



# LIBRARIES

UNIVERSITY OF WISCONSIN-MADISON

## **Minutes of the regular meeting of the Board of Regents of the University of Wisconsin: November 25, 1944. 1944**

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1944

<https://digital.library.wisc.edu/1711.dl/NYITTKATNEHKR8H>

Copyright 2008 Board of Regents of the University of Wisconsin System

The libraries provide public access to a wide range of material, including online exhibits, digitized collections, archival finding aids, our catalog, online articles, and a growing range of materials in many media.

When possible, we provide rights information in catalog records, finding aids, and other metadata that accompanies collections or items. However, it is always the user's obligation to evaluate copyright and rights issues in light of their own use.

REGULAR MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Saturday, November 25, 1944, 9 A.M.

President Hodgkins presiding

PRESENT: Regents Callahan, Cleary, Grady, Hodgkins, Holmes, Jones, Kleczka, Sensenbrenner, Werner.

ABSENT: Regent Campbell.

It was explained that Regent Campbell was in Florida but would be back for the January meeting of the Board.

Upon motion of Regent Cleary, seconded by Regent Kleczka, it was VOTED, That the minutes of the regular meeting of the Board held on October 28, 1944, be approved as sent out to the Regents.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That the following action of the Faculty be approved:

Approved the summer semester and summer session calendar for 1944-45 as follows;

EIGHT-WEEK SUMMER SESSION - 1945

June 23	Sat	Registration
June 25	Mon	Instruction begins

June 25	Mon	Foreign language placement examinations
July 4	Wed	Independence Day (no classes)
July 14	Sat	Examinations for removal of conditions
Aug 17	Fri	Summer Session closes

#### SUMMER SEMESTER - 1945

May 28, 29	Mon, Tues	Examination for admission
May 31, Ju 1, 2	Th-Sat	Freshman Period (attendance required)
June 2	Sat	Registration for other students
June 4	Mon	Instruction begins
June 4	Mon	Foreign language placement examinations
July 4	Wed	Independence Day (no classes)
July 14	Sat	Examinations for removal of conditions
Sept 3	Mon	Labor Day (no classes)
Sept 7	Sat	Foreign language attainment examinations
Sept 12-15	Wed-Sat (noon)	Final examinations

Upon motion of Regent Callahan, seconded by Regent Sensenbrenner, recommendation No. 1 under Administration and General was adopted.

- Agriculture - ✓

1. That two special short courses for 4-H Club leadership training in tractor management be held at the College of Agriculture, the first one from March 12 to 14, 1945, and the second from March 15 to 17, 1945; and that the receipts from the fees for the short courses be budgeted as follows:

#### March 12-14, 1945

##### Receipts

Enrollment of 40 @ \$2.00 each	\$80.00
--------------------------------	---------

##### Disbursements

Extra Labor	\$40.00	
Supplies	<u>40.00</u>	80.00

#### March 15-17, 1945

##### Receipts

Enrollment of 40 @ \$2.00 each	\$80.00
--------------------------------	---------

##### Disbursements

Extra Labor	\$40.00	
Supplies	<u>40.00</u>	80.00

Adopted.

2. That a special short course in the artificial breeding of dairy cattle be held at the College of Agriculture, November 6 to 16, 1944; and that the receipts from the fees for the short course be budgeted as follows:

Receipts

18 students at \$15.00 each.	\$270.00
------------------------------	----------

Disbursements

Extra Labor	\$75.00	
Feed and Supplies	<u>195.00</u>	270.00

Adopted. ✓

- Engineering -

1. That Kenneth M. Watson, professor of chemical engineering, be granted leave of absence from half-time teaching, without pay, for the period November 1, 1944 to February 28, 1945, p. 112.

Adopted.

- Medicine -

1. That the leave of absence granted Hans H. Reese, professor of neuro-psychiatry, be terminated on November 15, 1944; that he serve as consultant to the Office of Field Service, Washington, D. C., for periodical consultations, and that his salary and expenses be paid by that Office. (Dr. Reese will receive no salary from the University while he serves as consultant.)

Adopted.

- Degrees -

1. That upon the certification of the Registrar degrees be granted to the following persons:



BACHELOR OF ARTS

Dorothy Catherine Murphy  
Gladys Ramsey  
Norman George Stein

BACHELOR OF ARTS  
(Journalism)

Hazel Ferris McGrath

BACHELOR OF PHILOSOPHY

James Foster Wright

BACHELOR OF SCIENCE  
(Physical Education)

Betty Arlene Jacklin

Adopted.

- Gifts and Grants -

1. That the following gifts and grants be approved:

- Letter from Mrs. A. F. Karner*  
(1) \$ 100.00 - Mrs. A. F. Karner, Burlington, Wisconsin, for cancer research.
- Letter from Eli Lilly*  
(2) 3,300.00 - Eli Lilly and Company, Indianapolis, Indiana, for the continuation of a post-doctorate fellowship in organic chemistry, beginning December 1, 1944.
- Letter from A. O. Smith*  
(3) 250.00 - A. O. Smith Corporation, Milwaukee, for the Journal of Land and Public Utility Economics.
- (4) Joseph E. Davies, Washington, D. C., four albums of Russian art.

Adopted.

Upon motion of Regent Kleczka, seconded by Regent Grady, recommendations 1 and 2 under Agriculture, recommendation No. 1 under Engineering, recommendation No. 1 under Medicine, recommendation No. 1 under Degrees and recommendation No. 1 (1) to (4) under Gifts and Grants were adopted.

Upon motion of Regent Cleary, seconded by Regent Werner, it was VOTED, That the actions taken by the President since the October 28, 1944, meeting of the Board be approved and made a part of the records of this meeting.

Upon recommendation of President Dykstra, and upon motion of Regent Sensenbrenner, seconded by Regent Kleczka, it was

VOTED, That Miss Emily Chervenik be appointed to succeed Miss Beulah Larkin as assistant/dean <sup>to the</sup> of women in charge of vocational advising and placement at a salary of \$3,000 per annum, effective December 1, 1944, and that \$1,083.37 of this amount be charged to unbudgeted balances 1-E. *rough notes on file*

Upon recommendation of President Dykstra, and upon motion of Regent Jones, seconded by Regent Sensenbrenner, it was

VOTED, That the resignation of Eric R. Miller, lecturer in meteorology, be accepted, to take effect at the beginning of the academic year 1944-45, and that he be granted the status of lecturer emeritus in meteorology.

Upon recommendation of President Dykstra, and upon motion of Regent Cleary, seconded by Regent Callahan, the following salary increases in the Extension Division were approved; to be charged to balances in the 1944-45 Extension Budget:

Leonard F. Hillis, associate professor of civil engineering, from \$3,200 to \$3,600 per annum, twelve months' basis, beginning November 1, 1944

Otto L. Krasselt, instructor and field representative, from \$3,300 to \$3,500 per annum, twelve months' basis, beginning November 1, 1944

Amy H. Smith, assistant professor and recorder, from \$3,300 to \$3,500 per annum, twelve months' basis, beginning November 1, 1944.

Upon motion of Regent Cleary, seconded by Regent Callahan, it was

VOTED, That the Comptroller be authorized to present to the Regents meritorious salary increases for civil service employees to become effective on January 1, 1945.

President Dykstra reported upon the activities of the University Life Saving Service on Lake Mendota for the past year. (Copy on file.)

President Dykstra referred to a report of the Inspecting Officer on Navy V-12 Unit which shows that the Unit at the University of Wisconsin ranks high.

Upon recommendation of the President, and upon motion of Regent Callahan, seconded by Regent Kleczka, it was

VOTED, That the budget for Revolving Fund No. 8, University Press, be increased \$1,500 for salaries and wages and \$2,500 for supplies and expense, chargeable to unbudgeted balances.

President Dykstra presented the following schedule of rates for the University dormitories for the 1945 Summer Session and Summer Term and for the 1945-46 academic year;

Summer Session (8 weeks) June 23 - August 17

Elizabeth Waters Hall (no singles)

Double Room and Board	102.50
Room in Recreation Rooms	94.50

Barnard Hall

Single Room and Board	102.50
Double Room and Board	94.50
(Elevator suite same as double room rate)	

Summer Semester (15 weeks) May 31 - September 15

Elizabeth Waters Hall (no singles)

Double Room and Board	215.00
Space in Dormitory Room and Board	Not used

1945-46 Fall and Winter Semesters

Elizabeth Waters Hall

Double Room and Board	450.00
-----------------------	--------

Triple Room and Board	425.00
Dormitory Room and Board	410.00

Barnard and Chadbourne Halls

Single Room or Suites and Board	450.00
Double Room and Board	435.00
Triple Room and Board	410.00

(For new rooms in Chadbourne add \$10 on above rates.  
Barnard elevator suites same as double room rate)

Upon motion of Regent Cleary, seconded by Regent Grady, adopted.

Upon recommendation of President Dykstra, and upon motion of Regent Jones, seconded by Regent Sensenbrenner, it was

VOTED, That the Comptroller be authorized to sign a memorandum agreement with the Wisconsin Conservation Department to provide for the joint ownership, care and maintenance of a collection of Wisconsin fishes housed in the Zoology Department.

President Dykstra presented the following resolution regarding the speed limit for motor vehicles on University roads and drives;

BE IT RESOLVED that as a safety measure there is hereby established a maximum speed limit of fifteen miles per hour for motor vehicle traffic on all roads and drives on that part of the University campus within the area bordered by Park Street on the east, University Avenue on the south, and the Elm Drive from the Stock Pavilion to the lake on the west, and a limit of twenty-five miles per hour on all other campus roads and drives.

BE IT RESOLVED FURTHER that the penalty for violating this regulation shall be not in excess of \$50.

(This resolution is adopted pursuant to the provisions of 36.06 (3) of the Wisconsin Statutes.)

Upon motion of Regent Grady, seconded by Regent Kleczka, adopted.

The President presented a communication from Dean Fred, dated November

17, 1944, and addressed to the Agricultural Committee, relating to future plans for food technology. (Copy on file.)

*on file*  
President Dykstra read a letter from Mr. and Mrs. A. J. Shafer regarding the establishment of a scholarship fund in memory of their son, Allen J. Shafer, Jr. Upon motion of Regent Sensenbrenner, seconded by Regent Cleary, it was

*also on file*  
VOTED, That the sum of \$500 presented by Mr. and Mrs. Shafer to establish the trust fund to be known as "The Allen J. Shafer, Jr., Scholarship Fund" as a "Living Memorial" be accepted; that additional amounts from them and from others who may wish to contribute to the fund may be accepted from time to time; that the income from the fund be awarded each year, upon recommendation of a special committee to be appointed by the President of the University, to outstanding male students in attendance at the University of Wisconsin who have demonstrated their ability to produce a high grade of scholarship; whose thoughts and actions in their daily living are motivated by those high ideals and traits of character exemplified by Christian manhood; and who have exhibited those qualities of leadership which hold the good of all as their unwavering goal.

Regent Cleary made a statement with reference to this matter. (Copy on file.)

*Dr. Sevringhaus letter on file*  
President Dykstra presented a request from Dr. Meek for a leave of absence for Dr. Elmer L. Sevringhaus. Upon motion of Regent Jones, seconded by Regent Cleary, it was

VOTED, That Dr. Sevringhaus be granted a four months' leave of absence in order to carry out a research and relief mission in Italy, one month on vacation with pay and three months on leave of absence with pay.

President Dykstra also presented a letter from the Secretary of the Athletic Board regarding the request of the War Department for the services of Harry Stuhldreher for a period of three months to travel to army camps on foreign soil. It is understood that he will receive only per diem expenses from the Government. Upon motion of Regent Cleary, seconded by Regent Sensenbrenner, it was

VOTED, That Mr. Stuhldreher be granted a three months' leave of absence for this purpose, with pay, one month to be charged to vacation and two months to be leave of absence with pay.

(NOTE: It is to be understood that the leaves hereby granted to Dr. Sevringhaus and Mr. Stuhldreher are exceptions and do not establish a policy.)

Upon recommendation of President Dykstra, and upon motion of Regent Werner, seconded by Regent Cleary, it was

VOTED, That an appropriation of \$800 be made from unbudgeted balances 1-E to the University Press Bureau budget for 50,000 copies of the building bulletin.

*on file*  
The Secretary presented a communication from John Berge of the Wisconsin Alumni Association, dated November 22, 1944, and addressed to the Comptroller, regarding the establishment of the Julius Olson Scholarship-Loan Fund, together with checks aggregating \$1,278, and recommended that the fund be established and the \$1,278 be received with authority to receive further donations. Upon motion of Regent Grady, seconded by Regent Werner, adopted.

(NOTE: Definite arrangements for the operation of the fund have not been made and for the present the moneys are deposited in fund 20.41(15)B Gifts.)

*\$1598.00*

The Secretary reported that the appointment of Marcus A. Jacobson of Waukesha, Wisconsin, as a member of the Board of Visitors expired July 1, 1944. Upon motion of Regent Werner, seconded by Regent Sensenbrenner, it was

VOTED, That Mr. Jacobson be reappointed for the term expiring July 1, 1948. *Letter from Sensenbrenner on file*

The Secretary presented a letter from Mrs. Fred H. Clausen, thanking the Regents for their expression of sympathy, which was received and placed on file.

Regent Cleary announced that the Governor would conduct a hearing on the University of Wisconsin operating budget on Thursday, December 7, 1944, at 10 A.M., and that a hearing on the building program would be held later. Regent Cleary stated that the Legislative Committee would attend the hearing and requested that other Regents who can also be present.

*booklet on building on file*

Regent Jones, reporting for the Constructional Development Committee, stated that a report would be made on the rededication of land at Camp Randall and other campus development items in a report of the committee to be submitted at a later meeting.

*agenda prepared by A. H. P. for meeting of Com. on campus development*



*agenda for meeting to consider problems  
and letter & reference on file*  
Regent Kleczka as Chairman of the Educational Committee reported on the meeting of his committee held on November 24, 1944, and requested that the Regents meet with Dean Ingraham for one hour before the next meeting of the Board.

*signed copy on file*  
Regent Jones presented a report of the Committee on Agriculture covering a meeting held on October 27, 1944. (Copy attached,)  
*extra copies with extra papers*

*original copies on file*  
Regent Jones as Chairman of the Committee on Agriculture presented a report of W. W. Clark on agricultural extension work and of Dean Kivlin on resident instruction. (Copies of each of these reports are attached to these minutes.)  
*extra copies with extra papers*

Upon motion of Regent Jones, seconded by Regent Cleary, it was VOTED, That Regent Callahan be appointed a member of the Personnel Committee for the selection of a President of the University and that the committee be authorized and directed to explore the field for a successor to Mr. Dykstra.

(Regent Werner announced that a meeting of the committee would be held immediately following this meeting of the Regents.)

Upon motion of Regent Cleary, seconded by Regent Callahan, it was VOTED, That the Deans and Faculty be invited to appoint or elect a committee from their membership with which the Regent Committee may consult and advise in connection with the selection of a University president.  
*rough draft on file*

The Regents were provided with a preliminary report of the Committee on Postwar Agricultural Policy of the Association of Land-Grant Colleges and Universities dated October 25, 1944. (Copy on file.)

At 10:20 A.M. the meeting adjourned.

M. E. McCaffrey,  
Secretary.

ACTIONS BY THE PRESIDENT

Since the October 28, 1944, Meeting

of the

Board of Regents

RESIGNATIONS:

1. Wayne W. Umbreit, assistant professor of agricultural bacteriology, October 14, 1944.
2. Minor A. Potter, instructor in agricultural extension (specialist in farm labor), temporary, Waushara County, September 30, 1944.
3. Clark J. Byam, instructor in naval training school (radio), October 2, 1944.
4. Clarence A. Poor, assistant physician in student health, October 4, 1944.
5. Mildred M. Hoffman, assistant in naval training school (radio), October 9, 1944.
6. Virginia B. Beal, assistant in agricultural statistical service, October 15, 1944.
7. Josephine O. Morris, assistant in radio education, WHA, September 22, 1944.
8. Primrose B. Doebeli, RF assistant in chemistry, October 14, 1944.
9. Mrs. Renee Gaste Kerr, graduate assistant in French and Italian, September 30, 1944.
10. Warren J. Close, graduate assistant in chemistry, October 14, 1944.
11. Fernand J. Charest, graduate assistant in pathology, October 6, 1944.
12. Anita J. Ziegenhagen, RF apprentice in chemistry, for the academic year 1944-45.
13. Milton J. Henrichs, storeroom attendant in pharmacy, September 30, 1944.
14. Shih-Chi Hu, university fellow in rural sociology, for first semester, 1944-45.
15. Barbara Butts, Mary M. Adams fellow in English, for the academic year 1944-45.
16. Takeru Higuchi, post-doctorate fellow in chemistry, October 15, 1944.
17. Dorothy C. Murphy, Wisconsin scholar in economics, October 14, 1944.



RESIGNATIONS:

18. Clifford M. Hardin, assistant professor of agricultural economics, December 13, 1944.
19. Walter C. Pribnow, instructor in high school sciences, extension, October 16, 1944.
20. Hugo de Fritsch, instructor in electrical engineering, October 31, 1944.
21. Leo G. Bent, assistant principal, Wisconsin high school, October 14, 1944.
22. Gertrude G. Sambursky, research assistant in botany, October 20, 1944.
23. Wayne W. Weber, assistant in plant pathology, November 15, 1944.
24. Lloyd Graf, assistant in biochemistry, November 11, 1944.
25. Harriett S. MacMaster, technical assistant in psychology, September 30, 1944.
26. Susanne Hirt, assistant in physiotherapy, September 30, 1944.
27. Maria E. Moreton, assistant in physiotherapy, October 8, 1944.
28. Walter S. Toth, undergraduate lab upkeep assistant in physics, October 31, 1944.
29. Hugo Rosenclo Rodrigues-Alcala, graduate assistant in Spanish, October 28, 1944.
30. Grace Sindall G. Surgies, graduate assistant in zoology, for the academic year 1944-45.
31. Lulu M. Margetis, teacher of Latin, Wisconsin high school, part time, July 1, 1944.
32. Muriel E. Meyer, intern in pharmacy, October 31, 1944.
33. Milton G. Radewan, senior resident in E.E.N.T., September 30, 1944.
34. Adolph Shor, senior resident in anesthesia, September 30, 1944.
35. Arthur Andrews, school scholarship, Wisconsin high school, for the academic year 1944-45.
36. Sandra Stone, school scholarship, Wisconsin high school, for the academic year 1944-45.
37. Phyllis Rock, regents' scholarship, Wisconsin high school, for the academic year 1944-45.
38. Mary Lou Wallace, regents' scholarship, Wisconsin high school, for the academic year 1944-45.
39. William R. Wendt, undergraduate assistant in physics, October 17, 1944.

# APPOINTMENTS:

1. Louise A. Young, home management specialist in agricultural extension (with the rank of assistant professor), February 1, 1945 to the end of the academic year, at \$1,374.99.
2. Gerd Max Joseph Moser, instructor in Spanish and Portuguese, for the academic year 1944-45, at \$2,400.00.
3. Edna T. Giles, instructor in history, extension, October 1, 1944 through June 30, 1945, at \$200.00 a month.
4. Oscar E. Briggs, instructor in English, extension, for the academic year 1944-45, at \$2,100.00.
5. Ruth P. Dietz, home economist in agricultural extension, temporary, (with the rank of instructor), half-time, October and November, 1944, and January, 1945, at \$125.00 a month, or a total of \$375.00.
6. Anne C. Bronkhorst, instructor in physical education - women, beginning October 16, 1944 for balance of academic year, at \$2,000.00.
7. Alfred S. Hayes, instructor in naval training school (radio), October 1, 1944 through June 30, 1945, at a monthly basis of \$266.67 half-time or \$133.33 a month.
8. Jennie D. Grainger, instructor in physical education - women, October 1-14, 1944, at \$100.00.
9. Phyllis P. Smith, acting instructor in English, for the academic year 1944-45, at \$1,800.00.
10. Ruth A. Swezey, student assistant in anatomy, beginning October 1, 1944 for 5 months, at \$120.00 a month.
11. Virginia W. Fish, student assistant in anatomy, beginning October 1, 1944 for 5 months, at \$60.00 a month.
12. Gordon R. Grimm, assistant in plant pathology, half-time, October 1, 1944 to May 31, 1945, at \$536.00.
13. William C. Hatfield, assistant in plant pathology and agronomy, October 1, 1944 to June 30, 1945, at \$1,350.00.
14. Joyce E. Roper, assistant in naval training school (radio), October 2, 1944 through June 30, 1945, at 58¢ an hour but not to exceed \$98.60 in any month.
15. Beverly Mae Greene, assistant in naval training school (radio), October 2, 1944 through June 30, 1945, at 58¢ an hour but not to exceed \$98.60.
16. Jane Yuk Ching Yuen, research assistant in agricultural bacteriology, beginning October 6, 1944 on annual basis, at \$617.91.

APPOINTMENTS:

17. Gladys L. Borchers, associate professor, farm short course, November 20, 1944 to February 3, 1945, at \$175.00.
18. Elizabeth H. Stitgen, instructor in bureau of visual instruction, extension, November 6, 1944 through June 30, 1945, at \$1,900.00 on 12 months' basis.
19. Magdalen Duncan, instructor in English (USAFI courses), extension, November 1, 1944 through June 30, 1945, at \$2,100.00 on 12 months' basis.
20. Alfred S. Hayes, instructor in German, extension, half-time, October 16, 1944 through June 30, 1945, at \$100.00 a month.
21. Max Silberman, instructor in civil and structural engineering, extension, November 1, 1944 through June 30, 1945, at \$2,000.00 on 12 months' basis.
22. Olga M. Hoesly, instructor in home economics (foods and administration), temporary, for the academic year 1944-45, at \$2,800.00.
23. Emil Martinson, assistant county agent (with the rank of instructor) in agricultural extension, Vilas County, October 15, 1944 to June 30, 1945, at \$1,700.00 a year.
24. Martin H. Pingel, dairy extension assistant (with the rank of instructor) in agricultural extension, Oconto County, October 1, 1944 to June 30, 1945, at \$600.00 a year.
25. Harold F. Gates, instructor in agricultural extension (farm labor), temporary, Portage County, November 1 - December 31, 1944, at \$330.00.
26. Marvin J. Beltz, instructor in agricultural extension (farm labor), temporary, Oneida County, August 21 - October 7, 1944, at \$252.90.
27. Sophia K. Ormond, instructor in agricultural extension (farm labor), temporary (information specialist in agricultural journalism), October 23 - December 31, 1944, at \$458.06.
28. Louise C. Dwyer Fulcher, instructor in English, part time, first semester, 1944-45, at \$790.00.
29. Rebecca C. Barton, instructor in English, part time, first semester, 1944-45, at \$840.00.
30. Helen M. Ramsperger, instructor in English, part time, first semester, 1944-45, at \$790.00.
31. A. Campbell Garnett, give two lectures -- Books That Have Made Civilization 44E -- Madison evening classes, during period October 5, 1944 - January 25, 1945, at \$10.00 each or a total of \$20.00.

## APPOINTMENTS:

32. The following persons appointed to give one lecture on the subject indicated below, in the Madison evening classes, during the period shown, each to receive \$10.00:
- Walter R. Agard, Books That Have Made Civilization 44E,  
October 5, 1944 - January 25, 1945
  - Chester V. Easum, Reconstruction at Home and Abroad,  
October 18, 1944 - January 24, 1945
  - Harold M. Groves, Problems of Reconstruction 44F,  
October 9, 1944 - January 15, 1945
  - Don D. Lescohier, Problems of Reconstruction 44F,  
October 9, 1944 - January 15, 1945
  - Selig Perlman, Problems of Reconstruction 44F,  
October 9, 1944 - January 15, 1945
  - Gaines Post, Books That Have Made Civilization 44E,  
October 5, 1944 - January 25, 1945
  - Eliseo Vivas, Books That Have Made Civilization 44E,  
October 5, 1944 - January 25, 1945
33. A. Campbell Garnett, give one lecture on Problems of Reconstruction 44F, Madison evening classes, during period October 9, 1944 - January 15, 1945, at \$20.00.
34. Grace C. Kammer, assistant physician in student health, beginning November 1, 1944 on 12 months' basis, full time, at \$2,200.00 a year.
35. Hulda R. Gieschen, assistant in electro-encephalography, beginning November 8, 1944, at \$136.00 a month on 12 months' basis.
36. Mabel E. Kust, assistant in economic entomology, October 1, 1944 to June 30, 1945, at \$540.00.
37. Helen H. Kuntz, assistant (reviser) in library school, beginning October 23, 1944 for remainder of academic year 1944-45, half time, at \$585.57.
38. Marjorie Chernikoff, assistant in wildlife management, temporary, October 1-31, 1944, at \$135.00.
39. Dorothy H. Mosher, assistant in agricultural statistics, November 1, 1944 - June 1, 1945, at \$1,050.00 (\$1,800.00 a year basis).
40. Helen T. Ness, RF assistant in home economics, second semester, 1944-45, at \$339.50.
41. Roy A. Sturm, assistant, to read correspondence study papers in economics and sociology on a fee basis, October 1, 1944 through June 30, 1945, at not to exceed \$50.00 a month.
42. LaVern H. Beckberger, research associate in chemical engineering, November 1 - December 31, 1944, at \$200.00 a month.
43. Warren J. Close, research assistant in chemistry, November 1, 1944 - July 1, 1945, at \$559.28.

APPOINTMENTS:

44. James E. P. Libby, research assistant in psychology, 90 day temporary, beginning September 26, 1944, at \$280.00 a month.
45. Howerde E. Sauberlich, research assistant in biochemistry, beginning November 1, 1944, for 8 months, at \$559.28.
46. Elva G. Shipley, research assistant in zoology, November, 1944, at \$69.91.
47. William Ludwig, research assistant in chemical engineering, for two weeks beginning October 2, 1944, at \$80.00.
48. Robert A. Alberty, technical assistant in chemistry, November 1, 1944 - April 30, 1945, at \$1,200.00.
49. Louis J. Gosting, technical assistant in chemistry, November 1, 1944 - April 30, 1945, at \$1,200.00.
50. Ellen R. Johnson, technical assistant in psychology, 90 day temporary, beginning September 27, 1944, at \$150.00 a month.
51. Rozelle O. Prouse, technical assistant in psychology, 90 day temporary, beginning October 2, 1944, at \$125.00 a month.
52. Joseph F. Swarner, laboratory assistant in electrical engineering, November and December, 1944, and January and February, 1945, at \$150.00 a month.
53. Harold F. Deutsch, professional assistant in chemistry, November 1, 1944 - May 1, 1945, at \$1,500.00,
54. John L. Koetting, RF apprentice in mechanical engineering, for the academic (engineering) year 1944-45, at \$250.00.
55. William R. Wendt, Jr., RF apprentice in mechanical engineering, for the academic (engineering) year 1944-45, at \$250.00.
56. The following persons appointed graduate assistants in English, for the first semester, 1944-45, each to receive the amount indicated below:

Donald A. Bird, \$540.00	Beatrice A. Kane, \$290.00
Kathleen M. Flesch, \$640.00	Marian J. Morton, \$290.00
William S. Hayes, \$540.00	Jean L. Powell, \$890.00
57. Luther E. Vaaler, graduate assistant in physics, September 29 through December 9, 1944, at \$157.11.
58. Roy A. Sturm, graduate assistant in sociology, beginning October 12, 1944 for the balance of the first semester, at \$100.69.
59. Jane R. Couffer, graduate assistant in zoology, for the academic year 1944-45, at \$829.00.
60. I-Fang Harvey Sun, undergraduate assistant in English, beginning October 9, 1944 for first semester, 1944-45, at \$83.33.

APPOINTMENTS:

61. William L. James, undergraduate assistant in physics, September 25 through December 9, 1944, at \$93.39.
62. Nancy E. Beale, undergraduate assistant in zoology, October 31, 1944 - May 26, 1945, at \$165.72.
63. Blanche F. Poole, undergraduate assistant in Spanish, for the academic year 1944-45 for 12 hours teaching, at \$1,039.00.
64. Elsie M. Taschek, Carillonneur, school of music, for the academic year 1944-45, at \$250.00.
65. Palmer O. Johnson, teacher of manual arts, Wisconsin high school, part time, beginning October 15, 1944 for remainder of academic year, at \$1,200.00.
66. Earl C. MacInnis, to write USAFI course, arithmetic HL48, October, 1944, at \$125.00.
67. Mrs. Earl C. MacInnis, to write USAFI course, beginning algebra HL49, October, 1944, at \$175.00.
68. Norman M. Harris, junior resident in orthopedic surgery, beginning October 1, 1944, at \$25.00 a month plus three meals and lodging, on 12 months' basis.
69. Harold W. Snodgrass, junior resident in medicine, beginning October 1, 1944, at \$25.00 a month plus three meals and lodging, on 12 months' basis.
70. Calvin L. Hunt, junior resident in surgery, beginning October 1, 1944, at \$25.00 a month plus three meals and lodging, on 12 months' basis.
71. Edward L. Doerman, junior resident in surgery, beginning October 1, 1944, at \$25.00 a month plus three meals and lodging, on 12 months' basis.
72. Frank M. Hilpert, junior resident in urology, beginning November 1, 1944, at \$25.00 a month plus three meals and lodging, on 12 months' basis.
73. Richard D. Moore, junior resident in medicine, beginning October 1, 1944, at \$25.00 a month plus three meals, on 12 months' basis.
74. The following persons appointed to read correspondence study papers in mathematics courses on a fee basis, for the period October 1, 1944 through June 30, 1945, each to receive a monthly salary not to exceed the amount indicated below:

Sidney E. Ainsworth, \$25.00  
Benjamin H. Ashman, \$50.00  
Kenneth R. Doane, \$25.00  
Oscar J. Melby, \$100.00

John T. Moore, \$25.00  
Raphael D. Wagner, \$200.00  
Herbert W. Zimdars, \$100.00



## APPOINTMENTS:

75. Mrs. Mila J. Steinhaus, to read correspondence study papers in mathematics courses on a fee basis, October 1, 1944 through February 28, 1945, at not to exceed \$50.00 a month.
76. Phil H. Thern, to read correspondence study papers in aeronautics on a fee basis, October 1, 1944 through June 30, 1945, at not to exceed \$700.
77. The following persons appointed to read A.F.I. correspondence study papers in the courses indicated below on a fee basis, all appointments beginning with the date shown and terminating June 30, 1945, each to receive a monthly salary not to exceed the amount indicated:
  - Lewis W. Amborn, mathematics, October 20, 1944, \$100.00
  - Ada M. Cockefair, science, October 1, 1944, \$50.00
  - John R. Egan, advertising, October 3, 1944, \$200.00
  - Bertram Enos, English, October 1, 1944, \$200.00
  - Dorothy M. Fox, art, October 1, 1944, \$200.00
  - Harvey C. Peterson, science, October 1, 1944, \$50.00
  - Victor H. Prochaska, structural engineering, October 1, 1944, \$50.00
  - Emil J. Schaefer, merchandising, October 9, 1944, \$200.00
  - Herbert W. Zimdars, mathematics, October 1, 1944, \$250.00
78. The following persons appointed to teach the following courses in the cities indicated below, in the ESMWT program, with the beginning date and for the number of weeks as shown, each to receive a salary not to exceed the amount indicated:
  - Russell Akey, production supervision, Sturgeon Bay, October 13, 1944, 12, \$180.00
  - Edgar W. Bailey, industrial electronics, part I, Shorewood, October 9, 1944, 16, \$240.00
  - Austin E. Barnes, industrial production control, Kenosha, September 27, 1944, 12, \$180.00
  - Romeo R. Bedker, engineering drawing, Wauwatosa, October 9, 1944, 12, \$360.00
  - Alvin F. Braeking, industrial electronics, part I, Wauwatosa, October 18, 1944, 16, \$240.00
  - Adrian P. Brietzke, industrial chemistry, LaCrosse, September 29, 1944, 12, \$360.00
  - Andrew H. Decker, fundamentals of electrical engineering, AC, Beloit, September 21, 1944, 16, \$480.00
  - James G. Dickinson, industrial safety engineering, Racine, October 12, 1944, 16, \$240.00
  - Wencel F. Duben, fundamentals of radio, part II, Manitowoc, September 13, 1944, 16, \$720.00
  - Carl J. Eckenrod, plastics for industrial use, Racine, September 28, 1944, 12, \$180.00
  - Carl J. Eckenrod, plastics for industrial use, Kenosha, October 2, 1944, 12, \$180.00
  - Richard Eggebrecht, tool and die designing, Racine, October 3, 1944, 8, \$320.00
  - Kurt E. Glassner, engineering drawing, Beloit, October 12, 1944, 12, \$360.00

APPOINTMENTS:

78. (Continued)

Elmer L. Haase, process and production engineering, Manitowoc,  
October 12, 1944, 16, \$240.00  
Elmer L. Haase, process and production engineering, Two Rivers,  
October 13, 1944, 16, \$240.00  
Victor M. Hovey, practical engineering math, Eau Claire,  
September 19, 1944, 12, \$180.00  
Victor M. Hovey, industrial chemistry, Eau Claire,  
September 25, 1944, 12, \$360.00  
Victor M. Hovey, practical engineering mathematics, Chippewa Falls,  
October 4, 1944, 12, \$180.00  
Ralph C. Huffer, practical engineering mathematics, Beloit,  
September 22, 1944, 12, \$180.00  
Elmer A. Ihrke, measurements in radio engineering, part I, Shorewood,  
October 11, 1944, 12, \$180.00  
Walter J. Jaglowskie, process engineering I, Racine,  
September 28, 1944, 16, \$240.00  
Stephen J. Jambretz, tool and die designing, Kenosha,  
September 27, 1944, 21, \$320.00  
K. Robert Kuenne, industrial electronics, part I, Racine  
September 28, 1944, 16, \$240.00  
K. Robert Kuenne, electrical fundamentals, Shorewood,  
October 9, 1944, 16, \$240.00  
John S. Langwill, engineering production planning and control,  
Racine, September 25, 1944, 12, \$180.00  
Guy H. Larson, practical engineering mathematics, Fort Atkinson,  
October 17, 1944, 12, \$180.00  
John H. Lotter, metals and their alloys, Shorewood,  
October 4, 1944, 12, \$180.00  
Walter J. Matzke, applied engineering mathematics, Wauwatosa,  
October 3, 1944, 12, \$360.00  
Albert E. May, analytic geometry, Kenosha,  
September 29, 1944, 16, \$240.00  
John A. Meyers, production supervision, Wauwatosa,  
October 9, 1944, 12, \$180.00  
Thomas Osterhus, machine design, Racine, October 10, 1944, 16, \$240.00  
Thomas Osterhus, machine design, Madison, October 18, 1944, 16, \$240.00  
Thomas Osterhus, strength of materials, Racine,  
October 23, 1944, 16, \$240.00  
Irving J. Payne, engineering drawing, Chippewa Falls,  
September 9, 1944, 12, \$360.00  
Percy H. Phillips, factory maintenance, LaCrosse,  
September 21, 1944, 16, \$240.00  
William A. Porter, industrial electronics, part I, Jefferson,  
September 22, 1944, 16, \$240.00  
Kermit A. Seefeld, engineering drawing, Shorewood,  
September 21, 1944, 12, \$360.00  
Erich Sobota, electrical maintenance, West Allis,  
October 4, 1944, 12, \$180.00  
John R. Steegstra, fundamentals of electrical engineering DC,  
LaCrosse, October 9, 1944, 12, \$180.00



APPOINTMENTS:

78. (Continued)

Hubert C. Stone, metallurgy, Racine, September 26, 1944, 12, \$180.00  
Vincent A. Vanderheiden, industrial electronics, part III, Baraboo,  
October 10, 1944, 16, \$240.00  
Vincent A. Vanderheiden, industrial electronics, part II, Janesville,  
October 10, 1944, 16, \$240.00  
Anne M. Wendt, industrial cost accounting, Wausau,  
September 28, 1944, 12, \$180.00.

79. The following persons appointed to teach the classes indicated below at Madison in the ESMWT program, for the period and at a salary not to exceed the amount shown:

Robert W. Elsom, industrial supervision institute, October 20,  
1944, \$35.00  
Robert W. Elsom, industrial supervision institute,  
October 27, 1944, \$35.00  
Clifford E. Jurgensen, industrial supervision institute,  
October 18, 1944, \$35.00  
Clifford E. Jurgensen, industrial supervision institute,  
October 26, 1944, \$35.00  
John A. Meyers, industrial supervision institute,  
October 24, 1944, \$35.00  
Russell L. Moberly, industrial supervision institute,  
October 16 through October 20, 1944, \$100.00  
Russell L. Moberly, industrial supervision institute,  
October 23-28, 1944, \$100.00  
Earl C. Stolper, industrial supervision institute,  
October 25, 1944, \$20.00  
Arthur F. Trumbore, industrial supervision institute,  
October 17, 1944, \$35.00  
Norman E. Dean, industrial supervision institute,  
October 19, 1944, \$20.00

80. Frederick C. Shuemler, teach mechanical drawing 1 in Milwaukee evening classes, for the first semester, 1944-45, at not to exceed \$200.00.

81. James A. Book, teach accounting 2b, Milwaukee evening classes, for the first semester, 1944-45, at not to exceed \$195.00.

82. The following persons appointed to teach the classes shown below, each with the beginning date, for the number of weeks, and at a salary not to exceed the amount as indicated:

Edward A. Fournier, freehand drawing and perspective, Milwaukee evening,  
September 26, 1944, 16, \$250.00  
Helen C. Brinsmade, practical Spanish 50a, Madison evening,  
October 2, 1944, 16, \$160.00  
Helen C. Brinsmade, first semester Spanish 1a, Madison evening,  
October 17, 1944, 1, \$10.60.  
Horace K. Burr, industrial plastics, Stoughton,  
November 9, 1944, 10, \$110.00

APPOINTMENTS:

82. (Continued)

- Luis A. Crespo, first semester Spanish 1a, Madison evening,  
October 3, 1944, 2, \$21.20
- Luis A. Crespo, third semester practical Spanish 51a, Madison evening,  
October 4, 1944, 16, \$160.00
- Mrs. Ona M. E. Donahue, Spanish 1A, Green Bay,  
October 2, 1944, 17, \$200.00
- Arthur G. Hoff, science for elementary teachers, Galesville,  
September 29, 1944, 16, \$240.00
- Harold B. Johnson, American colonial history 351, Elkhorn,  
October 16, 1944, 16, \$220.00
- Norman E. Knutzen, English 123-4, Clintonville,  
October 9, 1944, 16, \$300.00
- William M. Laux, current world history 219 and 319, Viroqua,  
September 16, 1944, 20, \$250.00
- Glenn L. Lempereur, ground aeronautics, Madison,  
October 3, 1944, 16, \$60.00
- Robert S. Lewis, geography 107, Clintonville,  
October 9, 1944, 16, \$300.00
- Ralph H. Licking, geography 5, Green Bay,  
September 28, 1944, 17, \$375.00
- Gordon N. Mackenzie, secondary school curriculum 141, Wauwatosa,  
October 2, 1944, 16, \$300.00
- Maurice C. Sayre, rural school music methods 221, Jefferson,  
October 2, 1944, 17, \$250.00
- Cora L. Scanlon, Spanish 1A, Racine,  
September 26, 1944, 17, \$300.00
- Ellis S. Taff, ground aeronautics, Madison,  
October 3, 1944, 16, \$340.00
- Antonio C. Uribe, advanced Spanish 10A, Green Bay,  
October 2, 1944, 17, \$200.00
- Larissa I. Wilde, practical Russian 51a, Madison evening,  
October 6, 1944, 16, \$160.00
- Della F. Wilson, elementary school art and industrial arts 61,  
Madison, October 7, 1944, 17, \$170.00
- Emerson G. Wulling, English 206 and 306, Tomah,  
September 23, 1944, 14, \$265.00
83. Donald A. Kita, industrial fellow in biochemistry, October 1 - November  
30, 1944, at \$250.00 (Heyden Chemical Corporation grant, 15B).
84. Walter E. Snyder, industrial fellow in dairy industry, October 1, 1944 -  
September 30, 1945, at \$2,100.00 (Aeration Processes, Inc. grant, 15B).
85. Lauryn G. Mizell, Mary M. Adams fellow in English, for the academic  
year 1944-45.
86. Elizabeth T. Forter, Mary M. Adams fellow in English, for the first  
semester, 1944-45.
87. John L. Tschernitz, university fellow in chemical engineering, for the  
academic year 1944-45, at \$679.00.

APPOINTMENTS:

88. Robert H. Dodd, Gulf Oil fellow in chemical engineering, November 1, 1944 - January 31, 1945, at \$100.00 a month (fund 15B-615).
89. Isadora Ruffine, university scholar in economics, for the academic year 1944-45, at \$250.00.
90. Gordon C. Boardman, non-resident scholar in education, for the academic year 1944-45.
91. Wilma M. N. Gimmetad, non-resident scholar in physical education, for the academic year 1944-45.
92. Laurent Michaud, non-resident scholar in biochemistry, for the academic year 1944-45.
93. Vernon L. Strempeke, non-resident scholar in rural sociology, for the academic year 1944-45.
94. Margery J. Turner, non-resident scholar in physical education, for the academic year 1944-45.
95. Patricia M. Smith, Pharmacy Foundation scholar, for the academic year 1944-45, at \$100.00.
96. M. Leith Shackel, non-resident scholar in journalism, for the second semester, 1944-45.
97. The following persons granted farm short course scholarships for the period November, 1944 - March, 1945, as indicated below:

Regent Scholarships (Each person to receive \$75.00)

Eugene Bohne  
Donald Bouril  
Lester Buetsch  
Clarence Ely  
Walter Hahn  
William Harrison  
Alfred Hauerwas  
Calvin Kindschuh  
Vern Krueger

Marvin Krull  
William Meier  
Joseph Mott  
Edward Pientok  
Henry Pugnier  
George Schneider, Jr.  
Robert Syring  
Duane Thomsen  
Howard Zastoupil

Sears Roebuck Scholarships (Each person to receive \$67.50)

Anton Gilliard  
Franklin Schwamb

Donald Squire

Jardine Scholarships (Each person to receive \$75.00)

Thomas Herman

Wendell Krogwold

APPOINTMENTS:

98. (Continued)

Pure Milk Scholarships (Each person to receive \$75.00)

Melvin Douglas

Orlie Kirsch

Oscar Mayer Scholarships (Each person to receive \$75.00)

Eugene DeYoung

Evan A. Evans Scholarship (Each person to receive \$75.00)

John Sliter

99. The following persons granted scholarships in Wisconsin high school for the academic year 1944-45:

David Miller, School scholarship✓

Kathleen Precourt, school scholarship✓

Ruth Mary Noland, Regents' scholarship✓

Jennifer Selfridge, Regents' scholarship✓

SALARY AND SERVICE ADJUSTMENTS:

1. Robert R. Worsencroft, assistant professor of drawing, additional work in geography during October and November, 1944, at \$1.00 an hour, not to exceed \$50.00 a month.
2. Samuel J. Kaufman, director of recreation and education, Waupun state prison, received \$67.73 for additional services at state prison during August, 1944, and \$71.93 for additional services at state prison during September, 1944.
3. Glen Bock, instructor and supervisor, naval training school (radio), salary increased from \$291.66 to \$308.33 a month, for the period October 1, 1944 through June 30, 1945.
4. Oliver W. Holmes, instructor, naval training school (radio), salary increased from \$233.33 to \$275.00 a month, for the period November 1, 1944 through June 30, 1945.
5. Monthly salary increased as indicated below for the following instructors in naval training school (radio), for the period October 1, 1944 through June 30, 1945:

	<u>From</u>	<u>To</u>
Virginia L. Barrus	\$191.66	\$208.33
Francis C. Bell	216.66	241.67
George H. Beyer	233.33	250.00
Walter T. Butler	250.00	258.33
Rube Chernikoff	266.67	275.00
Leon B. Cobb	225.00	241.67
William H. Detra	216.66	241.67
Virgil M. Dieter	241.67	258.33
Earl J. Ellis	216.66	250.00
Pearl L. Engler	225.00	250.00
Arthur C. Franzke	216.66	241.67
James R. Greene	216.66	241.67
Prentice D. Hale	250.00	258.33
Harold V. Humphrey	266.67	275.00
Malcolm W. Jensen	216.66	241.67
Clarence Kailin	216.66	241.67
Theodore W. Kennedy	241.67	250.00
John P. LaBlonde	266.67	275.00
Leon F. Lamoreux	216.66	241.67
Earl W. Lloyd	216.66	241.67
Marie Y. McGarrity	200.00	208.33
Glen Madison	233.33	250.00
Henry L. Pierce	216.66	241.67
Maurice C. Sayre	241.67	250.00
Myra Showman	208.33	216.67
Russel O. Wagner	216.66	241.67
Irvin A. Weinman	216.66	241.67
Gilbert P. Werner	233.33	241.67
E. William Wollin	250.00	258.33

SALARY AND SERVICE ADJUSTMENTS:

6. Edria L. Sontag, instructor in agricultural extension, temporary, (war food assistant) St. Croix County, salary adjusted to \$557.42 for the period October 1, 1944 - January 15, 1945.
7. Clarence A. Gorges, instructor in agricultural extension, temporary, (war food assistant) Waupaca County, salary adjusted to \$1,755.00 for the period October 1, 1944 - June 30, 1945.
8. Harold A. Reed, transferred from farm labor to instructor in agricultural extension, temporary, (emergency war food assistant) Oconto County, October 1, 1944 - June 30, 1945, at \$1,665.00,
9. Stanley R. Komisarek, transferred from WFA to instructor in agricultural extension, temporary, 3/4 time, (farm labor) Oconto County, October 1, 1944 - December 31, 1944, at \$450.00.
10. Julia Ramsay, instructor in agricultural extension, temporary, (war food assistant) part time, Marinette County, salary adjusted to \$7.50 a day, October 1, 1944 - June 30, 1945.
11. Roman J. Zorn, acting instructor in history, increased to full time, November 1 - December 9, 1944, salary increased by \$32.25.
12. Clara A. Jenson, acting instructor in German, salary increased by \$155.54, beginning October 16, 1944 for balance of first semester, 1944-45.
13. Phyllis E. Pitts, assistant in naval training school (radio), salary increased from \$135.00 to \$140.00 a month, October 1, 1944 through June 30, 1945.
14. James S. Dodge, assistant in naval training school (radio), salary increased from \$225.00 to \$241.67 a month, October 1, 1944 through June 30, 1945.
15. Lloyd H. Graf, assistant in biochemistry, salary adjusted to eliminate the 12 months' portion of appointment, effective October 1, 1944, and salary for appointment for academic year, \$684.00, continued for the balance of the academic year 1944-45.
16. Jean M. Chapman, graduate assistant in French and Italian, salary increased by \$200.00 for increase in appointment beginning October 2, 1944 for the balance of the first semester from 8 hours to 12 hours.
17. Melvin L. Hoff, graduate assistant in physics, salary increased from \$100.00 to \$116.67 a month, for the period September 25 through October 31, 1944.
18. Howard G. Hanson, graduate assistant in physics, salary increased from \$183.33 to \$200.00 a month, for the period October 1 through December 9, 1944.
19. John E. Forss, graduate assistant in physics, salary increased from \$83.33 to \$100.00 a month, for the period September 25 - December 9, 1944.



SALARY AND SERVICE ADJUSTMENTS:

20. Paul R. Zilsel, graduate assistant in physics, salary increased by \$41.65 a month for the period September 25 through December 9, 1944.
21. Philip G. Youngner, graduate assistant in physics, salary increased by \$140.26 for the period September 25 through December 9, 1944.
22. Marion L. Stearns, graduate assistant in journalism, salary increased by \$179.00 for the academic year 1944-45.
23. Ruth H. Useem, graduate assistant in sociology, salary increased by \$125.00 for the first semester, 1944-45.
24. Alfred C. Schnur, graduate assistant in sociology, salary increased by \$187.50 for the first semester, 1944-45.
25. John W. R. Lindemann, graduate assistant in English, salary increased by \$26.26, for the period September 10 - December 9, 1944.
26. Blanche H. Housman, graduate assistant in English, salary decreased by \$150.00 for the first semester, 1944-45.
27. Marian J. Morton, graduate assistant in English, salary increased by \$77.77, for the period September 19 - November 1, 1944.
28. Mary L. Donohue, graduate assistant in Spanish, salary decreased by \$77.77, beginning October 16, 1944 for the balance of the first semester, 1944-45.
29. Eugene L. Woroch, graduate assistant in chemistry, salary increased by \$198.61 for an increase to 16 hours, beginning October 9, 1944 for the remainder of the academic year, 1944-45.
30. William R. Wendt, undergraduate assistant in physics, salary increased by \$7.42, for the period September 25 through October 17, 1944.
31. Paul J. Kaesberg, undergraduate assistant in physics, salary increased by \$3.75, for the period September 1-18, 1944, for increased teaching.
32. Walter S. Toth, undergraduate assistant in physics, salary increased by \$62.26, for the period September 25 through December 9, 1944.
33. Ruth R. Jodar, undergraduate assistant in physics, salary increased by \$6.45 for the period August 16-31, 1944, and by \$2.08 for the period September 1-10, 1944.
34. Marie Davis, teacher of French and German, Wisconsin high school, part time, salary increased to \$1,300.00 for the academic year 1944-45.
35. Roswell K. Boutwell, industrial fellow in biochemistry, full time, salary, \$837.00, transferred from DuPont grant, 15-B, to research for the period October 1, 1944 to June 30, 1945.

LEAVES OF ABSENCE:

1. Eliseo Vivas, assistant professor of philosophy, for the second semester, 1944-45, without pay.



TO THE BOARD OF REGENTS:

SUBJECT: Report of the meeting of the Regents' Committee on Agriculture with Dean Fred, Director W. W. Clark and Assistant Dean Kivlin on October 27, 1944 in the office of the Dean of the College.

The meeting was called to order at 10:30 a.m. with Regents Callahan, Campbell, Grady, Jones and Kleczka, and Dean Fred, Director Clark and Assistant Dean Kivlin in attendance.

Dean Fred explained the agenda for the meeting and called upon Assistant Dean Kivlin to present a report on Resident Instruction. Dean Kivlin discussed resident teaching in the college with respect to the following: (1) Responsibility; (2) Enrollment; (3) Curriculum; (4) Veterans; and (5) Instructional Needs. (Copies of that report, as well as the Progress Report for 1942-44 are attached.)

Dean Fred called upon Director W. W. Clark to present a report on Extension (copies of which will be supplied to all Regents).

Regent Jones asked for a sample program of the county agricultural agent.

Mr. Grady asked for information regarding the work of the Farm Labor Assistant.

Information was furnished by Director Clark.

Dean Fred suggested the possibility of sabbatical leave for county agents, but no action was taken.

Dean Fred raised the question relating to salary increases during the year (the case of Mr. Grummer having brought the question to the fore). Mr. Grady stated he would agree that raises might be given provided they were merit raises and not given in the nature of matching offers from outside the University. He felt that the University has a contract with its staff and that the contract should be respected.

The committee adjourned at 12:15 p.m. at the suggestion of Regent Campbell, to witness a demonstration of an irrigation system by Professor Duffee.

In connection with the report of Director W. W. Clark your committee desires to direct your special attention to the makeup of the budget set up for the support of agricultural extension work in the state of Wisconsin for the fiscal period 1944-45. It may be noted in this report that, exclusive of an emergency farm labor fund of \$350,000 and a special war food administration fund of \$120,000, each of which was supplied in its entirety by the federal government, a total of approximately \$970,550 has been set up for the regular extension program.

Of this latter sum \$485,550, or slightly in excess of 50 per cent of the total, is or will be supplied by the federal government; \$325,000, or slightly more than one-third of the total amount, is or will be supplied by the counties in which extension work is maintained; and \$160,000, or considerably less than 20 per cent of the total, is derived from the state treasury.

Your committee has no further comments or recommendations to make at this time.

/s/ John D. Jones, Jr.

/s/ Daniel H. Grady

November 22, 1944

The Organization for Cooperative  
Extension Work in Agriculture and Home Economics  
Director W. W. Clark

In general terms, any services or information furnished to people not enrolled in university classes are extension work. From its very beginning, the College of Agriculture has served citizens of the state who were not on the campus.

In early days faculty members had off-campus contacts as part of their responsibilities. In 1909 K. L. Hatch was appointed as the first member of the faculty whose primary responsibility was to organize and direct off-campus activities of the College.

Interest and desire for such services in local communities was so great that the 1911 legislature authorized county boards to appropriate money for the partial maintenance of county agricultural representatives of the College. The act further provided state aid for such counties of \$1,000 per county, to be paid out of a state appropriation by the College of Agriculture. (This was reduced by the 1933 legislature to \$700.) On notice of such county appropriation from the county clerk to the dean of the College, the University was to appoint a county representative.

In 1914 Congress passed the Smith-Lever act appropriating funds to be divided among the respective land-grant colleges and to be used for extension work in agriculture and home economics. These funds were accepted by the state legislature, which also amended the county representative law by authorizing county boards to appropriate money for the partial maintenance of any work authorized by the Smith-Lever act. (This is probably the only authority for county appropriations for women county extension agents. A decision of the state Supreme Court and a recent opinion of the state's attorney-general on cow-testing work seem to have been rendered without full knowledge of the scope of this amendment.)

Smith-Lever funds and subsequent federal appropriations for extension work (Capper-Ketcham, supplementary Smith-Lever, additional cooperative, farmers' cooperative demonstration, Clark-McNary and Bankhead-Jones funds) are required to be expended only on projects, and according to annual plans, approved by the Secretary of Agriculture. All but the Bankhead-Jones funds are required to be offset in part by equal expenditures of state or county funds on the same approved projects. Annual audits are made of expenditures of all federal and state-offset funds by representatives of the Secretary of Agriculture.

County funds are paid out by county treasurers on orders approved by the county "special committee on agriculture." The College of Agriculture has no authority over their use. Since, however, they are appropriated for the partial maintenance of the same work as state and federal funds, it is customary for the University and the county to agree in writing on the contributions which each will make toward work in each county and the persons who will be employed in the counties.

The operation of extension work is thus governed by action of county boards of supervisors and county agricultural committees, and by state and federal laws. Its administration is arranged for by agreements between the counties and the University and between the University and the Secretary of Agriculture. Because of this arrangement, it is officially known as Cooperative Extension work in Agriculture and Home Economics.

By the terms of all the agreement made in 1914 between the University and the Secretary, all extension work conducted by the University in the fields of agriculture and home economics is administered by a single director of extension work, who is Dean and Director Fred. For many years the active direction of the work has been handled by the associate director, responsible to the director and through him to the president and the Board of University Regents.

Extension work conducted by county extension workers is administered jointly by the director of extension and the county agricultural committees. Neither of these parties may employ or discharge a worker, or give him or her instructions as to the work without approval of the other. However, expiration of agreements at intervals of one, two or three years, gives each party an opportunity to discontinue an unsatisfactory situation without consent of the other.

It is clear from the above that the federal administration has no means of direct control over extension activities within a state. By withholding approval of projects or plans it may prevent our use of federal and state offset funds for certain purposes. It can tell us what not to do but can't tell us what we must do. However, it is also clear that Congress may at any time exert a powerful influence on our operations by expressing its intent or wishes. Any agency using federal appropriations is bound to expend those funds for purposes approved by Congress. Thus we may assume that any federal legislative program for agriculture should have appropriate cooperation from state extension services. Sometimes this assumption is expressed by Congress in the language of its acts.

The force of this consideration is seen by examination of our extension budget.

Extension Budget, 1944-45

Federal funds	\$ 485,550
State funds	160,000
County funds	<u>325,000 (est.)</u>
Total "regular" funds	970,550
Emergency farm labor (federal)	350,000 (1944 only)
War Food Administration "	<u>120,000 ('44-'45 only)</u>
	\$1,440,550
Total federal funds	<u>955,550</u>
State and county funds	485,000

Our normal or regular expenditures for cooperative extension work in Wisconsin are thus now financed almost exactly 50% by funds from federal sources.

## POLICIES IN EXTENSION ADMINISTRATION

Certain policies in the administration of extension funds and work have been developed with approval of the Board of Regents. Some of these are;

1. No extension worker is employed in a permanent position in the county where he or she was "brought up."
2. Extension workers must have the (minimum) equivalent of a 4-year course in agriculture or home economics in addition to desirable personal qualifications and useful experience. This does not apply to temporary assistants or "apprentices."
3. After prior approval by the University, final selection of new county workers is made by the county agricultural committee.
4. All extension work in counties, even by the state staff, is done in cooperation with the county.
5. A written agreement covering financial and supervisory relationships between the county and the University is executed. (No provision for this exists in the law.)
6. Annual programs for extension work in counties are agreed to by agricultural committees and university representatives.
7. Finances;
  - (a) Each county agent is paid \$1700 in salary by the University from state and federal funds. After 7 years of service this may be increased to \$1800 and to \$1900 after 12 years.
  - (b) Each home agent is paid \$1500 by the University. She may receive \$1600 after four years of service and \$1700 after 7 years.
  - (c) The remainder of the salary of agents and all local expenses including clerical help are paid by the counties.
  - (d) Temporary "summer 4-H Club leaders", and special assistant agents are employed from time to time on a 50-50 basis with counties.
  - (e) "Grubstake" agents (women) are employed in northern counties with a minimum contribution by counties of \$300 a year.
  - (f) Regular assistant agents (men) are employed on the same basis as county agents.
  - (g) No contribution from counties is required for emergency labor and War Food assistants.

(h) One-fourth the salary of erosion agents is paid by the University, the rest of salary and all expenses are paid by the State Soil Conservation Committee. No contribution is made by counties.

(i) Fifty dollars a month is paid by the University toward the salary of special dairy assistants who head up the work of county cow-testing laboratories. The remainder of salary and expenses is paid by the testing associations.

(j) The entire salary of laboratory assistants to make soil tests for farmers in district offices is paid from state funds for several months each year.

Note: Some of these arrangements are of long standing, some are recent, some are only temporary. No standards or restrictions are set on arrangements for the use of federal extension funds in employing county extension workers. In general we try to treat all counties alike regardless of population or financial resources, to proportion our contribution of funds to the cost and relative public importance of the particular work involved and to determine "what the traffic will bear."

The average salary of 68 present county agents is \$3015 and of 45 home agents is \$2130. Salaries of the older agents compare favorably with those of assistant and associate professors at Madison, especially when lower living costs are considered. All permanent extension workers receive the benefits of the University retirement system on their full salaries. They are eligible for either state or federal compensation for medical expenses and disability due to occupational injury.

Not much more than one-third of our federal extension funds is used in paying salaries of county extension workers. The remainder is used for administration and supervision, printing, clerical help and supplies, travel and salaries of extension staff members at the University. On the other hand, approximately two-thirds of our state funds are used for county workers.



### Present Extension Staff

- 1 Associate Director
- 1 Assistant Director
- 1 Executive Secretary (p.t.)
- 5 District Extension Representatives (men)
- 4 Home Economics supervisors (inc. 1 state leader)
- 5 4-H Club supervisors
- 8 Home Economics specialists
- 7 Editorial & radio staff
- 40 Agriculture specialists (5 part-time)
- 41 Clerks and secretaries (Madison staff)
- 69 County agents
- 45 Home agents
  - 5 Assistant agents (regular)
- 23 Assistant agents (special)
- 4 District soil testers

	66 labor assistants
Emergency	53 labor clerks
Employees	23 WFA assistants (men)
	13 WFA assistants (women)
	4 WFA clerks



## Resident Instruction

Assistant Dean Kivlin

Resident Instruction may be considered the framework of the College upon which our research program is built and around which our extension program functions. The responsibility of resident instruction in the College of Agriculture is to offer educational experience to its students which will help them by;

- (1) developing their capacity and understanding in their chosen field
- (2) developing a broad understanding of the physical, biological, and social world in which they live and work
- (3) developing an honest and critical judgment which must accompany good citizenship today and in the future
- (4) developing a faith in democracy - the kind of faith which so many of our young men are exemplifying on the battle fronts of the world today.

In many ways resident instruction may be considered as the incubator from which the promising young research worker, the skilled teacher, or the effective extension man hatch. Some of them may scratch deeper in the fields of learning or into the field of experience before assuming full leadership of the brood in his chosen field of work.

A strong, vital, and functioning program of resident instruction is essential in both Agriculture and Home Economics if we are to keep pace with the scientific and technological advancements which are upon us. The young men and women who enroll with us have the right to expect the very best we can afford in the way of teachers, facilities, and guidance to prepare them to meet the problems in what may be termed the most critical period in the history of this country.

Resident Instruction to us means more than the teaching of a class or a conducting of a laboratory period. Accompanying these two important essentials there must be provision for the guidance and counseling of students which leads to an intelligent and sympathetic relationship between the teacher and student, and places the student in a wholesome atmosphere for the learning process.

Resident Instruction includes the work with undergraduate students in Agriculture and Home Economics as well as with the students in the Farm Short Course and the Winter Dairy Course.

### A. Enrollment:

In order to present the enrollment picture it is best for us to consider each of the courses in which our students enroll.

- (1) In the Long Course in Agriculture this semester we have 123 students,

which is the same number we had during the year 1943-44. This represents a decrease of 733 men from the high enrollment of 1939-40. There are of course two reasons for this decrease; (1) The young men have left school to enter the armed service. The second semester of that year some 600 young men left their undergraduate instruction for the front. (2) The young men have been retained by selective service in Class 2C on the farms. During the period from 1929-30 to 1939-40 there was a gradual increase from year to year in the enrollment of men in Agriculture.

- (2) In Home Economics there are 550 women, which is about the same enrollment as last year - a decrease of only seven students. The enrollment this year is 106 students less than the peak which was reached in 1941-42 when 691 women were enrolled. Undoubtedly the many fields of employment open to women as well as service in the armed forces have attracted many of the students who would normally have come to the University.
- (3) The Farm Short Course last year enrolled 100 students. This was a decrease of 270 from the peak year in 1938-39 when 370 were enrolled. Figures for this year are not yet available since the course does not open until November 20. The same factors which affected the Long Course enrollment also applied to students who would normally have attended. From the period 1929-30 to 1939-40 there was a marked increase in the enrollment of Short Course students (from 140 in 1929-30 to 350 in 1939-40).
- (4) The Middle or Two Year Course was discontinued by the faculty in 1940-41 because so few students were enrolled. It has, however, been reinstituted at the request of the Veterans' Administration for training in certain areas.
- (5) The Winter Dairy Course, while never reaching as high an enrollment as the Farm Short Course, has served a very important need in equipping men for service in the creameries, cheese factories, and milk plants in the state. The enrollment this year is 12 as compared with 11 last year. This is a decrease of 50 from the peak enrollment of 62 in 1936-37.
- (6) The number of graduate students enrolled this year is 124, of whom 111 are in Agriculture and 13 in Home Economics. The total number of graduate students in the University this year is 475.
- (7) The total number of students in the College this semester is 809 exclusive of the Farm Short Course. This number represents 14.4% of the total civilian enrollment in the University.

In 1943-44 the 892 undergraduate students enrolled in the College of Agriculture represented 17.4% of the total enrollment. During the same year the 212 graduate students in the College

represented 33% of the graduates enrolled in the University, while this year our 124 represent 26.1%.

What we may expect in enrollment in the years immediately ahead presents quite a different picture from that since 1942. How soon the students will return depends, of course, upon how quickly the war ends. From the latest information given by the War Department there will be 650,000 men from the armed services returning to college after the war. Our Army is composed of 14% college men, 53% high school men  $\frac{1}{2}$  of whom have graduated and 33% grade school. One third of the men went to the army directly from school. Fifty percent of the men in the army are under 25 years old. In 1940 there were 1,400,000 men in the colleges and universities of the country. If these figures are correct, then these same colleges and universities soon after the war is ended may expect well over 2,000,000 students. Wisconsin I am sure will receive its proportionate share of them. We are told, too, that this peak load will reach the College about a year after the defeat of Germany. These figures, however, do not include those who will be returning for rehabilitation before the war ends. Today there are 202 of such in the University, of whom 33 are in the College of Agriculture. Neither do the figures I have just given include the number of men who have been on the food production front and there are many of them, too, who have had their education delayed. How many of them to expect is difficult to determine, but we can be sure some of them will be with us.

#### B. Curriculum

For the past year in both Agriculture and Home Economics the faculty has been at work studying the curriculum. In both of these fields an attempt has been made to broaden the offerings and to make it possible for students to select work in the so-called liberal as well as practical fields. We must never be content only to turn out technicians or to develop specialists. While an excellent job has been done in the development of students in the husbandry of soil and livestock and in nutrition and other fields, the faculty felt that a broadening of the curriculum was necessary to provide the urgent educational experiences demanded by our time. Since these changes are outlined in detail in both catalogs I will not go into detail here.

#### C. Veterans

The veteran of the present war, as I have already indicated, is with us. His problems are in many respects the same as those of our regular students but in other respects quite different. We have five members of the faculty in Agriculture serving as advisers and counselors for the veterans since up to now all the veterans except one are men. These faculty members have taken special training in this field and are functioning now in an excellent manner. More advisers will be added as soon as the number of veterans increases.

In general the veterans divide themselves into three groups:

- (1) Those who have had their training interrupted and return to continue their work where they left it.

- (2) Those who come desiring special courses and who cannot appreciate courses of a general nature.
- (3) Those who would like to reverse the curriculum by taking the most advanced courses first. (In this regard helpful counseling is an effective measure.)

We have tried not to in any way segregate the veterans from the regular students--or to arrange them in special sections because their adjustment back to civilian life can best be made by not so doing.

#### D. Instructional Needs

In light of the heavy load of resident instruction in the years immediately ahead it is necessary for us to start now to plan to meet it adequately..

- (1) During the past two years we have lost many of our good teachers to the services of the country and to governmental agencies. These should be brought back or replaced well before the peak enrollment strikes us.
- (2) We will need to reenact the policy whereby teaching assistants are available. This is especially true in those classes involving considerable laboratory work.
- (3) Addition should be made to the staff of people who are inspiring teachers and who can also do research in order that their presentation of subject matter is dynamic and up to date.
- (4) With enrollments which are likely to appear it will be necessary for additional classroom and teaching laboratory space. This need has been existent for altogether too long a period in Home Economics.

# ENROLLMENT IN THE COLLEGE OF AGRICULTURE

First Semester of 1944-45

		<u>1943</u>	<u>1944</u>
Agriculture	I	37	78
	II	20	21
	III	14	12
	IV	<u>20</u>	<u>11</u>
		91	122
Home Economics	I	144	193
	II	139	131
	III	111	116
	IV	<u>132</u>	<u>110</u>
		526	550
Total		617	672
Graduate;			
Agriculture		162	111*
Home Economics		<u>19</u>	<u>13*</u>
Grand Total		798	796

\* Early figures