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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: January 9, 1933. 1933

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1933

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Monday, January 9, 1933, 2 P.M.

*Entered
April 11, 1933
A.P.
Included -
Read*

PRESENT: Regents Callahan, Sholts; President Frank, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That Santiago A. Cerna be granted a Pan American scholarship for the academic year 1932-33. \$224 (no waiver)
Adopted. *yes*

Scholarship
✓

- Dean of Women -

1. That Helen Kayser be appointed assistant to the Dean for the second semester of 1932-33; salary at the rate of \$2,000 net per annum; charge to the item for assistant to the dean, p. 17, fund 1-A.
Adopted.

- Physical Education - Men -

1. That Harry Griswold be appointed assistant in physical education (basketball) for three and one-half months, beginning December 1, 1932; to be paid at the rate of 50¢ an hour; charge to part-time help, fund 5-C.
Adopted.

- Physical Education - Women -

1. That Edith A. Boys be appointed assistant in physical education - women - for the year 1932-33; salary at the rate of 75¢ an hour (total not to exceed \$80.00 for the year); charge to item for part-time help 1-A, p. 32.
Adopted.

- Military Science -

1. That the scholarship for the R.O.T.C. of \$25.00 a semester, offered by the William B. Cairns Post No. 57 of the American Legion, be approved.
Adopted.

Scholarship ✓

- Letters and Science -

1. That the resignation of Eugene F. Bradley, assistant in French, be accepted; to take effect December 31, 1932, p. 43.
Adopted.
2. That the salary of Kunda Luzenska, assistant in French, be increased from \$65.50 to \$99.97 for the month of January, 1933, because of increased work; increase, \$34.47, to be charged to salary allowance of Eugene F. Bradley, resigned, p. 43, fund 1A.
Adopted.
3. That the salary of Joseph Palmeri, assistant in French, be increased from \$90.00 to \$124.48 for the month of January, 1933, and from \$450 to \$600 for the second semester of 1932-33, because of increased work; total increase, \$184.48, to be charged to salary allowance of Eugene F. Bradley, resigned, p. 43, fund 1A.
Adopted.
4. That Max Griebisch, professor of German, be continued for the year 1933-34, no change in salary, which is charged to the Milwaukee Seminary fund.
Adopted.

- Agriculture -

1. That H. W. Kring be appointed assistant ($\frac{1}{2}$) in poultry husbandry from February 6, 1933, to the close of the academic year; salary \$300 for the period, less waiver \$9.00, net \$291.00; in place of M. O. North, resigned, p. 87, fund 1-A.

Adopted.

2. That E. B. Hauser be reappointed county club agent for Milwaukee county, beginning October 1, 1932; salary at the rate of \$2500 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1700, County \$800; charge to item for E. B. Hauser, p. 95, fund 15-A.

Adopted.

3. ✓ That the appointments of the following agricultural agents be discontinued; to take effect December 31, 1932:

T. A. Parker

Crawford County

E. F. Davis

Iowa County

Lynn Matteson

Sawyer County.

Adopted.

4. That E. F. Pruett be reappointed county agricultural agent for Ashland County, beginning January 1, 1933; salary at the rate of \$2,000 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1700, County \$300; charge to aggregate amount for agents, p. 96, funds 15-A and 3-A.

Adopted.

5. That S. P. Murat be reappointed county agricultural agent for Fond du Lac County, beginning January 1, 1933; salary at the rate of \$2,650 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1800, County \$850; charge to aggregate amount for agents, p. 96, funds 15-A and 3-A.

Adopted.

6. That L. G. Sorden be reappointed county agricultural agent for Oneida County, beginning January 1, 1933; salary at the rate of \$2270 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1700, County \$570; charge to aggregate amount for agents, p. 96, funds 15-A and 3-A.

Adopted.

7. That R. T. Glassco be reappointed county agricultural agent for Rock County, beginning January 1, 1933; salary at the rate of \$2750 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1800, County \$950; charge to aggregate amount for agents, p. 96, funds 15-A and 3-A.

Adopted.

8. That E. A. Jorgensen be reappointed county agricultural agent for Waushara County, beginning January 1, 1933; salary at the rate of \$2,000 per annum for 1932-33, twelve months' basis, distributed as follows: University \$1700, County \$300; charge to aggregate amount for agents, p. 96, funds 15-A and 3-A.

Adopted.

9. That Edwin H. Thompson be reappointed county agricultural agent for Ozaukee County, beginning January 1, 1933; salary at the rate of \$1800 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1700, County \$100; charge to item for Ozaukee County, p. 98, funds 3-A and 15-A.

Adopted.

10. That Mrs. Agnes Zeimet Hill be appointed part-time research assistant in genetics for five months, beginning December 15, 1932; salary at the rate of \$20 per month, total \$100, less waiver \$3.00, net \$97.00; charge to National Research Council fund, 15-B.

Adopted.

sift 11. That the memorandum of agreement between the G. L. Baking Company and the University of Wisconsin, relative to a grant for research in agricultural chemistry, be accepted. (\$500 for period February 1, 1933 to January 31, 1934.) *yes* *fellowship* *Fellow*

Adopted.

12. That Frank Kozelka be appointed part-time assistant in agricultural chemistry from February 1 to June 30, 1933; at the rate of \$50 a month (total \$250 net); charge \$150 to item for labor, p. 74, fund 1-A, and \$100 to E. R. Squibb and Sons fund, 15-B.

Adopted.

13. That E. A. Cockefair be appointed assistant in agronomy from January 1 to March 1, 1933; salary at the rate of \$50 a month (total \$100 net); charge to saving on janitor's salary, agricultural engineering, p. 77, fund 1-A.

Adopted.

14. That M. R. Isaacson be appointed assistant in agricultural economics for one month, beginning January 16, 1933; salary \$100 net for the period; charge to item for forestry assistants, p. 90, fund 1-A.

Adopted.

15. That William J. Rogan be reappointed county agricultural agent for Marathon County, beginning January 1, 1933; salary at the rate of \$4,220 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1700, County \$2520; charge to item for Marathon County, p. 98, funds 3-A and 15-A.

Adopted.

16. That Alvin D. Carew be reappointed county agricultural agent for Green Lake County, beginning January 1, 1933; salary at the rate of \$2,700 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1,700, County \$1,000; charge to item for Green Lake County, p. 98, funds 3-A and 15-A.

Adopted.

17. That E. V. Ryall be reappointed county agricultural agent for Kenosha County, beginning February 1, 1933; salary at the rate of \$2870 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1800, County \$1070; charge to item for Kenosha County, p. 98, funds 15-A and 3-A.

Adopted.

18. That Jean McFarlane be reappointed home demonstration and 4-H club agent for Winnebago County, beginning March 1, 1933; salary at the rate of \$1350 per annum for 1932-33, twelve months' basis, to be distributed as follows: University \$1200, County \$150; provided in the budget, p. 100, fund 15-A.

Adopted.

19. That the following persons be paid each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p.102, fund 3-A:

A. J. Brovold	Special Worker	\$20.00
Chester Harmeling	" "	10.00
R. A. Kolb	" "	80.00
Roy McDonald	" "	90.00
C. S. Ristow	" "	40.00.

Adopted.

- Engineering -

1. That Scott Mackay, associate professor of mining and metallurgy, be continued for three months from January 1, 1933; to receive \$581.25 for the period, without waiver; charge to Research 1-A.

Adopted.

2. That Joseph Oesterle, assistant professor of mining and metallurgy, be continued for three months from January 1, 1933; to receive \$487.50 for the period, without waiver; charge to research 1-A.

Adopted.

- Extension -

1. That C. Irwin Griggs be appointed vacation substitute in English for two weeks, beginning December 22, 1932; salary \$75.00 net for the period; charge to item for vacation substitutes, p. 163, fund 2-A.

Adopted.

2. That W. J. Schenck be appointed to conduct a class in accounting for executives at Neenah for twelve weeks, beginning November 29, 1932; salary \$170 net for the course; charge to additional instruction, p. 164, fund 2-A.

Adopted.

3. ✓ That the following plan for the distribution of royalties be approved:

Any instructor in the University Extension Division who has written a text for the use of students of the University Extension Division which has been published, and for the sake of which the Division has received a royalty, shall receive 30% of the royalties received, the remaining 70% to go into Extension operating fund 2A. This action shall apply to the 1931-32 distribution.

(This is to take the place of the action taken by the Regents, May 2, 1922.) (Copy on file)

Adopted.

✓ Director Goodnight came to the meeting to present the budget for the 1933 summer session and the following action was taken:

VOTED, That in view of the uncertainty with regard to legislative appropriations and realization of estimated fee receipts, the Regents approve the 1933 summer session budget, totaling \$109,945.86, with reservation of the right to reduce the salary scale (after the opening of the session) if absolutely necessary, to balance the budget. (copy of budget on file)

S.S.
1933

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. ✓ That \$35.50 be provided from Regents' Unassigned 1-D Capital for the purchase of a microphone for the Radio Station, and credited to Radio - Apparatus.

Adopted.

2. ✓ That upon the recommendation of the Athletic Board permission be granted for the University of Wisconsin to become an applicant before the Federal Commissioner of Internal Revenue for exemption from admissions' taxes to state university and college athletic contests, at no expense to the University, in accordance with a suggestion from a committee of the Western Conference, and that representatives of the University be authorized to meet with the Committee and to appear before the Commissioner in connection with the proposed application.

See p. 9

(Confirming verbal approval.)

Adopted.

3. ✓ That upon the recommendation of the Theater Board, authority be granted to purchase sound equipment for Bascom Theater, the cost to be paid from present surpluses and from receipts of the 5-E Theater revolving fund.

(Confirming verbal approval.)

Adopted.

4. ✓ That upon the recommendation of Dean Christensen, the following adjustments be made in the budget of the College of Agriculture:

- a. That the savings of \$1,325 in the salaries of T. A. Parker, County Agent, \$900, from January 1 to June 30, 1933, and G. A. Sell, County Agent, \$425, from April 1 to June 30, 1933, 15A, U.S. Grants be applied to the following salaries originally budgeted from 3K Dairy and Farm Sales:

Helen Clarke,	Page 84	\$ 108
R. T. Harris,	Page 103	405
J. B. Brann,	Page 104	340
J. G. Milward,	Page 104	<u>472</u>

\$1,325

- b. That savings in 15A U.S. Grants business items, viz., Chemicals \$443.40, Travel \$1,000, Seeds \$200, total \$1,643.40, be applied to the following salaries originally budgeted from 3K, Dairy and Farm Sales:

C. Vilbrandt,	Page 80	\$507.60	October to December, incl.
Walter Redders,	Page 81	407.40	July to October, incl.
L. H. Meister,	Page 81	390.00	July to September, incl.
C. Vilbrandt,	Page 80	<u>338.40</u>	January to June

\$1,643.40

- c. That savings in 3D, Branch Stations, business items, viz., Chemicals \$100, Fertilizer \$200, Maintenance \$922, total \$1,222, be applied to the following salaries originally budgeted from 3K, Dairy and Farm Sales:

(Cont.)

David Holt,	Page 88	\$307.20	December to June
Allan Bibby,	Page 88	297.60	December to June
H. Reid,	Page 88	307.20	December to June
C. J. Schmitz,	Page 88	120.00	September
Ernest Ludwig,	Page 88	<u>190.00</u>	August and September

\$1,222.00

d. That \$650 be transferred from 1-A Apple books to the salary of W. Hartwell, originally charged to 3K Dairy and Farm Sales; \$321.66 to be applied to his salary for October and November and the balance to be applied during the rest of the year.

Adopted.

S.S. refunds
5. That upon the recommendation of Dean Goodnight, no refunds be granted of summer session fees paid for periods shorter than the six-weeks session, i.e. for special two, three, or four weeks sessions, etc., of the reduced fees paid by graduates not working for credit, nor of post-session fees.

Adopted.

6. That the registration of Charles Marcus, L. & S. 1, be cancelled, and that all of the fees which he paid for the first semester be refunded to him, as he was found to be a non-resident of the state, was unable to pay the out-of-state tuition, withdrew from the University, and is receiving no credit. (*Letters on file with papers this morn'g*)

Adopted.

7. That upon the recommendation of Mr. Butts, the 20.41 (5)(D) Wisconsin Union revolving fund budget be revised downward as follows, due to decreased receipts:

WISCONSIN UNION

5-D Fund

	<u>Budget</u> 1932-33	<u>Suggested</u> 1932-33
<u>RECEIPTS:</u>		
Fees	\$85,500.00	\$78,200.00
Regular Rentals	2,500.00	2,688.00
Special Rentals	3,000.00	2,500.00
Miscellaneous Receipts	9,000.00	10,600.00
Billiards	13,000.00	12,100.00
Guest Rooms	7,500.00	6,600.00
Commons	Profit 3,550.00	Loss 1,663.00
Surplus		3,130.00
	<u>\$124,050.00</u>	<u>\$114,155.00</u>

(Cont.)

Operation

	<u>Budget</u> <u>1932-33</u>			<u>Suggested</u> <u>1932-33</u>
<u>EXPENSES:</u>				
Salaries and Wages	\$31,725.00			\$31,225.00
Waiver	999.00	(Cr.)		999.00 (Cr.)
Lectures, Concerts and Convocations	2,150.00			2,000.00
Postage	750.00			600.00
Office Supplies	400.00			300.00
Printing and Publishing	300.00			300.00
Telephones and Telegrams	2,000.00			2,000.00
Travel	200.00			150.00
General Supplies	13,755.00			11,700.00
Rent	37,000.00			36,800.00
Equipment Repairs	4,583.00			2,500.00
Subsistence	3,200.00			2,800.00
Laundry	500.00			475.00
Heat and Water	945.00			945.00
Light and Power	175.00			175.00
Insurance	475.00			400.00
Merchandise for Resale	<u>13,800.00</u>			<u>13,300.00</u>
Total Operation	\$110,959.00			\$104,671.00

Maintenance

Union Building	\$ <u>975.00</u>		\$	<u>975.00</u>
Total Maintenance	\$ 975.00		\$	975.00

Capital

New Construction Current	\$ 2,500.00		\$	500.00
Books	300.00			300.00
Furniture	<u>8,317.00</u>			<u>6,710.00*</u>
Total Capital	\$ <u>11,117.00</u>		\$	<u>7,510.00</u>

GRAND TOTAL \$123,051.00 \$113,156.00

* Tentative estimated Replacements \$6,507
 Additions 203

Adopted.

999 + 800
 174155

8. That upon the recommendation of Mr. Halverson, the resignation of Howard Christiansen, Dormitory Fellow in Bashford House, Tripp Hall, be accepted, effective January 7, 1933.
 Adopted.

9. ✓ That the memorandum of agreement dated November 2, 1927, (and amended December 4, 1929) between the University and Mr. Robert Erickson for the rental of a part of the University Boat House be amended as follows:

For the fiscal year 1932-33, the rental shall be \$300 instead of \$500.

Adopted.

10. ✓ That the part of the University Boat House used for the rental of canoes, row boats, etc., be leased to Robert Erickson, the present lessee, for a period of five years, beginning July 1, 1933. The rent for the first year shall be \$300 and for subsequent years it shall be \$500. These rental amounts may be changed by mutual agreement. The University reserves the right to cancel the lease upon one year's notice.

Adopted.

✓ The Business Manager reported upon the possibility of acquiring the Phi Kappa Psi property in the block in which the Administration Building is located, and it was

VOTED, That the Business Manager be authorized to negotiate further with reference to the matter.

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State of

✓ The Business Manager presented a communication presenting a proposed reorganization of bakeshop and laundry in the department of Dormitories and Commons. The matter was referred to the Board for consideration.

✓ In connection with presenting application before the Federal Commissioner of Internal Revenue for exemption from admissions' taxes to state university and college athletic contests, it was

VOTED, That the University of Wisconsin should stand its share of the cost of carrying the matter to the courts for determination, if this is decided to be necessary or desirable. See p. 6

Summary of cash disbursements for the month of December, 1932, attached.

in file

The meeting

A D J O U R N E D .

M. E. McCaffrey,
Secretary.

CASH DISBURSEMENTS

DECEMBER - 1932

Shops Pay Roll Nov. 1-30.....	\$25,676.21	
Dormitories and Commons Pay Roll Nov. 1-30.....	11,086.09	
Dormitories and Commons Student Pay Roll		
Nov. 1-30.....	1,184.55	
Dormitories and Commons Pay Roll Dec. 1-15.....	1,948.83	
Dormitories and Commons Pay Roll Dec. 1-31.....	3,418.56	
Semi-monthly Pay Roll Nov. 15-30.....	10,869.13	
Student Pay Roll Nov. 1-30.....	5,919.56	
Special Pay Roll Nov. 1-30.....	3,211.02	
Semi-monthly Pay Roll Dec. 1-15.....	8,354.94	
Monthly Pay Roll Dec. 1-31.....	384,724.81	
Coal.....	20,469.38	
University Creamery - Milk and Cream.....	4,590.41	
University Extension Lectures.....	1,695.09	
Refunds.....	130.00	
New Construction - Safety Devices.....	857.18	
" " - Forest Products Site.....	34.21	
" " - Air lines Mechanical Engineer-		
ing Building.....	7.03	
" " - Vivarium Addn. to Biology.....	146.75	
" " - Marine Biology Lab.....	9.17	
" " - Rebuilding Radio Station.....	1,428.23	(Credit)
" " - Law Building.....	100.57	
" " - Meters & Recorders.....	55.81	
" " - Remodeling and furnishing		
barracks.....	854.51	
" " - Agric.Chem.Bldg.Ventilators.....	17.64	
" " - Remodeling and equipping Old		
Forest Products Laboratory.....	580.85	
Revolving fund surplus (Soils Bldg. remodeling)....	189.92	
Miscellaneous disbursements, food, travel, etc.....	<u>225,926.39</u>	
TOTAL.....	\$710,632.38	