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Minutes of the adjourned meeting of the Board of Regents of the University of Wisconsin: January 19 and January 20, 1940. 1940

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1940

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ADJOURNED MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Friday and Saturday, January 19-20, 1940

The meeting convened at 4 P.M. on January 19
President Glover presiding

PRESENT: Regents Callahan, Cleary, Ekern, Glover, Hodgkins, Kleczka, Sensenbrenner, Vergeront, Werner.

ABSENT: Regent Holmes.

Regent Holmes could not be present for the afternoon session on Friday but was present for the meeting on Saturday, January 20.

Dean Christensen appeared before the Board and presented an offer of \$20,000 from the Wisconsin Utilities Association for the construction and equipment of a new Home Economics Practice House with the provision for supplemental grants prior to the completion of the practice house for adequate equipment and furnishing of the house, if necessary. (See action later) *p 627*

Upon motion of Regent Cleary, seconded by Regent Callahan, it was VOTED, That the minutes of the last meeting of the Board held on November 10, 1939, be approved as sent out to the Regents.

President Dykstra referred to the actions which he had taken since the last meeting of the Board and which were sent to each Regent with his communication of January 12, 1940. Upon motion of Regent Sensenbrenner, seconded by Regent Kleczka, it was

VOTED, That the actions taken by the President since the last meeting of the Board be approved and that the list be appended to and made a part of the minutes of this meeting.

RECOMMENDATIONS OF THE PRESIDENT

- Comptroller -

1. That Edna Sobel and Anne Weiner, who have each attended the University for four academic years as non-resident students, be exempt from further payment of non-resident tuition; Miss Sobel effective the first semester and Miss Weiner the second semester of the year 1939-40.

Adopted.

2. That the Comptroller and Secretary of the Regents be authorized to sign a note at the First National Bank of Madison, Wisconsin, for not to exceed \$5,000 for a term of not to exceed six months, with interest at the rate of four per cent per annum; that this amount when received be credited to the Graduating Class Loan Fund; that future repayment of loans to the Graduating Class Loan Fund be set aside and used for the repayment of the note to the First National Bank of Madison, Wisconsin, until the amount borrowed is paid in full.

Adopted.

3. That the Field House and Stadium mortgages be re-financed as shown in EXHIBIT A, ~~attached~~. *Bldg Corp*

Adopted.

4. That \$1153.87 be transferred from salaries, Medical School, 1-A, to Regents' Unassigned, 1-A; and that a like sum be transferred from Regents' Unassigned, 1-D, to Medical School equipment.

Adopted.

Upon motion of Regent Sensenbrenner, seconded by Regent Cleary, recommendations 1 to 4 under Comptroller were adopted.

- Agriculture -

Leave 1. That Ruth Randolph, associate professor of home economics, be granted leave of absence for the second semester of 1939-40 on the summer service basis.

Adopted.

2. That the appointment of Sergius A. Wilde, associate professor of soils, be adjusted for the period December 1, 1939 to April 30, 1940; and that his salary be \$916.40 for the period; provided in the budget, p. 109.
Adopted.

3. That Joseph F. Wojta be appointed emeritus Professor of Agricultural Extension, to take effect at the close of the first semester of 1939-40.
Adopted.

4. That a three day short course for canners be held at the College of Agriculture, March 13, 14 and 15, 1940; no registration fee; the Wisconsin Canners Association to assume expenses. *Agr - course*
Adopted.

5. That a three day short course for dairy manufacturers be held at the College of Agriculture, March 12, 13 and 14, 1940; and that the registration fee of \$1.00 per person be budgeted to fund LE, expenses and supplies.
Adopted. *Agr - course*

6. That Arthur R. Albert be promoted from assistant professor (ten months' basis) to associate professor of agronomy and soils and superintendent of Marchfield, Hancock and Coddington branch stations (twelve months' basis), to take effect February 3, 1940; and that his salary be increased to the rate of \$4400 per annum (\$1802.75 for the period February 3 to June 30, 1940); \$250 to be charged to item for Albert, p. 86 (agronomy), \$588.50 to item for Albert (soils), fund 1A(R), p. 109, and \$964.25 to items for Albert and Musbach (branch stations), fund 3D(R), p. 110.

Adopted.

Upon motion of Regent Cleary, seconded by Regent Callahan, recommendations 1 to 6 under Agriculture were adopted.

- Summer Session -

1. That in accordance with the vote of the University faculty, the nine-weeks summer session be changed to eight weeks, with no change, for graduate students, in fees charged or credit earned.
Adopted.

2. That in accordance with the vote of the University faculty there be established in the 1940 session a laboratory seminary in elementary education, conducted cooperatively by the University (Extension), School District of Shorewood, Milwaukee, and the Milwaukee State Teachers College; no charge on Summer Session budget. EXHIBIT B, Attached.

Adopted.

Upon motion of Regent Callahan, seconded by Regent Kleczka, recommendations 1 and 2 under Summer Session were adopted.

= Fees =

1. That the following fees in the Library School be approved:

\$2.50 laboratory fee, summer session, beginning 1940
1.00 laboratory fee, teacher-librarian training course,
academic year, beginning 1940-41.

Adopted.

2. That the following fees be approved for the summer session:

\$40.00 for undergraduates, eight-weeks session

5.50 for first week and \$4.50 each succeeding week, undergraduate, post session period, for students not registered in regular session. For graduate work, \$6 first week, \$5 for each subsequent week.

16.00 for special two-weeks session, Elementary Principals' Association, NEA, 1940, allocated as follows: \$15, tuition; 50 cents, Infirmary; 50 cents, Union.

Adopted.

3. That the \$2.00 library fee for Political Science 115 be postponed to September 1940.

Adopted.

Upon motion of Regent Callahan, seconded by Regent Vergeront, recommendations 1 to 3 under Fees were adopted.

4. That the following rental fees for lockers in the Law Building be approved; the receipts to be credited to 1-E, General University Income:

\$.50 per locker per semester for the regular academic year
.30 per locker for the summer session.

(The approval of these fees was included in the action taken in regard to transfers from Regents' Unassigned - see page 11).

Law School fees

- Grants and Gifts -

1. That the following grants and gifts be approved:

- (a) \$90,000 - Wisconsin Alumni Research Foundation support of University research 1940-41.
- (b) 11,000 - Wisconsin Alumni Research Foundation support of Dr. Birge's lake work. (\$4,000 for balance of 1939-40 to be transferred from Brittingham Trust; \$6,000 from Foundation. \$1,000 balance to be paid by either Foundation or Brittingham.)
- (c) 2,000 - E. I. duPont de Nemours Company, continuation of post-doctorate fellowship in chemistry. (Comptroller authorized to sign the agreement.)
- (d) 750 - E. I. duPont de Nemours Company, continuation of fellowship in chemistry. (Comptroller authorized to sign the agreement.)

- See resolution sent to Mr. Bunn on file.*
- (e) Set of etchings of judges and a set of English Law Reports from Charles W. Bunn, St. Paul, Minnesota. *donations*
 - (f) A valuable piece of rotating field apparatus from the Central Scientific Company of Chicago, Illinois. *donations*
 - (g) \$20,000 - Wisconsin Utilities Association for the construction and equipment of a ~~new~~ ~~home~~ Economics Practice House with the provision for supplemental grants prior to the completion of the practice house for adequate equipment and furnishing of the house, if necessary. (See action later.) *6*

The Regents then took up for consideration the following resolution prepared by the President relating to gifts!

The Board of Regents of The University of Wisconsin, taking notice of the oft repeated suggestion that the University does not look with favor upon gifts from individuals for memorials, scholarships or trusts, wishes to place itself on record as to University policy in such matters.

As a matter of history the University has from the beginning accepted gifts for almost every purpose. It is constantly doing it now. There is hardly a session of the Regents in which they do not accept with gratitude one or more gifts for various purposes. There was a span of some five years in the twenties when there was an action on the Regents' books which prevented the University from accepting grants from educational

foundations. That action was rescinded some ten years ago. A proposed large foundation grant was actually refused during that period. From that incident has come the ~~im~~pression that the University did not gladly receive gifts.

In order to clear up any misunderstanding of our policy the Board of Regents hereby clarifies this whole question by adopting the following resolution.

VOTED, that the Regents of The University of Wisconsin will gladly receive in the name of the University:

1. Memorials to be placed on the campus either for beautification or for practical service such as buildings, laboratories or other facilities. Memorials in land which extend the boundaries of the present campus.
2. Endowments for instruction or research.
3. Gifts for instruction or research to be used currently.
4. Gifts or endowments for scholarships, fellowships or student loan funds.
5. Other gifts for special purposes which will enrich the life of the University and its students.

VOTED FURTHER, that the Regents will be glad to discuss with prospective donors the needs of the University and possible ways of meeting these needs. It is understood that since the Regents are in responsible charge of the University they must be the final authority in the determination of the use of its physical property and whether the freedom of the University is curtailed in any way by the terms of any gift. Manifestly the work of the University must be furthered and never hampered by the terms of an endowment.

Upon motion of Regent Callahan, seconded by Regent Sensenbrenner, the above resolution was unanimously adopted.

The Regents then considered the gifts listed above (a) to (g) and upon motion of Regent Kleczka, seconded by Regent Cleary, these gifts were adopted with the provision that the offer from the Wisconsin Utilities Association (f) be accepted subject to the understanding that the control of this property will be forever in the hands of the Board of Regents.

See page 145
The following recommendations of Dean Christensen relating to the grant for the Home Economics Practice House and equipment were presented:

1. That immediate authority be granted to the state architect to draw up plans and specifications for this new home economics

Wis. Utilities Assn.

practice house in cooperation with the administration of the College of Agriculture and Home Economics.

2. That the Comptroller of the University be given authority to advertise for and close bids for the construction of the building and necessary utilities, furnishings and equipment of this new home economics practice house and to sign contracts.

3. That this new home economics practice house be located on the hill slope in approximately the center of the space between the Home Economics Building and Agricultural Hall, taking into consideration of course the fact that there will be a west wing addition to the Home Economics Building in the future.

4. That authority be granted to wreck the old solar observatory building (about 16 feet by 20 feet) now used only for storage.

5. That the preliminary plans, including the general design, be approved.

Upon motion of Regent Sensenbrenner, seconded by Regent Cleary, adopted.

- Degrees *

1. That degrees be granted to students satisfactorily finishing their work at the close of the first semester, in accordance with the recommendation of the Registrar.

Adopted.

2. That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT C, as follows:

BACHELOR OF LAWS

William Robert Curkeet
Ralph Henry Lewandowski

BACHELOR OF ARTS

Edmond Frank Zeisig

BACHELOR OF PHILOSOPHY

Harold Howard Warner

Adopted.

Upon motion of Regent Cleary, seconded by Regent Hodgkins, recommendations 1 and 2 under Degrees were adopted.

President Dykstra reported upon the distribution of cuts to take care of the reduction of \$86,494.35 ordered by the Emergency Board. Upon motion of Regent Sensenbrenner, seconded by Regent Vergeront, the distribution as presented was approved. (Copy attached.)

*Budget -
appropriations*

The President presented the matter of an appropriation of \$1300 for the Library School. Action was postponed until the preparation of next year's budget.

The budget for the Summer Session of 1940 was presented, amounting to \$156,859.45. Upon motion of Regent Sensenbrenner, seconded by Regent Klecza, the budget was approved. (Copy on file.)

The President presented the list of persons recommended for honorary recognition in agriculture, which will be made public at the meeting on January 29, 1940. Upon motion of Regent Cleary, seconded by Regent Hodgkins, the list was approved.

Testimonials - Agr

The President presented the invitation from the College of Agriculture to an informal luncheon at the opening of the new Bio-Chemistry Research Laboratory on Saturday, March 9, 1940, and stated that the Directors of the Wisconsin Alumni Research Foundation had accepted the invitation to be present. The invitation was accepted.

It was then explained that this is the date for the annual joint session of Regents and Visitors. Dean Christensen has since stated that the Visitors would also be invited to the luncheon.

The President presented the matter of the establishment of an institute on public relations requesting authority to establish such an institute without any commitment from the University for the expenditure of money either at the present time or in the future. After some discussion a recess was taken to Saturday at 9 A.M.

Saturday, January 20, 1940

The Regents reconvened at 9:20 A.M.

Discussion as to the matter of an institute on public relations was again taken up. Upon motion of Regent Werner, seconded by Regent Vergeront, it was

VOTED, That the establishment of the institute be authorized with the understanding that this shall not be put upon the University budget either at the present time or in the future.

President Dykstra discussed the report on research grants prepared by Dean E. B. Fred, Chairman. Each Regent was provided with a copy. A copy is placed on file with the minutes of this meeting.

President Dykstra discussed the matter of the distribution of handbills on the University campus and read a letter from John Frank, representing the University Progressive Club. Upon motion of Regent Cleary, seconded by Regent Kleczka, it was

VOTED, That the action of the Regents taken on April 25, 1939, which reads as follows, be repealed:

RESOLVED, That the distribution of handbills or other similar papers in University buildings or on the University campus be prohibited. Violations of this regulation shall be reported to the Comptroller and referred to the Committee on Student Life and Interests or Student Conduct Committee as may be appropriate, which committee shall inflict such penalties as the case may warrant, including cancellation of the event advertised in the handbills, a fine, disciplinary action against the group, organization, individual or individuals responsible for the violation, or other penalty.

(Copy of letter from John Frank on file.)

The President presented the request of the Student Board, through John L. Bruemmer, Secretary, that textbooks be changed only once every four years with reasonable exceptions. Upon motion of Regent Ekern, seconded by Regent Cleary, it was

VOTED, That the matter be referred to the President to take any action necessary.

The President presented the Financial Operating Statement for the term July 1 to December 31, 1939. (Copy on file.)

The President presented the Financial Report on Campus Student Organizations. Copies were provided for each Regent.

The President presented a report by the Alumni Association Committee on Picnic Point. Upon motion of Regent Werner, it was VOTED, That the report be accepted and placed on file.

Upon motion of Regent Werner, seconded by Regent Hodgkins, it was VOTED, That the resolution of A. W. Peterson, Comptroller, and M. E. McCaffrey, Secretary, on January 3, 1940, accepting the completion of contracts for the heating station, be approved, ratified and confirmed. (Copy of resolution attached.)
Pwa

President Dykstra reported upon his visit to the University of Texas for the inauguration of President Rainey, explaining that the trip involved no expense to the University.

President Dykstra reported that he had written Philip D. Reed in recognition of his election to the Chairmanship of the Board of Directors of the General Electric Company.

President Dykstra presented the letter from August Frey concerning photographing of University staff. No action taken.

The Comptroller presented the following recommendations:

That the Emergency Board be requested to appropriate \$900 for the purchase of supplies needed in connection with the W.P.A. floor finishing project at the University.

That the 5-E Theatre Revolving Fund Budget for supplies and expense be increased \$1200 on account of additional receipts.

That \$2,765 be transferred from Regents' Unassigned 1-E to General University supplies and expense for the printing of a two year supply of the General Catalogue.

Upon motion of Regent Werner, seconded by Regent Kleczka, the above three recommendations were adopted.

The President recommended the following transfers from Regents' Unassigned:

1. \$3.00 from 1-E to College of Agriculture ✓ = supplies and expense for payment of Industrial Commission award = injury to Peter Weier. (Fund 1-E.)
2. \$80.00 to Medical School ✓ of Nursing - supplies and expense. (Fund 1-E)
3. \$300 from 1-E to Cashier's ✓ budget 1939-40 for keys account.
4. \$1200.00 from 1-E to Law School ✓, capital equipment, for the purchase of lockers; a fee of 50¢ per person per year to be charged and credited to 1-E, General University Income. ✓
Law School - fees
5. \$266.00 from 1-E to College of Agriculture ✓ - part of the salary of Juliet Mayer, Instructor in Home Economics, increase from 1/4 to 2/3 time, 2nd semester 1939-40, total for period \$466 (balance \$200 charged to item for Mayer, p. 100, fund 1A(I).)

Upon motion of Regent Sensenbrenner, seconded by Regent Callahan, approved.

The Comptroller advised the Regents that the warehouse in the rear of the University Extension Building in Milwaukee had been condemned by the City and requested an approval for the wrecking of the building. Upon motion of Regent Cleary, seconded by Regent Hodgkins, the following resolution was adopted:

That upon the recommendation of the inspector of buildings of the City of Milwaukee, the old warehouse building located at 925 North Sixth Street adjacent to the Milwaukee Extension Division building be razed and that the Comptroller be authorized to sign an agreement with the Stein Wrecking Company ✓ of Milwaukee for the wrecking and removal of this warehouse structure upon payment by the Stein Wrecking Company of \$25 to the University of Wisconsin in accordance with their bid (Schedule of bids on file) (Confirming approval by mail vote). *contract* ✓

The will of Professor R. H. Whitbeck ✓, copies of which were sent to the Regents on December 27, 1939, was discussed. Upon motion of Regent Sensenbrenner, seconded by Regent Hodgkins, it was

VOTED, That the bequest to the University included in the will be accepted and that the Secretary be authorized to sign the receipt for the Regents. *donations* ✓

Upon recommendation of the Secretary and upon motion of Regent Sensenbrenner, seconded by Regent Cleary, the following recommendation was accepted:

That a gift of \$176.03 offered by Lorna Douglas of the Alpha Chapter of Coranto to establish the Alpha of Coranto Loan Fund be accepted; that the following regulations for the operation of the fund be approved:

1. That loans be made to needy and outstanding women students in the School of Journalism and that preference be given to members of Coranto.
2. That loans will be made upon recommendation of the Director of the School of Journalism.
3. That no loans shall be made for a term of more than one year but that renewals may be granted.
4. That the amount of loans be limited to not to exceed fifty dollars to any one student and that interest shall be charged at the rate of 3% per annum from the date of the note until paid.

The Secretary presented the following communication:

We, the Gilderhus family association, wish to erect a marker to commemorate the first purchase of land in the Township of Deerfield, Dane County by Nels Gilderhus. Said Nels Gilderhus filed on said land in the year of 1839. It is recorded in the Land office at Washington, D. C. as March 1840. We wish to celebrate this centennial by the placing of said marker on the land (80 acres) that Gilderhus bought. Said 80 acres are the parcel of land where the buildings of farm No. 2, T. G. Thompson farm, now stand. Mr. Kundert has advised us to place the marker on the lawn of said farm, thereby securing a permanent place for it.

We then bring our request before the Board to be permitted to place the marker on the lawn of farm No. 2, T. G. Thompson farm, in June of this year (1940.). We plan to use a boulder with a bronze plaque attached. Said plaque or tablet will be inscribed with date of purchase, by Nels Gilderhus, and erected by the Gilderhus association with the date of erection.

Signed Mrs. Styrk Reque
Secretary for the association.

Madison, Wisconsin, January 16, 1940.

Upon motion of Regent Werner, seconded by Regent Callahan, it was VOTED, That the request be approved.

Upon motion of Regent Callahan, seconded by Regent Werner, it was VOTED, That the minutes of the meetings of the Joint Executive and Finance Committee held on December 6, 1939, and the Executive Committee on January 6, 1940, as sent out to the Regents, be approved, ratified and confirmed.

Regent Ekern presented the following report of the Educational Committee:

The Educational Committee has considered the following matter and recommends:

That the Summer School for Workers be continued as an educational project with the responsibility therefor vested in the Faculty Committee on the Summer School for Workers subject to the President of the University, and that not to exceed the income from the school plus \$2,000 be made available for the purpose.

Upon motion of Regent Sensenbrenner, seconded by Regent Kleczka, adopted.

The Committee appointed by the Regents to look into the matter of acquiring the South one-half of Lot 10, Block 166, in the City of Milwaukee - Regents Cleary and Kleczka - reported upon the progress which they have made. Regent Kleczka explained that if this lot is acquired, the City will vacate the alley adjoining this property, which is 15' wide, and would also deed to the Regents 18' off the rear of the lots in this block facing Kilbourn Avenue. The Regents seemed to favor the purchase of this half lot, when funds are available, but action was postponed to a later meeting with the understanding that in the meantime the committee will secure further information.

At 11:10 A.M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary

ACTIONS BY THE PRESIDENT

November 18, 1939

to

January 19, 1940

RESIGNATIONS:

1. Kenneth I. Darmer, instructor in civil engineering, to take effect December 7, 1939.
2. Ben L. Boynton, instructor in physical therapy, to take effect December 31, 1939.
3. Mary Ayres Trumpf, musician assistant in physical education - women, to take effect December 4, 1939.
4. Lowell Kindschi, graduate assistant in English, to take effect November 27, 1939.
5. F. Keith Millin, assistant in dairy plant, to take effect December 21, 1939.
6. John Zettel, assistant in agricultural engineering, to take effect December 16, 1939.
7. Charles H. Karch, county agricultural agent for Sauk County, to take effect December 31, 1939.
8. The following fieldmen in the department of dairy husbandry, to take effect December 1, 1939:

Lloyd Iverson
Maurice Gillihan.

9. The following undergraduate non-resident tuition scholars, to take effect September 15, 1939:

Margaret W. Bain
Henry C. Eads
Robert E. Francis
Richard A. Houden
Evelyn M. Johnson
Mary C. LaSalle

John M. Peterson
Bruce P. Roberts
Patricia A. Roche
Audrey E. Steele
James C. Watson
Mary M. Wood

Lloyd G. Woods.

10. Ruth H. Ries, undergraduate non-resident tuition scholar, to take effect at the beginning of the second semester of 1939-40.

RESIGNATIONS (Continued):

11. Robert J. Dicke, university scholar ✓ in economic entomology,
to take effect February 1, 1940.
12. C. L. Hannay, international fellow, ✓ to take effect at the
beginning of the academic year 1939-40.

APPOINTMENTS:

1. Ray F. Voelker, instructor in civil engineering, at \$1069.09 for the period December 8, 1939 to June 30, 1940.
2. Agnes Olson Leindorff, instructor in home economics (related art), at \$900 for the second semester of 1939-40.
3. Helen Pearson, extension specialist in home economics, at \$1200 for the period January 1 to June 30, 1940.
4. Pauline Norseng Craig, musician assistant in physical education - women, at \$1.00 per hour, total not to exceed \$348 for the period December 4, 1939 to June 30, 1940.
5. Max Shackelford, assistant ($\frac{1}{2}$) in genetics, at \$300 for the period February 1 to June 30, 1940.
6. Lyle K. Sowls, assistant in short course, at \$75 for the period February 5 to March 9, 1940.
7. Charles Tuttle, assistant in dairy plant, at \$169.50 for the period December 21, 1939 to February 10, 1940.
8. Scott Keyes, assistant in agricultural economics, at \$800 for the period December 15, 1939 to June 15, 1940.
9. The following county agricultural agents reappointed, beginning January 1, 1940:

<u>Name</u>	<u>County</u>	<u>Salary on 12 Mos. Basis</u>
Murray P. Pinkerton	Crawford	\$1700
William J. Rogan	Marathon	1700
William L. McPetridge	Taylor	1700
Daniel P. Hughes	Dunn	1700
Roy J. Holtenstot	Bayfield	1800
Ingvald O. Hembre	Barron	1700
Parvin B. Eves	Eau Claire	1700
R. Osborne Ralph	Douglas	1700
Victor H. Quick	Waupaca	1700
Ray L. Pavlak	Green	1700
Clifford H. Nelson	St. Croix	1700
Abraham L. McMahon	Calumet	1700
Oral G. Claflin	Columbia	1700
Archie D. Begley	Monroe	1700
Hans G. Horne	Chippewa	1700
Oren G. Johnson	Vernon	1700
Wallace J. Landry	Clark	1800
J. Fred Magnus	Outagamie	1700
A. Vernon Miller	Richland	1800
Harry R. Noble	Portage	1900
William B. Noyes	Iowa	1700

APPOINTMENTS (Continued):

<u>Name</u>	<u>County</u>	<u>Salary on 12 Mos. basis</u>
Wallace C. Voskuil	Grant	\$1700
Robert V. Hurley	Dane	1900
Glenn W. Lycan	Sheboygan	1900
Walter D. Bean	Jackson	1700
Jesse I. Etheridge	Oconto	1700
Robert C. Heffernan	Winnebago	1700
Oscar G. Woelfel	Pepin	1700
John J. Zahorik	Buffalo	1700

10. The following county agricultural county agents reappointed:

<u>Name</u>	<u>County</u>	<u>Date</u>	<u>Salary on 12 Mos. Basis</u>
William R. Marquart	Polk	February 16, 1939	\$1700
James N. Kavanaugh	Brown	April 1, 1940	1900.

11. David H. Williams, county agricultural agent for Sauk County, beginning January 1, 1940, at \$1700 per annum, 12 months' basis.

12. The following county club agents reappointed, beginning January 1, 1940:

<u>Name</u>	<u>County</u>	<u>Salary on 12 months' basis</u>
J. Earl Stallard	Dodge	\$1900
Frank H. Everson	Jefferson	1700.

13. The following home demonstration agents reappointed, beginning January 1, 1940:

<u>Name</u>	<u>County</u>	<u>Salary on 12 Mos. basis</u>
Edith M. Brevig	Vernon	\$1500
Doris E. Clark	Dodge	1500
Winifred Eastwood	Waukesha	1500
Agnes A. Friedl	Dunn	1500
Anita Gundlach	LaCrosse	1500
Mabel Joos	Trempealeau	1500
Helena Muehlmeier	Washington	1500
Alice I. Olson	Clark	1500
Marlys Richert	Green	1500
Ethel Mae Seward	Winnebago	1500
Margaret A. Sjolander	Richland	1500
Helen Stetzer	Brown	1500.

14. Leona Kilborn reappointed county home and 4-H club agent for Sheboygan County, beginning January 1, 1940, at \$1500 per annum, 12 months basis.

APPOINTMENTS (Continued):

15. The following county home agents reappointed, beginning January 1, 1940, at \$1500 per annum, 12 months' basis:

<u>Name</u>	<u>County</u>
Irene Skutley	Outagamie
Margaret Warner	Portage
Ruth Chambers	Lincoln.

16. Magdalen Duncan, substitute in English, for one week, beginning January 2, 1940, at \$37.50 for the period.
17. Private Ray Davis in place of Sergeant Charles A. Butler, transferred, Department of Military Science and Tactics.
18. Isabel J. Wolfstein, senior resident in medicine, at \$50 a month plus board and laundry, from January 1, 1940 to June 30, 1940.
19. Edward Prill, organic chemist in cancer research, at \$1,000 from December 1, 1939 to June 30, 1940.
20. Margaret A. Muth, research assistant in cancer (part-time), at \$175 for the second semester of 1939-40.
21. Robert Jerome Dicke, research assistant in economic entomology, at \$300 for the second semester of 1939-40.
22. Robert Estey Strain, university scholar in sociology, at \$125 for the second semester of 1939-40.
23. The following fieldmen in the department of dairy husbandry for three months, beginning January 1, 1940, at \$10 each per month:

Ed C. Anderson	Frank J. Harmacek	John D. Phillips
Millard C. Bonney	Norman O. Hegna	Glen V. Poulter
Herman T. Boettcher	Milo Luther Hill	Ben Rehrauer
Elwin C. Christianson	Adolph E. Hornig	John A. Reis
Charles W. Clingan	Wilfred B. Huenink	Glenn F. Richmond
Herman Dellemann	Arthur J. Hunsader	Clarence P. Rolla
Sheldon F. Dewsnap	Morris C. Jensen	Stanley Sherry
Kendall C. Digman	Glen S. Johnson	Joseph F. Senneff
John W. Doherty	Walter C. Kirchner	Marvin W. Sloop
Leonard Eggleston	Oliver M. Knutson	William C. Steele
William O. Engaas	Byron A. Koch	Leo Tennie
Harold E. Evenson	Albert E. Koplin	Ingar A. Torgerson
Albert J. Field	Donald C. Kovars	Willard G. Voskuil
Lawrence G. Fisher	Dwight Lohuis	Wilbur C. Walker
Frank Fleischauer	Olaf J. Lunde	Pete T. Weinsheim
Elmer G. Frey	Wilfred M. Michels	Cyril J. Westerman
Carl G. Gall	Arthur Miller	Griffith Williams.
Albert L. Habel	George A. Molstad	
Joseph J. Habel	Tom E. Nelson	
Melvin Haferbecker	Harold K. Pearson	
DeWayne C. Hanson	Delbert E. Phillips	

PROMOTIONS AND TRANSFERS:

1. Stanley R. Edwards promoted from senior resident in medicine to assistant in medicine, at \$100 a month plus meals and laundry, for six months beginning January 1, 1940.
2. Harold P. Rusch promoted from Jonathan Bowman fellow and instructor in physiology to research fellow in cancer and instructor in physiology and his salary transferred from fund 15B Bowman Cancer to fund 25, cancer research.

SALARY AND SERVICE ADJUSTMENTS:

1. Ruth Preston Miller, graduate assistant in English, increased by \$104.55 for the period November 27, 1939 to the close of the first semester of 1939-40.
2. Lynn Beyer, graduate assistant in English, increased by \$104.55 for the period November 27, 1939 to the close of the first semester of 1939-40.
3. Julius Berger, research assistant in biochemistry and agricultural bacteriology, increased to \$400 for five months, beginning November 28, 1939, and his service terminated on May 1, 1939.
4. Ludvig C. Larson, assistant professor of electrical engineering, to receive \$536.00 in fees for consulting engineering services rendered the Electrical Standards Laboratory.
5. Salaries of the following persons to be paid from the W.A.R.F. Special Fund for Lake Investigations instead of the Brittingham Trust Fund:

Winston M. Manning
Bradford C. Hafford
Howard G. Tennent

Research Associate in Limnology
Research Assistant in Limnology
Research assistant in Limnology.

LEAVES OF ABSENCE:

1. Herbert H. Erdmann, assistant professor of agricultural economics, December 15, 1939 to June 30, 1940, without pay.
2. Margaret P. McCordic, specialist in home economics extension, second semester of 1939-40, without pay.
3. John Grinde, senior resident in surgery, December 1, 1939 to July 1, 1940, without pay.

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-RESOLUTION-

BE IT RESOLVED, by the Regents of the University of Wisconsin:

(1) That all leases now existing between the Regents of the University of Wisconsin and the Wisconsin University Building Corporation, affecting the Field House and Stadium, be cancelled as of February 29, 1940.

(2) That the Regents of the University of Wisconsin enter into a new lease with the Wisconsin University Building Corporation wherein and whereby the said Regents will lease the Field House and Stadium properties to the Building Corporation for a term of thirty years from March 1, 1940, for the sum of One Dollar (\$1.00), with a provision to the effect that the lessee Corporation shall construct such additions to the Stadium located on said leased premises as the lessor shall designate.

(3) That the Wisconsin University Building Corporation be, and is hereby, authorized to borrow the sum of \$432,000.00 from the State of Wisconsin (State Retirement Fund) and to execute a note therefor bearing interest at four per cent (4%), said note to be payable under a thirty year amortization plan providing for annual payments of interest beginning March 1, 1940, and providing for annual payments of principal beginning March 1, 1941 and ending March 1, 1970, said sum of \$432,000.00 to be used for the purpose of re-financing the present total principal balance of \$301,223.17 on the three loans made by Wisconsin University Building Corporation from the said Retirement Fund in connection with the construction of the Field House and Stadium, and for the further purpose of obtaining \$105,771.83 to be used in further construction work on said Stadium.

(4) That the Wisconsin University Building Corporation use \$25,000.00 of said \$432,000.00 loan for the purpose of prepaying, on March 1, 1941, principal payments numbered 2, 3 and 4 under the aforesaid amortization plan.

(5) That the Wisconsin University Building Corporation make, execute and deliver to the State of Wisconsin (State Retirement Fund) a first mortgage in the amount of \$432,000.00 on the interest which it will acquire as lessee in the Field House and Stadium, under that certain lease referred to in paragraph (2) hereof, for the purpose of securing the payment of the said note in the amount of \$432,000.00 referred to in paragraph (3) hereof.

(6) That the Regents of the University of Wisconsin lease the Field House and Stadium properties from the Wisconsin University Building Corporation for a period of thirty years from March 1, 1940, at an annual rental of \$25,000.00 payable on the 28th day of February in each year, beginning on February 28, 1941, it being understood that the lease from the Wisconsin University Building Corporation to the Regents of the University of Wisconsin will be subject and subordinate to the mortgage in the amount of \$432,000.00 to be executed by the Wisconsin University Building Corporation to the State of Wisconsin (State Retirement Fund), and that whenever said mortgage is paid, said lease shall be automatically cancelled and all liability of the Regents for payment of rent thereunder shall terminate.

The Faculty of the Graduate School presents for approval the following:

Proposal to establish in the 1940 summer session a Laboratory Seminary in Elementary Education to be conducted cooperatively by the University of Wisconsin, the School District of Shorewood, and the Milwaukee State Teachers College.

Scope of the Plan

The projected seminary would be conducted in the Atwater School of the Shorewood system, a modern elementary school building, located within a mile of the Milwaukee State Teachers College. The plan includes provision for a demonstration school of grades one to six and suitable study and conference rooms and facilities for a graduate student body of approximately one hundred. The elementary school would be operated by members of the staffs of the State Teachers College and of the Shorewood schools. The seminary would be conducted by a staff selected by the University in the regular way. That is, some eight or ten competent instructors in the various fields of elementary education would be selected and nominated by the University Department of Education for summer appointment. At least one member of the regular staff of the Department of Education would be assigned to full time supervisory charge of the project. The expenses of the demonstration school and the seminary would be met through student fees and through the assignment of some members of the State Teachers College staff under State pay.

Registration and Credits

Students registering in the proposed Laboratory Seminary would probably sign up for Education 244, seminary in Curriculum Construction and for either Education 140, Elementary School Curriculum, or Education 142, The Activity School. A maximum of 6 credits would be allowed for the six weeks session. These students would be required to put in full time, morning and afternoon,

in the conferences, discussions, and constructive activities of the seminary. Students regularly admitted to the University Graduate School would be given equivalent course and residence credit at the University. Registration would be restricted to students holding bachelors' degrees.

Administration

It is proposed that the Extension Division administer the program just as it now administers graduate extension courses in Education, except that the fees would be slightly higher. An advisory committee would be set up to insure standards of instruction and work acceptable to the graduate school. On this committee would be a representative of the Graduate School, preferably the Dean, a representative of the Extension Division, and a representative of the Department of Education.

Special Considerations

The proposed seminary is little more than a modification of the present plan of giving graduate credit for certain off-campus graduate courses. There is more assurance in this case that library and other facilities would be entirely adequate for graduate study.

The experiment should be tried for at least two summers before final judgment is given as to whether it should be made a permanent feature of the University program. It is to be understood, however, that no student may secure graduate course and residence credit for more than one such seminary, and that, as previously voted by the University Faculty, not more than 8 credits of off-campus work may be accepted toward an advanced degree at the University.

University of Wisconsin
Regent's Unassigned - 1-E, 1-D, 5-1, 1-A
July 1 - Dec. 31, 1939

		Transfer		Balance
		From Reg. Un.	To Reg. Un.	
Budget 1-E			\$ 75,000.00	
1-D			20,177.00	
Library Reserve		\$ 30,000.00		
Law Library Reserve		1,600.00		
Transfers From Unassigned		41,667.21		
Transfers To Unassigned			75,660.87	
Emergency Board Reductions 1-A		20,549.00		
1-D		43,501.37		
5-1		2,093.00		
	Totals	\$139,410.58	\$170,837.87	\$ 31,427.29
Fund Distribution				
1-E				24,977.29
1-D				6,450.00

Emergency Board Reductions by Funds

1-A	\$20,549.00
1-D	43,501.37
1-R	4,500.00
1-S	8,000.00
1-T	115.00
2-A	2,300.00
2-B	475.00
3-A	1,970.98
3-M	750.00
3-P	500.00
3-R	356.00
3-S	100.00
3-T	500.00
5-1	2,093.00
9	209.00
12	312.00
14	225.00
17-A	38.00
	<u>\$86,494.35</u>

WHEREAS the following resolution was adopted by The Regents of the University of Wisconsin at a meeting held March 7-8, 1939:

"That A. W. Peterson, Comptroller, and M. E. McCaffrey, Secretary, be authorized and empowered to approve plans and specifications, receive bids, award and sign contracts, approve change orders and schedules of costs, and do all other things necessary for and in behalf of the Regents of the University of Wisconsin to expedite and complete the work authorized under PWA Docket, Wisconsin 1594-F, Heating Plant, Boilers and Equipment, provided, however, that the total expenditures for the project shall not exceed the present scheduled cost of \$270,000 - PWA grant \$121,500, Emergency Board appropriation \$148,500. The Comptroller and the Secretary shall report any and all actions taken by them under the authority of this resolution at the first meeting of the Board of Regents or of the Executive Committee following such actions."

WHEREAS in accordance with authority given by the above action, A. W. Peterson, Comptroller, and M. E. McCaffrey, Secretary have made final inspection of the work done at the Heating Plant, PWA Docket Wis. 1594-F.

NOW THEREFORE BE IT RESOLVED by A. W. Peterson, Comptroller, and M. E. McCaffrey, Secretary

That the contract of the Springfield Boiler Company, Springfield, Illinois, Contract No. 2 for Boilers, Stokers and Appurtenances;

That the contract of the Worthington Pump and Machinery Corporation, Harrison, New Jersey, Contract No. 3 for Pumps, Heaters and Compressor;

That the contract of George Nelson & Son, Madison, Wisconsin, Contract No. 5 for Boiler Foundations, Coal Hoppers and Miscellaneous Repairs;

That the contract of the Downey Heating Company, Milwaukee, Wisconsin, Contract No. 6 for Tanks, Piping and Accessories;

That the Force Account Work performed by the University of Wisconsin Shops Department - Labor and Material for Boiler Foundations;

In connection with the construction of the addition to, alterations of, and replacements in the heating plant, including necessary heating plant equipment and appurtenances for the University of Wisconsin, Madison, Wisconsin, and known as Non-Federal Project No. Wis. 1594-F, which have been completed, and upon the recommendation of Charles A. Halbert, State Chief Engineer for the State of Wisconsin, be and are hereby accepted as of January 3, 1940; provided, however, that the acceptance of this work shall not be taken or construed as relieving said Contractors of their agreement expressed in their said contracts to remedy such defects, if any, in material or workmanship as may appear within the periods stated in said contracts or as relieving said Contractors of any other responsibility or contractual obligation which, in accordance with the true intent and meaning of said contracts, should remain in force and effect after the issuance of the certificate of completion and acceptance.