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Minutes of the adjourned meeting of the Board of Regents of the University of Wisconsin: February 6, 1942. 1942

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1942

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ADJOURNED MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Friday, February 6, 1942, 9 A.M.

President Glover presiding

PRESENT: Regents Callahan, Cleary, Glover, Hodgkins, Kleczka, Vergeront, Werner.

ABSENT: Regents Ekern, Holmes, Sensenbrenner.

Communications
Present Communications were presented from Regents Ekern and Sensenbrenner in explanation of their absences. President Glover stated that he had a communication from Regent Holmes explaining that he could not be present.

Upon motion of Regent Cleary, seconded by Regent Hodgkins, it was VOTED, That the minutes of the last meeting of the Board held on January 17, 1942, be approved as sent out to the Regents.

Dean Christensen was present at the opening of the meeting and presented to President Glover on behalf of the staff of the College of Agriculture a gavel which was made by Professor W. A. Rowlands of the Agricultural Economics Department.

President Dykstra presented the actions taken by him since the January 17, 1942, meeting of the Regents and also the following recommendations

- Agriculture -

1. That a three day Dairy Manufacturers Institute be held at the College of Agriculture, March 10, 11 and 12, 1942; that a fee of \$1.00 per person be charged; and that the following budget be approved (the expenditures not to exceed the receipts):

Receipts (375 @ \$1.00)

\$375.00

Expenses

Printing	\$ 50.00
Postage	25.00
Lectures	100.00
Travel for speakers	50.00
Supplies	125.00
Labor	<u>25.00</u>

\$375.00.

Adopted.

- Gifts and Grants -

1. That the following gifts and grants be approved:

- Letter filed
with Papers*
- (1) \$500.00 - American Electro-chemical Society, for a graduate fellowship in chemistry, for the second semester of 1941-42.
- Agreement
in Gift File
Letter filed
with Papers*
- (2) 820.00 - American Honey Institute, Madison, for the establishment of an industrial fellowship in the departments of chemistry and biochemistry, during the period February 1, 1942 to January 31, 1943, for a study of the vitamin content of honey, under the supervision of Professors H. A. Schuette and C. A. Elvehjem, and that the Comptroller be authorized to sign the agreement.
- Letter filed
with Papers*
- (3) 720.00 - The Rockefeller Foundation, New York City, for a fellowship in agricultural bacteriology to be held by Mr. Ching-seng Fan, for the period July 1, 1942 to June 30, 1943.

*Copy of Will
Copy of Bequest
construed
Will in
Gift File
Letter from Dean Middleton
Filed with Papers*

The Secretary presented the following recommendation:

That upon recommendation of Dean Middleton, the bequest of \$2000 for cancer research provided in the Will of the late Elizabeth A. Boyd of Milwaukee and construed by the court as intended for the Regents of the University of Wisconsin for the study, cause and cure of cancer be placed in the University Trust Funds, the income to be used for the purposes designated; that if in future years the principal is urgently needed for the study, cause and cure of cancer, the money may be withdrawn from the Trust Fund Account. *Donation*

Upon motion of Regent Cleary, seconded by Regent Hodgkins, adopted.

The Secretary read the minutes of the meeting of the Executive Committee held on Thursday, February 5, 1942. The following recommendation was embodied in the minutes of the Executive Committee meeting:

"Upon motion it was
VOTED, That the following amendment to the By-Laws be approved:

The Comptroller is authorized to execute necessary agreements with the author or proprietor for the publication of documents by the University of Wisconsin Press without further action by the Board or Executive Committee, and that such agreements shall have reference solely to the financial transaction involved and shall involve no responsibility for the contents of the documents to be published."

Upon motion of Regent Hodgkins, seconded by Regent Werner, it was
VOTED, That this matter be laid over to the next meeting of the

Board.

The following action was also in the minutes of the meeting of the Executive Committee held on February 5:

"It was
VOTED, to recommend to the Board that at the May 9th meeting of the Board an action be taken approving degrees as certified by the faculty at the end of the semester; and if necessary a meeting of the Regents may be called for May 31 or June 1."

Upon motion of Regent Callahan, seconded by Regent Werner, it was
VOTED, That this recommendation be received and placed on file.

Two other recommendations were included in the minutes of the Executive Committee meeting:

- (a) "Upon motion it was
VOTED, That the Comptroller be authorized to submit a request to the Emergency Board for an appropriation of \$2010 for increases to sixty-seven employees in the classified service in the Hospital, the amount to be charged to the \$18,000 appropriation previously made by the Emergency Board. (Confirming verbal approval)"
- (b) "Upon recommendation of the Secretary, it was
VOTED, That authority be granted to foreclose the Rosalia Schoenherr mortgage."

Upon motion of Regent Hodgkins, seconded by Regent Kleczka, recommendations (a) and (b) of the Executive Committee were approved.

Regent Hodgkins, Chairman of the Campus Development Committee, presented the plans for the proposed Addition to the Genetics Building stating that the building would cost approximately \$25,000, the equipment from \$6000 to \$7000, that the building complete with equipment would cost from \$30,000 to \$33,000. Upon motion of Regent Kleczka, seconded by Regent Vergeront, it was
VOTED, That the plans and site for this project be approved subject to the availability of funds.

The matter of publication of books by the University of Wisconsin Press was again taken up for discussion and upon motion of Regent Cleary, seconded by Regent Werner, it was

VOTED, That the President of the Board appoint a committee of three to give consideration to the questions which have been raised with reference to the matter. President Glover appointed the following committee;

Regent Hodgkins, Chairman
Regents Holmes and Cleary
President Glover, ex officio

The Regents then went into executive session.

*Filed
encl
Papers*

President Dykstra presented one or two controversial matters and then read a memorandum which was presented to him by Professor Hicks of the Publication Committee. Upon motion of Regent Werner, seconded by Regent Callahan, it was

VOTED, That this memorandum be referred to the committee of three which has been appointed to consider the matter of publications.

W. W. P.

At 10:20 A.M. the meeting adjourned.

M. E. McCaffrey,

Secretary.

ACTIONS BY THE PRESIDENT

Since the January 17, 1942 meeting of the Board of Regents

RESIGNATIONS:

1. Robert M. Neal, assistant professor of journalism, close of the first semester of 1941-42.
2. Arlene Grover, assistant librarian (rank of assistant professor), retired December 1, 1941.
3. Gregory Raps, instructor in veterinary science, January 10, 1942.
4. Clifford H. Nelson, county agricultural agent for St. Croix County, December 31, 1941.
5. Helen Dickie, resident in medicine, December 31, 1941.
6. Geneva Amundson Erickson, assistant state club leader, January 12, 1942.
7. Milo B. Tesar, assistant in agronomy, January 12, 1942.
8. Albert R. Perko, graduate assistant in geology, December 31, 1941.
9. Victor K. Wrigley, graduate assistant in physics, close of the first semester of 1941-42.
10. Noel A. Gillespie, assistant in orthopedics, December 31, 1941.
11. Homer W. Ibser, WARF research assistant, close of the first semester of 1941-42.
12. Rae Whitney, WARF research assistant, February 6, 1942.
13. Robert S. Speirs, research assistant in zoology, January 10, 1942.
14. Helen Van Derveer, WARF undergraduate apprentice, beginning of the academic year 1941-42.
15. Lewis G. Fauble, research assistant in biochemistry, appointment to continue without pay from January 26, 1942 to the close of the 1st semester of 1941-42, resignation to take effect at the beginning of the second semester of 1941-42.
16. Wallace W. McCrory, student assistant in anatomy, February 1, 1942.
17. Theodore Melrose Sperry, research assistant in wildlife management, resigned for the month of January 1942.

RESIGNATIONS:

18. John A. Catenhusen, research assistant in wildlife management (Arboretum), resigned for the month of December 1941.
19. Arno W. Kurth, assistant in soils, January 1, 1942.
20. John B. Carpenter, assistant in plant pathology, December 20, 1941.
21. Marian B. Smith, technical assistant in the University Press, February 1, 1942.
22. George C. Hardin, Jr., Van Hise fellow in geology, January 5, 1942.
23. Ruth Hammersley, Adams Fellow in classics, close of the first semester of 1941-42.
24. Astrid M. Riffolt, university scholar in agricultural bacteriology, January 12, 1942.
25. Duane Anderson, Wisconsin scholar, beginning of the second semester of 1941-42.
26. P. Marguerite Oates, university scholar in classics, beginning of the second semester of 1941-42.
27. Robert W. MacVicar, university fellow in biochemistry, appointment to continue without pay from January 12 to the close of the first semester of 1941-42, resignation to take effect at the beginning of the second semester of 1941-42.
28. Charles W. Lines, university fellow in botany, January 9, 1942.
29. Daniel O'Kane, WARF research assistant in agricultural bacteriology, December 6, 1941.
30. Della P. Farmer, resident fellow, February 1, 1942.

APPOINTMENTS:

1. Leslie W. Dunlap, assistant librarian (rank of assistant professor), Beginning February 9, 1942, at \$3,000 per annum.
2. John H. Lilly, assistant professor of zoology and economic entomology, 3 years, beginning February 1, 1942, salary, \$1250, for the second semester of 1941-42.
3. Mary Eda Kraus, instructor, university library, for six months, beginning January 2, 1942, at \$100 a month.
4. Carl B. Rowe, instructor in mechanics, 2nd semester of 1941-42, at \$900.
5. James B. Bingham, instructor in medicine, beginning January 1, 1942, at \$133.33 a month.
6. Noel A. Gillespie, instructor in anesthesia, January 1, 1942, at \$2,620 per annum, 12 months' basis.
7. Luella Mortenson, instructor in home economics (administration and foods), part-time, second semester of 1941-42, at \$600.
8. Marjorie M. Parkin, lecturer, physical education - women, to give a lecture-demonstration, January 19, 1942, at \$10.
9. Marilyn G. Koff, assistant in clinical medicine, beginning January 3, 1942, at \$1200 per annum, 12 months' basis.
10. Clarence A. Poor, assistant physician in student health, part-time, beginning January 5, 1942, at \$1200 per annum, 12 months' basis.
11. Violette V. Wiita, assistant in neuropsychiatric nursing, beginning January 10, 1942, at \$115 a month.
12. Joseph Edward Green, assistant in soils, February 1 to June 30, 1942, at \$750.
13. Thomas A. Parker, erosion control assistant, agricultural extension, January 1 to June 30, 1942, at \$262.50.
14. E. Patricia Gill, assistant in physical education - women, January 6, 1942 to the close of the 1st semester of 1941-42, at the rate of \$1.00 per hour, total not to exceed \$14.00.
15. Robert Peterson, technical assistant at the University press, beginning January 8, 1942, 52 hours at 40¢ an hour.
16. Roscoe O. Carter, Jr., research assistant in chemistry, beginning December 15, 1941, at \$3,360 per annum, 12 months' basis.
17. Edwin P. Whealdon, research assistant in geology, at \$50 for the period January 15 to January 31, 1942, and \$250 for the second semester of 1941-42.

APPOINTMENTS:

18. Lynden E. Hoffmann, research assistant in biochemistry, 5 months, beginning February 1, 1942, at \$300.
19. Astrid M. Riffolt, research assistant in agricultural bacteriology, January 13 to June 30, 1942, at \$360.
20. Rae Whitney, research assistant in zoology, February 1 to June 30, 1942, at \$300.
21. Walter A. Werner, student assistant in anatomy, February 1, 1942 to the close of the 2nd semester of 1941-42, at \$750.
22. Myles W. Rodehaver, reader in sociology, 2nd semester of 1941-42, at the rate of 50¢ an hour, total not to exceed \$75.
23. Walter A. Steigleman, graduate assistant in journalism, 2nd semester of 1941-42, at \$400.
24. Rodger C. Finvold, undergraduate assistant in physics, 2nd semester of 1941-42, at \$250.
25. Richard W. Nelson, undergraduate assistant in physics, 2nd semester of 1941-42, at \$250.
26. George C. Hardin, Jr., graduate assistant in geology, December 31, 1941 to the close of the academic year 1941-42, at \$376.36.
27. Marian Foster, assistant to the director of the School for Workers, part-time, February 1 to June 30, 1942, at \$200.
28. Hilda M. Clark, assistant to head resident, residence halls, from January 5, 1942 to the close of the academic year 1941-42, at \$.45 an hour.
29. Verna Boorman, assistant to head resident, residence halls, from January 5, 1942 to the close of the academic year 1941-42, at \$.45 an hour.
30. Hazel F. Briggs, technical assistant in the University Press, beginning January 12, 1942, at \$125 a month, full time.
31. Milton Davis, junior resident, beginning January 3, 1942, at \$25 a month plus 3 meals and lodging.
32. Ralph R. Meyer, junior resident in medicine, beginning January 2, 1942, at \$25 a month plus 3 meals and lodging.
33. Fernond Charest, resident in neuro-surgery, beginning January 15, 1942, at \$50 a month plus 3 meals and lodging.

APPOINTMENTS:

34. T. R. McConnell, one lecture in curriculum workshop, at Ladysmith, 1st semester of 1941-42, at \$29.40.
35. H. R. Tiedeman, one lecture in curriculum workshop, Ladysmith, 1st semester of 1941-42, at \$14.70.
36. Lon L. Worthing, to teach a course in machine shop methods for design departments, Beloit, 12 weeks, beginning January 5, 1942, at not to exceed \$240.
37. J. R. Cox, to teach a class in fundamentals of time and motion study, Beloit, 12 meetings, beginning January 5, 1942, at \$180.
38. Charles A. Smith, to teach a class in applied descriptive geometry for defense industries, Beloit, 24 meetings, beginning January 4, 1942, at not to exceed \$240.
39. E. L. Dahlund, to teach a course in engineering sketching and advanced blueprinting, Beloit, 4 weeks, beginning January 5, 1942, at not to exceed \$240.
40. Ralph C. Huffer, to teach a course in applied engineering mathematics (in service), Beloit, 12 weeks, beginning January 5, 1942, at not to exceed \$240.
41. John Lotter, to teach a class in general machine shop inspection (2 sections), 12 weeks, beginning January 13, 1942, at \$264.
42. G. H. Hille, to teach a class in practical applications of physical metallurgy, 13 meetings, beginning January 12, 1942, at \$180.
43. Thomas P. Colbert, to teach a class in advanced time and motion study, Beloit, 12 weeks, beginning January 7, 1942, at \$130.
44. Leonard G. Schneider, to teach a class in Diesel engineering, Beloit, 12 weeks, beginning January 6, 1942, at \$430. (2 Sections)
45. M. K. McLeod, to teach a class in Diesel engineering, Beloit, 12 weeks, beginning January 6, 1942, at \$240.
46. Fern Thompson, to teach a course in curriculum workshop at Ladysmith, one week, January 1942, at \$14.70.
47. Robert Krause, to read correspondence study papers in botany courses on the fee basis, month of January 1942, at not to exceed \$5.00.
48. Alfred G. Peliken, coordinator for art courses, Milwaukee Center, 2nd semester of 1941-42, not to exceed \$50.

APPOINTMENTS:

49. The following persons appointed to teach evening classes in Milwaukee during the 2nd semester of 1941-42, each to receive the amount indicated for the service rendered:
- Emil A. Abendroth, structural theory 450a, 17 meetings, fees from the class not to exceed \$170.
 - George A. Abendroth, practical mechanics and structure of materials 202b, 17 meetings, not to exceed \$130.
 - Roald H. Amundson, descriptive geometry 3, 34 meetings, not to exceed \$200.
 - Joseph L. Baron, great philosophic questions, 12 meetings, fees from class not to exceed \$240.
 - Prisca Batz, secretarial training 714, 17 meetings, not to exceed \$170; advanced shorthand dictation 717a, 17 meetings, fees from class not to exceed \$85; advanced shorthand dictation 717b, 17 meetings, fees from class not to exceed \$85.
 - Edward A. Boerner, drawing and painting, 12 meetings, fees from the class not to exceed \$120.
 - James A. Book, auditing 5b, 17 meetings, not to exceed \$255.
 - Gordon Borchardt, art crafts for teachers, 17 meetings, fees from the class not to exceed \$170.
 - Erwin Brinkman, time and motion study 250b, 17 meetings, not to exceed \$170.
 - Carol W. Brooks, sketching, 12 meetings, fees from the class not to exceed \$120.
 - Walter W. Burghardt, traffic management 352b, 17 meetings, not to exceed \$170; traffic management 352d, 17 meetings, not to exceed \$170.
 - H. H. Clark, contemporary American literature 170M, 17 meetings, not to exceed \$300.
 - Raymond E. Cote, silk screen painting, 12 meetings, fees from the class not to exceed \$120.
 - Russell Davis, current drama in America, 12 meetings, not to exceed \$120.
 - Henry C. Dettenmayer, budgetary control 16, 17 meetings, fees from the class not to exceed \$170.
 - John E. Dietrich, beginning public speaking 7 (Section 1), 17 meetings, not to exceed \$314; beginning public speaking 7, (Section 2), 17 meetings, not to exceed \$102.
 - William Evans, advanced radio program production 712, 17 meetings, fees from the class not to exceed \$170; radio speaking 710, 17 meetings, fees from the class not to exceed \$170.
 - Chester V. Easum, recent and contemporary European history 139bM, 17 meetings, not to exceed \$300.
 - Herman J. Fink, advertising campaigns 504, 17 meetings, fees from the class not to exceed \$170.
 - Jack Furstenberg, interior decorating and furnishing, 17 meetings, not to exceed \$170.

APPOINTMENTS:

49. (Continued)

- John C. Georgian, vibration problems in engineering, 17 meetings, fees from the class not to exceed \$170.
- Charles L. Goldberg, real property law and conveyancing 308, 17 meetings, not to exceed \$170.
- Phil P. Hayes, real estate selling 311, 17 meetings, not to exceed \$255.
- Frank H. Hollister, elementary engineering problems 212b, 17 meetings, not to exceed \$170.
- Caroline E. Iverson, C.P.T. elementary course 701, 12 meetings, not to exceed \$240.
- Floyd E. Jenkins, law of wills, trusts, estates and real property 104, 17 meetings, not to exceed \$170; law of business transactions 102, 17 meetings, not to exceed \$170.
- Kai Jensen, education, child development, 17 meetings, not to exceed \$300.
- Larry Lawrence, commercial journalism 19, 17 meetings, fees from the class not to exceed \$255.
- Gordon E. McPherson, aviation 700, 17 meetings, salary not to exceed \$120; aviation secondary program 702, 703, 704, 36 meetings, not to exceed \$324.
- Clifford Matthys, the home garden, 3 lectures, not to exceed \$30.
- John G. Moss, office machines and methods, 17 meetings, not to exceed \$170.
- George E. New, etching, 12 meetings, fees from the class not to exceed \$120.
- O. J. Noer, the home garden, 2 lectures, not to exceed \$20.
- Carl Oestreich, estimating for builders, 17 meetings, not to exceed \$170.
- Gilbert W. Quast, elements of mechanical drawing 2 (Section 2), 34 meetings, not to exceed \$200.
- Walther Richter, vacuum tubes and their industrial applications 6b, 17 meetings, not to exceed \$170.
- Henry C. Risko, commercial art and illustration, 24 meetings, fees from the class not to exceed \$238, of which \$43 is for rental of studio.
- Harrison Saudek, real estate appraisals 310a, 17 meetings, not to exceed \$255.
- Norman Schober, elements of mechanical drawing 1 (Section 1), 34 meetings, not to exceed \$200.
- Russell Smith, aerodynamics 760, 17 meetings, fees from the class not to exceed \$170.
- Randall C. Swanson, farm management (soils) 374, 17 meetings, not to exceed \$170.
- Alfred J. Tank, design of jigs & fixtures 260b, 17 meetings, not to exceed \$170.
- Walter H. Veenendaal, architectural drawing 243b, 17 meetings, fees from the class not to exceed \$170.
- Rudolf Voigt, eight centuries of German lyric poetry, 12 meetings, fees from the class not to exceed \$120.

APPOINTMENTS:

49. (Continued)

Robert Von Neuman, figure drawing & sketching, 12 meetings, not to exceed \$120.

Dick Wiken, sculpturing & modeling, 34 meetings, fees from the class not to exceed \$240.

Jordis Wiken, photographic painting, 12 meetings, fees from the class not to exceed \$120.

50. Jesse I. Etheridge, county agricultural agent for Oconto County, January 1 to March 31, 1942, at \$1700 per annum, 12 months' basis.

51. J. Earl Stallard, county club agent for Dodge County, January 1, 1942, at \$1900 per annum, 12 months' basis.

52. Chester A. Dumond, assistant county agricultural agent for Milwaukee County, beginning January 1, 1942, at \$1700 per annum, 12 months' basis.

53. John W. Christianson, county agricultural agent for St. Croix County, beginning January 1, 1942, at \$1700 per annum, 12 months' basis.

54. The following persons appointed county home agents, beginning January 1, 1942, at \$1500 each per annum, 12 months' basis:

Winifred I. Eastwood

Janet I. Handeland

Myrtle C. Smith

Helen Stetzer

Waukesha County

Dodge County

Trempealeau County

Brown County.

55. The following persons reappointed county agricultural agents, beginning January 1, 1942; each to receive the annual salary indicated, 12 months' basis:

James G. Beattie, Walworth County, \$1800.

Charles B. Drewry, Marinette County, \$1900.

Ingvald O. Hembre, Barron County, \$1700.

Hans G. Horne, Chippewa County, \$1800.

Howard R. Lathrope, Wood County, \$1900.

J. Fred Magnus, Outagamie County, \$1700.

William R. Marquart, Clark County, \$1700.

Victor H. Quick, Waupaca County, \$1800.

Harlan G. Seyforth, Pierce County, \$1900.

Kenneth E. Wallin, Polk County, \$1700.

56. Albert I. Coombes, industrial fellow in biochemistry and veterinary science (full time), January 6, 1942 to January 6, 1943, at \$1650.

57. Herbert A. Sober, industrial fellow in biochemistry, February 1 to June 30, 1942, at \$300.

APPOINTMENTS:

58. Marguerite Oates, Adams fellow in classics, 2nd semester of 1941-42.
59. Rodney E. Black, fellow in chemistry (Weston Fellowship), February 1 to June 15, 1942, at \$500.
60. Annette F. Thompson, resident fellow, women's units, February 1, 1942 to the close of the academic year 1941-42, room and board.

SALARY AND SERVICE ADJUSTMENTS:

1. Ludvig C. Larson, assistant professor of electrical engineering, to receive \$201 for services between October 2 and December 31, 1942 as listed below:

Microfilm Laboratory (State Office Building)
Inspection 1½ hours.....\$3.00
University of Wisconsin Short Course Dormitory
Specifications 99 hrs.....198.00
TOTAL.....\$201.00.
2. Edith A. Stehle, instructor and supervisor, placed on half-time basis, beginning January 1, 1942, salary \$145 a month plus lodging and laundry full time basis.
3. LaVerne J. Imhoff, instructor and assistant educational director and recreation supervisor, Waupun State Prison, salary increased from \$120 a month to \$145 a month plus 1 meal a day, beginning January 1, 1942.
4. Juliette Mayer, instructor in home economics (administration and foods), appointment adjusted to full time basis for the second semester of 1941-42, at \$1,000 for the semester.
5. William McKinley Moore, lecturer in journalism, service increased for the 2nd semester of 1941-42 and his salary increased by \$400. for the semester.
6. Austin Lamont, junior resident in anesthesia, received lodging from December 14 to 31, 1941, salary at the rate of \$25 a month plus 3 meals beginning January 1, 1942.
7. (Jan) Kazimierz Strzemienski, assistant in soils, title changed to post-doctorate fellow in soils, January 6, 1942 to the close of the academic year, at \$600.
8. Erminie B. Bliss, musician assistant in physical education - women, salary increased for the first semester of 1941-42 to not to exceed \$50, to be paid at the rate of 80¢ an hour.
9. Mrs. Eva Sober, research assistant in physiological chemistry, salary reduced from \$50 to \$33.33 a month, because of reduced service, beginning January 1, 1942.
10. Edwin M. Hanson, technical assistant in chemistry, salary increased by \$200 for six months, beginning January 1, 1942.
11. John E. Forss, graduate assistant in physics, salary increased for the 2nd semester of 1941-42 from \$150 to \$375.

SALARY AND SERVICE ADJUSTMENTS:

12. David N. Holt, assistant at the branch stations, appointment adjusted for the period January 2 to June 30, 1942, salary \$1020 for the period.
13. Allan L. Bibby, assistant at the branch stations, appointment adjusted for the period January 2, to June 30, 1942, salary \$1020 for the period.

PROMOTIONS:

1. Edward N. Doan, promoted from graduate assistant in journalism to lecturer in journalism, salary increased by \$900 for the second semester of 1941-42.
2. Brian L. Hutchings, promoted from research assistant in biochemistry to post-doctorate fellow in biochemistry, second semester of 1941-42, salary increased from \$60 a month to \$666.65 for the semester.

LEAVES OF ABSENCE:

1. Irene A. Hensey, assistant professor of accounting, 2nd semester of 1941-42, without pay.
2. Ragnar Rollefson, assistant professor of physics, second semester of 1941-42, without pay.
3. Frederick J. Pohle, assistant professor of medicine, January 1, 1942 to July 1, 1942, without pay.
4. Anne L. Hein, assistant in agricultural extension (administration), January 16 to January 31, 1942, without pay.
5. E. B. Schlatter, professor of romance languages, two to three months, beginning November 1, 1941, with pay.

SPECIAL FACULTY MEETING, WEDNESDAY, 9 AM, DECEMBER 24, 1941

DOCUMENT 637 - DECEMBER, 1941

REVISED CALENDAR 1941-42
PROPOSED BY
SUB-COMMITTEE ON CALENDAR REVISION

I. FOR BALANCE OF THE YEAR:

<u>Proposed Calendar</u>	<u>First Semester</u>	<u>Original Calendar</u>
January 26-31	Final Examinations	Jan. 26 - Feb. 4
	<u>Second Semester</u>	
February 2, 3	Examinations for admission	February 2, 3
January 29 - Feb. 2	Registration for present students	Jan. 29 - Feb. 2
February 3	Registration for new and re-entering students	February 5
February 7	Placement exams, new students	February 7
February 4	* Instruction begins	February 9
February 21	Condition examinations	February 21
No Holiday	Washington's Birthday	February (22) 23
No Spring Recess	Spring Recess begins	April 18
	Instruction resumed	April 27
April 25	Condition examinations	May 2
May 9	Foreign language attainment examinations	May 16
May 22-28	Final examinations	June 8-16
May 30 (Memorial Day)	Alumni Day	June 20
May 31	Baccalaureate Day	June 21
June 1	Commencement Day	June 22
June 15, 16	Examinations for admission	June 15, 16
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II. SUMMER SESSION:

June 8	Registration, 12 weeks summer session
June 8	Law, 14-weeks session, registration
June 9	Instruction begins, 12 weeks session, 14 weeks session
June 29	Registration, regular summer session
June 30	Instruction begins, regular session
August 7	Six-weeks session closes
August 21	Eight-weeks session closes
August 28	Twelve-weeks session closes
September 11	Fourteen-weeks session closes.
	- - - - -

(over)

* Instruction begins February 4th, except that courses offered in the College of Agriculture and Home Economics will not begin until February 9th. (On account of Farm and Home Week February 2nd to 7th.)

III. EXAMINATION SCHEDULE:

The above schedule provides for six days of final examinations for both semesters in place of nine days in the first semester and eight days in the second semester. In order to accomplish this it is proposed to hold four examination periods daily as follows: 8:00-10:00; 10:30-12:30; 1:30-3:30; and 4:00-6:00. Minor adjustments shall be made by the Committee on Rooms and Time-Table.

Supplement to the February Calendar

DOCUMENT 640 - February, 1942

The following report for the revision of the University Calendar is to be considered at the University Faculty meeting of February 2:

In considering the revision of the University calendar, the Subcommittee on the Calendar has tried to keep before itself the purposes which are to be served by such a revision. These purposes are: (1) the advancement of the national war effort, and (2) the readjustment and utilization of the University's facilities to better educational advantage.

With regard to the first of these purposes, the Committee believes that a modification of the present calendar should be made to enable the University, first, to provide a longer period of summer employment for students on farms and in industry, and second, to introduce, where desirable, a number of "war" training courses in which speed is essential. In the opinion of the Committee, no other proposed systems will enable the University (unless circumstances materially change), to serve these purposes better than a modification of the present semester system. A period of fifteen or sixteen weeks in the summer for employment or for intensified training can be provided by the reduction of vacations and examination periods within the present semester system and by shortening periods of registration, etc. This could be done without serious educational loss for the actual number of days of instruction will not have been reduced.

In reaching this conclusion, the committee has kept in mind the fact that the educational interests of the vast majority of students of the University will not be advanced by any calendar changes. The education of young people is not alone a process of exposure to lesson assignments or of class hours spent in lecture halls, quizz sections and laboratories. Any attempt to rush students, still largely adolescent, through a four-year college course in two years and eight months must be justified by overwhelming educational pressures or imperative national considerations, not now apparent to the Committee. Incidental barriers of financial burdens to parents and to students who are largely self-supporting, and the strain upon University staff and facilities are additional reasons why a program of continuous school attendance for a large majority of the student body is highly impracticable.

That the University facilities can be as effectively utilized under the semester system as under the quarter program is not so clear. If reduced enrollments and hence reduced income makes the retention and employment of the staff a serious problem, the quarter system, with the summer session as one of four equal quarters may offer certain advantages of flexibility in spreading employment among members of the faculty and in the entrance and withdrawal of students. However, the Committee believes that these advantages are less in practice than in theory since, in the experience of those institutions using the quarter system, the summer session quarter is not fully coordinate with those of the academic year. The operation of the quarter system, both as to

its effect upon enrollments and the employment of faculty staff, should be carefully studied.

Although recognizing that it lacks much desirable information regarding prospective enrollments, staff readjustments, etc., the Committee believe that there are no purposes, educational or patriotic, which cannot be as adequately served by a modification of our present semester system as under any other which has been proposed.

Adopted January 30, by the Committee on
Emergency Educational Policy

SEMESTER PLAN

Semester Plan Adopted by the Committee on Emergency Educational Policy
on January 30, 1942 and Recommended to the University Faculty.

<u>42-43</u>	<u>43-44</u>	
Sept. 14, 15 (MT)	Sept. 13, 14	Register 1st yr. & new students
Sept. 16-19 (W-S)	Sept. 15-18	Register continuing students
Sept. 21 (M)	Sept. 20	Classes begin
Nov. 26	Nov. 25	Thanksgiving
Dec. 23 - Jan. 4 (WM)	Dec. 23 - Jan. 3	Christmas Recess
Jan. 5-9 (M-S)	Jan. 4-8	Pre-registration -- Second Semeste
Jan. 18-23 (M-S)	Jan. 17-22	Examinations
(15 weeks, 2 days - classes)	(1 week - exams)	
Jan. 26 (Tu)	Jan. 25	Registration new students
Jan. 27 (W)	Jan. 26	Classes begin
Apr. 15-18 (Th-Sun)	Apr. 13-16	Spring Recess
May 19-25 (W-T)	May 17-23	Examinations
May 29 (Sat)	May 26 (Sat)	Commencement
(15 weeks, 3 days - classes)	(1 week - exams)	
15-week Summer Session possible)		

QUARTER PLAN

(Shown as Information for Purposes of Discussion)

Sept. 23-29 (W-T)	Sept. 22-28	Freshman Period
Sept. 25-29 (F-T)	Sept. 24-28	Register new students
Sept. 26-29 (S-T)	Sept. 25-28	Register continuing students
Sept. 30 (W)	Sept. 29	Classes begin
Nov. 26	Nov. 25	Thanksgiving
Dec. 14-19 (M-S)	Dec. 13-18	Examinations
(10 weeks, $2\frac{1}{2}$ days - classes)	(1 week - exams)	
Jan. 2 (S)	Dec. 31 (F)	Register new students
Jan. 4 (M)	Jan. 3	Classes begin
March 15-20 (M-S)	March 13-18	Examinations
(10 weeks - classes)	(1 week - exams)	
March 25 (Th)	March 23	Register new students
March 26 (F)	March 24	Classes begin
June 7-12 (M-S)	June 5-10	Examinations
June 15 (T)	June 13	Commencement
(10 weeks, $1\frac{1}{2}$ days - classes)	(1 week - exams)	

Total - 30 weeks, 4 days of classes - 3 weeks exams

13-week Summer Session possible.