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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: February 27, 1931. 1931

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1931

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, February 27, 1931, 2 P. M.

PRESENT: Regents Callahan, Richardson, Wilkie; President Frank,
Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Broadcasting Station -

1. That the compensation of O. R. Buchanan, chief operator at the broadcasting station, be changed from the hourly basis at 75¢ an hour to the monthly basis at \$100 a month, beginning February 1, 1931; provided in the budget, p. 21.

Adopted.

2. That Harold B. McCarty, announcer at the broadcasting station, be appointed program director and head announcer at the station, for five months, beginning February 20, 1931; salary at the rate of \$175.00 a month; charge to item for program director and announcers, p. 21, fund 1A.

Adopted.

- Physical Education - Men -

1. That the salary of Peter Arne, track assistant, be increased \$100 beginning February 1, 1931, because of increased teaching; total salary for the semester \$325; increase to be charged to savings from hockey coach salary, p. 25, fund 1A.

Adopted.

2. That Fred H. Swan be appointed assistant professor of physical education for three years at a salary rate of \$5,000 per annum, services to begin March 15, 1931; salary for the balance of 1930-31 to be \$1,000, plus moving expenses from Colgate University, Hamilton, New York, to Madison, estimated at \$250; charge to the salary in the budget for Allison.

Adopted.

- Letters and Science -

1. That the salary of T. Levron Howard, assistant in economics, be increased from \$250 to \$375 for the second semester of 1930-31; increase, \$125, to be charged to assistants, economics (commerce), p. 36, fund 1A.
Adopted.

2. That the salary of Daniel S. Gerig, assistant in economics, be increased from \$375 to \$500 for the second semester of 1930-31; increase, \$125, to be charged to assistants, economics (commerce), p. 36, fund 1A.
Adopted.

R 3. That the resignation of R. Walker Scott, instructor in French, be accepted; to take effect at the beginning of the second semester of 1930-31, p. 39.
Adopted. *Rundell*

4. That C. K. Leith, professor of geology, be changed from the part-time basis to the half-time basis; and that his salary be accordingly reduced from \$5,000 to \$3,750 per annum; to take effect at the beginning of the second semester of 1930-31, p. 40.
Adopted.

5. That the salary of Edward James David Morgan, assistant in history, be increased from \$250 to \$375 for the second semester of 1930-31; increase, \$125, to be charged to assistants, p. 42, fund 1A.
Adopted.

6. That Edwin John Knapp be appointed assistant in mathematics for the second semester of 1930-31; salary \$600 for the semester; \$450 to be charged to assistants, p. 43, fund 1A, and \$150 to L. and S. Unassigned.
Adopted.

7. That the salary of George Chandler, assistant in philosophy, be increased from \$250 to \$450 for the second semester of 1930-31, on account of additional work; increase, \$200, to be charged to L. and S. Unassigned.
Adopted.

Jan 21/31

✓ 8. That the following transfers to L. and S. Unassigned be made:

\$1,075 - Saving on salary of H. M. Groves, assistant professor, Department of Economics.
200 - Saving in Department of Physics.
500 - Saving in Political Science - Harris and Grant.
1,250 - Saving on salary of C. K. Leith, professor, Geology Department.
1,050 - Saving in French Department.

\$4,075 - Total.
Adopted.

9. That Richard Moody be appointed assistant in economics for the second semester of 1930-31; salary \$375 for the semester; charge to L. and S. Unassigned.
Adopted.

- Education -

R
1. That the resignation of Helen O. Riggs, assistant in the teaching of English, be accepted; to take effect at the close of the first semester of 1930-31, p. 55.
Adopted.

2. That Hazel F. Burns be appointed assistant in the teaching of English for the second semester of 1930-31; salary \$300 for the semester; charge to item salaries, assistant, p. 55, fund 1A.
Adopted.

3. That Everett John Kircher be appointed student assistant in education for the second semester of 1930-31; salary \$50.00 for the semester; charge to item for assistants, p. 53, fund 1A.
Adopted.

- Agriculture -

1. That Howard C. Inman be appointed assistant in agricultural engineering from February 6 to March 7, 1931; salary at the rate of \$60 a month; charge to item for assistant ($\frac{1}{2}$), p. 69, fund 1A.
Adopted.

2. That Mrs. Francis Lamb be appointed assistant in home economics for a period not to exceed three months, beginning March 1, 1931; salary at the rate of \$85 a month (total not to exceed \$250); charge to item for labor, p. 81, fund 8A.
Adopted.

R 3. That the resignation of Earle A. Gibson, assistant in plant pathology, be accepted; to take effect February 1, 1931, p. 85.
Adopted.

4. That Joseph A. Pinckard be appointed assistant in plant pathology (part-time) from February 15 to June 15, 1931; salary \$120 for the period; charge to item vice Hamilton, p. 85, revolving fund 8A.
Adopted.

5. That John H. Draxler be appointed student assistant in agricultural economics from February 16 to June 30, 1931; salary \$562.50 for the period; charge to item "unassigned to replace Macklin, etc.," p. 66, fund 1A.
Adopted.

6. That Norman P. Neal be changed from half-time to full-time assistant in genetics from March 4, 1931, to the close of the academic year; and that his salary be increased from \$60 to \$120 a month; increase, \$240, to be charged to item for forestry assistants, p. 63, fund 1A.
Adopted.

- Engineering -

1. That H. H. Evinger be appointed assistant in electrical engineering for the second semester of 1930-31; salary \$450 for the semester; charge to saving in salary of C. A. Andree, p. 102, fund 1A.
Adopted.

2. That F. W. Krotzer be appointed assistant in electrical engineering for the second semester of 1930-31; salary \$325 for the semester; charge to saving in salary of C. A. Andree, p. 102, fund 1A.
Adopted.

- Medicine -

1. That Ralph Rohner be appointed student assistant in anatomy (part-time) for the second semester of 1930-31; salary \$150 for the semester; charge to student assistants, p. 110, fund 1A.
Adopted.

R
2. That Martha Kohl be appointed resident in anaesthesia for three months, beginning April 1, 1931; salary \$300 for the period; charge to balance on salary of A. J. Wineland, resigned, p. 116, fund 1A.
Adopted.

3. That E. A. Rosen^Vstine be appointed resident in anaesthesia for four months, beginning March 1, 1931; salary \$400 for the period; charge to balance on salary of A. J. Wineland, resigned, p. 116, fund 1A.
Adopted.

- Graduate School -

1. That Robert Gronewald, assistant in sociology, be appointed research assistant in sociology for the second semester of 1930-31; total salary \$375 for the semester; to be charged as follows: \$125 to research (9), p. 132, allotment 30:51, and \$250 to item for assistants in sociology, p. 47. (Mr. Gronewald's teaching schedule to be reduced from six to four sections.)
Adopted.

- Extension -

1. That the following persons be appointed to conduct evening classes during the second semester of 1930-31, each to receive the sum indicated for the service rendered; charge to additional instruction, class instruction, p. 152, fund 2AR:

V. A. Utzinger, public speaking,
Kenosha, 12 meetings, \$180.

Roger Tuttrup, business law, Apple-
ton, 14 meetings, \$90.

Adopted.

2. That George J. Heimerl be appointed part-time assistant in mechanical engineering for the second semester of 1930-31; salary at the rate of 75¢ an hour, total not to exceed \$60 a month; charge to additional instruction, Milwaukee center, p. 154, fund 2AR.

Adopted.

3. That R. J. Suchy be appointed laboratory assistant in physics for the second semester of 1930-31; salary \$225 for the semester; charge to additional instruction, Milwaukee center, p. 154, fund 2AR.

Adopted.

4. That Sam Snead be appointed instructor in radio for the second semester of 1930-31; salary \$1,000 for the semester; charge to additional instruction, Milwaukee center, p. 154, fund 2AR. (Mr. Snead to discontinue his evening classes in radio.)

Adopted.

Russell

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That upon the recommendation of Dean Anderson, \$250.00 be transferred from Apparatus to Furniture in the 20.41 (1)(D) Capital budget of the School of Education.

Adopted.

2. That upon the recommendation of Dean Turneure, and in accordance with a cooperative understanding between the College of Engineering and the Wisconsin Highway Commission, Room 413 on the fourth floor of the Engineering Building be assigned to the use of the Highway Commission with the understanding that any special equipment or fixtures required for their work be installed by them.

Adopted.

3. That upon the recommendation of Dean Sellery, \$600 be transferred from Apparatus to Furniture in the 20.41 (1)(D) Capital budget of the College of Letters and Science.

Adopted.

4. That upon the recommendation of Director Stebbins, \$50.00 be transferred from Salaries to General Supplies in the 20.41 (1)(A) budget of the Washburn Observatory.

Adopted.

5. ✓ That all the bids for wood cabinets, tables and racks, and for kitchen equipment in the Orthopedic Hospital be rejected. (Confirming verbal approval.)
Adopted.

6. ✓ That upon the recommendation of Mr. Levis, \$400 be transferred from staff salaries to part-time help in the 20.41 (1)(A) budget of Physical Education - Men.
Adopted.

7. ✓ That \$1,100 be transferred from Regents' Unassigned 20.41 (1)(A) Operation to the College of Agriculture Rent for the rental of the Rieder farm.
Adopted.

8. ✓ That upon the recommendation of Mr. Gallistel, authority be requested of the Governor to purchase a Model A Ford delivery truck to replace the 1925 Ford coupe now being used for the distribution of campus mail, at an estimated net cost of \$567.50, chargeable to the 20.41 (1)(D) Miscellaneous Capital budget of Physical Plant.
Adopted.

9. ✓ That the salaries of the following drivers of University cars and trucks be increased by the sums indicated for the current year: (For automobile liability insurance)

✓W. A. Mowry	\$23.64	✓A. J. Nilles	\$31.50
✓B. H. Roche	23.64	✓George Bents	31.50
✓George Hutton <i>Smith</i>	23.64	✓C. H. Steinhofer	31.50
✓B. D. Leith <i>Starks</i>	23.64	✓Albert Osborn	31.50
✓W. B. Ogden	23.64	✓R. W. Hartwell	31.50
F. W. Duffee	23.64	✓Allen Bibby	31.50
✓Einar Anderson	23.64	✓J. M. Fargo	31.50
✓K. L. Hatch <i>Am...</i>	23.64	✓Hubert Ripp	31.50
✓Joseph Kohl	23.64	✓Walter Stauffer	31.50
G. W. Longenecker	23.64	✓S. A. Witzel	31.50
✓T. L. Bewick <i>Am...</i>	23.64	Claude Vine	31.50
R. C. Buerki	23.64	✓Leonard Johnson	31.50
✓H. Liebetrau	23.64	✓W. Newell	31.50
✓A. W. Lathrop	23.64	✓Al. Steinmetz	31.50
✓Ray S. Owen <i>W...</i>	23.64	✓John Dunigan	31.50
Wm. Diebold	23.64	✓Fred Zimmer	31.50
✓Frank Mathias	23.64	✓Henry Sarbacker	31.50
✓Clifford Judd	31.50	Loraine Lockwood	31.50
✓F. Hausman	31.50	Arnold Sather	31.50
✓R. E. Wiggins	31.50	✓J. Waterman	31.50

Adopted.

(40)

Handwritten notes:
H. H. H.
K. K. K.
T. T. T.
C. C. C.

10. ✓ That the 20.41 (1)(A) Regents' Unassigned fund be reduced \$27,555 due to a decrease in receipts from fees and miscellaneous income.

Adopted.

11. ✓ That upon the recommendation of Messrs. Butts and Halver-son, the 20.41 (5)(D) Wisconsin Union revolving fund budget be re-vised as follows:

<u>Estimated Receipts:</u>	<u>Budget 1930-31</u>	<u>Revised Budget 2/27/31</u>	<u>Increase or Decrease</u>
Fees and Memberships	91,300	94,000	2,700 Incr.
Regular Rentals	2,200	2,200	
Special Rentals	3,500	3,000	500 Decr.
Miscellaneous Receipts	7,500	8,500	1,000 Incr.
Billiards and Games	13,500	15,000	1,500 Incr.
Guest Rooms	9,000	9,000	
1928-29 Balance in Operation	<u>2,500</u>	<u>2,500</u>	
Total	129,500	134,200	4,700 Incr.

Expenditures:

Salaries and Wages	32,990	35,415	2,425 Incr.
Lectures, Concerts & Convocations	3,500	2,500	1,000 Decr.
Postage	2,000	2,000	
Office Supplies	700	250	450 Decr.
Printing & Publishing	700	700	
Travel	400	225	175 Decr.
General Supplies	25,000	28,000	3,000 Incr.
Laundry	950	750	200 Decr.
Subsistence & Food for Resale	4,500	6,000	1,500 Incr.
Rent	37,500	37,500	
Telephone and Telegraph	1,500	2,000	500 Incr.
Insurance	500	400	100 Decr.
Equipment Repairs	4,200	4,200	
New Construction Current	3,200	3,000	200 Decr.
Books Replacement	250	250	
Books Additions	750	400	350 Decr.
Furniture Replacement	7,700	7,400	300 Decr.
Furniture Additions	2,850	3,200	350 Incr.
Contingent	<u>310</u>	<u>10</u>	<u>300 Decr.</u>
Total	129,500	134,200	4,700 Incr.

Adopted.

12. ✓ That upon the recommendation of Dean Snell, the following transfers be made in the 20.41 (2)(B) Capital budget of the Extension Division:

From Furniture	\$325
To Apparatus	250
Books	75

Adopted.

13. ✓ That upon the recommendation of Dean Sellery, \$186.00 be transferred from Letters and Science Administration Salaries and Wages to Sociology, Part-time help, 20.41 (1)(A) Operation.

Adopted.

14. ✓ That upon the recommendation of Mr. Levis, \$1,000 be transferred from New Construction Current to Apparatus in the 20.41 (5)(C) Athletic Council revolving fund budget.

Adopted.

15. ✓ That upon the recommendation of Registrar Holt, \$250 be transferred from "Extra help" in the budget of the Registrar to "Extra help" in the budget of the Bureau of Guidance and Records.

Adopted.

✓ Upon recommendation of Dr. H. C. Bradley, it was VOTED, That William Binning, a student who has been permitted to transfer from the Experimental College to the College of Letters and Science, be relieved of responsibility from the terms of his contract for room and board in Adams Hall.

Upon recommendation of the secretary, it was VOTED, That the check for \$750 received from the directors of the Good Will Fund, to be used in accordance with the provisions of the following resolution, be accepted:

RESOLVED:

1. That the board of directors of the Good Will fund shall turn over the sum of seven-hundred and fifty dollars, (\$750.00) to the Graduating class loan fund to be used and administered as the Committee on Loans and Scholarships shall see fit.

✓ 2. That withdrawals not to exceed \$750.00 may be made by the directors of the Good Will fund from the above-mentioned sum on application to the chairman of the Committee on Loans and Scholarships required to meet special cases of acute need.

✓ 3. That the Good Will fund board of directors will continue to contribute to the Graduating class loan fund as the financial condition of the Good Will fund may permit.

Noble Clark, Assistant Director of the Agricultural Experiment Station, appeared before the committee with plans for the facilities for the poultry research plant. It was

✓ VOTED, That an additional \$1000 be requested from the balance in the appropriation for capital expenditures, making the total for the research poultry plant \$16,000, and \$2000 for construction of the road to the new Forest Products Laboratory, making the total amount to be requested of the Emergency Board \$18,000. (It is understood that the construction work will be performed by the University staff or under their supervision.)

✓ Upon recommendation of Noble Clark, it was VOTED, That the following schedule of costs for three greenhouses be approved; that the Business Manager be authorized to sign the contract with the American Moninger Greenhouse Manufacturing Corporation for the materials and labor for the greenhouse superstructure; that the service departments of the university be employed to provide the heating, wiring and concrete work, in accordance with the schedule of costs:

Schedule of Costs

Construction 3 Greenhouse Units Each
Approximately 20½' x 75'

Greenhouse superstructure (Bid of American-Moninger Greenhouse Mfg. Corp. 1313 W. Randolph St., Chicago)	\$ <u>4,830.00</u>
Heating construction - materials and labor, including automatic temperature regulation. (Bid by Novotny)	2,231.92

(Cont.)

Connecting heat and thermostats (Bid by Novotny)	\$ 855.00
Electric wiring (Bid by Cutcheon)	577.00
Foundation and walls	750.00
Water connections (Bids by Huebner)	90.00
Greenhouse benches	300.00
Contingent	<u>366.08</u>
Total for Greenhouses	\$10,000.00

✓ Upon recommendation of Noble Clark, it was
 VOTED, That the elevator for the agronomy wing of the
 horticultural building be purchased from the F. Rosenberg Company of
 Milwaukee, for the sum of \$4129, plus the cost of the key method of
 control, if desired upon investigation; that the Business Manager
 be authorized to sign the contract.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary