring to his teacher a written excuse from his parent or guardian for such absence.

6. A scholar absenting himself from his seat for one entire week, shall forfeit all rights thereto, and can be re-admitted only as a new pupil.

7. Six half days' absence (two tardy marks being equivalent to a half day's absence) in any four consecutive weeks, sickness only excepted, shall render the pupil liable to suspension.

8. Any scholar who shall absent himself from any regular examination, or who fails to render a sufficient excuse for such absence, shall not be allowed to return to the school without the consent of the Board of Education.

9. For open disobedience, insubordination, or indulgence in profane or indecent language, a pupil may be suspended by a teacher, or expelled by the Superintendent, immediate notice of which shall be given to the parent or guardian; in all cases of suspension, the pupil can only be re-admitted into the school by written permission from the Superintendent, and in case of expulsion, by permission of the Board of Education.

10. Whenever any parent or guardian feels aggrieved at the action of any teacher, it shall be his duty to give information thereof, to the Superintendent; and in case the matter is not satisfactorily adjusted by him, such parent or guardian may appeal to the Board.

GENERAL RULES. .

1. There shall be two sessions of the school daily. The morning session shall commence at 9 o'clock A. M., and close at 12 M., during the year. The afternoon session shall commence at 2 P. M., and close at 4 P. M. in the Primary Departments; but at 4½ P. M. in all the other rooms, except on Friday, when they may also close at 4 P. M. In each department there shall be at least one recess of fifteen minutes during each session; and in all grades below the Intermediate, there shall be two such recesses during the forenoon session.

2. Besides the ordinary vacations, the schools shall be closed on Saturday, all Thanksgiving and Fast days appointed by the State and General Government, and the Fourth of July. No teacher shall take any other day as a holiday, or close school, except at the regular time, for any purpose, save on account of sickness, or some unavoidable necessity.

3. There shall be a public examination of all the schools at the close of each term. All promotions from the Primary to the Grammar schools, shall be made at the close of the term, and be determined by examination. The Superintendent may promote scholars at other times for special merit, when found qualified.

4. The classification of scholars in the different departments shall be made with strict adherence to the course of study adopted by the Board; and no text books shall be used, or studies pursued, in any department of the schools, except those prescribed by the Board.

5. No text books shall be furnished to any of the teachers of the Public Schools, except upon the written order of the Visiting Committee of the school for which the books are wanted, drawn on the Clerk of the Board, and the Clerk shall charge them to the teacher to whom they are delivered; the purchase price of the books to be deducted from the teacher's wages, unless the teacher shall, at the end of his term of service, return the books to the Clerk of the Board in good condition.

6. The several school committees may, in proper cases of indigence, purchase necessary school books for the use of poor persons attending the public schools.

7. The President and Clerk are authorized to issue warrants for the payment of teachers each half term.

8. The teachers' meeting of each week, during the term time, shall be regarded as a school session, and absence therefrom shall be counted the same as a half day's absence from school.

9. Non-resident pupils shall pay a tuition fee per term of \$8 in the High School building, and \$5 in all other schools; *provided*, that no tuition fee shall be demanded of non-resident pupils whose parents pay a city tax of fifty dollars. In all cases where a tuition fee is demanded, such fee shall be paid within ten days after the opening of the term, to the Treasurer of the Board, or such pupil shall be suspended until such fee shall be paid.

10. The morning exercises of each department of the several schools may commence with singing or other appropriate music. The teachers may also, by reading or otherwise, instruct the pupils in politeness, truth-telling, abstinence from profanity, habits of sobriety, promptness, punctuality, and morals generally. No other opening exercises shall be permitted.

11. Any pupil in the public schools who shall have fallen twice below 60 per cent. in one of his studies, may be put by the Superintendent into a lower class.

12. Every class pursuing a branch found in the course of study adopted by the Board of Education, shall undergo a final examination when such branch shall have been completed, and each member of the class shall be required to reach a standard of 70 per cent. in order to pass.

13. The school year shall commence on the 2d Monday of September. It shall continue 37 weeks, and shall be divided into 3 school terms.

14. The use of tobacco in and about the school buildings is strictly prohibited.

BY-LAWS.

OFFICERS.

The officers of the Board of Education shall consist of a President, Clerk, Treasurer, and the following standing committees, viz.: Committee on Text Books, Committee on Finance, Building Committee, Visiting Committees, Committee on Supplies, and Committee on Examination of Teachers.

PRESIDENT'S DUTIES.

The President shall call the Board to order at the hour appointed for the meeting, sign all certificates of appropriation, and perform all the duties appropriately belonging to his office. He shall also have authority to review the action of the Superintendent or teachers in suspending or expelling pupils, or other matters relating to the management of the schools, and his action shall be final unless appealed from to the Board at its next regular meeting.

In case of the absence of the President, the Clerk shall call the meeting to order, and a President *pro tempore* shall be elected.

CLERK'S DUTIES.

The Clerk shall be elected annually by the Board from its own body, and shall hold his office for the term of one year, and until his successor is elected and qualified. The Clerk shall notify the Common Council whenever a vacancy may occur in the Board; he shall keep a record of the proceedings of said Board, and shall keep all the records and papers belonging thereto; he shall in each year, between the 20th and 31st days of the month of August, cause to be taken a census of all the children residing in the city between the ages of four and twenty years, and report the same to the State Superintendent of Public Instruction, as provided by law; he shall notify all members of the Board of special meetings; he shall issue certificates of appropriation, after their being signed by the President of the Board, directly to the Treasurer, in the order in which such appropriations are made; specifying in said certificates the purposes for which such appropriations are made; he shall at every regular meeting of the Board, lay before the Board a balance sheet of the financial books of the Board; he shall also perform such other duties as the Board may prescribe or may be required by the laws of the State.

TREASURER'S DUTIES.

The Treasurer, in addition to the duties required of him by law, shall keep a faithful account of all receipts and disbursements, and shall make a

written report of his doings at the last regular meeting of the Board, in December of each year. He shall also be required to report the amount in the treasury at every regular meeting, and at such other times as the Board may direct. Whenever he shall receive money from any source, he shall immediately report the same, and the amount thereof, to the Clerk.

DUTIES OF COMMITTEE ON TEXT BOOKS.

The Committee on Text Books may recommend what books shall be used in the Schools, subject to final action of the Board to be had thereon.

DUTIES OF COMMITTEE ON FINANCE.

The Committee on Finance shall examine and report on all accounts prior to final action thereon, and perform such other duties as the Board may require; and in case of the absence of any member or members of the Finance Committee, the President shall appoint a member or members *pro tem.* to fill such vacancy.

DUTIES OF BUILDING COMMITTEE.

The Building Committee shall have the general supervision of all matters pertaining to the erection of school houses, the alteration and repairs of the same; and report to the Board when desired.

DUTIES OF VISITING COMMITTEE.

It shall be the duty of the Visiting Committee to visit their respective schools as often as once in each month, and report the condition and progress of the schools at the close of the term.

DUTIES OF SUPPLY COMMITTEE.

It shall be the duty of the Supply Committee to procure such school books as may be required for the use of the pupils in the city schools, and to purchase all school supplies.

STANDING RULES.

QUORUM.

Five members shall constitute a quorum, and the following order of business shall be observed at the regular meetings:

ORDER OF BUSINESS.

1. Reading of proceedings of previous meeting.
2. Clerk and Treasurer's monthly report of funds in treasury.
3. Presentation of accounts.
4. Presentation of communications and petitions.
5. Reports of Standing Committees.
6. Reports of Special Committees.
7. Reports of Visiting Committees.
8. Report of Superintendent.
9. Unfinished Business.
10. New Business.

QUESTIONS OF ORDER.

All questions of order shall be decided by the Chair, whose decision shall prevail unless overruled by the Board. Any member shall have a right to appeal in such cases.

AYES AND NOES.

Any member may demand the ayes and noes on any question, when the vote shall be taken. And in all cases appropriating money the vote shall be taken by ayes and noes, and a majority of the vote of the Board shall be required to make an appropriation.

SUSPENSION OF RULES.

These rules may be suspended by a majority of the Board.

RESOLUTIONS AND REPORTS TO BE IN WRITING.

All resolutions and reports shall be in writing.

Every member who shall be present when the motion is put, shall give his vote, unless the Board, for special reasons, excuse him.

All questions relating to the conduct of teachers, their qualifications, etc., shall be considered with closed doors, and no remark made by any member while considering said qualifications, shall be repeated at any time or place.

BOARD MEETINGS.

There shall be a regular meeting of the Board held on the first Tuesday of each month, at 7½ o'clock P. M., from the first day of April to the first day of October, and at 7 o'clock P. M., from October first to April first. Special meetings shall be called by the Clerk, upon the request of the President or of two members of the Board.

AMENDMENT OF CHARTER.

[Extract from Section 1, Chapter 160, Laws of Wisconsin, 1873.]

AMOUNT FOR SCHOOL PURPOSES.

A further sum equal to four-tenths of one per cent. of the assessed valuation of the real and personal property of the city (or such less sum as the Board of Education may by resolution determine to be sufficient) shall be set apart and used for the payment of the current and contingent expenses of the city schools, and for no other purpose whatever.

