



# **Madison Free Library, Madison, Wisconsin, thirty-ninth annual report, 1914. 39th**

Madison Free Library (Madison, Wis.)

[s.l.]: [s.n.], June 30, 1914

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FREE LIBRARY COMMISSION  
MADISON, WISCONSIN

**MADISON**  
**FREE LIBRARY**  
**MADISON, WISCONSIN**

**THIRTY-NINTH**  
**ANNUAL REPORT**  
**1914**



FREE LIBRARY COMMISSION  
MADISON, WISCONSIN.

# Thirty-Ninth Annual Report

OF THE

# Madison Free Library

Madison, Wisconsin

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For the year ending  
June 30, 1914

## LIBRARY BOARD

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	Term expires
E. C. MASON, President	July 1914
R. B. DUDGEON, Vice President	<i>Ex officio</i>
E. O. KNEY, Secretary	July 1915
MRS. B. W. JONES	July 1914
H. M. LEWIS	July 1914
W. J. ANDERSON	July 1915
F. A. GILMORE	July 1915
F. C. BLIED	July 1916
S. E. PALMER	July 1916
J. G. WYNN	July 1916

## STANDING COMMITTEES

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### Books

MRS. B. W. JONES	F. A. GILMORE
R. B. DUDGEON	E. C. MASON

### Rooms

S. E. PALMER	J. G. WYNN
W. J. ANDERSON	E. C. MASON

### Finance

E. O. KNEY	H. M. LEWIS
F. C. BLIED	E. C. MASON

## LIBRARY STAFF

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MARY A. SMITH, Librarian  
GEORGIA R. HOUGH, Librarian Circulating Dept.  
ELIZABETH WILLIAMS, Reference Librarian  
ANNA A. KOSEK, Cataloguer  
H. MARJORIE BEAL, Children's Librarian  
CAROLINE C. SHAW, Assistant  
ETHEL STEPHENS, Assistant  
FRANCES ELLSWORTH, Sixth Ward Librarian  
MARY IVES, High School Librarian

## REPORT OF PRESIDENT

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MADISON, Wis., July 15, 1914.

*To the Mayor and Common Council of the City of Madison:*  
GENTLEMEN:—In behalf of the Library Board of the City of Madison, I herewith transmit the report of the Madison Free Library for the year July 1913—June 1914.

Respectfully yours,

W. J. ANDERSON,  
*President, Madison Free Library Board.*

## REPORT OF LIBRARIAN

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*To the Board of Directors of the Madison Free Library, Madison, Wisconsin:*

I present herewith the thirty-ninth annual report of the Madison Free Library for the year ending June 30, 1914.

The past year has not been notable for extensions into new fields, but for intensive work in lines already begun, resulting in normal and satisfactory growth. In fact, everyone connected with the library has been too busy looking after work at hand to seek it afield. The circulation of books has again exceeded all previous figures, passing to 165,307, an increase of 13,154 volumes or eight and one half per cent. Too much emphasis is not to be placed upon circulation figures, but so long as it is the main function of a public library to circulate books, circulation figures are worth consideration as an index to how well the library is performing this function. The increase has taken place in all departments: main adult, 3,189; children's room, 1,302; school duplicate collection, 6,948; stations, 1,194; and sixth ward branch, 521.

More volumes have been added than in any year, 4,061, with a withdrawal of 792, leaving a net increase of 3,269.

The percentage of fiction, circulated in all departments, has dropped from 62 to 60. Every class of non-fiction in the main library except three has increased and fiction decreased.

The children's department has felt again the influence of a trained children's librarian in all lines of its work. The story hours were resumed. The one for little children was held 17 times with a total attendance of 2119 children and an average of 124. The older children had five Robin Hood stories with a total attendance of 173, average 34.

**Children's  
Department**

The circulation of books through the schools surpassed all previous records, 20,427, and shows again the coöperation of teachers. A large part of the increase appears in the lower grades, where the library has not before supplied a sufficient number of books and has even yet not enough for the demand. All signs point to the fact that in the lower grades is the strategic point to interest children in books, especially those children whose school life is to be only a few years. The children's librarian has visited the schoolrooms 120 times, told stories and given short book talks.

The number of books circulated on teachers' cards appears in figures much less than last year. This apparent loss was due to a change in method of charging these books and renewing them. The number of pictures loaned increased from 4,062 to 7,641.

Library instruction has been given in all eight grades of the public and parochial schools except St. Bernard's. Instruction The same plan was followed as has proven satisfactory in previous years. Fifty-six talks were given by the librarian and 328 children taught. With the students in the high school receiving instruction from the high school librarian, 890 young people in all received last year instruction in the use of a library.

The stations open one afternoon a week at the Longfellow and Hawthorne schools during the summer of 1913 were much more used by the children than in the previous summer, Stations 1,274 books being issued. This means that probably not one tenth of those books would have been read by these children if the books had not been taken to them. The stations at F. Schenk's store, telephone building, Wingra Park drug store and No. 4 fire station have been in charge of the same people as in the previous year and with the exception of the east end one have all had a noticeable increase in use.

The Sixth Ward Branch has held its own in work in that part of the city. The increase in circulation was small, as usually Branches happens after so rapid a growth as has taken place the past two years. The use of the assembly room for Sunday lectures was tried and the following speakers gave their services.

Nov. 16. Prof. S. H. Goodnight—The Rhine region.  
Nov. 23. Prof. H. K. Bassett—Readings from Eugene Field and Victor Hugo.  
Nov. 30. Prof. L. Martin—Alaska.  
Dec. 7. Mr. E. C. Mason—Care of the furnace.  
Dec. 14. Mr. W. H. Dudley—Switzerland.  
Dec. 21. Mr. Frank Hall—Some Christmas pictures.  
Jan. 18. Miss Katharine Allen—A trip to the Sahara desert.  
Jan. 25. Mr. J. T. Werle—Health before all else.  
Feb. 1. Victrola concert arranged by Miss Ellsworth.  
Feb. 8. Mr. Eric R. Miller—Winter weather.  
Feb. 15. Mr. P. F. Voelker—Wheels in the head.  
Feb. 22. Mr. H. C. Bradley—A trip through the Bitter Root region.  
Mar. 1. Mr. C. N. Brown—A trip through the Lowlands.  
Mar. 8. Victrola concert arranged by Miss Ellsworth.  
Mar. 15. Mr. W. H. Dudley—School gardens.

Mr. L. L. Oeland—Madison garden plans for 1914.

Besides these Sunday lectures, three others were given.

Miss Lydia Lacey—The Secret Garden.

Prof. C. M. Jansky—Electricity.

Prof. J. G. Halpin—Eggs: production and selection for table use.

The report of the high school librarian is attached to this report.

The discontinuance of Sunday lectures at the main library was interesting to watch for its effect upon the use of the reading rooms and circulation of books. So far no effect has been seen.

The net increase in the number of borrowers is 1,233. The figures of withdrawals again show so clearly how **Registration** large a transient population the city has. The library has 17,557 borrowers registered.

The chief gifts the past year have been books from the David Atwood home and Mrs. L. E. Reber. Many magazines as **Gifts** well as a few books have been received from others to whom our thanks are due for their interest expressed in this way.

The past year saw few changes in the staff. Miss H. Marjorie **Staff** Beal began work as children's librarian in September. Miss Ethel Stephens entered as an apprentice and after six months joined the staff.

To the members of the Library Board, the librarian wishes to extend thanks for support and encouragement. She wishes especially to express appreciation of the time President Mason gave to the affairs of the library. To the faithful work of the staff, is large credit due for whatever success has been reached in the year's work.

Respectfully submitted,

MARY A. SMITH.

## REPORT OF HIGH SCHOOL LIBRARIAN

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The Madison High School library has been kept open from 8:15—11:50 A. M. and from 12:30—5 P. M. on school days and from 10 A. M.—12 M. on Saturdays. A record of attendance was kept from April 21 through May 29. During this period the average attendance in school hours was 30 for each forty minute period. There are 4 forty minute periods in the morning session and 3 in the afternoon. The maximum attendance at any one period was 52, the minimum 14.

The regulations in regard to students taking books after school were changed during the fall. Up to that time no student had been allowed to draw a book before 4:30. This year they have taken books immediately after the close of school, 3:43 P. M. All books are due the next morning before school, as under the old system. The new system has seemed more satisfactory, for formerly many students could not wait for a book and so went without one when they needed a library book for the preparation of their lessons. Under this system, there have not been so many students studying in the library after school, the average attendance being 12, whereas under the former system it was 20, but the average number of books that went out each night under the old system was 13, under the new, 58. The largest number that went out any one night was 102. The increase in circulation made it necessary to get some printed slips for charging and return.

The total number of books and pamphlets loaned during the year was 7,984. This does not include the books in the outside English reading collection which are kept at the main library and circulated from there. One hundred and sixty five books, 88 pamphlets and 210 pictures have been taken from the main library to the high school library. About 30 books have been re-

served at the main library during the year for reference work by the students. Nine new reference lists have been prepared for the teachers and 5 have been revised.

The work in library instruction has been continued. The same course that was given to the freshmen of last year was given again in the freshmen English classes this year. Seventy-five recitations were held, and 314 students took the course. A sophomore course in the use of reference books was organized and given in the sophomore English classes. Each class was given 5 lessons of 40 minutes each, 55 recitations being held and 258 students taking the course.

Volumes in library July 1, 1913 .....	1,816
Added by gift .....	146
Added by purchase .....	515
	—
Withrawn .....	661
	27
Volumes in library July 1, 1914 .....	2,450

MARY IVES,  
*Librarian High School Branch.*

TABLE I.  
BOOK ACCOUNT, 1913-14.

	Main Library	Sixth Ward Branch	High School Branch	School Collection	Total
No. of vol. July 1, 1913.....	23,627	1,779	782	3,333	29,521
Additions:					
By purchase.....	1,324	309	515	1,152	3,300
By gift.....	314	77	.....	.....	391
From other sources.....	285	84	.....	1	370
Total.....	1,923	470	515	1,153	4,061
Withdrawals .....	539	38	16	199	792
No. of vol. July 1, 1914.....	25,011	2,211	1,281	4,287	32,790

TABLE II.  
RENT COLLECTION, 1913-14.

Main Library—			
No. of volumes July 1, 1913.....	..		365
Additions.....	239		..
Withdrawals.....	267		..
No. of volumes July 1, 1914.....	..		337
Sixth Ward Branch—			
No. of volumes July 1, 1913.....	..		32
Additions.....	12		..
Withdrawals.....	34		..
No. of volumes July 1, 1914.....	..		10
Circulation of rent books at main library.....	..		6,954
Circulation of rent books at branch library.....	..		405
Total .....			7,359

TABLE III.  
CIRCULATION STATISTICS, 1913-14.

	Main Library		Sixth Ward Branch		Stations		School Duplicate	Total
	A	C	A	C	A	C	C	
Periodicals—Bound.	317	15	9	61	846	.....	.....	1,248
Periodicals—Current	3,395	206	2,623	211	.....	.....	.....	6,435
General works.....	62	.....	2	.....	1	.....	.....	65
Philosophy.....	856	5	23	.....	2	.....	.....	886
Religion.....	924	308	5	35	4	4	354	1,634
Sociology.....	2,950	150	78	20	11	13	216	3,438
Language.....	165	1	16	9	1	.....	.....	186
Science.....	1,282	990	123	420	20	35	1,488	4,358
Useful arts.....	2,256	540	339	410	15	34	179	3,773
Fine arts.....	2,922	404	176	139	15	1	33	3,690
Literature.....	5,453	1,274	171	594	12	183	2,507	10,194
Biography.....	2,042	588	91	485	28	18	740	3,992
Travel.....	2,082	1,301	173	507	81	76	1,440	5,660
History.....	2,593	1,955	114	551	20	73	1,940	7,246
Fairy tales.....	3,533	.....	1,365	.....	263	4,145	.....	9,306
French.....	18	.....	.....	.....	.....	.....	.....	18
German.....	1,275	.....	407	.....	.....	.....	.....	1,682
Norwegian.....	417	.....	199	.....	.....	.....	.....	616
Bohemian.....	.....	.....	8	.....	.....	.....	.....	8
Music.....	560	.....	8	.....	.....	.....	.....	568
Pamphlets.....	110	.....	.....	.....	.....	.....	.....	110
Fiction.....	47,677	14,157	10,326	7,398	5,228	664	7,385	92,835
Rent.....	6,954	.....	405	.....	.....	.....	.....	7,359
Total.....	84,200	25,427	15,290	12,205	6,284	1,364	20,427	165,307

TABLE III  
CIRCULATION STATISTICS, 1913-14 (continued)

Total adult circulation .....	113,269
Total children's circulation .....	52,038
Grand total .....	165,307
Percentage of fiction adult and children's .....	.60
Percentage of children's books .....	.31
No. of days main library was open for circulation.....	312
Average daily circulation—Main library .....	351
Average daily circulation—Branch library .....	88
Largest monthly circulation—Main library, March .....	10,994
Largest monthly circulation—Branch library, March .....	2,794
Smallest monthly circulation—Main library, September..	7,037
Smallest monthly circulation—Branch library, August..	1,708
No. of pictures circulated .....	7,641
No. of mounted poems circulated .....	606
Circulation of books on teachers' cards .....	1,481
No. of Sundays main library was open .....	35
No. of people using library on Sunday .....	2,119
No. of Sundays branch library was open .....	35
No. of people using branch library on Sunday .....	1,095

TABLE IV.  
REGISTRATION 1913—14.

	Adult.	Children.	Total.
No. of borrowers July 1, 1913.....	11,383	4,941	16,324
Additions:			
New borrowers.....	1,447	1,239	2,686
Re-registrations.....	710	322	1,032
Transferred from children's room.....	267	....	267
Summer borrowers 1913.....	143	5	148
Deposit borrowers.....	88	....	88
Total.....	2,655	1,566	4,221
Withdrawals:			
Cards expired—Re-registered.....	710	322	1,032
Cards expired—Not re-registered.....	963	258	1,221
Transferred to main library.....	....	287	267
Summer borrowers, 1913.....	143	5	148
Deposit borrowers, repaid.....	75	....	75
Cards cancelled.....	216	29	245
Total.....	2,107	881	2,988
No. of borrowers July 1, 1914.....	11,931	5,626	17,557

TABLE V

## FINANCIAL STATEMENT 1913-14

Unexpended balance July 1, 1913..... \$6,077.37

**Receipts:**

City appropriation .....	13,000.00
Rent—Wisconsin Library Commission .....	1,093.17
Other room rent .....	208.00
Postals .....	9.90
New cards .....	14.95
Lost books .....	20.67
Fines .....	615.73
Waste paper sold .....	12.33
Subscriptions .....	60.00
Other sources .....	202.25

\$21,314.37

### Expenditures:

### Main Library:

Books	.....	\$1,305.98
School duplicate collection	.....	549.70
Supplies and printing	.....	398.70
Salaries	.....	4,901.02
Furniture	.....	154.23
Binding	.....	513.35
Repairs and improvements	.....	264.33
Periodicals	.....	329.54
Janitor service	.....	1,079.65
Fuel	.....	1,063.72
Light	.....	427.84
Insurance	.....	240.00
Janitor and toilet supplies	.....	55.95
Express, freight, drayage, postage	.....	157.30
Street improvement	.....	340.00
Miscellaneous	.....	86.81

\$11,868.12

Branch—Sixth Ward:

Books .....	210.59
Periodicals .....	96.64
Salaries .....	640.00
Furniture .....	250.61
Heat .....	275.00
Supplies .....	12.77
Light .....	81.48
Binding .....	132.10
Drayage and postage .....	11.26
Janitor and toilet supplies .....	.66
Insurance .....	33.00
Janitor service .....	142.10
Repairs .....	5.75
Miscellaneous .....	50.86
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	\$1,942.82

Branch—High School:

Books .....	547.86
Periodicals .....	79.94
Supplies .....	46.65
Salary .....	855.70
Binding .....	10.05
Express .....	.93
	<hr/>
Unexpended balance .....	1,541.13
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	5,962.30
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	\$21,314.37





