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## **Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: April 19, 1935. 1935**

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1935

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*Read  
Indexed*

MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, April 19, 1935, 1:30 P.M.

*Train  
P. 11*

PRESENT: Regent Callahan, President Frank, Business Manager Phillips,  
Secretary McCaffrey.

Regent Ullsperger was unable to be present at the meeting  
but has since approved all the items in these minutes.

RECOMMENDATIONS OF THE PRESIDENT

- Letters and Science -

*R* 1. That the resignation of Leonard E. Rush, graduate assistant  
in chemistry, be accepted, to take effect April 2, 1935; p. 44.  
Adopted.

2. That Carl E. Georgi be appointed graduate assistant in chem-  
istry from April 2, 1935, to the close of the academic year; salary at  
the rate of \$750, less waiver \$100, net \$650; salary for the period  
\$225, less waiver \$30, net \$195; in place of Leonard E. Rush, resigned,  
p. 44, fund 1A.  
Adopted.

*R* 3. That the resignation of Charles E. Mills, assistant in poli-  
tical science, be accepted, to take effect February 7, 1935.  
Adopted.

4. That the salary of Kathryn J. Smith, graduate assistant in  
mathematics, be increased, because of additional teaching, \$100, less  
waiver \$16, net \$84 for the last half of the second semester of 1934-  
35; to be charged to balance on salary of E. B. Skinner, deceased, p.  
52, fund 1A. (Total salary for the academic year 1934-35 \$633.33,  
less waiver \$81.33, net \$552.)  
Adopted.

5. That the salary of Harold D. Larsen, instructor in mathematics, be increased, because of additional teaching, \$118.75, less waiver \$31.75, net \$87.00 for the last half of the second semester of 1934-35; to be charged to balance on salary of E. B. Skinner, deceased, p. 52, fund 1A. (Total salary for the academic year 1934-35 \$1643.75, less waiver \$215.75, net \$1428.00.)

Adopted.

- Agriculture -

R  
1. That the resignation of Frank M. Strong, assistant in agricultural chemistry, be accepted, to take effect April 8, 1935, p. 80.  
Adopted.

2. That Dillworth W. Wooley be appointed assistant in agricultural chemistry from April 22 to June 24, 1935; salary \$150 net for the period, to be paid as follows: April \$30, May and June \$60 each; charge to item vice Strong, p. 80, fund 1A.  
Adopted.

3. That Asher Hobson, professor of agricultural economics, be granted leave of absence, without pay, from April 18, 1935, to the close of the academic year, p. 81, fund 3A. Leave  
Adopted.

4. That Grace Argall be appointed assistant in agricultural economics from April 1 to June 1, 1935; salary at the rate of \$66 net a month (total \$132 net); charge to item for extra labor, p. 82, fund 15A.  
Adopted.

5. That Julia Hurlburt be appointed assistant in agricultural economics from April 8 to May 22, 1935; salary \$99 net for the period; charge to extra labor, p. 82, fund 15A.  
Adopted.

6. That Bernard Milkes be appointed assistant in agricultural economics from April 5 to May 20, 1935; salary \$99 net for the period; charge to extra labor, p. 82, fund 15A.  
Adopted.

7. That S. A. Witzel, assistant professor of agricultural engineering, be granted leave of absence, without pay, from April 3, 1935, to the close of the academic year, p. 83.

Adopted.

Leave ✓

8. That the appointment of Donald W. Niendorf, assistant in agricultural engineering, be continued from April 1 to June 30, 1935; salary \$450, less waiver \$70, net \$380 for the period; charge to balance on salary of S. A. Witzel, on leave, p. 83, fund 15A.

Adopted.

9. That Jessie Striegel be appointed research assistant in home economics for three months, beginning April 1, 1935; salary \$250 net for the period; charge to extra labor, Jr. Clk. Typ. ( $\frac{1}{2}$ ), p. 91.

Adopted.

10. That the appointment of Janet Weber, industrial fellow in agricultural chemistry, be changed from part time to full time from April 1 to June 30, 1935; and that her salary be increased accordingly from \$75 to \$100 net per month (total increase \$75 net); charge to Lever Brothers fellowship, fund 15B.

Adopted.

Fellow ✓

11. That Elmer J. Lease be appointed industrial fellow in agricultural chemistry from April 15 to June 30, 1935; salary \$275 net for the period, to be paid as follows: April \$75, May and June \$100 each; charge to Lever Brothers fellowship, fund 15B.

Adopted.

Fellow ✓

R 12. That the resignation of Peter L. Hansen, assistant in agricultural economics, be accepted, to take effect April 2, 1935, p. 82.

Adopted.

13. That Donald Bowman be appointed research assistant in plant pathology from May 15 to June 30, 1935; salary \$180, less waiver \$22, net \$158 for the period; charge to item vice Magie, p. 94, fund 1A.

Adopted.

14. That the leave of absence granted to J. H. Kolb, professor of rural sociology, be continued from May 3, 1935, to the close of the academic year, without pay, p. 82.

Adopted.

Leave ✓

- Engineering -

1. That the salary of O. O. Fritsche, research assistant in chemical engineering, be reduced for the months of April and May, 1935, from \$150 to a sum not to exceed \$60; fund 1A research.  
Adopted.

*R*  
2. That the resignation of S. E. Kotz, instructor in hydraulic engineering, be accepted, to take effect April 15, 1935.  
Adopted.

- Medicine -

1. That Ivan B. Taylor, instructor in anesthesia, be granted leave of absence, without pay, from April 1, 1935, to the close of the academic year, p. 126. *Leave*  
Adopted.

- Law -

1. That John Stedman be appointed instructor in the Law School for three months, beginning April 1, 1935; salary at the rate of \$200 net a month; charge to \$600 fund for field man, approved by the Executive Committee, February 20, 1935.  
Adopted.

2. That Ray A. Brown, professor of law, be granted leave of absence from September 1, 1935, to September 1, 1936, on summer session basis with the understanding that he be permitted to pursue his legal research under a fellowship available to him from Harvard University. *Leave*  
Adopted.

- Research -

*R*  
1. That the resignation of Frank M. Strong, research associate in agricultural chemistry and agricultural bacteriology, be accepted, to take effect April 8, 1935. (RF 34:53)  
Adopted.

- Fellows and Scholars -

R 1. That the resignation of Hollis W. Barber, scholar in political science, be accepted, to take effect at the close of the first semester of 1934-35.

Adopted.

Scholar ✓

2. That Helen Ruth Farr be appointed scholar in political science for the second semester of 1934-35; stipend \$125 for the semester; in place of Hollis W. Barber, resigned.

Adopted.

Scholar ✓

3. That Norma Behrens be appointed German house scholar for the second semester of 1934-35; salary \$125 for the semester; charge to the Milwaukee Seminary fund, 15B.

Adopted.

Scholar ✓

4. That the following persons be appointed legislative scholars for the second semester of 1934-35:

Graduate

Robert B. Capel

George S. Teng.

Adopted.

Legis. Scholars (2) ✓

- Extension -

1. That Mrs. David C. Sheldon be appointed vacation substitute in English (2/3 time) for the month of April, 1935; salary \$100 net for the month; charge to additional instruction, correspondence study, p. 179, fund 2A.

Adopted.

2. That the salary of H. B. Stephens, appointed to conduct a class in social psychology in Belvidere, be increased from \$230 net to \$240 net for 17 meetings; increase, \$10, to be charged to additional instruction, class instruction, p. 180, fund 2A. (To correct an error)

Adopted.

3. That Paul H. Phillipson be appointed to conduct additional sections of German classes in Milwaukee from March 1, 1935, to the close of the second semester; salary \$245 net for the service; charge to additional instruction, p. 182, fund 2A.

Adopted.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. ✓ That in view of the fact that the Governor and the Legislature have recognized the financial difficulties of students by appropriating \$170,000 for the second semester of 1934-35 for loans through the Industrial Commission to students in the various educational institutions of the State, and since the Legislature has passed a Joint Resolution (45S) requesting the Regents of the University to cancel the penalties charged the students who are delinquent in the payment of University fees, and with the knowledge that many students who have not received loans have had great difficulty in paying their fees and fines, it is

*fine* ✓ VOTED, That for the second semester of 1934-35 only the fine for late payment of fees be remitted; that in the future the present regulation be adhered to and that this action shall not serve as a precedent in the future. (Confirming verbal approval)

*fund* ✓ 2. That upon the recommendation of the Registrar, a refund of \$12.50 for overpayment of law school professional fees paid in 1933-34 be made to the Industrial Commission Unemployment Relief Student Loan fund account of Eldred J. Ellingson, chargeable to 1-A 1933-34.  
Adopted.

3. That upon the recommendation of Dean Goodnight, Professor L. R. Jones be permitted to withdraw cash in the amount of \$1,252.07 in lieu of leave of absence credit earned through summer service in the College of Agriculture. *Cash*  
Adopted.

4. ✓ That upon the recommendation of Dean Anderson, \$83.19 be transferred from Department of Education Salaries and Wages, Assistants, to School of Education, General Supplies, 1-A.  
Adopted.

5. ✓ That upon the recommendation of Mr. Halverson the rates for board in the University dormitories be increased by \$6 a quarter or \$24 a year, effective with the beginning of the academic year 1935-36.  
Adopted.

6. ✓ That upon the recommendation of Mr. Lane the 5-E University Theater revolving fund be increased as follows, due to additional receipts:

Travel	\$100
Rent	345

(Cont.)

General Supplies	\$400
Printing and Publishing	25
Telephones and Telegrams	25
Laundry	<u>5</u>

Total \$900

Adopted.

7. That upon the recommendation of Mr. Butts, the Wisconsin Union 5-D revolving fund budget for 1934-35 be revised as follows:

	<u>Revolving Funds</u>	<u>Revised</u>	<u>Increase</u>
	((\$31,189)		
Salaries and Wages - Normal	27,033	\$28,503	\$ 1,470
Salaries and Wages - Net	1,000	1,600	600
Lectures, Concerts, and Convocations	600	800	200
Postage	250	250	
Office Supplies	225	225	
Printing and Publishing	2,300	2,300	
Telephones and Telegrams	8,650	11,000	2,350
General Supplies	1,900	2,000	100
Subsistence	945	945	
Heat and Water	175	175	
Light and Power	625	625	
Laundry	1,600	1,600	
Equipment Repairs	34,447	34,447	
Rent	200	200	
Insurance	<u>11,500</u>	<u>12,500</u>	<u>1,000</u>
Merchandise for Resale			
Sub-total Business Items	64,417	68,667	4,250
Total Operation	91,450	97,170	5,720

Maintenance

Union Building	\$ 1,500	\$ 1,500
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Capital

New Construction Current Furniture	\$ 200	\$ 1,000	\$ 800
	<u>3,250</u>	<u>8,000</u>	<u>4,750</u>
Total Capital	3,450	9,000	5,550

Fund Distribution

Wisconsin Union (5) (d)	\$96,400	\$107,670	\$11,270
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(Cont.)



Wisconsin Union  
Estimated Receipts

	<u>1934-35</u>	<u>Revised</u>	<u>Increase</u>
✓ Fees and Memberships	\$65,000	\$79,000	\$14,000
Regular Rentals	2,600	2,600	
Special Rentals	2,500	2,500	
Miscellaneous Receipts	8,300	10,300	2,000
Guest Rooms	6,300	6,300	
Billiards, etc.	<u>11,700</u>	<u>12,100</u>	<u>400</u>
 Total	 \$96,400	 \$112,800	 \$16,400
 Contingent not budgeted	 <u>          </u>	 <u>5,130</u>	 <u>5,130</u>
 Net Budget Adopted.	 \$96,400	 \$107,670	 \$11,270

8. That upon the recommendation of Dean Christensen, the 3-K Dairy and Farm Sales revolving fund budget be increased as follows, due to additional receipts:

Livestock	\$4,250
Equipment Repairs	1,000
Chemicals	400
Fertilizers	500
Seeds	500
Feeds	512
Travel	<u>400</u>
 Total	 \$7,562

Adopted.

9. ✓ RESOLVED, That the recommendation of President Frank that the Business Manager be authorized to sign an agreement between the University of Wisconsin and E. W. Backus, R. 6, Madison, covering the lease by the University of about 27.26 acres of land owned by Mr. Backus be approved with the understanding that the lease covers a five year period, beginning April 1, 1935, with an annual rental payment of \$275, which is to be charged to the 3K fund. (Confirming verbal approval.)  
Adopted.

10. ✓ That upon the recommendation of Captain Orsinger the following transfers in the 1-A budget of the Department of Military Science be approved:

From:

Salaries and Wages	\$225	
Printing and Publishing	<u>100</u>	\$325

To:

Travel	\$100	
Special Grants	<u>225</u>	\$325

Adopted.

11. ✓ That upon the recommendation of Dean Christensen, \$407 of the salary of E. B. Fred, Professor of Agricultural Bacteriology, originally charged to 15-B Gifts be charged to 1-A, and that \$407 be transferred from Regents' Unassigned 1-A for this purpose.

Adopted.

12. ✓ That upon the recommendation of Dean Christensen, the following transfers in the budget of the College of Agriculture be approved:

1-A Operation

From Salaries and Wages:

J. H. Kolb, Rural Sociology	\$	652.29	
H. Siggelko, Hill Farms		358.72	
F. M. Strong, Agr. Chemistry		135.00	
George F. Mortimer, Agronomy		<u>274.41</u>	\$1,420.42

To:

Office Supplies	\$	300.00	
Equipment Repairs		400.00	
General Supplies		<u>720.42</u>	\$1,420.42

3-A Agricultural Extension

From Salaries and Wages:

Asher Hobson, Agr. Economics			\$2,098.10
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To:

Office Supplies	\$	494.89	
General Supplies		250.00	
Printing and Publishing		500.00	
Travel		<u>853.21</u>	\$2,098.10

(Cont.)

3-K Dairy and Farm Sales

From Extra Labor, University Farm	\$ 400.00
To Equipment Repairs	\$ 400.00

15-A U.S. Grants

From Salaries and Wages:		
S. A. Witzel, Agr. Engineering	\$ 217.01	
J. H. Kolb, Rural Sociology	647.82	
R. K. Froker, Agr. Economics	24.00	
A. C. Hoffman, Agr. Economics	<u>78.98</u>	\$ 967.81
To: Agr. Economics Labor	\$ 537.00	
Rural Sociology, Labor	315.00	
Travel	<u>115.81</u>	\$ 967.81
Adopted.		

13. That upon the recommendation of Dean Anderson, \$200 be transferred from Salaries and Wages, part-time help, in the budget of the Committee on High School Relations to the following items:

Postage	\$ 75.00
Office Supplies	75.00
Telephones and Telegrams	25.00
Printing	<u>25.00</u>
	\$ 200.00

Adopted.

14. That upon the recommendation of Dean Sellery, the appointment of Harriet Matthew, Reader in Journalism for the second semester, be changed from \$100, less \$12 waiver, net \$88, to \$100 net, additional \$12 to be charged to Regents' Unassigned 1-A, to correct an error.

Adopted.

15. That the following transfers be made from Regents' Unassigned 1-A to Letters and Science business items:

Postage	\$ 500
Office Supplies	1,000
General Supplies	200
Feeds	50
Equipment Repairs	<u>500</u>
	\$2,250

Adopted.

16. ✓ That upon the recommendation of Mr. Halverson, the 24 three-window rooms in Tripp and Adams Halls be available as double rooms, if so requested, and in the event they are used as double rooms the annual rental be \$100 per person.

Adopted.

17. ✓ That upon the recommendation of Mr. Aspinwall, \$450 be transferred from the free balance in 5-C on June 30, 1934, to Salaries and Wages 1934-35 for Mrs. Nordby, Junior Clerk Stenographer.

Adopted.

18. ✓ That upon the recommendation of Dean Anderson, \$50 be transferred from the unexpended salary item for Professor R. C. Pooley, Wisconsin High School, to Clerical Help in the Department of Education.

Adopted.

19. ✓ That upon the recommendation of Dean Christensen, authority be granted to prepare preliminary plans and specifications for the construction of the sheep barn and a seed storage house on the Hill Farms, the estimated cost of \$500 to be charged to 3-K Dairy and Farm Sales revolving fund.

Adopted.

20. ✓ That upon the recommendation of Dean Snell, the 2-A University Extension Operation budget be increased by \$3,508 to provide for waiver adjustments authorized by the Regents for March, April, and May.

Adopted.

21. ✓ That \$1400 be made available for the purchase of a shaper for the Medical School Shop, chargeable to Regents' Unassigned 1D Capital (Present balance \$5410).

Adopted.

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✓ It was  
VOTED, That the President and the Business Manager be authorized to make allotments from Regents' Unassigned 1-A to the several divisions and colleges for business items and part-time help to provide for needs to the end of the current fiscal year.

✓ The Business Manager filed his report of transfers for the period January 1, 1935 to March 31, 1935, inclusive. (Copy on file.)

✓ The Business Manager reported on the extension of time for the completion of the Carillon Tower with the understanding that the contractor is to complete the work on time or pay the additional supervision costs.

✓ It was  
VOTED, That the Business Manager be authorized to carry on negotiations for the acquiring of the Phi Psi House.

Summary of cash disbursements for the months of February and March, 1935, attached.

At 4 P.M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN

CASH DISBURSEMENTS

February 1935

Shops Pay Roll Jan. 1-31 -----	\$ 23,337.96
Student Pay Roll Jan. 1-31 -----	6,916.57
Semi-monthly Pay Roll Jan. 16-31 -----	12,797.08
Semi-monthly Pay Roll Feb. 1-15 -----	10,356.72
Monthly Pay Roll Feb. 1-28 -----	351,530.34
Coal -----	4,899.87
Refunds -----	5,201.38
Creamery -----	10,407.06
Miscellaneous Disbursement, Travel, Food, etc.-----	<u>178,532.72</u>
	\$603,979.70

March 1935

Shops Pay Roll Feb. 1-28 -----	\$ 21,312.23
Student Pay Roll Feb. 1-28 -----	7,605.43
Semi-Monthly Pay Roll Feb. 16-28 -----	12,739.61
Semi-Monthly Pay Roll March 1-15 -----	11,087.45
Monthly Pay Roll March 1-31 -----	366,839.75
Refunds -----	1,976.00
Creamery -----	9,880.90
Coal -----	27,855.29
Miscellaneous Disbursements, Food, Travel, etc.-----	<u>153,222.84</u>
	\$612,519.50