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Madison, Wisconsin: Board of Regents of the University of
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SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Saturday, August 20, 1932, 9:00 A.M.

PRESENT: Regents Callahan, Wilkie, Sholts; President Frank, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. ✓ That the allotment of \$975 from Regents Unassigned for placement and attainment tests in Foreign Languages be budgeted as follows:

\$375 stipend to Professor Cheydleur
250 printing and publishing
350 clerical help
\$975

Adopted.

- Letters and Science -

1. That Mrs. Harriet Morgan Powell be appointed to complete the records in the office of the Experimental College for the summer of 1932 and the first semester of the academic year 1932-33, to be paid at the rate of \$57.50 a month (total \$431.25); charge to Regents Unassigned. (No waiver)

Adopted.

- Agriculture -

R
1. That the resignation of W. C. Snyder, assistant in plant pathology, be accepted; to take effect at the beginning of the academic year 1932-33, p. 85.

Adopted.

2. That Merl W. Stubbs be appointed half-time assistant in plant pathology for the academic year 1932-33; salary \$600 less waiver of \$18, net \$582; charge to item vice Snyder, p. 85, fund 3-R.

Adopted.

3. That Melvin E. Anderson be appointed half-time assistant in plant pathology for the academic year 1932-33; salary \$600 less waiver of \$18, net \$582; charge to item vice Snyder, \$97 to fund 1-A and \$485 to fund 3-R, p. 85.

Adopted.

4. That the State Conservation Department continue to pay the salary of H. H. Hull according to the existing arrangement from October 1 for three months; salary \$100 per month, p. 87, fund 3-A.

Adopted.

5. That the appointment of Sergius A. Wilde, research assistant in soils, be continued from September 1 for two months; salary at the rate of \$150 a month (total \$300) less waiver of \$9, net \$291; charge to item for salary of H. H. Hull, p. 87, fund 3-A.

Adopted.

- Summer Session -

1. That the title of Loraine Maytum, appointed for the 1932 summer session, be changed from life-guard to assistant in physical education - women.

Adopted.

✓ Upon recommendation of President Frank, it was VOTED, That Professor C. V. Easum be permitted to deposit his 1932 summer session salary for leave, amounting to \$560.74, subject to the President's approval after conferring with the Director of Summer Session. *above not allowed - (Helsenhoff)*

SS

RECOMMENDATIONS OF THE BUSINESS MANAGER

✓ 1. That upon the recommendation of Dean Goodnight, the following payments be made from the Summer Session Trust Fund account to the estate of Professor William B. Cairns:

(Cont.)

Trust Funds Principal, 1931 Deposit by Professor Cairns	\$ 600.00	
Trust Funds Income	<u>400.00</u>	
		Total \$1,000.00

S.S.

Adopted.

2. ✓ That upon the recommendation of Professor Shorey the following schedule of costs for the remodeling of the Forest Products Laboratory and for moving the Department of Mining and Metallurgy be approved:

Painting	\$ 880.00
Electrical Connections	500.00
Plastering and mason work	575.00
Heating and Ventilating	900.00
Carpenter work	150.00
Shelving, blackboards, and seats	2,458.00
Moving equipment	680.00
Motors, Desks, Tables, Chairs, etc.	2,000.00
Erection and Installation of Equip- ment	1,100.00
Contingent	<u>757.00</u>
	Total \$10,000.00

Appropriation:

20.41 (1)(R)(29)	\$10,000.00
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(Confirming verbal approval.)
Adopted.

3. ✓ That upon the recommendation of Mr. Gallistel, the following schedule of costs for remodeling the Law Building be approved:

Painting	\$ 257.50
Carpenter work	1,035.50
Mason work	1,130.50
Heating changes	668.50
Plumbing work	100.00
Electrical work	580.00
Re-assembling old stacks	55.00
Removal of books	35.00
Lockers and locks	278.00
New stacks	389.15
Shelving and Contingent	<u>470.85</u>
	Total \$5,000.00

(Cont.)

Appropriation released by
Emergency Board. (1)(R)(25) \$5,000.00

(Confirming verbal approval.)
Adopted.

4. That the salary of Assistant Professor V. E. Kivlin, Agricultural Education, be increased \$9.38, chargeable to the item for labor, College of Agriculture, Administration, Fund 1-A, Page 71. (For automobile liability insurance.)
Adopted.

The Business Manager presented the following recommendation from the Director of Summer Session:

✓ That a faculty member may upon due notice in writing withdraw his deposits in cash, thus cancelling his leave-of-absence credit. In the event he has several deposits and desires to withdraw only part of them, they will be paid him in the order of their age, the oldest deposit being paid first.
Adopted.

✓ The matter of the Rieder farm was discussed and it was VOTED, That an appropriation from Regents Unassigned of \$2200 be made for the rent for the current year, to be used only in the event that the Emergency Board upon further consideration fails to make an appropriation for the purchase of the farm.

✓ It was VOTED, That an appropriation of \$350 be made from 1D Regents Unassigned for Photographic Laboratory equipment.

✓ The Business Manager made verbal report on the two houses in Irving Place which are to be operated this year as co-operative houses for men.

The meeting

A D J O U R N E D.

M. E. McCaffrey,
Secretary.