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## **Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: July 12, 1944. 1944**

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Wednesday, July 12, 1944, 1:30 P.M.

Held in the Office of the Comptroller

PRESENT: Regents Callahan, Cleary, Jones; President Dykstra, Comptroller Peterson, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Medicine -

1. That Hans H. Reese, professor of neuropsychiatry, be granted leave of absence, beginning August 1, 1944, for a period of no longer than six months, without pay, p. 123.  
Adopted.

- Gifts and Grants -

1. That the following gifts and grants be accepted;

*agreement on file*  
(1) \$ 6,500.00 - National Cannery Association, Washington, D. C., for the renewal of an industrial fellowship in biochemistry, to study the vitamin content of canned foods, 12 months beginning July 1, 1944, and that the Comptroller be authorized to sign the agreement.

*agreement on file*  
(2) 500.00 - Evaporated Milk Association, Chicago, Illinois, for the renewal of an industrial fellowship in biochemistry, to study the comparative nutritive value of butterfat, 12 months, beginning July 1, 1944, and that the Comptroller be authorized to sign the agreement.

- agreement on file*
- (3) \$ 1,250.00 - Sears-Roebuck Foundation, for 8 scholarships of \$100 each to Wisconsin farm boys enrolling as freshmen in the 4 year agricultural course for 1944-45, 4 scholarships of \$67.50 each to Wisconsin farm boys enrolling as first year students in the 1944-45 Farm Folk School, and 1 sophomore scholarship of \$180 to be granted to the most needy and worthy recipient of the Sears-Roebuck Foundation scholarship winners of last year (1943-44), and that the Comptroller be authorized to sign the agreement.

- Letter from Dr. Coen on file*
- (4) 103.50 - Department 982, Willow Run Bamber Plant, Ypsilanti, Michigan, Local Union No. 50, for the Sister Kenny Fund for Infantile Paralysis. (Dr. Coen suggests that this gift be used for the acquisition of equipment in the isolation unit.)

- Letter from Delon on file*
- (5) \$ 1,000.00 - The Celon Company, Madison, Wisconsin, to be used for, but not limited to, research on developed dyes.

- Letter from Law School on file*
- (6) 500.00 - Addition to a fund pledged by an anonymous donor, for the benefit of law students.  
Adopted.

Upon recommendation of the President, it was  
VOTED, That an appropriation be made available from Regents Unassigned of \$480 to be advanced for Reger F. Andersen, instructor in economic entomology, for work in burn blight in northern Wisconsin, the University to be reimbursed for this amount by the Wisconsin State Conservation Department.

Upon recommendation of the Comptroller, it was  
VOTED, That an appropriation of \$285 be made from Regents Unassigned to the College of Agriculture for the employment of an associate professor in agricultural economics for summer service; this amount to be reimbursed by the Rockefeller Foundation.

Upon recommendation of the President, it was  
VOTED, That Margaret H. Meyer be promoted from assistant professor to associate professor of physical education, women, and that her salary for the academic year 1944-45 be established at \$3,250.

Upon motion, it was

VOTED, That the Comptroller be authorized to appeal to the Bureau of Personnel for a reconsideration relating to the salary of the Superintendent of Buildings and Grounds.

Upon motion, it was

VOTED to approve the purchase of two multigraph machines - one for the University Extension Division at an estimated cost of \$2,761.05, to be charged to the Extension Revolving Fund, and one for the College of Agriculture at an estimated cost of \$1,811.05, to be charged to federal funds.

The matter of the University making use of Racine College buildings for the University Extension Division was discussed. It was

VOTED, That the President of the University obtain information with reference to the use that could be made of the property and the terms under which it could be made available to the University, and bring his recommendation to the Board.

The Comptroller reported upon a change in payments for instruction under the Army and Navy contracts effective July 1, 1944, to a flat rate per man per term.

Upon motion, it was

VOTED, That the following actions taken by mail vote be confirmed;

- (1) That the Comptroller be authorized to sign a contract with the low bidder, Tschepp, Durch and Camastral of Chippewa Falls for the sum of \$3,252 for the footings, foundations, floors and chimney for the Seed Drying Building at the Spooner Branch Station and that the following schedule of costs be approved:

Metal Buildings	\$ 5,756
Floors, Foundations, Chimney	3,252
Power Line	450
Electric Wiring	2,000
Furnace and Fan (installed)	1,400
Dryer	1,000
Architect's Office	750
Contingent	392

Total \$15,000

Chargeable to 20.41 (11) Spooner Seed House.

- (2) That upon the written authorization of the Director of the Summer Session, students (either resident or nonresident) be permitted to register in the eight-week summer session for not to exceed five credits on payment of a fee of \$8.00 per credit, which excludes Infirmary and Memorial Union privileges. Students may receive Infirmary and Memorial Union privileges on the additional payment of the regular fees therefor.

*entire  
on file*

The Comptroller reported that at the June 15 meeting of the Board authority had been granted to sign a contract for Armed Forces Institute correspondence study at a flat rate of 55¢ per assignment, and that the Government now has suggested a continuation of the original terms; namely, \$350 for the first 300 assignments, 50¢ per assignment for the next 700 and 55¢ each for assignments over 1000. Upon motion, it was

VOTED, That the Comptroller be authorized to sign a renewal contract on the terms suggested by the Government.

The Comptroller presented the request of the College of Agriculture for an advance of \$10,000 for the transportation of farm labor. Upon motion, it was

VOTED, That the request be approved, chargeable to the federal appropriation for farm labor.

*The  
Director  
on file*

The Comptroller read a communication from the State Emergency Board denying the Regents' request for appropriations totalling \$58,424 to meet the cost of step increases for civil service employees effective July 1, 1944. Upon motion, it was

VOTED, That the Comptroller be authorized to make the necessary adjustments and transfers in the 1944-45 budget to provide funds for the step increases approved in the budget as adopted by the Regents.

*on file*

The Secretary presented a communication from Louise Troxell, Dean of Women, regarding the balance of \$8,648.04 in the Dean of Women's Fund for Needy Students in 20.41(15)B. Upon recommendation of the Dean of Women, as requested by

the donors, it was

VOTED, That the name of this fund be changed to Dean of Women's Office Project Fund, that \$7,500 be left in the fund, and that a refund of \$1,148.04 be made to Dean Trexell.

The meeting adjourned at 4:30 P.M.

M. E. McCaffrey,

Secretary.