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Minutes of the joint meeting of the Finance and Executive Committees of the Board of Regents of the University of Wisconsin: February 12, 1932. 1932

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1932

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JOINT MEETING OF THE FINANCE AND EXECUTIVE COMMITTEES

Madison, Wisconsin

Friday, February 12, 1932, 10 A.M.

PRESENT: Regents Clausen, Callahan, Wilkie, Grady; President Frank, Business Manager Phillips, Secretary McCaffrey.

✓ The Business Manager presented and read to the committees a report on accounting and administrative costs. The report was accepted and the recommendations contained therein are to be presented to the Board on March 9, 1932, for consideration and action, except the recommendation at the top of page 39, which was withdrawn.

At 4:30 P.M. Regents Clausen and Grady withdrew and the executive committee continued.

RECOMMENDATIONS OF THE PRESIDENT

- Physical Education - Women -

1. That Martha Konz be granted the Women's Athletic Association scholarship for the academic year 1931-32 (\$50.00).
Adopted.

Scholar

- Letters and Science -

1. That the resignation of Carl Howard, assistant in French, be accepted; to take effect at the beginning of the second semester of 1931-32, p. 46.
Adopted.

2. That \$600 be transferred from the salary of Jeanne H. Greenleaf to Regents' Unassigned.
Adopted.

3. That Susanne Burdick be reappointed assistant in French for the second semester of 1931-32; salary \$400 for the semester; charge to allotment for Carl Howard, resigned, p. 46, fund 1A.

Adopted.

4. That the salary of Lafayette Jarreau, assistant in French, be increased from \$250 to \$300, on account of additional teaching, for the second semester of 1931-32; increase, \$50, to be charged to balance on salary of Jeanne H. Greenleaf, p. 46, fund 1A.

Adopted.

5. That the salary of Eugene Elkins, assistant in French, be increased from \$250 to \$300, on account of additional teaching, for the second semester of 1931-32; increase, \$50, to be charged to balance on salary of Jeanne H. Greenleaf, p. 46, fund 1A.

Adopted.

6. That Eugene Bradley be reappointed assistant in French for the second semester of 1931-32; salary \$250 for the semester; charge to balance on salary of Jeanne H. Greenleaf, p. 46, fund 1A.

Adopted.

7. That Dorothy Penn be reappointed assistant in French for the second semester of 1931-32; salary \$300 for the semester; charge to balance on salary of Jeanne H. Greenleaf, p. 46, fund 1A.

Adopted.

8. That Merrill Monroe Jensen be appointed assistant in history for the second semester of 1931-32; salary \$250 for the semester; charge to item for assistants, p. 49, fund 1A.

Adopted.

9. That Mrs. Ivan S. Sokolnikoff be reappointed instructor in mathematics for the second semester of 1931-32; salary \$900 for the semester; charge to salary of Alice M. Austin, resigned, p. 50, fund 1A.

Adopted.

Rundell

✓ 10. That \$100 be transferred from the balance on salary of Warren Weaver, mathematics, on leave of absence, to sociology for readers; to be paid at the rate of 50 cents per hour.

Adopted.

11. That Margery Hayder be reappointed assistant in psychology for the second semester of 1931-32; salary \$375 for the semester; charge to the balance on salary of Warren Weaver, mathematics, on leave of absence.

Adopted.

12. That the salary of John ^{L.} Parks, assistant in psychology, be increased from \$125 to \$375 for the second semester of 1931-32, because of increased teaching; increase, \$250, to be charged to the balance on salary of Warren Weaver, mathematics, on leave of absence.

Adopted.

13. ✓ That \$200 be transferred from clerical help to the item for assistants, department of sociology, p. 54.

Adopted.

14. That Allen D. Edwards be appointed assistant in sociology for the second semester of 1931-32; salary \$200 for the semester. This appointment does not involve remission of non-resident fees. Charge to item for assistants, p. 54, fund 1A.

Adopted.

- Agriculture -

1. That Donald Niendorf be appointed assistant in agricultural engineering from February 15 to March 1, 1932; salary at the rate of \$60 a month; charge to item for forestry assistants, p. 78, fund 1A.

Adopted.

32-33
✓ 2. That Edward L. Divan be reappointed county club agent for Green County for two years, beginning February 1, 1932; salary at the rate of \$1800 per annum, twelve months' basis, to be distributed as follows: University \$1700, County \$100; provided in the budget, p. 84, fund 15-A.

Adopted.

32-33
✓ 3. That Carl C. Gilman be reappointed county agent in Pepin County for two years, beginning March 1, 1932; salary at the rate of \$1800 per annum, twelve months' basis, to be distributed as follows: University \$1700, County \$100; charge to item for Pepin County, p. 86, funds 3A and 15A.

Adopted.

R 4. That the resignation of Charles R. Strange, instructor in veterinary science, be accepted; to take effect February 1, 1932, p. 100.

Adopted.

Rundell

5. That Edwin Reinhold Carlson be appointed instructor in veterinary science from February 1 to June 30, 1932; salary at the rate of \$115 a month (total \$575.00); in place of C. R. Strange, resigned, p. 100, fund 1A.

Adopted.

Rundell

6. That Arlow W. Rothermel be appointed part-time assistant in soils from February 1 to July 1, 1932; salary at the rate of \$50 a month (total \$250.00); charge to salaries, p. 100, fund 3A.

Adopted.

7. That the following persons be paid each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p. 100:

Olaf Anderson	Special Worker	\$ 2.50
Larris Haase	" "	5.00
C. H. Imig	" "	112.50
R. A. Kolb	" "	175.00
Abner Krogan	" "	2.50
A. L. Kyle	" "	2.50
Roy McDonald	" "	187.50
Otto Onstad	" "	150.00
C. S. Ristow	" "	100.00
P. C. Swartz	" "	100.00
H. E. Wanish	" "	30.00

Adopted.

8. That Fred T. Williams be appointed research assistant ($\frac{1}{2}$) in agricultural bacteriology for the second semester of 1931-32; salary \$250 for the semester; charge to National Research Council grant, fund 15-B.

Adopted.

9. That William W. Hill be reappointed industrial fellow in soils from February 1 to May 1, 1932; salary at the rate of \$30 a month (total \$90.00); charge to Ruhm Phosphate Company fellowship, 15-B.

Adopted.

Fellow

32-38
5/11/32
10. That the renewal of the memorandum of agreement between the Superphosphate Institute and the University of Wisconsin, relative to the continuation of an industrial fellowship in soils be accepted. (\$2000 for period January 1, 1932 to January 1, 1933.)

Adopted.

Fellow

R
11. That the resignation of Frank E. Hanson, assistant in agricultural economics, be accepted; to take effect February 1, 1932, p. 82.

Adopted.

12. That Edmund D. Delwiche be appointed assistant at the Ashland and Spooner branch stations from April 1 to June 30, 1932; salary at the rate of \$160 a month (total \$480); charge to item for labor, Marshfield, pp. 98 and 99, fund 3-D.

Adopted.

- Engineering -

1. That William A. Kuehlthau be appointed laboratory assistant in electrical engineering for the second semester of 1931-32; salary \$500 for the semester; charge to \$500 item transferred to electrical engineering from the salary of F. P. Woy, on leave, p. 116, fund 1A.

Adopted.

- Medicine -

1. That Leita Davy be appointed research assistant in clinical chemistry for five months, beginning February 1, 1932; salary \$500 for the period; to be charged as follows: \$448.66 to the Torger Thompson fund, 15-B, and \$51.34 to the item for student assistants, p. 123, fund 1A.

Adopted.

- Graduate School -

R
1. That the resignation of Paul C. Cross, fellow in chemistry, be accepted; to take effect at the beginning of the second semester of 1931-32, p. 142.

Adopted.

Fellow

2. That Ernest W. Greene be appointed fellow in chemistry for the second semester of 1931-32; salary \$375 for the semester; in place of Paul C. Cross, resigned, p. 142, fund 1A.
Adopted.

Fellow ✓

3. That Frederick K. Hardy be appointed honorary scholar in economics for the second semester of 1931-32.
Adopted.

Scholar ✓

4. That Farrington Daniels be appointed research professor in chemistry for the second semester of 1931-32; and that his salary, \$2,750 for the semester, be charged to research allotment 31:66, p. 149.
Adopted.

5. That J. R. Roebuck be appointed research professor in physics for the second semester of 1931-32; and that his salary, \$2,375 for the semester, be charged to research allotment 31:67, p. 149.
Adopted.

R

6. That the resignation of Bessie Lack, legislative scholar, be accepted; to take effect at the beginning of the academic year 1931-32.
Adopted.

Scholar ✓

7. That Arthur Katona be appointed legislative scholar for the academic year 1931-32.
Adopted.

Scholar ✓

8. That the following persons be appointed legislative scholars for the second semester of 1931-32:

Howard Jacob Bonser
Kenneth V. Bryan
Lillou Burns
Lee Malcolm Hester
Albert Murphy
Yin Heng Ssu-tu
Adopted.

Resigned
Mrs. Wheeler

Leo M. Gurko in place of
Everett Einar Hagen
Alfred Leahy
Beatrice Richardson
Howard S. Walker
Harriet F. Zetterberg.

Scholars (12) ✓

9. That the salary of Mrs. Anna M. Harris, research assistant in education, be increased by \$150 for the second semester of 1931-32, total for the semester, \$450; increase to be charged to research allotment 31:17.
Adopted.

- Extension -

1. That W. J. Schenck be appointed to conduct an evening class in federal income tax at Manitowoc, six meetings; to receive \$111.00 for the course; charge to additional instruction, class instruction, p. 169, fund 2A.

Adopted.

2. That the following persons be appointed to conduct evening classes in Milwaukee during the second semester of 1931-32; each to receive the amount indicated for the service rendered; charge to additional instruction, p. 171, fund 2A:

Max Hofmann, Diesel engines, 17 meetings, \$212.50.

Mrs. Aileen James, attractive and appropriate clothing, 15 meetings, \$150.

Harrison Saudek, real estate appraisals, 12 meetings, \$282.36.

Dudley Crafts Watson, art and music, 11 meetings, \$785.00 (includes travel from Chicago).

Mrs. Doris Berger Wells, seminar in current problems, 17 meetings, \$127.50.

James A. Book, auditing, 17 meetings, \$425.00.

Adopted.

3. That Gladys E. Ericksen be appointed assistant in botany in Milwaukee for the second semester of 1931-32; salary \$500 for the semester; charge to additional instruction, p. 171, fund 2A.

Adopted.

R 4. That the resignation of R. I. K. Blake, instructor in English, at Milwaukee, be accepted; to take effect March 1, 1932, p. 170.

Adopted.

Russell

- Dormitories and Commons -

1. That the resignations of the following dormitory fellows be accepted; to take effect at the close of the first semester of 1931-32:

R Earl V. Hicks, Frankenburger House in Tripp Hall

John Harris, Richardson House in Adams Hall.

Adopted.

Fellows

2. That the following persons be appointed dormitory fellows for the second semester of 1931-32:

Franklin Zeran, Frankfurter House in Tripp Hall
Theodore Paullin, Richardson House in Adams Hall.
Adopted.

Fellow

- Degrees -

1. That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT A, as follows:

BACHELOR OF LAWS

Eleanore Louise Jones, B.A.
Paul A. Leibovitz
Berniece Nisha Lotwin, Ph.B.
Charles Schreier Voigt

Adopted.

degrees

The budget for the Summer School for Workers in Industry, which was referred to the Finance and Executive Committees by the Regents, was discussed and it was

VOTED, That \$2400 be appropriated for faculty salaries for the 1932 summer session and in addition thereto a salary for Miss Alice Shoemaker for one month, or six weeks, to be paid at the rate of \$2500 per annum.

The matter of continuing the radio station, which was referred to the Executive Committee by the Regents, was discussed and it was

VOTED, That the Business Manager be authorized to provide for the actual minimum amount for the operation of the station until the next meeting of the Board of Regents on March 9, 1932.

*f. to
3d.*

The appointment of S. E. Kotz at the January 20 meeting as research assistant in hydraulic and sanitary engineering for four months, beginning February 1, 1932, at a salary of \$300 for the period, which was postponed until the joint meeting of the finance and executive committees, was approved. Charge to research
LA. engineering. p. 118

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That the Business Manager and Secretary of the Regents be authorized to sign a note at the State Bank of Wisconsin, State Street Branch, for \$2,000 for a term of six months; that this amount when received be credited to the Graduating Class Loan Fund; that future repayment of loans to the Graduating Class Loan Fund be set aside and used for the repayment of the \$2,000 to the State Bank of Wisconsin, State Street Branch, until the amount is paid in full. (Confirming verbal approval.)

Adopted.

2. That the unexpended balance in the allotment 20.41 (1)(R)(5), Engineering tract sewer, amounting to \$389.10, be transferred and added to allotment 20.41 (1)(R)(11) Pump House water line in order to complete a loop in the Engineering Tract as recommended by Mr. Kirchoffer and that the Business Manager be authorized to request this transfer from the Emergency Board.

Adopted.

3. That \$44.60 be transferred from Regents' Unassigned to provide sufficient funds for the operation of the radio station to February 1, 1932.

Adopted.

4. That to be registered as a life member of The Wisconsin Union, through payment of incidental fees, payments on subscriptions, or both together, a student must signify his intention and desire to become a life member and to participate in life membership privileges by applying at The Wisconsin Union office and filling out such application blanks as may be required by The Wisconsin Union. If application for such life membership is not made until after the total life membership sum is received in fees, donations, or both together, refunds of overpayments can be made only for those fees which have been paid during the fiscal year in which the claim for refund is filed, as is specified by the Regent by-law relating to refunds.

Adopted.

5. That \$5,000 additional be made available from 20.41(1)(D) Regents' Unassigned, for the Vivarium project.

Adopted.

✓ The Business Manager presented the list of salary adjustments to provide for liability insurance on university cars and trucks and it was

VOTED, That the increase be approved subject to such amendments as the Business Manager may make in cases where the salary is \$3600 or more. (copy on file)

✓ The Business Manager reported on savings in telephone costs, on student fee receipts for the second semester, and a list of transfers made during the second quarter of 1931-32.

Ref. to Board
✓ The Business Manager presented a survey relating to the proposal to charge for parking space on the campus, showing a possible net receipt of \$5230 during the academic year and \$780 for summer session, or a total of \$6010. The matter was referred to the Board for consideration at the meeting to be held on March 9, 1932.

The matter of the depositories for University funds was discussed and VOTED

(a) ✓ That the Contingent Expense Fund Account remain in the University Avenue National Bank with the understanding the bank will pay interest at the rate of $2\frac{1}{2}\%$ per annum on average daily balances;

(b) ✓ That the University of Wisconsin Cashier's Account be transferred to the Commercial National Bank with the understanding that the bank will pay interest at the rate of $2\frac{1}{2}\%$ per annum on average daily balances;

(c) ✓ That the Thesis and Loan Account and the Wisconsin University Building Corporation Account be retained in the First National Bank with the understanding that the bank will pay interest at the rate of $2\frac{1}{2}\%$ per annum on average daily balances on each of the accounts.

The following recommendation of the secretary was adopted:

That the action taken by the Regents on January 20, 1932 ^{page 19} with reference to extending the loan on the Jewish Center property in Milwaukee, and requiring payments on principal, be amended, reducing the required semi-annual payments from \$1,000 to \$500; the recommendation as amended to read as follows:

(National Teachers Seminary Fd)

✓ "That a payment of \$1,000 on principal on the loan of \$39,000 on the property of the Jewish Center, 1025 North Milwaukee Street, Milwaukee, Wisconsin (National Teachers Seminary Fund) be accepted; that when the loan matures on June 5, 1932, it may be renewed for a period of five years with the provision that \$500 or more be paid on principal at that time and that \$500 or more be paid on principal each six months thereafter on December 5 and June 5; that additional payments on principal may be made at any time at the convenience of the borrower."

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.