

Minutes of the annual meeting of the Board of Regents of the University of Wisconsin: June 18, 1948. 1948

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1948

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ANNUAL MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Friday, June 18, 1948, 10 A.M.

President Sensenbrenner presiding

PRESENT: Regents Arveson, Callahan, Gelatt, Hodgkins, Jones, Kleczka, Sensenbrenner, Werner.

ABSENT: Regents Campbell, Grady.

Regent Campbell attended the committee meetings of the Regents on June 17, 1948. Regent Grady telephoned that he was detained on account of a case in court.

Upon motion of Regent Kleczka, seconded by Regent Gelatt, it was VOTED, That the minutes of the postponed regular meeting of the Board held on May 28, 1948, be approved as sent out to the Regents.

The Regents then proceeded to the election of officers. Upon motion of Regent Callahan, seconded by Regent Kleczka, it was

VOTED, That the rules be suspended and that Regent Jones be instructed to cast a unanimous ballot for the election of the present officers for the ensuing year. The ballot was cast and Regent F. J. Sensenbrenner was declared elected President, Regent A. Matt. Werner was declared elected Vice President, A. W. Peterson was declared elected Secretary, and Clarke Smith was declared elected Assistant Secretary, for the ensuing year.

RECOMMENDATIONS OF THE PRESIDENT

- Faculty Actions -

1. That the following faculty actions be approved:

(1) Recommendations of the faculty of the College of Letters and Science as follows:

(a) That the School of Journalism be authorized to offer the degree B.S. (Journalism).

(b) That Mechanical Engineering 25 and the German requirement be dropped from the curriculum of the Course in Applied Mathematics and Mechanics.

(c) The Area Program in Scandinavian. (EXHIBIT A attached)

(2) Recommendation of the faculty of the School of Education for a revised curriculum for the course in Occupational Therapy. (EXHIBIT B attached)

(3) Recommendation of the faculty of the School of Commerce as follows:

That any student who transfers to the School of Commerce on June 21, 1948, or thereafter, be required to present a minimum of 52 credits in Commerce and Economics subjects for graduation.

(4) Recommendation of the Administrative Committee that the calendar dates at the end of the school year 1948-49 be revised as follows:

Last class day - Friday, June 3
Final examinations - Sat., June 4 through Mon., June 13
Commencement Day - Friday, June 17.

Upon motion of Regent Gelatt, seconded by Regent Werner, recommendation No. 1 (1) to (4), inclusive, listed under Faculty Actions was adopted.

- Salary and Service Adjustments -

1. That the appointment of Merrill M. Jensen, professor of history, be changed to twelve-months basis for the academic year 1948-49, beginning July 1, 1948; salary \$7200.00 for the year; charge 1948-49 budget.
Adopted.

2. That Lowell E. Noland be given the rank of professor of zoology in the new Department of Integrated Liberal Studies to assist with the preparation and instruction in the course in biology.

Adopted.

Upon motion of Regent Werner, seconded by Regent Kleczka, recommendations 1 and 2 listed under Salary and Service Adjustments were adopted.

- Leaves of Absence -

1. That Asher Hobson, professor of agricultural economics, be granted leave of absence, with pay, on the summer session basis, for the first semester of the academic year 1948-49; salary to be distributed: \$2500 to the College of Agriculture and \$1500 to summer session trust funds.

Upon motion of Regent Callahan, seconded by Regent Jones, recommendation No. 1 listed under Leaves of Absence was adopted.

- Short Courses -

1. That a special short course for DHIA fieldmen be held at the College of Agriculture from June 28 to July 3; that a registration fee of \$3.00 per person be charged; and that the receipts be budgeted as follows:

Receipts

20 registrations @ \$3.00	\$60.00
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Expenses

Supplies	\$40.00	
Extra Labor	<u>20.00</u>	\$60.00.

Upon motion of Regent Jones, seconded by Regent Kleczka, recommendation No. 1 listed under Short Courses was adopted.

2. That a conference entitled "Looking Ahead in Labor-Management Relations", to be addressed by men of national reputation in the fields of industry and labor, be held on or about November 10, 1948, under the auspices of the Industrial Relations Center of the University of Wisconsin.

Upon motion of Regent Gelatt, seconded by Regent Callahan, recommendation No. 2 listed under Short Courses was adopted.

- Degrees -

1. That degrees and certificates be granted and confirmed, graduate fellows and scholars appointed, and medals and prizes awarded, as shown in the Commencement Register for 1948. (Copy on file)

Upon motion of Regent Werner, seconded by Regent Gelatt, recommendation No. 1 listed under Degrees was adopted.

- Gifts and Grants -

1. That the following gifts and grants be accepted; and that the Director of Business and Finance be authorized to sign the agreements:

GIFTS

- (a) \$ 104.50 - from anonymous donors for the Medical School Library Building Fund in memory of Dr. Frederick J. Pohle. *John with paper*
- (b) 100.00 - Mrs. Rose Schuster Taylor, Berkeley, California, to be credited to Gift Account No. 15-310, President's Special Fund, and to be used for any purpose determined by the President of the University.
- (c) 500.00 - American Cancer Society, Incorporated, New York City, to defray expenses incurred on a post-doctorate fellowship, Number F-40, Medical School.
- (d) 500.00 - American Foundation for Pharmaceutical Education, New York City, for the continuation of a fellowship in the Graduate School in pharmaceutical chemistry, for the period July 1, 1948 to December 31, 1948. *Agreed*
- (e) 100.00 - from the Treasurer of the University of Wisconsin Alumnae Club of Minneapolis, Minnesota, to be added to the Henrietta Wood Kessenich Memorial Scholarship and Loan Fund.
- (f) 222.50 - Laboratory staff of The B. F. Goodrich Company, Research Center, Brecksville, Ohio, and other friends of Louella Loughborough, deceased, to be used for cancer research at the McArdle Memorial Laboratory. (Mrs. Loughborough was the wife of a member of the staff of The B. F. Goodrich Company Research Center.) *Cons in G. J. L.*
- (g) 13,000.00 - That the grant from the Foundry Educational Foundation, Cleveland, Ohio, for the support of scholarships in foundry engineering during 1948-49, in accordance with the agreement approved by the Regents on September 27, 1947, and the letter of the Foundry Educational Foundation dated May 29, 1948, authorizing the re- *Cons G. J. L.*

GIFTS (Cont.)

- (g) (Cont.) - vision of the distribution of the funds for scholarships as conditions may warrant at the time the scholarships are awarded, be approved:

5 Senior scholarships at \$600	\$ 3,000
10 Junior scholarships at \$500	5,000
Equipment and Supplies	5,000
Total	<u>\$13,000.</u>

- (h) 1,800.00 - from the Carbide and Carbon Chemicals Corporation, New York City, for the renewal of the Carbide and Carbon Chemicals Corporation Fellowship in Physical Chemistry, Graduate School, for the period July 1, 1948 to June 30, 1949.

- (i) Professor Otto L. Kowalke, Madison, Wisconsin, presented to the University of Wisconsin a samovar, a tray, cream and sugar holders, all of silver, to be used in Chadbourne Hall, in memory of Mrs. Kowalke, whose maiden name was Winifred Titus and who lived in Chadbourne Hall when she attended the University.

- (j) That the provisions of the Abby L. Marlatt Memorial Fund be revised to permit the use of income for scholarship purposes when the principal reaches the sum of \$3,000, with the understanding that further gifts will be added to the principal of the fund. *Letter in gift file*

- (k) 250.00 - University of Wisconsin Foundation for scholarships.

GRANTS

- (a) \$ 4,500.00 - S. C. Johnson and Son, Inc., for the support of research in the Medical School in connection with the study of the absorption of radio-active phosphorus in malignant brain tumors. *Letter from Middleton with papers to add by*

- (b) 6,700.00 - Research Corporation, New York City, for the continuation for one year (1948-49) of the Frederick Gardner Cottrell grant for research on the physical chemistry of high polymers.

- (c) 3,000.00 - National Research Council, Washington, D.C., for studies on the effect of gonadal hormones on certain enzyme systems, in the Zoology Department, for the fiscal year beginning July 1, 1948. *Consent gift file*

- (d) 1,500.00 - Kimberly-Clark Corporation, Neenah, Wisconsin, for the continuation of a graduate research fellowship in the Department of Physics for the academic year 1948-49, to study problems relating to the pulp and paper industry, the fellowship to be known as the Kimberly-Clark Fellowship. *Agreement*

GRANTS (Cont.)

✓ (e) \$ 3,990.00 - American Cancer Society, Inc., New York City, in support of research on the dietary factors that affect tumor formation (Project No. PR-7B) in the Medical School during the period July 1, 1948 to June 30, 1949. *Cons. GFI File*

✓ (f) 20,000.00 - The National Foundation for Infantile Paralysis, Inc., New York, New York, for the continuation during the period July 1, 1948 to June 30, 1949, of the research project on the influence of nutrition on the susceptibility to experimental poliomyelitis. (Fourth installment under Memorandum Agreement with The National Foundation for Infantile Paralysis, Inc., accepted by the Regents on June 27, 1945.)

(g) That the period of the agreement with Parke, Davis & Company, Detroit, Michigan, for an industrial fellowship in the Departments of Biochemistry and Chemistry be extended from June 30, 1948 to August 31, 1948, without change in the total amount of the grant (\$3,600.00).

(h) 4,000.00 - Roche Anniversary Foundation, Montclair, New Jersey, for the renewal of an industrial fellowship for a study of the relationship of pyridoxine to protein metabolism in the human adult, for the period July 1, 1948 to June 30, 1949, in the Department of Home Economics. *Agreement*

(i) 3,200.00 - Kellogg Seed Company, Milwaukee, Wisconsin, for the renewal of an industrial fellowship for a study of the evaluation of the nutritional adequacy of Petamine, for the period August 15, 1948 to August 14, 1950, in the Department of Home Economics. *Agreement*

(j) 2,200.00 - National Cheese Institute, Inc., Chicago, Illinois, for the establishment of an industrial fellowship to study conditions for rapid curing of cheese, during a twelve months' period, beginning July 1, 1948, in the Department of Dairy Industry. *Agreement*

✓ (k) 273.43 - from The Friends of the University Library to be used in accordance with the purposes of this organization as stated in the Regent action of December 13, 1947, authorizing the founding of The Friends of the University Library. *Cons. GFI File*

✓ (l) 144.00 - from the International Minerals and Chemical Corporation, for a study of the effect of fertilizers on the productivity of lakes for fish, prior to July 1, 1948. *Cons. GFI File*

(m) 550.00 - from the International Minerals and Chemical Corporation to support a study of the effect of fertilizers on the productivity of lakes for fish, during the period July 1 to December 31, 1948, in the Department of Zoology. *Agreement*

GRANTS (Cont.)

(n) \$ 1,750.00 - from Mr. Ben S. McGiveran, to establish a research fellowship for study of the productivity of lakes for fish, during the period July 1 to December 31, 1948, in the Department of Zoology. *Agreement*

✓ (o) 2,852.70 - from the Lake Mendota Association, Madison, Wisconsin, for the continuation of support for research work on lakes and streams. *Agreement*

✓ (p) 7,500.00 - from the Rockefeller Foundation, New York City, toward the expenses of the research program in preparation and characterization of enzymes, under the direction of the Chemistry Department, for a two-year period, July 1, 1948 to June 30, 1950. *J. W. Williams* *Carroll* *in Giffle*

✓ (q) 492,000.00 - Wisconsin Alumni Research Foundation, Madison, Wisconsin, for Aid-to-Research for the year 1948-49:

Grants-in-Aid	\$263,232
Aid to Professors	10,000
Long-term projects	80,000
Symposia	5,000
Apparatus	20,000
Research Assistants	60,000
University Press	15,000
Amortization & Interest	18,768
Equilenin & Related Projects	<u>20,000</u>

\$492,000.

✓ (r) 500.00 - Social Science Research Council, Inc., New York City, to assist in the study on "Experimental Research in Neighborhood Delineation" in the Graduate School. *Allen* *from* *Elwyn* *with* *pages*

Upon motion of Regent Gelatt, seconded by Regent Kleczka, recommendation No. 1, Gifts (a) to (k), inclusive, and Grants (a) to (r), inclusive, listed under Gifts and Grants was adopted.

ACTIONS BY THE PRESIDENT
Since the May 28, 1948, Meeting
of the Board of Regents
(Copy attached)

Upon motion of Regent Kleczka, seconded by Regent Gelatt, it was VOTED, That resignations numbered 1 to 22, inclusive, listed under Actions by the President, be approved.

Upon motion of Regent Arveson, seconded by Regent Gelatt, it was VOTED, That appointments numbered 1 to 50, inclusive, listed under Actions by the President, be approved.

Upon motion of Regent Gelatt, seconded by Regent Arveson, it was VOTED, That salary and service adjustments numbered 1 to 26, inclusive, listed under Actions by the President, be approved.

The above actions by the President taken since the May 28, 1948, meeting of the Board and approved by the Regents in the foregoing resolutions are made a part of the records of this meeting.

President Fred presented the recommendation of the Administrative Committee, the Dean of the College of Letters and Science and the Geography Department for the establishment of a Strategic Intelligence Unit at the University. Upon motion of Regent Hodgkins, seconded by Regent Werner, it was

VOTED, That approval be given to sponsor a Strategic Intelligence Unit, in affiliation with the War Department, on the Madison campus, the unit to be composed of approximately ten reserve officers and enlisted men to receive training in the construction of strategic maps.

Upon recommendation of President Fred and the Dean of the Medical School, and upon motion of Regent Kleczka, seconded by Regent Hodgkins, it was

VOTED, That Walter J. Meek, Associate Dean of the Medical School, be appointed Dean Emeritus of the Medical School in recognition of unusual services and contributions in the interest of medical education at the University of Wisconsin.

RECOMMENDATIONS AND REPORT OF THE DIRECTOR OF BUSINESS AND FINANCE

I. Contracts, Leases, and Agreements

1. That Supplement No. 2 to Contract No. W-11-022-ord-10208 with the Department of the Army, providing for the termination of that contract covering the lease of the Gage Laboratory equipment to the University of Wisconsin and the establishment of the Gage Laboratory, be approved; that the revised contract (No. 11-022-ord-11317) with the Department of the Army, providing for the continued lease of Gage Laboratory equipment and the establishment of the Gage Laboratory at the University of Wisconsin be approved; and that the Director of Business and Finance be authorized to sign the contract documents.

Upon motion of Regent Kleczka, seconded by Regent Jones, recommendation No. 1 listed under the recommendations and report of the Director of Business and Finance (I. Contracts, Leases, and Agreements) was adopted.

II. Report of Actions Taken

1. In accordance with authority granted by the Regents on September 27, 1947, for the Director of Business and Finance to sign contracts and leases not in excess

of \$2500, the following contracts, leases and orders have been signed:

- (a) Marathon County Board for light, heat and janitor service in Marathon County Normal School Building and Marathon County Youth Buildings for the month of May, 1948, occupied by the University Extension Center \$250.00
- (b) Use of Memorial Hall, Racine, by the University of Wisconsin Extension Division for a convocation on May 25, 1948 48.75
- (c) Contract, A. H. Manthey Company, for painting at the Milwaukee Extension Center 649.00.

Upon motion of Regent Gelatt, seconded by Regent Jones, action No. 1 listed under the recommendations and report of the Director of Business and Finance (II. Report of Actions Taken) was approved.

III. Miscellaneous

1. The Federal Works Agency has relieved the University of Wisconsin of any responsibility under the permit agreement (Project Wis. 47-V-1), which expired December 14, 1947, covering the use of the following buildings at Truax Field: Bldg. No. 3002 (fire station) and Buildings No. 3314, 3404, 3412, and 3417 (warehouses).

Upon motion of Regent Gelatt, seconded by Regent Werner, action No. 1 listed under the recommendations and report of the Director of Business and Finance (III. Miscellaneous) was approved.

Regent Werner presented the report of the Finance Committee. Upon motion of Regent Werner, seconded by Regent Kleczka, it was

VOTED, That S. Lee Burns, Director of Residence Halls, be given leave of absence with pay for the month of July, 1948, on vacation and sick leave basis, and leave of absence without pay from August 1 to December 31, 1948, inclusive.

Upon motion of Regent Werner, seconded by Regent Jones, it was

VOTED, That Ferd P. Hintz, Assistant Director of Residence Halls, be appointed Acting Director of Residence Halls for the period July 1 to December 31, 1948, inclusive, at a salary of \$2750 for the six months period.

Upon motion of Regent Werner, seconded by Regent Arveson, it was

VOTED, That net income, but not more than \$2000, in excess of a return of 3.3% on the Consolidated Trust Funds in the year 1947-48 be transferred to the Trust Funds Suspense Account for possible losses on investments.

Upon motion of Regent Werner, seconded by Regent Hodgkins, it was

VOTED, That the Secretary of the Regents be and he hereby is authorized to accept for the Regents of the University of Wisconsin a final liquidating divi-

dend of \$3.25 per share for five shares of the common stock of the Milwaukee Cement Realty Company, the proceeds of which shall be credited to the principal of the Albert Markham Memorial Travelling Fellowship Fund, and that the Regents will hold the Directors of the Milwaukee Cement Realty Company harmless to the extent of \$16.25 by reason of payment of the said liquidating dividend without surrender of the stock certificate which cannot be found.

Upon motion of Regent Werner, seconded by Regent Gelatt, it was VOTED, That the Executive Committee be authorized to act for the Board in awarding contracts for the Telephone Exchange Building, for which it is expected bids will be taken before the next meeting of the Board.

Upon motion of Regent Werner, seconded by Regent Arveson, it was VOTED, That Amendment No. 1 to Task Order II to Contract No. N7onr-285, with the Office of Naval Research, providing for a reduction from \$12,095 to \$11,095 in the estimated cost for the research being conducted in the Physics Department, be approved; and that the Director of Business and Finance be authorized to sign the contract amendment.

Upon motion of Regent Werner, seconded by Regent Kleczka, it was VOTED, That the Secretary of the Regents be authorized to sign an Exhibitors Lease with the Wisconsin Manufacturers' Association for exhibit space in Industry Centennial Exposition at the State Fair Grounds August 7-29, 1948, on a basis of free rent for the space used.

Upon motion of Regent Werner, seconded by Regent Callahan, it was VOTED, That the proposal of The Macmillan Company, New York City, to negotiate with the National Bibliophile for the reprinting of 750 to 1000 copies of Volume III and Volume IV of the History of Labor in the United States at a reprint fee of 50¢ per book, payable one-half to The Macmillan Company and one-half to The Regents of The University of Wisconsin, be approved; and that the Director of Business and Finance be authorized to sign the proposal on behalf of the Regents.

Upon motion of Regent Werner, seconded by Regent Callahan, it was VOTED, That the election by the Kohler Family Scholarship Award Committee of the following 1948 graduates of Kohler High School to receive Kohler Family Scholarships of \$500 each be approved:

John Michael Reinemann
Walter John Sohn.

Upon motion of Regent Werner, seconded by Regent Jones, it was VOTED, That, subject to the approval of the Dean of the College of Agriculture, the Director of Business and Finance be authorized to sign the following contracts with the Army Chemical Corps covering research in the College of Agriculture:

(Cont.)

- (a) Contract No. W-18-064-CM-208 covering experimental investigations and tests in the physiology of Brucella species, during the period July 1, 1948 to June 30, 1949 -

Estimated contract amount \$2500

- (b) Contract No. W-18-064-CM-210 covering research studies and experimental investigations in testing several antibiotics, during the period July 1, 1948 to June 30, 1949 -

Estimated contract amount \$3200.

Upon motion of Regent Werner, seconded by Regent Kleczka, it was VOTED, That the 3-K Dairy Plant supplies and expense budget for 1947-48 be increased \$70,000 on account of increased milk payrolls, chargeable as follows:

Additional receipts	\$29,000
1946-47 balances	24,000
Contingent in 3-K budget	17,000
	<u>\$70,000.</u>

Upon motion of Regent Werner, seconded by Regent Hodgkins, it was VOTED, That Contract No. W-47-043-MS-537 with the United States Armed Forces Institute for the furnishing by the University of Wisconsin Extension Division of instruction and correction of correspondence courses conducted by the United States Armed Forces Institute, during the period July 1, 1948 to June 30, 1949, at \$.70 per lesson, be approved; and that the Director of Business and Finance be authorized to sign the contract.

Regent Werner made the following statement regarding the University budget for the year 1948-49:

"The Finance Committee, in consultation with other members of the Board, has given careful consideration to the University budget for the fiscal year July 1, 1948 to June 30, 1949. This is the second year of the 1947-49 biennium for which the 1947 Legislature made appropriations in adopting the 1947-49 State Budget. Therefore, the annual operating budget of the University for the 1948-49 fiscal year is based on the appropriations approved by the 1947 Legislature, and on the estimated direct receipts from student fees and University services. The Finance Committee makes the following recommendations to the Board:

- (a) That the University operating budget of \$26,303,109 for all services for the fiscal year July 1, 1948 to June 30, 1949, and the salaries and fund allocations given in the budget schedules, be approved.
- (b) That the appointments, re-appointments, and promotions listed in the budget schedules be approved.
- (c) That the President and the Director of Business and Finance be authorized to approve adjustments in budget allocations

for civil service salaries necessary to comply with the new compensation plan for employees in the classified service, and to file the necessary lists with the Bureau of Personnel and the Director of Budget and Accounts.

- (d) That the Director of Business and Finance be authorized to request the Emergency Board to transfer funds from the appropriation made in Section 20.415(3), Wisconsin Statutes, to the appropriate University appropriations to cover the cost of the new civil service compensation plan for the fiscal year 1948-49 (estimated at approximately \$200,000), and to request the transfer of \$7500 to the 1 AC Insurance appropriation for increased insurance costs."

Upon motion of Regent Werner, seconded by Regent Kleczka, it was VOTED, That the above recommendations of the Finance Committee be adopted. A called vote was taken, all Regents present voting "Aye".

President Fred made the following statement to the members of the press regarding the budget:

"In the past there has been some misunderstanding in the matter of faculty salaries as far as the press is concerned. I want the press to know that these salaries are matters of public record and that they may inspect the salary statement any time they so desire. We want the press to know that our books are open and that our doors are open any time."

Regent Jones presented the following recommendation of the Constructional Development Committee:

That authority be granted to employ Mr. Gerrit de Gelleke, Milwaukee architect, to prepare plans and specifications for a volatile liquid building and a greenhouse at Milwaukee Center. (Estimated cost of project \$7000 - Architect's services not to exceed \$500.)

Upon motion of Regent Jones, seconded by Regent Hodgkins, the recommendation of the Constructional Development Committee was adopted.

Regent Jones requested that the members of the Constructional Development Committee meet following adjournment of this meeting.

Regent Kleczka presented the following recommendations of the Personnel Committee:

1. That Floyd Andre be promoted from professor of economic entomology and assistant director of agricultural experiment station to assistant dean of the College of Agriculture and assistant director of the agricultural experiment station and the agricultural extension service; and that his salary be changed by fund from \$5900 R (Agr. Adm.) to \$1900 I, \$1900 E, \$2100 R, Agricultural Administration for the fiscal year 1948-49. (No change in share of salary from Economic Entomology (2300); total salary for the year \$8200.)
2. That George Woollard be appointed associate professor of geology, beginning with the academic year 1948-49; salary \$2625 ($\frac{1}{2}$ time) for the academic year; charge to item for associate professor in geology.

Upon motion of Regent Kleczka, seconded by Regent Hodgkins, recommendations 1 and 2 of the Personnel Committee were adopted.

Regent Kleczka stated -

"When Dr. Fred was appointed President of the University, it was agreed that the size and complexity of the University make it necessary to revise the administrative organization so as to relieve the President of many details that heretofore have burdened his office. The size and complexity of the University have reached such proportions that it is no longer possible for one individual to handle the multitude of details associated with the President's Office. As the chief executive officer of the institution, the President must be the responsible head of all phases of University operations, but it is necessary that he be authorized to delegate some administrative duties to subordinate officers. As a step in that direction the Regents are establishing on the recommendation of the President two vice presidencies and the Personnel Committee makes the following recommendation:

That Ira L. Baldwin, Dean of the College of Agriculture, be appointed Vice President of Academic Affairs, effective July 1, 1948, to assume the duties of this office upon selection of his successor as Dean of the College of Agriculture; and that A. W. Peterson, Director of Business and Finance, be appointed Vice President of Business and Finance, effective July 1, 1948. The Vice Presidents shall be responsible to the President of the University for their respective duties and the President is directed to present to the Regents at their next meeting a recommendation for the revision of the By-Laws of the Regents to provide for the duties of the Vice President of Academic Affairs and of the Vice President of Business and Finance."

Upon motion of Regent Kleczka, seconded by Regent Callahan, the above recommendation of the Personnel Committee was adopted.

John R. Herman

THE REGENTS OF THE UNIVERSITY OF WISCONSIN
- Office of the Secretary -
97 Bascom Hall

August 12, 1948

Please substitute the enclosed copy
of Page 14 of the Annual Meeting of the Board
of Regents of the University of Wisconsin held
on June 18, 1948, for the one sent you with
your copy of the minutes.

A. W. Peterson, Secretary

At the request of President Sensenbrenner, Vice President Werner took the Chair

Regent Sensenbrenner briefly explained the organization of the Wisconsin Alumni Research Foundation and its work. Upon motion of Regent Sensenbrenner, seconded by Regent Arveson, the following resolution commending the Trustees of the Wisconsin Alumni Research Foundation and Dr. Harry Steenbock was unanimously adopted by rising vote:

"WHEREAS the Wisconsin Alumni Research Foundation, a corporate entity, dedicated to the policy of benefiting the public, has allotted a total of \$3,889,919 in annual grants for one thousand and eight hundred fifty-two research projects in the natural sciences during the past twenty-one years at the University of Wisconsin; and

WHEREAS the Foundation has aided in protecting the public from fraudulent claims and quackery; and

WHEREAS the Foundation has facilitated the widespread distribution of Vitamin D to children to make them strong-boned and free from rickets; therefore be it

RESOLVED that the Trustees of the W.A.R.F. be commended for their vision in planning the wise use of the funds made available through the generosity and public spirit of many faculty members and friends of the University, and particularly Dr. Harry Steenbock, discoverer of an important method of producing Vitamin D, and further that they be informed of the University's gratitude for the confidence they have shown in the administration of these vital research grants."

President Sensenbrenner again took the Chair.

Dean Ira L. Baldwin appeared before the Regents and President Fred reported to him that the Regents had elected him Vice President of Academic Affairs and Mr. Peterson Vice President of Business and Finance. Dean Baldwin expressed his appreciation and stated that he would give his best efforts to this new responsibility.

At 11:02 A.M. the meeting adjourned.

A. W. Peterson,

Secretary.

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At 11:02 A.M. the meeting adjourned.

A. W. Peterson,

Secretary.

1. What are Area Programs?

An Area Program is an attempt to coordinate into one sequence courses related to a particular area, so that the students are given some familiarity with the language or languages, literature, history, economics, art, geography, social life, and political organization of the region.

Area Programs received a notable stimulus during the recent war, when they were found to be extremely useful in preparing military personnel for work in specified parts of the world. Similar programs were in operation before the war, e.g., our own program in Hispanic Studies, but the last few years have seen a tremendous growth in such programs at most of the leading universities in our country. Notable examples are the Far Eastern and Russian Studies at Yale University, the Far Eastern Institute at the University of Washington, the Regional Program on China at Harvard University, and the Russian Institute at Columbia University.

Studies have been made of these programs, notably in a recent pamphlet published by the Social Science Research Council and written by Professor Robert B. Hall of the University of Michigan. In this study the advantages of such programs have been described as (1) an acceptable kind of liberal education at the undergraduate level, in which the student "should be afforded the experience...of seeing the essential unity of all knowledge through an interdisciplinary and cross-cultural approach to the problems of a particular portion of the earth"; (2) a promising means of education for better citizenship by making it possible to "have diffused through our population large numbers of citizens who know relatively much of the character, aspirations, resources, and problems of at least one foreign area and its people"; (3) a means of training government officials, businessmen, and others for foreign service, by providing "a sound core of utilitarian knowledge of the area studied."

2. Why a Scandinavian Area Program at Wisconsin?

During the late war the University of Wisconsin was chosen as the first university at which training in Scandinavian languages and area studies was given under the AST program. The University is well equipped to handle certain parts of such a program, having been continuously engaged in Scandinavian teaching since 1870. But it was clearly recognized that a complete area program, covering the three major Scandinavian countries, could be entered upon more effectively by means of an outside grant and cooperation with the University of Minnesota. In 1947 the Carnegie Corporation gave the latter university a grant to establish a Scandinavian Area Program, with the clear understanding that cooperation with Wisconsin would be undertaken if we should choose to apply for a grant. Neither university could be said to be too well equipped for carrying on such programs alone. Yet between them they seemed to be natural centers for such a development.

3. General Plans for the Program.

A committee was appointed by President Fred consisting of representatives from the departments that might be interested in cooperating in such a program. After a thorough discussion of the problems involved, including a conference with officials from the University of Minnesota, the committee presented to the President a report entitled Scandinavian Area Program for Wisconsin. This report set forth the goals to be sought and the resources available at the University of Wisconsin

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and the needs to be met. Certain conditions of success were set forth as follows: "The establishment of effective cooperation with the University of Minnesota, as already endorsed by leading officials at both universities.

- (a) The appointment of a joint faculty committee from the two universities to administer the program.
- (b) The adoption of faculty legislation to permit free exchange of students and instructors, subject to the recommendation of the Area Committee and the respective university administrations.
- (c) Joint degree programs, on the principle that requirements be made as nearly identical as possible, that credits be mutually recognized, that duplication of courses be avoided wherever possible, and that a required core of courses be supplemented by a flexible choice to suit the student's special interests.
- (d) Consultation on major library purchases, to avoid needless duplication."

The Carnegie Corporation has expressed its willingness to help support this program under these general conditions.

It is envisaged that the Area Program, when in full operation, will train personnel for governmental, scientific, and commercial work relating to Scandinavia. Since such programs are entirely new, and the materials for teaching are inadequate, much time will have to be devoted to research and the preparation of teaching materials. It is conceived that no undergraduate majors will be desirable, at least in the immediate future, but that special majors with Scandinavian as a related field of interest may be established. On the graduate level it is planned to establish an M.A. in Scandinavian Area Studies, and a minor for the Ph.D.

4. Recommendations:

In order to initiate this program the Committee presents to the Faculty of the College of Letters and Science the following recommendations which it considers basic to successful cooperation between the University of Minnesota and the University of Wisconsin in a Scandinavian Area Program.

A. That the President be authorized to appoint a standing committee of the University Faculty to be called the Committee on Scandinavian Area Studies. Its function would be to initiate and supervise a program of Scandinavian Area Studies in the University of Wisconsin and to cooperate with a corresponding committee from the University of Minnesota in the coordination of the Scandinavian Area Programs of the two universities.

B. That divisions (and departments) be encouraged to establish special majors in the various social and humanistic subjects with Scandinavian Area Studies as a related subject, under the regulation that permits a division to prescribe "not more than 20 credits outside the field of concentration, of which as many as ten may be outside the boundaries of the division."

C. That in special cases students enrolled for a major with Scandinavian Area Studies as a related subject may be permitted (a) to take not more than two of the last four semesters at the University of Minnesota and (b) to offer a minimum of 12 credits and 12 grade-points in advanced courses at the University of Wisconsin (instead of the usual 15). Such permission may be given by the Dean on recommendation of the Committee on Scandinavian Area Studies and the major department.

Proposed Revision of the Curriculum for the Course in

Occupational Therapy as outlined below:

COURSE IN OCCUPATIONAL THERAPY

Leading to the Degree of Bachelor of Science (Occupational Therapy)

A four-year course, leading to the degree of Bachelor of Science (Occupational Therapy), is offered in the School of Education. For entrance to this course a student must satisfy the general admission requirements of the University. The course is under the joint control of the Schools of Education and Medicine, and the physician in charge of the Division of Physical Medicine is adviser to these students.

No student may transfer to the course in Occupational Therapy with advanced standing from other colleges or universities unless she is especially qualified and has completed the proper prerequisites.

The curriculum requirements are the completion of 124 credits and at least 124 grade-points, the subjects meeting the following requirements.

Because of limitations of clinical and laboratory facilities in the Medical School, the number of students permitted to continue in the Course in Occupational Therapy beyond the sophomore year is thirty (30), provided that each of these students has completed Occupational Therapy I with a grade of C or better, and has a general grade-point average of not less than 1.3. These changes in regulations will become effective for students admitted to the Course in Occupational Therapy after May 15, 1946.

The requirements for this course are as follows:

ENGLISH--6 credits in freshman composition.

SCIENCE--20 credits, to include at least one course in each of the following subjects: physics, zoology, anatomy, physiology, kinesiology.

PSYCHOLOGY--10 credits.

FOREIGN LANGUAGE--14 credits, to be earned in college, not more than 8 of which may be in a first-year college course; or intermediate knowledge of one foreign language as disclosed by an attainment examination.

SOCIOLOGY--3 credits.

SPEECH--2 credits.

TECHNICAL TRAINING--35 credits to be earned in the Departments of Art Education, Physical Education, Home Economics, and Music, and to include courses in creative design, major arts and crafts, minor crafts, first aid, and therapeutic, recreational, and physical activities for hospital patients.

OCCUPATIONAL THERAPY--15 credits--theory and practice, to include studies in surgery, medicine, neurology, communicable diseases, theory of Occupational Therapy and supervised clinical practice.

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ELECTIVES--19 credits.

This course is to be followed by 36 weeks of clinical training in the following types of hospitals:

Mental hospitals	Not less than eight weeks
Tuberculosis sanatoriums or services	Not less than four weeks
General hospitals	Not less than four weeks
Children's hospitals or services	Not less than four weeks
Orthopedic hospitals or services	Not less than four weeks
The remaining 12 weeks optional.	

Upon completion of the requirements herein outlined the student will receive both a degree (B.S., Occupational Therapy), recommended by the School of Education, and a Certificate in Occupational Therapy, recommended by the Medical School.

Dr. Elizabeth Grimm, 157 Service Memorial Institute, is adviser for all students in Occupational Therapy.

(See page 3 for sequence of courses.)

RECOMMENDED SEQUENCE FOR COURSE IN OCCUPATIONAL THERAPY

First Semester		<u>Freshman Year</u>		Second Semester	
	Credits				Credits
English 1a--Freshman English	3	English 1b--Freshman English	3		
Foreign language 1a	4	Foreign language 1b	4		
Art Ed. 50--Freehand drawing and perspective	3	Art Ed. 51--Freehand drawing	3		
Physics 65 or 1	3-5	Zoology 17 or 1	3-5		
Phys. Ed. 15a--First aid	1	O.T. 1--Preclinical training	1		
Physical Education	0	Phys. Ed. 48--Recreational therapy	1		
	<u>14-16</u>				<u>15-16</u>
<u>Sophomore Year</u>					
Foreign language 10a	3	Foreign language 10b	3		
Art Ed. 62--Creative design	3	Art Ed. 62--Creative design	3		
Art Ed. 54--Elem. modeling	2	Physiology 3	4		
Speech 1	2	Anatomy 36	6		
Sociology 1	3	Physical Education	0		
Electives	3				
Physical Education	0				
	<u>16</u>				<u>16</u>
<u>Junior Year</u>					
Art Ed. 70--Art metal	3	Art Ed. 71--Pottery	3		
Psychology 1--Introduction	4	Art Ed. 175--Crafts for O.T.	4		
O.T. 2--Medical lectures	1	Phys. Ed. 56--Kinesiology	3		
Home Ec. 85--Weaving	3	Home Ec. 94--Decorative textiles	2		
Electives	5	Electives	4		
	<u>16</u>				<u>16</u>
<u>Senior Year</u>					
Psychology 105--Human adjustments	3	Psychology 165--Abnormal	3		
O.T. 3--Surgical lectures	2	O.T. 5--Theory of O.T.	4		
O.T. 4--Practical application of crafts of O.T.	2	O.T. 6--Clinical practice and directed teaching	1		
Home Ec. 119--Child development	2	O.T. 7--Neurology, psychiatry and communicable diseases	3		
Home Ec. 15	2	Electives	4		
O.T. 121--Occupational therapy in the treatment of physical injuries	2				
Electives	3				
	<u>16</u>				<u>15</u>

ACTIONS BY THE PRESIDENT

Since the May 28, 1948 Meeting

of the

Board of Regents

<u>Type of Action</u>	<u>Number</u>	<u>Page</u>
Resignations	1 through 22	1
Appointments	1 through 50	2 through 6
Salary and Service Adjustments	1 through 26	6 through 7

RESIGNATIONS:

1. Raymond S. Embree, instructor in mathematics, extension, May 12, 1948.
2. Arthur A. Gilbert, instructor and business manager, Milwaukee extension, May 31, 1948.
3. Donald E. Willard, county agent (with the rank of instructor) in agricultural extension, Columbia County, June 20, 1948.
4. Leona K. Hoppert, home agent (with the rank of instructor) in home economics extension, Sheboygan County, May 31, 1948.
5. Margaret A. Koenig, home agent (with the rank of instructor) in home economics extension, Lincoln County, June 8, 1948.
6. Jean L. Peterson Carlson, home agent (with the rank of instructor) in home economics extension, Douglas County, May 31, 1948.
7. Helen M. Howell, home agent (with the rank of instructor) in home economics extension, Bayfield County, May 31, 1948.
8. Doris J. Luick, home agent (with the rank of instructor) in home economics extension, Fond du Lac County, June 15, 1948.
9. Dean B. Becker, Jr., assistant physician in student health, March 31, 1948.
10. Harriet K. Fein, project assistant (computing) in chemistry, May 1, 1948.
11. John McNelly, assistant in press bureau, March 7, 1948.
12. Betty Steele, research assistant (RF 47:293) in home economics, April 30, 1948.
13. Martha L. Olson, research assistant in biochemistry, April 30, 1948.
14. Betty A. Flass, graduate research assistant in medical microbiology, June 30, 1948.
15. Morris Dumoff, graduate assistant in medical microbiology, June 30, 1948.
16. Frances B. McComb, research assistant in plant pathology, May 14, 1948.
17. Grant W. Vaughan, graduate assistant in geography, March 1, 1948.
18. Peggy E. Barry, graduate assistant in English, April 3, 1948.
19. Mary L. Spindler, graduate assistant in sociology, March 25, 1948.
20. August P. Lemberger, undergraduate assistant in pharmacy, March 31, 1948.
- ✓ 21. Gilman A. Hill, (graduate) Sylvania fellow in physics, March 31, 1948.
- ✓ 22. Louise E. Prober, university scholar in economics, at the beginning of the second semester, 1947-48.

APPOINTMENTS:

1. John W. Thomson, Jr., assistant professor of botany, extension (supervise botany work at Wausau and Racine and assist in developing adequate laboratory facilities at Wausau and Green Bay), January 1 through June 30, 1948, at \$25.00 a month.
2. The following persons appointed instructors in mechanical engineering, for the academic year 1948-49, each to receive a salary as indicated below:

Robert B. Bear, half time, \$1,400.00
Erling J. Bligard, \$2,800.00
James A. Gage, \$3,200.00
Walter J. Yakich, half time, \$1,400.00.
3. The following persons appointed instructors in civil engineering, for the 8th water works short course (1948), each to receive a salary of \$35.00:

Jack A. Borchardt
Arthur C. Ingersoll
James R. Villemonte.
4. John G. Slater, instructor in civil engineering, for the academic year 1948-49, at \$2,800.00.
5. Alexander M. MacKay, instructor in anesthesia, beginning July 1, 1948, at \$2,400.00 a year, 12 months' basis.
6. Ralph J. Houghton, instructor in music, Racine extension, part time, April 2 - June 15, 1948, at \$180.00.
7. Thomas L. Phillips, instructor in electrical engineering, full time, for the 1948 summer session, at \$700.00.
8. Donald J. Povejsil, instructor in electrical engineering, half time, for the 1948 summer session, at \$270.00.
9. The following persons appointed lecturers in commerce, for the school of banking, August 23 - September 4, 1948, each to receive a salary as indicated:

Roland A. Bengé, \$450.00
Harry A. Brinkman, one week only, \$200.00
Dale Brown, one week only, \$200.00
James H. Clarke, \$450.00
Kenneth K. DuVall, \$450.00
Walter B. Garver, \$450.00
John K. Langum, \$400.00
Emerson R. Lewis, \$350.00
Clarence H. Lichtfeldt, \$450.00
Laurence R. Lunden, \$450.00
Kenneth J. McDonald, one week only, \$200.00
J. Marvin Peterson, \$450.00
Harry C. Schaefer, \$350.00
John H. Shiels, \$350.00
Arthur R. Upgren, one week only, \$200.00.

APPOINTMENTS:

10. Herbert V. Frochnow, director of school of banking (commerce), July 1, 1948 - July 1, 1949, without salary.
11. Donald F. Mulvihill, lecturer in commerce, for the 1948 summer session, at \$740.00.
12. Hans G. F. Sander, project associate in botany, temporary, April 16-30, 1948, at \$166.67.
13. Harriet F. Bunn, editorial assistant in extension, October 1, 1947 - May 31, 1948, at \$150.00.
14. Alfred R. Maas, research assistant in medicine, July 1, 1947 - June 30, 1948, at \$1,320.00 a year, 12 months' basis.
15. Richard L. Potter, graduate research assistant in biochemistry, July 1 through September 18, 1948, at \$100.00.
16. Johanna Clymer, assistant in dietetics, beginning May 11, 1948, at \$180.00 a month, plus lodging.
17. Alice J. Thompson, research assistant in sociology and anthropology, May, 1948, at \$70.00.
18. Theodore M. Hyman, assistant in agricultural journalism, full time, June 15-30, 1948, at \$150.00.
19. James K. McDermott, assistant in agricultural journalism, full time, June 15-30, 1948, at \$150.00.
20. Mohamed Abdel-Elkader Ali, research assistant in agronomy, June 15-30, 1948, at \$62.50.
21. Howard R. Vindedahl, research assistant in agronomy, June 15-30, 1948, at \$87.50.
22. Chong T. Fang, research assistant in plant pathology, part time, May 1 - June 30, 1948, at \$100.00 a month.
23. Richard J. Johnson, assistant in poultry husbandry (egg marketing specialist), June 1-30, 1948, at \$200.00.
24. Dorsey L. Fowler, research assistant in plant pathology, half time, June 1-30, 1948, at \$91.67.
25. Martha L. Olson, research assistant in biochemistry, May 1 - June 30, 1948, at \$8.00 a day.
26. Theodore R. Walker, graduate assistant in geology, April 19-24, 1948, at \$64.29.
27. Walter H. Bailey, graduate assistant in geography, March 2, 1948 to the end of the second semester, 1947-48, at \$140.00.

APPOINTMENTS:

28. Robert W. Hammel, undergraduate assistant in pharmacy, beginning April 1, 1948 for the balance of the academic year 1947-48, at \$174.00.

29. The following persons appointed to teach industrial management institutes at Madison, on the date and at the salary as indicated below:

Jules Backman, May 3, 1948, \$218.00
Edward W. Buge, May 4, 1948, \$20.00
Walter R. Bunge, May 5, 1948, \$20.00
Ralph W. Conway, May 4, 1948, \$20.00
Ronald L. Daggett, April 28, 1948, \$20.00
Ralph W. Ellis, April 8-9, 1948, \$161.00
Carl F. Enroth, April 30, 1948, \$20.00
James G. Franey, April 13, 1948, \$35.00
Edward Haverberg, March 24, 1948, \$35.00; April 29, 1948, \$35.00
Ernest A. Johnson, April 13, 1948, \$35.00
Robert C. Kelley, April 1, 1948, \$63.00
William H. Keown, April 27, 1948, \$35.00
Ralph P. Kreuter, April 14, 1948, \$20.00
Arthur G. Pearson, April 3, 1948, \$40.00
Reimer A. Perkins, May 5, 1948, \$20.00
George H. Reise, March 29, 1948 and April 16, 1948, \$45.00; May 14, 1948, \$35.00
Carl P. Ruhloff, April 15, 1948, \$20.00
Benedict M. Sayre, May 3, 1948, \$30.00
Clarence W. Schelb, May 6, 1948, \$40.00
Earl C. Stolper, March 23, 1948, \$35.00
Wenzel M. Wochos, Jr., March 16, 1948, \$20.00.

30. The following persons appointed to conduct lecture discussion group in industrial psychology at Green Bay, April 15-16, 1948, each to receive a salary as indicated below:

Arnold H. Nielsen, \$25.00
Chester H. Ruedisili, \$25.00
Karl U. Smith, \$25.00
William L. Van Buskirk, \$30.00
Carl H. Waller, \$35.00.

31. The following persons appointed junior teachers at the Badger nursery service, beginning April 1, 1948, each to receive a salary of 60¢ an hour:

Georgia Adams
Esther Baer
Elaine H. Carpenter
Eileen T. Galdo
Jane H. Lehman.

32. Doris W. Mattson, junior teacher at the Badger nursery service, beginning March 15, 1948, at 75¢ an hour.

33. Leone Older, librarian in laboratory school (education), for the 1948 summer session, at \$720.00.

APPOINTMENTS:

34. The following persons appointed teachers in the elementary laboratory school (education), for the 1948 summer session, each to receive a salary of \$150.00:

Mary Breyfogle
Doris Dreyer
Vernon Hinze
Ann Hnilicka
Verna Keene
Richard E. Miller.

35. Adele Bouricus, pianist in the elementary laboratory school (education), for the 1948 summer session (6 weeks), at \$200.00.
36. Edward H. Evans, teach Wisconsin history at Union Grove, beginning April 27, 1948 for 8 weeks, at \$185.00.
37. Ruth H. Useem, teach psychology for nurses (M. E. hospital course), Madison class, beginning April 5, 1948 for 9 weeks, at \$200.00.
38. Jean H. Webster, teach community sanitation (M. E. hospital course), Madison class, beginning February 16, 1948 for 12 weeks, at \$75.00.
39. Edwin G. Halbert, teach aviation ground school 705, Milwaukee evening class, beginning May 27, 1948 for 10 weeks, at \$200.00.
40. Felix A. Nigro, read A.F.I. correspondence study papers in political science on a fee basis, at not to exceed \$75.00 for the period April 1 - June 30, 1948 (not to exceed \$25.00 in any one month).
41. Donald R. Morrison, read correspondence study papers in mathematics on a fee basis, at not to exceed \$80.00 for the period May 1 - June 30, 1948 (not to exceed \$40.00 in either month).
42. John T. Mathiesen, read correspondence study papers in geography on a fee basis, at not to exceed \$75.00 for the period June 15-30, 1948.
43. Miles L. Hanley, give one lecture on the production of the human voice, at Racine extension, March 12, 1948, at \$30.00 (includes travel).
44. Donald J. Berthrong, reader in Letters and Science administration, for the second semester, 1947-48, at not to exceed \$150.00 (\$1.00 an hour).
45. James J. Boorman, reader in sociology, for the second semester, 1947-48, at not to exceed \$185.00 (75¢ an hour).
46. John L. Tschernitz, fellow in chemical engineering, December 1, 1947 - June 30, 1948, at \$125.00 a month.
47. George Wilmsen, research fellow in chemical engineering, April 1 - December 31, 1948, at \$100.00 a month.
- ✓ 48. Katherine L. Walberger, Dr. Martha L. Edwards memorial scholar in history, for the academic year 1948-49, at \$550.00.
49. Lindon E. Saline, fellow in electrical engineering, appointed to do special work for the Leach Company, Oshkosh, Wisconsin, April 19 and 20, 1948, at \$65.55.

APPOINTMENTS:

- ✓ 50. The following persons granted Emil Blatz-Milwaukee Foundation scholarships, for the academic year 1947-48, each to receive a stipend of \$200.00:

Robert L. Hall
Donald H. Huibregtse
Beverly Muth
Carol L. Panetti
Alfred G. Reimers.

SALARY AND SERVICE ADJUSTMENTS:

1. Hans H. Reese, professor of neuropsychiatry, transferred from Psychiatric Institute to department of neuropsychiatry in the medical school, beginning May 1, 1948, at \$6,800.00 a year, on 12 months' basis.
2. Donald R. Fellows, professor of commerce, released from appointment for the 1948 summer session.
3. R. Ralph Benedict, associate professor of electrical engineering, released from appointment for the 1948 summer session.
4. Isadore V. Fine, instructor in commerce, salary increased from \$620.00 to \$650.00 for the 1948 summer session.
5. Edward M. Burns, instructor in neuropsychiatry, transferred from Psychiatric Institute to department of neuropsychiatry in the medical school, beginning May 1, 1948, at \$3,600.00 a year, on 12 months' basis.
6. Paul E. Russell, instructor in electrical engineering, appointment for the 1948 summer session changed from half time at \$270.00 to 2/3 time at \$360.00.
7. Robert M. Peterson, instructor in electrical engineering, appointment for the 1948 summer session changed from 2/3 time at \$360.00 to full time at \$540.00.
8. John B. Miller, instructor in electrical engineering, appointment for the 1948 summer session changed from half time at \$270.00 to full time at \$540.00.
9. Olive S. Peck, lecturer in education, salary changed from \$1,024.00 to \$1,124.00 for the 1948 summer session.
10. Charlotte I. Spohn, assistant to director of records and registration, student personnel services, appointment extended for the period June 1-15, 1948, at the rate of \$250.00 a month.
11. Leon K. Kirchmayer, assistant in electrical engineering, part time, appointed to do special work for the Leach Company, Oshkosh, Wisconsin, April 19 and 20, 1948, at \$65.55.
12. Clayton B. Peterson, research assistant in personnel office, appointment increased from part time to full time, for May and June, 1948, at \$350.00.

SALARY AND SERVICE ADJUSTMENTS:

13. Harry H. Rubin, research assistant in chemistry, name corrected from Hyman Hymie Rubin to Harry Hymie Rubin on appointment for September 1, 1947 - August 31, 1948, at \$1,100.00.
14. James B. McKee, graduate assistant in sociology, appointment increased beginning March 26, 1948 for the balance of the second semester, 1947-48, with an increase in salary of \$43.80.
15. Saul I. Littman, graduate assistant in sociology, appointment increased beginning March 26, 1948 for the balance of the second semester, 1947-48, with an increase in salary of \$43.80.
16. James F. Lahey, graduate assistant in geography, appointment increased beginning March 2, 1948 for the balance of the second semester, 1947-48, with an increase in salary of \$112.50.
17. Charlotte R. Hunt, graduate assistant in geography, appointment increased beginning March 2, 1948 for the balance of the second semester, 1947-48, with an increase in salary of \$105.00.
18. Hanni M. Holzman, graduate assistant in sociology, appointment increased beginning March 26, 1948 for the balance of the second semester, 1947-48, with an increase in salary of \$46.95.
19. Edward H. Evans, teach Wisconsin history at Union Grove, beginning April 27, 1948 for 8 weeks, salary increased from \$185.00 to \$335.00.
20. Edgar G. Doudna, teach history of Wisconsin, Racine evening class, appointment changed from beginning February 10, 1948 for 12 weeks to beginning February 10, 1948 for 7 weeks, with a reduction in salary from \$350.00 to \$204.00 (as the result of death).
21. George E. Dewey, teach industrial management institutes at Madison, January 20, 1948, salary increased from \$10.00 to \$100.00.
22. John M. English, read correspondence study papers in plastics, chemistry, and civil and structural engineering on a fee basis, salary increased from not to exceed \$975.00 to not to exceed \$1,075.00, for the period July 1, 1947 - June 30, 1948. (A.F.I. increased from not to exceed \$50.00 a month to not to exceed \$110.00 a month.)
23. Milton O. Pella, read correspondence study papers in general science on a fee basis, salary increased from not to exceed \$75.00 to not to exceed \$125.00, for the period July 1, 1947 - June 30, 1948.
24. Melvin M. Schwartz, read A.F.I. correspondence study papers in English and mathematics on a fee basis, salary increased from not to exceed \$2,400.00 to not to exceed \$2,650.00 for the period July 1, 1947 - June 30, 1948. (Not to exceed \$600.00 in mathematics--not to exceed \$100.00 in any one month; not to exceed \$2,050.00 in English)
25. Jean G. Wiley, read A.F.I. correspondence study papers in English on a fee basis, salary increased from not to exceed \$500.00 to not to exceed \$600.00 for the period July 1, 1947 - June 30, 1948.
26. Dorothy G. McCarthy, read A.F.I. correspondence study papers in English on a fee basis, salary increased from not to exceed \$750.00 to not to exceed \$1,050, for the period July 1, 1947 - June 30, 1948.