

Minutes of the regular meeting of the Board of Regents of the University of Wisconsin: April 25, 1939. 1939

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1939

<https://digital.library.wisc.edu/1711.dl/NYITTKATNEHKR8H>

Copyright 2008 Board of Regents of the University of Wisconsin System

The libraries provide public access to a wide range of material, including online exhibits, digitized collections, archival finding aids, our catalog, online articles, and a growing range of materials in many media.

When possible, we provide rights information in catalog records, finding aids, and other metadata that accompanies collections or items. However, it is always the user's obligation to evaluate copyright and rights issues in light of their own use.

REGULAR MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Tuesday, April 25, 1939

(Called for April 25 and 26, 1939)

The meeting convened at 10 A.M.,
President Wilkie presiding

PRESENT: President Dykstra; Regents Backus, Brown, Callahan, Campbell, Christopherson, Combs, Gates, Glover, Kelly, Wilkie.

ABSENT: Regents Baker, Hones, Mead, Miller, Richards.

A communication was received from Regent Mead advising that he could not attend the meeting on account of illness. A telegram was received from Regent Baker expressing regret that he could not attend the meeting.

Upon motion of Regent Christopherson, seconded by Regent Glover, it was VOTED, That the reading of the minutes of the last regular meeting of the Board held on March 7-8, 1939, and the special board meeting of March 15, 1939, be dispensed with and that the minutes be approved as sent out to the Regents.

Mr. Edward I. Crowley and Mr. James Feeney appeared before the Board and Mr. Crowley addressed the Board presenting objections to the construction of dormitories on the campus. At the close of his remarks it was understood that he would file these objections in writing in order that they might be presented to the Regents.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That upon the recommendation of Curtis Merriman, Registrar and Director of the Bureau of Guidance and Records, the following deposits be accepted as

gifts to be used in connection with the testing program, fund 15B:

Beloit College	\$ 23.25
Carroll College	54.03
Lawrence College	69.60
Marquette University	220.25
Milton College	20.61
Milwaukee-Downer College	38.92
Northland College	23.81
Ripon College	<u>55.86</u>

Total \$506.33

Adopted.

2. That the action of the faculty concerning the revision and restatement of the requirements in the School of Music as shown in EXHIBIT A attached be approved.

Adopted.

Upon motion of Regent Kelly, seconded by Regent Glover, recommendations No. 1 and 2 under Administration and General were adopted.

3. That the following actions of the faculty be approved:

- (a) That application for membership in the University of ~~Wisconsin~~ Faculty ~~Employees Benefit~~ Association and participation in the attached plan of group life insurance be made a condition of employment of all new appointees to full-time teaching, research, or administrative positions whose compensation is \$1200 or more per annum and whose attained age at time of appointment is fifty years or less. (EXHIBIT B attached.)
- (b) That the Comptroller of the University deduct the premiums equally from each of the total number of payments received by the individual per year.

Adopted.

Upon motion of Regent Callahan, seconded by Regent Glover, recommendation No. 3 under Administration and General was adopted, Regent Wilkie not voting.

- Comptroller -

1. That upon the recommendation of Dean Holt the 2-AB University Extension revolving fund budget be increased \$10,000 on account of additional receipts

and that the increase be allotted as follows:

General Supplies	\$2,500
Travel	2,500
Salaries and Wages	<u>5,000</u>

Total \$10,000.

Adopted.

April 25-26, 1939, p 3:

2. That upon the recommendation of Dean Fred the following Ph.D. thesis deposits be declared forfeited and transferred to Fund 8 - Wisconsin Press - for the publication of Charanis, CHURCH AND STATE IN THE LATER ROMAN EMPIRE: (Total transfer \$400.)

Lirren J. Hsiang
Tun Chang Hsu
Charles A. Hunter
James Ernest Jackson
John P. Johansen
Lloyd A. W. Kasten
Henry Keller, Jr.
Jacobus H. Kellerman.

Adopted.

3. That authority be requested of the Governor to replace the two trucks used by the Department of Physical Plant for campus mail service at an estimated cost of about \$1800 chargeable to the 1-D capital budget of the Division of Physical Plant.

Adopted.

4. That, effective June 1, 1939, Professor Richard I. Evans be appointed building custodian of the Biology Building in the place of Professor George Wagner, who has asked that he be relieved from this responsibility.

Adopted.

5. That the President be authorized to request the Emergency Board to transfer free balances in the Emergency Board appropriation for the heating station, boilers and equipment to other construction, improvement or maintenance projects on the campus.

Adopted.

6. That upon the recommendation of the Registrar, an additional refund of \$24.50 of the fees paid by Miss Marie C. Walsh for the second semester of 1938-39 be authorized and approved in view of the fact that the student was advised by the Student Health Department not to enroll in the University.

Adopted.

7. That in accordance with the order of the State Emergency Board to reduce University appropriations for the last quarter of the fiscal year 1938-39 (formal order dated March 31, 1939) and in accordance with subsequent adjustments approved by the State Emergency Board at a hearing on the original order held April 11, 1939, the Comptroller is authorized to revert \$86,644 to the State General Fund and to reduce the following appropriations by the amounts indicated:

20.415 - 1	General	\$42,701.81
20.41 (1)(D)	Miscellaneous Capital	27,771.29
20.41 (1)(R)	Irish and Gaelic	3,000.00
20.41 (1)(S)	Polish	6,000.00
20.41 (3)(A)	Agricultural Extension	4,463.51
20.41 (3)(D)	Branch Stations	1,000.00
20.41 (3)(I)	Hog Cholera	552.39
20.41 (3)(P)	Tobacco	125.00
20.41 (3)(R)	Truck Crops	100.00
20.41 (3)(S)	Apple Insects	50.00
20.41(17)(A)	State Geologist	200.00
20.415 - 1a	Fur Farming	350.00
20.415 - 2	Canning Crops	330.00
	Total	\$86,644.00

and that the President and the Comptroller be authorized to make the necessary budget adjustments and transfers to produce the above amounts. (Confirming verbal approval by the Executive Committee.)

Adopted.

Upon motion of Regent Combs, seconded by Regent Campbell, recommendations 1 to 7 under Comptroller were adopted. A called vote was taken on recommendation No. 7, all Regents present voting and voting "Aye".

- Physical Education - Women -

1. That Lavina Niehaus be appointed instructor in physical education - women, for the academic year 1939-40; salary at the rate of \$1800 per annum; charge to vice Mrs. Frances Scott Bradley, fund 1-A.

Adopted.

2. That Helen Louise Russell be appointed instructor in physical education - women for the academic year 1939-40; salary at the rate of \$1800 per annum; charge to vice Mrs. Katherine Redd Dubielzig, fund 1-A.

Adopted.

Upon motion of Regent Callahan, seconded by Regent Campbell, recommendations No. 1 and 2 under Physical Education, Women, were adopted.

- Letters and Science -

1. That the resignation of Urvin J. Rundle, graduate assistant in English, be accepted; to take effect April 1, 1939, p. 46. R.
Adopted.

2. That the appointment of Robert W. Stallman, graduate assistant in English, be increased from one-third to two-thirds time for the period April 1, 1939 to the close of the second semester; and that his salary be increased accordingly from \$150 to \$300 for the period; in place of Urvin J. Rundle, resigned, p. 46, fund 5-1.
Adopted.

- Education -

1. That the appointment of Mrs. Lillian T. Pfeiffer as substitute teacher of French in the Wisconsin high school be continued from March 24, 1939 for the duration of the illness of the staff teacher, Miss Marjorie Mullins, who is absent; and that Mrs. Pfeiffer be paid at the rate of \$100 per month for such time as she may serve; her total salary to be charged to instructional salaries, p. 64, fund 1-A (salary of Marjorie Mullins). (See Regent appointment of Mrs. Pfeiffer dated March 10, 1939.)
Adopted.

- Agriculture -

1. That the salary of Walter A. Rowlands, associate professor of agricultural economics and district extension leader (agricultural extension), be adjusted for the period from March 28, 1939 to the close of the academic year 1938-39 from \$1230 to \$630; charge \$480 to county representative system, and \$150 to agricultural economics, pp. 78 and 116, fund 15AE. (Mr. Rowlands will also receive \$600 for the period from U.S.D.A.)
Adopted.

2. That Henry N. Haferbecker be reappointed assistant county agent for Waushara County from April 1 to June 30, 1939; salary \$120 for the period; charge to item for Rowlands, p. 116, fund 15AE. (Mr. Haferbecker will also receive \$330 for the period from U.S.D.A.)
Adopted.

3. That James W. Powers be reappointed assistant county agent for Trempealeau County for the month of April 1939; salary \$40 for the month; charge to item for Rowlands, p. 116, fund 15AE. (Mr. Powers will also receive \$110 for the month from the U.S.D.A.)
Adopted.

4. That Mannie E. Frey be reappointed assistant county agent for Kenosha County from April 1 to June 30, 1939; salary \$120 for the period; charge to item for Rowlands, p. 116, fund 15AE. (Mr. Frey will also receive \$330 for the period from the U.S.D.A.)

Adopted.

5. That William W. Schultz be reappointed assistant county agent for Barron County from April 1 to June 30, 1939; salary \$120 for the period; charge to item for Rowlands, p. 116, fund 15AE. (Mr. Schultz will also receive \$330 for the period from the U.S.D.A.)

Adopted.

6. That Wayne A. Nettleton be reappointed assistant county agent for Marinette County from April 1 to June 30, 1939; salary \$120 for the period; charge to item for Rowlands, p. 116, fund 15AE. (Mr. Nettleton will also receive \$330 for the period from the U.S.D.A.)

Adopted.

7. That the resignation of Manford Bear, assistant in dairy plant, be accepted; to take effect March 31, 1939, p. 88. *R.*

Adopted.

8. That F. Keith Millin be appointed assistant in dairy plant from April 1 to June 30, 1939; salary at the rate of \$100 a month; in place of Manford Bear, resigned, p. 88, fund 3K.

Adopted.

9. That George C. Humphrey, professor of dairy husbandry, be granted leave of absence from March 28, 1939 to the close of the academic year 1938-39, with pay on ~~summer session leave~~ basis; charge \$126 to 3A(E) and \$1314 to leave of absence deposits, p. 90. *Leave.*

Adopted.

10. That the resignation of Rudolph Pamperin, cow tester, be accepted; to take effect April 1, 1939, p. 91. *R.*

Adopted.

11. That Wilfred Huenink, cow tester, be paid \$10 a month for extra services rendered during the period April 1 to June 30, 1939; charge to aid to associations, p. 91, fund 15AE.

Adopted.

12. That the resignation of Mrs. Carolyn Hurley Stevenson, county home agent for Waukesha County, be accepted; to take effect April 18, 1939, p. 122. *R.*

Adopted.

13. That Winifred Isabel Eastwood be appointed county home agent for Waukesha County, beginning May 1, 1939; salary at the rate of \$2000 per annum, 12 months basis, to be distributed as follows: University \$1500, County \$500; in place of Mrs. Carolyn Hurley Stevenson, resigned, p. 122, fund 15AE.

Adopted.

✓ 14. That the salary of Cecil Harrington, industrial fellow in economic entomology and genetics, be paid at the rate of \$80 a month for May and June 1939; \$125 a month for July and August; and \$80 a month from September 1939 to April 30, 1940 (no change in total salary); charge to Associated Seed Growers Inc., fellowship, fund 15B(R).

*Ind.
Fellow.*

Adopted.

15. That the resignation of Leonard M. Josephson, assistant in agronomy and plant pathology, be accepted; to take effect March 1, 1939.

R

Adopted.

16. That the resignation of Cleo Gray, research assistant in home economics, be accepted; to take effect April 17, 1939, p. 95.

R

Adopted.

17. That Catherine Groshong be appointed research assistant in home economics from April 18 to June 30, 1939; salary \$244 for the period; in place of Cleo Gray, resigned, p. 95, fund 15A(R).

Adopted.

18. That John W. Clark be reappointed assistant county agent for Dane County beginning July 1, 1939; salary at the rate of \$2020 per annum, 12 months' basis, to be distributed as follows: University \$1300, County \$720; charge to item for John W. Clark, fund 15A(E).

Adopted.

✓ 19. That Thomas L. Carpenter be reappointed industrial fellow in economic entomology from July 1, 1939 to June 30, 1940; salary \$750 for the period, to be paid as follows: \$75 a month for July and August 1939, and \$60 a month from September 1, 1939 through June 30, 1940; charge to Sinclair Refining Company fund, 15B(R).

*Ind.
Fellow*

Adopted.

20. That the resignation of George O. Kohler, industrial fellow in biochemistry, be accepted; to take effect May 1, 1939.

R

Adopted.

21. That Joseph R. Wagner be reappointed industrial fellow in biochemistry from June 1 to August 31, 1939; salary at the rate of \$62.50 a month (total for the period \$187.50); charge to American Butter Company fund, 15B.

Fellow

Adopted.

Upon motion of Regent Kelly, seconded by Regent Christopherson, recommendations listed under Letters and Science, Education and Agriculture were adopted.

- Engineering -

Gift.
✓ 1. That the memorandum of agreement between the Universal Oil Products Company and the University of Wisconsin, relative to the establishment of a fellowship for the academic year 1939-40, be approved, ✓ (The 10% laboratory deduction not to apply.) \$600 for the school year 1939-40. *and that the comptroller be authorized to sign the agreement.*
Adopted.

*Fellowship
1939-40*

✓ 2. That Edward A. Menuet be appointed research graduate fellow in hydraulic engineering for the academic year 1939-40; stipend \$750; charge to 1-A research. (First year of two year appointment.)
Adopted.

*Fellow.
1939-4*

✓ 3. That Charles R. Russell be reappointed research graduate fellow in chemical engineering for the academic year 1939-40; stipend \$900; charge to 1-A research. (Second year of two year appointment.)
Adopted.

*Fellow
1939-40*

✓ 4. That Alex F. Robertson be reappointed research graduate fellow in mechanical engineering for the academic year 1939-40; stipend \$900; charge to 1-A research. (Second year of two year appointment.)
Adopted.

*Fellow.
1939-4*

- Medicine -

1. That Frank Dixon, assistant in radiology, be granted leave of absence, without salary, for two and one-half months, beginning April 16, 1939, pp. 152 and 165.
Adopted.

Leave.

2. That John LaFond be appointed assistant in radiology for two and one-half months, beginning April 16, 1939; salary at the rate of \$100 a month; in place of Frank Dixon, on leave, p. 152, fund 1-A.
Adopted.

3. That Fred S. Marshall be appointed assistant in pathology for the fiscal year 1939-40, without salary.
Adopted.

1939-40

4. That Noel Gillespie be appointed junior resident in anesthesia from May 1 to July 1, 1939; salary at the rate of \$50 a month plus complete maintenance; charge to balance on salary of Hubert Hathaway, resigned, p. 159, fund 10-A.

Adopted.

- Research -

1. That the appointment of Edwin Marlow Hanson, technical assistant in chemistry, be continued for May and June 1939; salary \$150 for the period; charge to allotment RF 38:284.

Adopted.

Jai
2. That the resignation of Reginald Comer, research assistant in geology, *R.* be accepted; to take effect March 28, 1939. (RF 38:288)

Adopted.

3. That Jacobus Jan Marais be appointed research assistant in geology from March 28, 1939 to the close of the academic year 1938-39; salary \$180 for the period; in place of Reginald Comer, resigned, allotment RF 38:288.

Adopted.

Gift. 4. That the memorandum of agreement between the Lakeside Laboratories, Inc., and the University of Wisconsin, relative to a study to be carried on in the Department of Zoology, be accepted, *v* (\$300 to be paid on or by May 1, 1939.)

Adopted.

and that the Comptroller be authorized to sign the agreement.

5. That Donald Laughman be appointed research assistant in the forest products laboratory for twelve months, beginning July 1, 1939; salary at the rate of \$150 a month; charge to \$17,000 annual allotment.

Adopted.

6. That Francis E. Fontaine be appointed research assistant in the forest products laboratory for ten months, beginning September 1, 1939; salary \$600 for the period; charge to \$17,000 annual allotment. (Part-time)

Adopted.

7. That Samuel A. Woodruff be appointed research assistant in the forest products laboratory for ten months, beginning September 1, 1939; salary \$600 for the period; charge to \$17,000 annual allotment. (Part-time)

Adopted.

- Fellows and Scholars -

1. That the resignation of H. Stefan Robock, Wisconsin scholar in economics, *R.*
be accepted; to take effect March 10, 1939.
Adopted.

2. That William Walsh be appointed Wisconsin scholar in history from *Scholar*
March 11, 1939 to the close of the academic year; in place of H. Stefan Robock,
resigned, fund 1-A.
Adopted.

3. That the resignation of Robert C. Strong, university scholar, be *R.*
accepted; to take effect March 2, 1939.
Adopted.

4. That Victor E. Graham be appointed honorary scholar for the second *Scholar*
semester of 1938-39.
Adopted.

5. That the resignation of Edward C. Creutz, university fellow in physics, *R.*
be accepted; to take effect February 23, 1939 for the balance of the second
semester of 1938-39.
Adopted.

- School for Workers in Industry -

1. That the resignation of Chris Jorgensen, teacher of labor problems, be *R.*
accepted; to take effect March 1, 1939.
Adopted.

2. That the resignation of Harold J. Newton, teacher of labor problems, be *R.*
accepted; to take effect January 23, 1939.
Adopted.

3. That Mrs. Rebecca C. Barton be appointed teacher of labor problems for
six weeks, beginning April 1, 1939; salary \$110 for the period; charge to 5-1.
Adopted.

4. That Waldemar C. Sonnemann be appointed teacher of labor problems for
nine weeks, beginning March 1, 1939; salary not to exceed \$90; charge to fund 5-1.
Adopted.

5. That William Klopp be appointed teacher of labor problems for six weeks, beginning March 27, 1939; salary not to exceed \$70.00 for the period; charge to fund 5-1.

Adopted.

Upon motion of Regent Backus, seconded by Regent Glover, recommendations listed under Engineering, Medicine, Research, Fellows and Scholars and School for Workers in Industry were adopted.

- Degrees -

1. That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT C, as follows:

March 23, 1939

BACHELOR OF LAWS

John Veale Whelan
Louis August Maier, Jr.

April 26, 1939

BACHELOR OF ARTS

Frederick Curtice Davis
Charles Daniel Gelatt (Date of March 8, 1939)
Ruth Frances Spaulding

BACHELOR OF ARTS Course in Commerce

Hugh Joslin Helmer

BACHELOR OF PHILOSOPHY Course in Commerce

Richard Jensen

BACHELOR OF PHILOSOPHY General Course

Alcuin John Krumholz

BACHELOR OF SCIENCE
(Pharmacy)

Frederick Woodrow Neveu

BACHELOR OF SCIENCE
(Education)

Magdalene Margaret Lemanski

DOCTOR OF MEDICINE

Cyril Michael Carney
Joseph Rhode Richter

BACHELOR OF LAWS

Charles William O'Connell (Date of April 6, 1939.)

Adopted.

Upon motion of Regent Kelly, seconded by Regent Callahan, this recommendation was adopted.

ADDITIONAL RECOMMENDATIONS OF THE COMPTROLLER

1. That the following extensions of time for completion of PWA contracts approved by the Wisconsin University Building Corporation be concurred in:

Women's Dormitory, PWA Docket Wis. 1502-F.

L. S. Lunder Construction Company

Time for completing the excavation contract extended from January 26, 1939 to February 4, 1939. (Owner delayed work in anticipation of consolidation of PWA Dockets Wis. 1502-F and 1503-F, it being advisable to have open excavations on site for as short a time as possible.)

Maurice Schumacher

Time for completing the general construction contract extended from December 13, 1939 to December 28, 1939. (Owner deferred order for reinstatement of Alternate 1B in original proposal pending decision by PWA authorities on consolidation of Dockets Wis. 1502-F and 1503-F.)

Cancer Institute Building, PWA Docket Wis. 1587-F.

Maurice Schumacher

Time for completing the general construction contract extended from October 22, 1939 to December 2, 1939. (We delayed work when the rough excavation was completed as it revealed a very poor strata of mud and fine sand with a large water content. The delay was considered advisable so as to make a more thorough

study of this unforeseen contingency. Work was virtually at a standstill while the State Engineer made tests, and from the data obtained, redesigned the footings to meet existing conditions.)

Adopted.

2. That the following contract awards made and extra order approved by the Wisconsin University Building Corporation on PWA projects be concurred in:

Women's Dormitory, PWA Docket Wis. 1502-F

General Construction	
Maurice Schumacher	\$158,800
Plumbing	
John F. Ahern Company	64,998
Heating, Ventilating and Refrigeration Work	
Wenzel & Hensch Company	74,893
Electrical Work	
Wadeford Electric Company	38,300
Dish Tray Conveyor	
Samuel Olson Manufacturing Company	4,015

Law Building Addition, PWA Docket Wis. 1529-F

Art Metal Construction Company

Extra order in the amount of \$2,260 for bookstacks, which order substitutes standard stacks for the bracket type originally ordered and omits all stacks from the first stack level.

Adopted.

Upon motion of Regent Gates, seconded by Regent Christopherson, these recommendations were adopted.

Upon motion of Regent Campbell, seconded by Regent Kelly, it was VOTED, That in accordance with the action of the Faculty and upon recommendation of the President, the Honorary Degree of Doctor of Laws be conferred upon Olav, Crown Prince of Norway, at commencement in June.

Upon motion of Regent Gates, seconded by Regent Backus, it was VOTED, That the action of the Regents taken on April 27, 1926, regarding the distribution of handbills on the University campus, be amended to read as follows:

RESOLVED, That the distribution of handbills or other similar papers in University buildings or on the University campus be prohibited. Violations of this regulation shall be reported to the Comptroller and referred to the Committee on Student Life and Interests or Student Conduct Committee as may be appropriate, which committee shall inflict such penalties as the case may warrant, including cancellation of the event advertised in the handbills, a fine, disciplinary action against the group, organization, individual or individuals responsible for the violation, or other penalty.

Upon motion of Regent Christopherson, seconded by Regent Callahan, it was

VOTED, That authority be granted to remove several clumps of trees at the northeast corner of the new baseball field adjacent to the Mechanical Engineering Building and also to remove two groups of Boleana Poplars on either side of the mall leading to Agricultural Hall.

Upon recommendation of the President, and upon motion of Regent Glover seconded by Regent Gates, it was

VOTED, That the President of the University and the President of the Board of Regents be authorized to sign diplomas for Law School graduates upon recommendation of the Law School faculty and at intervals between the meetings of the Board of Regents or its Executive Committee.

Upon motion of Regent Gates, seconded by Regent Kelly, the following resolution presented by the President was adopted:

The Board of Regents of the University of Wisconsin gratefully acknowledges the gift of \$2000 from Mrs. Rose S. Taylor and sends to her its warmest greetings and thanks. The University is proud to point to her as one of its devoted and loyal alumni. Mrs. Taylor has shown over and over again her faith in her Alma Mater and her belief in the future of Wisconsin.

The President presented requests for the following transfers from Regents' Unassigned:

- | | | |
|-----|---|--------|
| (1) | Engineering, Eldon Wagner, instructor topographic engineering, spring recess.....\$ | 25.00 |
| (2) | Agriculture, Stella Patton \$48.75, Thomas French \$200; Industrial Commission awards on account of injuries..... | 248.75 |
| (3) | Business Administration, survey of University Bay..... | 150.00 |

(4) Light and Power.....	\$4,000.00
(5) Heat and Water.....	2,600.00
(6) Picnic Point - caretaker and supplies for balance of fiscal year.....	<u>300.00</u>
TOTAL	\$7,323.75

Upon motion of Regent Kelly, seconded by Regent Callahan, adopted.

Regent Gates presented the following resolution:

WHEREAS, the City of Madison has employed expert assistance on city planning in the person of L. Segoe who is acting as consultant for the city planning board,

RESOLVED, That it is the desire of this Board that the University campus be made to harmonize with the city plan and that at the same time these plans include a study of such rearrangements as may benefit the University; that the Executive Committee be authorized and instructed to contact Mr. Segoe, the state engineer, and the planning board in regard to this matter, with special instructions to study the problem of improvement of the area of the State Street approach to the campus and that the committee report to the Board when progress has been made toward a permanent plan.

Upon motion of Regent Gates, seconded by Regent Backus, adopted.

Upon motion of Regent Backus, seconded by Regent Gates, adjournment was taken to 1:30 P.M.

At 1:30 P.M. the Regents reconvened.

The President brought up a report from the Comptroller on the proposed purchase of x-ray equipment for the hospital. Regent Kelly, who had investigated the matter and had conferred with the manufacturers and the doctors at the hospital, explained the situation to the Regents. Upon motion of Regent Kelly, seconded by Regent Christopherson, it was

VOTED, That the equipment be purchased from the General Electric Company in accordance with their proposal.

Authority was granted the administrative officers to put into effect on May 1, 1939, the usual summer office hours for the Business Administration offices in the University.

The President presented a report upon the biennial budget recommendations of the Joint Finance Committee. (Copy on file.)

Upon recommendation of the President, and upon motion of Regent Kelly, seconded by Regent Callahan, the following schedule of dormitory rates for 1939-40 was approved:

Tripp and Adams Halls - No change from 1938-39 rates

Barnard and Chadbourne Halls - No change from 1938-39 rates

New Men's Dormitories:

Board - \$200 for the academic year.
(Required of all residents except those living in one cooperative unit. See below.)

Room Rent:

5 units - \$105 a year per person for corner rooms
\$100 a year per person for other than corner rooms

2 units - (Cooperative for room only, Board to be taken in the new commons.)

\$75 a year per person for corner rooms
\$70 a year per person for other than corner rooms.

1 unit - (Cooperative - meals in commons optional.)

\$75 a year per person for corner rooms
\$70 a year per person for other than corner rooms.

A request was presented for an appropriation of \$750 for salaries of the Director and the Secretary for the 1939 Summer Session for the School for Workers in Industry. President Dykstra is to make an investigation of the matter and report to the Board.

RECOMMENDATIONS OF THE SECRETARY

1. That the amendment to the farm lease of the Henneman farm to the State Department of Mental Hygiene be approved.

Adopted.

Upon motion of Regent Gates, seconded by Regent Kelly, adopted.

2. That a quit claim deed be accepted from the heirs of Geo. Christensen to the farm at Exeland, Wisconsin upon which the Regents hold a mortgage.

Adopted.

3. That a quit claim deed be accepted from Anton B. Brekke to the farm at Rosholt, Portage County, Wisconsin upon which the Regents hold a mortgage.

Adopted.

4. That the interest on the A. E. Austin loan originally \$20,000, now \$11,500, on property on the capitol square be reduced from 5% to $4\frac{1}{2}\%$ effective April 9, 1939.

Adopted.

Upon motion of Regent Gates, seconded by Regent Christopherson, adopted.

5. That with the consent and advice of Kemper K. Knapp, the cash balance in the Kemper K. Knapp Loan Fund of \$223.00 be transferred from the University Student Loan Funds to the University Trust Fund and entered in the Trust Fund books as "The Kemper K. Knapp Loan Fund"; that all moneys received in payment of loans made from the Kemper K. Knapp Loan Fund now outstanding and loans to be made, including interest thereon, be added to the principal of the University Trust Fund as received; that the annual income from this fund be loaned to students on the same basis as loans have heretofore been made from the Kemper K. Knapp loan fund.

Adopted.

Upon motion of Regent Kelly, seconded by Regent Gates, adopted.

6. That an option be given to Jessie L. Curtis on the M. J. Osmundsen farm-- consideration \$6500--\$500 down, \$500 May 1, 1940, and \$500 May 1, 1941. When \$1500 is paid a land contract will be executed with interest on balances at $4\frac{1}{2}\%$.

Adopted.

Upon motion of Regent Glover, seconded by Regent Gates, adopted.

The Secretary reported upon a possible purchaser for the George Christensen farm. Upon motion of Regent Callahan, seconded by Regent Glover, it was VOTED, That the Secretary be given authority to continue negotiations and to use his own judgment in the amount of the consideration.

The Secretary reported that Clara L. Opper had requested a fair rate of interest on the \$2500 which the Regents held from August 5, 1938, to March 10, 1939. Upon motion of Regent Brown, seconded by Regent Glover it was

VOTED, That Miss Opper be paid \$60, which represents interest at the rate of 4% per annum and is within the amount which the University is earning on the Trust Funds.

The following petition from the Student Housing Committee was presented:

The problem of inadequate student housing facilities has been long recognized as a serious one by both the university authorities and the student body. The Board of Regents has, in the past, taken steps to relieve this situation in part. The Student Housing Committee, which claims to speak for the student body in the matter of housing, wishes to thank the Board for what has already been done but suggests that further action might well be taken. Ideally, what the University needs is a dormitory program of even greater extent than it now has. The committee would like, however, to raise another question at this time concerning immediate measures which might be adopted to deal with an acute housing situation.

For years a small number of individual men students have been living in basement rooms which are unsafe, unsanitary and below respectable living standards. Some time ago, the committee requested a list of these rooms from the University Housing Assistant at the office of the Dean of Men. These rooms, twenty-one in all, were visited by members of the committee who reported ten inadequate, four probably safe and seven having no students in residence this semester. On the basis of the first hand information gained from these inspections, the committee submits the following proposals:

Resolved:

1. That the Dean of Men be given authority to use his best judgment in removing any student found living in a basement room which is illegal under the city building code or otherwise inadequate as student living quarters.
2. That the granting of this authority does not entail any assumption of responsibility on the part of the University or University authorities in the event of an accident or fire involving a student living in an illegal or inadequate room.

All of these inadequate rooms have been reported to the City Building Commissioner by the University Men's Housing Assistant. No action having

yet been taken by the former authority, the committee feels that the situation has reached the stage where the University should protect its student body from such conditions.

The Dean of Men and the Men's Housing Assistant are willing to accept the responsibility required of them in Resolution one.

Upon motion of Regent Gates, seconded by Regent Backus, it was VOTED, That this matter be referred to the Committee on Student Life and General Welfare.

Upon motion of Regent Kelly, seconded by Regent Callahan, it was VOTED, That the minutes of the special meetings of the Executive Committee held on March 15 and March 23, 1939, as sent out to the Regents, be approved, ratified and confirmed.

Regent Gates presented a resolution with a suggested schedule of salaries and recommendations for employment and advancement of the instructional staff. (Copy attached.) Regent Brown moved, with second by Regent Callahan, that this matter be referred to the President and the Educational Committee. Regent Kelly moved to amend Regent Brown's motion to refer the matter to President Dykstra. A vote was taken on the amendment and carried. A vote was then taken on the original motion as amended and carried.

At 4:20 P.M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary

REVISION AND RESTATEMENT OF REQUIREMENTS IN THE SCHOOL OF MUSIC

Courses in the School of Music, leading to the Bachelor of Music degree, are associated in three curriculums, one preparing the student for applied music teaching and performance, one for school teaching, and the third for musical composition or the teaching of the materials and principles of musical composition. Students in all three categories pursue certain fundamental courses during the freshman and sophomore years. Music 11 and 21, courses in the fundamentals of musicianship, ear-training, dictation, sight-singing, solfeggio and strict counterpoint are required of all freshmen and sophomores. Music 20 is required of every sophomore. Music 51 is required of those juniors or seniors, majoring in School Music, who have previously acquired only a slight proficiency on the pianoforte. All freshmen and sophomores are required to pursue the courses in applied music in one instrumental or vocal sequence. These sequences are 61 (pianoforte), 62 (voice), 63 (stringed or other orchestral instrument), and 64 (organ) in the first year, and correspondingly 71, 72, 73, and 74 in the second year.

On the completion of the curriculum of the sophomore year, each student who has achieved a 1.6 grade-point ratio in his music courses will be given a comprehensive examination, covering the principles and materials of the work of the first two years. On the basis of this examination, the individual student will be advised as to his fitness to choose and continue in one of the three curriculums offered in the junior and senior years. Students who do not satisfy these requirements will be advised to withdraw or to transfer to another course.

COURSES IN MUSIC

The major in School Music is open only to students seeking both the Bachelor of Music degree and the University Teachers' Certificate; the major in Applied Music and the major in Theory and History, which lead to the Bachelor of Music degree, are open to students who are not candidates for the University Teachers' Certificate as well as to those who are. The outline of the major in School Music incorporates at appropriate places the courses in education required for the Teachers' Certificate; the outlines of the two other majors do not. But the student in either of these two majors who desires to secure the Teachers' Certificate also may do so by substituting the required courses in education for Letters and

Science electives--subject of course to the regulations set forth in the paragraph, just below, entitled "Teachers' Certificate."

General Requirements for the Degree of Bachelor of Music
and for the Teachers' Certificate

Subject to the rule of the College of Letters and Science relating to quality of work (see section 13 of Letters and Science part of the bulletin entitled General Announcement of Courses), for the degree alone, omitting the Teachers' Certificate, a total of 120 credits and 120 grade-points is required, including a minimum of 54 credits in the College of Letters and Science and 46 to 66 credits in the School of Music, the exact proportion to be decided on consultation with the Director. English 1, 6 credits, a freshman history course, 6 credits, together with English 30, 6 credits, or History 4, 6 credits, as well as one foreign language, are required. Advanced courses in history, totaling 6 credits, may be substituted for History 4. The foreign language requirement may be satisfied either (1) by meeting the language requirements of the B. A. degree; (2) by passing an intermediate examination in French, German, or Italian; or (3) by securing in high school and college the equivalent of sixteen credits in French, German, or Italian, the last four of which must be passed in this University with a grade of at least C. Only those students will be enrolled as juniors in the School of Music who have earned a point-credit ratio of 1.6 in music subjects of the freshman and sophomore years, and in addition have passed satisfactorily the comprehensive examination described above.

Teachers' Certificate. Candidates for the degree of Bachelor of Music who wish to obtain the University Teachers' Certificate are required to register also in the School of Education at the beginning of the junior year and to earn (subject to the quality-of-work rule) a total of 124 credits and 124 grade-points, including a minimum of 40 credits in Letters and Science and the 18 required credits in education. The degree for such students will not be awarded unless and until the requirements for the certificate have been met, and vice versa.

The following education courses are required:

1. Either Educational Methods 2a and 2b (old Music 51 and 53), The teaching of vocal methods, 5 credits, or Educational Methods 3a and 3b (old Music 91 and 92), The teaching of instrumental methods, 5 credits.
2. Education 73, The child: his nature and his needs, 3 credits.
3. Education 74, The school and society, 3 credits.
4. Education 75, The nature and direction of learning, 5 credits.
5. Elective in education, 2 credits.

OUTLINE OF COURSES

First two years: Normal Sequence Freshman Year

First Semester	Credits	Second Semester	Credits
Music 61a, 62a, 63a, or 64a	2	Music 61b, 62b, 63b, or 64b	2
Music 11a--Elementary theory	4	Music 11b--Elementary theory	4
Foreign language	3-4	Foreign language	3-4
English 1a	3	English 1b	3
History 1, 2, or 5 (Yr. course)	3	History 1, 2, or 5	3
Physical activity.	0-(1)	Physical activity.	0-(1)
	<hr/> 15-16		<hr/> 15-16

Sophomore Year

First Semester	Credits	Second Semester	Credits
Music 71a, 72a, 73a, or 74a	2	Music 71b, 72b, 73b, or 74b	2
Music 21a--Advanced theory	4	Music 21b--Advanced theory	4
Music 20a--Appreciation and history	2	Music 20b--Appreciation and history	2
Foreign language.	3-4	Foreign language.	3-4
English 30a or history.	3	English 30b or history (continue first semester)	3
Music 85--Orchestra	2-1	Music 85--Orchestra	2-1
or		or	
Music 86--Chorus, or 87--Band	(1)	Music 86--Chorus, or 87--Band	(1)
	<hr/> 16		<hr/> 16

Major in Applied Music: Normal Sequence for Degree

Junior Year

Music 81a, 82a, 83a, or 84a	3	Music 81b, 82b, 83b, or 84b	3
Music 31--Advanced counterpoint	3	Music 32--Choral harmonization and figured bass	3
or		or	
Music 33a--Harmony	(3)	Music 33b--Advanced harmony	(3)
Music 30--History of musical form	2	Music 40--Analysis	2
Letters and Science.	6	Letters and Science.	5
Electives in Music	2	Electives in Music	3
	<hr/> 16		<hr/> 16

Senior Year

First Semester		Second Semester	
	Credits		Credits
Music 91a, 92a, 93a, or 94a	3	Music 91b, 92b, 93b, or 94b	3
Music 50--Classical period	2	Music 60--Romantic period	2
Letters and Science	6	Letters and Science	5
Electives in Music or Letters and Science	5	Electives in Music or Letters and Science	6
	<hr/> 16		<hr/> 16

Major in School Music--Vocal or Instrumental:

Normal Sequence for Degree and Certificate

Junior Year

Music 81a, 82a, 83a, or 84a	2	Music 81b, 82b, 83b, or 84b	2
Music 75a--Instrumental class instruction	2	Music 75b--Instrumental class instruction	2
Music 31--Advanced counterpoint or Music 33a--Advanced harmony .(3)	3	Music 32--Choral harmonization and figured bass	3
Music 85, 86, or 87	1-2	Music 33b--Advanced harmony . . .(3)	
Education 73--The child: his nature and needs	3	Music 85, 86, or 87	1-2
Music 76--Conducting	2	Education 75--The nature and direction of learning	5
Education elective	2	Letters and Science	2-3
	<hr/> 15-16		<hr/> 15-16

Senior Year

Music 91a, 92a, 93a, or 94a	2	Music 91b, 92b, 93b, or 94b	2
Educational Methods 2a or 3a	3	Educational Methods 2b or 3b	2
Music 30--History of musical form	2	Music 40--Analysis	2
Electives in Music	5	Music 34--Arranging	2
Letters and Science	3	Education 74--The school and society	3
Music 85, 86, or 87	1	Music 85, 86, or 87	1-2
	<hr/> 16	Letters and Science	3
			<hr/> 15-16

Major in Theory and History: Normal Sequence for Degree

Junior Year

Music 81a, 82a, 83a, or 84a	2	Music 81b, 82b, 83b, or 84b	2
Music 30--History of musical form	2	Music 40--Analysis	2
Music 31--Advanced counterpoint	3	Music 32--Choral harmonization and figured bass	3
Music elective	2	Music elective	2
Letters and Science	6-7	Letters and Science	6-7
	<hr/>		<hr/>
	15-16		15-16

Senior Year

Music 91a, 92a, 93a, or 94a	2	Music 91b, 92b, 93b, or 94b	2
Music 41a--Canon and chorale-preludes	3	Music 41b--Canon and chorale-preludes	3
Music 50--Classical period	3	Music 60--Romantic period	3
Electives in Letters and Science and Music	7	Electives in Letters and Science and Music	7
	<hr/>		<hr/>
	15		15

REPORT OF THE SPECIAL COMMITTEE ON GROUP INSURANCE

The Faculty in its regular meeting of Monday, March 6, 1939, approved the following recommendations of the Committee on Group Insurance:

- I. That the Faculty accept in principle a proposal for group insurance for the University Faculty.
- II. That the President be requested to appoint a committee to arrange for a suitable contract of insurance to be reported to the Faculty.
- III. That the present committee be discharged.

In accordance with Recommendation II, the new committee presents:

- A. Articles of Incorporation for the University of Wisconsin Faculty Employees Benefit Association (to be distributed).
- B. An outline of a proposed contract of insurance. (See below)
- C. Proposed recommendations to the Board of Regents.

A Proposed Contract of Insurance

The committee, after consultation with several insurers and the Commissioner of Insurance, finds that a contract may be obtained, subject to the approval of the Commissioner of Insurance, insuring the members of the above-named Benefit Association and embodying the following provisions:

1. Eligible members shall be defined to include all full-time faculty employees engaged in teaching, administration, or research whose compensation is \$1200 or more per annum and whose attained age at time of application for such insurance is fifty years or less. This definition may be broadened if members of the faculty not included in the above group apply in sufficient numbers to provide a group statistically desirable for purposes of insurance.

2. All members shall be entitled to one unit of insurance, without medical examination or other evidence of insurability. A "unit of insurance" shall be defined as the amount of insurance purchaseable for each individual by a gross annual premium of \$12 for each individual, on a term basis, at his attained age.

3. It appears to the Committee that the initial coverage at various ages which may be obtained by contract will be approximately (plus or minus 5%) as follows:

<u>AGE</u>	<u>COVERAGE</u>	<u>AGE</u>	<u>COVERAGE</u>	<u>AGE</u>	<u>COVERAGE</u>
20	\$2,430	35	\$1,970	50	\$760
21	2,370	36	1,900	51	720
22	2,330	37	1,830	52	660
23	2,300	38	1,750	53	610
24	2,270	39	1,670	54	560
25	2,240	40	1,580	55	510
26	2,220	41	1,490	56	470
27	2,210	42	1,400	57	430
28	2,200	43	1,310	58	400
29	2,190	44	1,230	59	370
30	2,180	45	1,150	60	340
31	2,160	46	1,070	61	310
32	2,130	47	990	62	280
33	2,090	48	910	63	260
34	2,040	49	840	64	240

4. By his application an employee authorizes the University to make monthly deductions from his pay checks for his total net premiums, until his services with the University are terminated or earlier in accordance with paragraph 5. Should the Board of Regents agree to advance the total premium on an annual basis the saving so effected will accrue to the Association, for such purposes as its members may provide.

5. Each insured shall participate in the plan until age 50, or until University employment is terminated. An individual upon leave from the University may remain insured upon payment of premium. It may be possible to permit an individual attaining age 50 to retain his membership and insurance for such time as he may individually elect.

6. Participation in the plan shall be a condition of employment for new employees of the University in the eligible group.

7. Each insured member will receive either an individual certificate of insurance or a policy contract running directly between the insurer and himself.

8. Dividends resulting from mortality experience of the insured members as a group shall be credited to each individual, and shall be applied pro rata to increase the amount of coverage for each insured member.

9. After some experience has been obtained there is a possibility that more units of coverage may be made available by the insurer.

Proposed recommendations to the Board of Regents:

1. That application for membership in the University of Wisconsin Faculty Employees Benefit Association and participation in the attached plan of group life insurance be made a condition of employment of all new appointees to full-time teaching, research, or administrative positions whose compensation is \$1200 or more per annum and whose attained age at time of appointment is fifty years or less.

2. That the Comptroller of the University deduct the premiums equally from each of the total number of payments received by the individual per year.

B. L. Boynton
Noble Clark
Paul F. Clark
N. P. Feinsinger
Philip Fox
Mark Ingraham
A. J. Krombholz
M. J. Musser
W. Bayard Taylor, Chairman

Resolution with a Suggested Schedule of Salaries and Recommendations for Employment and Advancement of the Instructional Staff.

RESOLVED, That to stabilize the conditions under which full-time members of the university instructional staff are employed and advanced in position and remuneration, this board hereby adopts the following salary schedule and regulations for the guidance of the President and Deans in making recommendation for employment and advancement; that there shall be no deviation from this schedule except on authority of the board:

1. Full-time members of the instructional staff (academic year only) shall be classified as follows: Instructors, Assistant Professors, Associate Professors, Full Professors.

2. Compensation under this schedule shall be as follows:

	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
Instr.	\$1800	1850	1900	2000	2050	2100	2200	2250	2300	2400	2450	2500
Ass't.P.	2400	2500	2600	2700	2750	2800	2900	2950	3000	3100	3150	3200
Assoc.P.	3100	3200	3300	3400	3450	3500	3600	3650	3700	3800	3900	4000
Full P.	3800	3900	4000	4200	4250	4300	4500	4550	4600	4800	4900	5000

Special Cases - 5,100 and up by special action in each case.

3. All salary increases shall be automatic except at the end of each three year salary period. When a teacher arrives at the end of a salary period a written report of the matter having been worked on with the teacher during the period shall be filed with the board recommending further advancement or the withholding thereof and giving supporting reasons for such recommendation. The board shall then determine whether advancement be granted or withheld. Such reports shall be presented annually before the first of May and shall include all persons that are at the end of any intermediate salary period.
4. All rights to further increases shall cease when a member shall reach the end of his classification. On recommendation, however, the board may at any time promote a member to any advance point in the same classification or may transfer a member to any point with equal or higher salary in any advance classification. Recommendations for such promotion or transfer shall be submitted in writing and with supporting data.

5. Tenure. After a staff member has served a continuous term of three years a written report shall be submitted to the board at least 90 days prior to the close of the third academic year, recommending permanent tenure or the refusal thereof and giving supporting reasons in detail. The board shall then determine whether permanent tenure be granted or it may extend the probationary period by resolution in any individual case, not to exceed one year.
6. All present staff members of three or more years of continuous service shall receive permanent tenure upon being elected to serve for the academic year next following the adoption of this resolution.
7. Staff members on tenure shall hold their positions subject only to board action abolishing such positions or subject to dismissal for proven incompetency, refusal to co-operate or improper conduct. Dismissal from the staff shall occur only after the giving a full semester's notice with reasons in writing by the president or dean but such officer may, for cause, temporarily suspend a member from service without notice pending adjudication of the matter. Notice given on or before March 1 shall be construed as sufficient to terminate services at the close of the academic year.
8. A staff member on tenure who receives notice of dismissal may, within 30 days of receipt of such notice, file with the secretary of this board a written request for a hearing. Such hearing shall be held promptly in the manner provided by the board, except that testimony and argument shall be in either open or executive session as may be requested by the person making appeal. Termination of service shall not be effective until at least 30 days after the rendering of decision in case of appeal. A suspended teacher may appeal to the board and shall receive a prompt hearing. If reinstated by the board after suspension a teacher shall be entitled to full compensation for the period of suspension. If the suspension be confirmed there shall be no compensation unless the board specifically so direct.
9. Newly appointed staff members shall receive such automatic increases in salary as are provided by the schedule if so recommended by the president.
10. The board may by resolution determine that all schedule salary increases be held in abeyance but such resolution shall not affect the schedule for more than one year.

11. Salaries of staff members employed on a 12 months' basis shall be adjusted so that the proportion allotted to the academic year shall be carried in the schedule and receive such increments as regularly called for.
12. Teachers absent from duty on account of personal illness shall be entitled to pay for a period of 20 teaching days. This period may be extended by board action if the president recommends that the situation justifies such action.

RESOLVED, That it is the purpose of the board in adopting this schedule that it shall be financially self-sustaining, that for any given number of teachers a fixed sum shall be held sufficient, year after year, to finance all increments provided hereunder and granted by the board; that special promotions and employment of teachers in replacement shall be so financed as to hold the total cost of scheduled teachers to an annual sum not greater than the previous year's total for the same number of teachers, with due allowance for slight variations from year to year because of changes in percentages of teachers distributed throughout the various classifications and periods of the schedule.

It is the purpose of this board to accomplish stabilization of the schedule so as to provide a proper balance as between the numbers of teachers carried in each of the various classifications. Having attained such stabilization it is the declared policy of this board to finance salary raises and adjustments within the limit of funds already appropriated for such number of teachers, thus avoiding appeal to the legislature for increased appropriations for instruction except where increased enrollment or added departments make such action necessary, or the average salary level as maintained is found to be so low as to be detrimental to the best interest of the university, in which event the definite purpose of the additional request shall be indicated.

RESOLVED, FURTHER, That in order that funds may be available each year for carrying out the terms of this schedule, savings made through retirement, resignation or replacement of members of the instructional staff shall be conserved to the extent necessary for this purpose; that the president and comptroller be required to transmit to the board annually, upon presenting the budget, a detailed estimate of the savings anticipated and of the approximate amount required to carry out schedule increases.