



LIBRARIES

UNIVERSITY OF WISCONSIN-MADISON

Fifty-fourth annual report of the Madison Free Library, Madison, Wisconsin, for the year 1928. 54th

Madison Free Library (Madison, Wis.)

[s.l.]: [s.n.], 1928

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FIFTY-FOURTH ANNUAL REPORT

OF THE

MADISON FREE LIBRARY

MADISON, WISCONSIN

FOR THE YEAR

1928

LIBRARY BOARD

C.E.Mendenhall, President	Term expires
J.G.Wynn, Vice-president	July 1932
Otto J.Wilke, Secretary	July 1932
Miss Minnie Gill	July 1929
Marcus Johnson	July 1929
L.A.Kahlenberg	July 1929
Mrs F.L.Paxson	July 1930
W.D.Tenney	July 1932
R.W.Bardwell	July 1930
	Ex officio

STANDING COMMITTEES

BOOKS	BUILDINGS	FINANCE
Miss Minnie Gill	J.G.Wynn	Otto J.Wilke
Mrs F.L.Paxson	Marcus Johnson	L.A.Kahlenberg
R.W.Bardwell		W.D.Tenney

LIBRARY STAFF

Mary A.Smith	Librarian
Ruba Ashmore	Assistant
Gertrude Beals	Assistant
Helen Caddell	Assistant
Marion Frederickson	Assistant
Clara Grinde	Assistant
Susan Groves	Assistant
Sarah Hanson	Assistant
Rachel Landphier	Assistant
Lillian Moehlman	Cataloguer
Marjorie Gile	Cataloguer
Ada P.Pillow	Williamson St.Branch
Lenore Nutting	Ninth Ward Branch
Katharine Filson	Central School
Meribah Hazen	Central School
Maude Dickinson	East High School
Margaret Babcock	Dudgeon School
Gladys Cavanagh	Lowell School
Alice L.Levenick	Randall School
Margaret Moss	Emerson School

(All entries are for December 1928)

REPORT OF LIBRARIAN

The fifty-fourth annual report of the Madison Free Library does not seem to call for extended analysis, as the tables are quite self explanatory for a year, like 1928, which was one of continuation and development of activities. Such a year with no large effort given to new ventures is probably beneficial to any library, lest one become easily led away by interest in only the new. What is most fundamental in any library must be a continuation of proven, well-functioned procedure.

It was a busy year with constant and evenly distributed growth as shown by the following tables.

Increases - Book circulation			Decreases - Book circulation		
Adult-	Main	5942	Adult-	Sixth Ward	349
	Ninth Ward	1496		Central Sch.	1650
	Emerson -			East High	385
	Adult	3211		Wingra Park	295
	Lowell -			Schenk-Huegel	312
	Adult	805		French	
	Randall	294		Battery	214
	Telephone				
	Bldg	524			
	Hospitals	<u>4398</u>			<u>3205</u>
16670					
Children -			Children -		
	Main	1872		Emerson Sch.	392
	Sixth Ward	1073		Schoolroom	
	Ninth Ward	1744		libraries	1842
	Dudgeon	4429		Children at	
	Lowell	11253		Hospitals	12
	Randall	<u>555</u>			<u>2246</u>
<u>20926</u>					
Total increase			Total decrease		
37596			5451		
Net increase					
32145					

This shows nearly a sixty per cent larger increase in 1928 than in 1927. It may be remembered, however, that the 1927 report stated that increase in circulation in comparison with previous years was not shown, as beginning with Jan. 1927, the longer issue of books was begun and no renewals therefore appear in those figures.

Particular attention is called to the increase in adult books issued in public service branches. When a library is rapidly developing service to children, as this library has been doing the past few years, it is so easy to get the idea that service may be getting lopsided in that direction. Figures like these disprove that idea for this library.

The total circulation figures, 412,462 for the first time entered the 400,000 class. This calls for pause to consider toward what development the library may be headed when a circulation remained in the 300,000 class only for years 1924 through 1927.

Book Account The book account shows a net gain of 6,951. 11,573 books were added and 4622 withdrawn. This record is probably not strictly accurate, as the process of addition and subtraction has been used for a series of years. An attempt to find time for an actual count will be made this year.

Registration The net gain in registration was only 946 due to the fact that the time an expired card is left in the files has been farther shortened to three months. Many libraries use a six or even year period, but it has not seemed necessary here and the shorter period keeps the records clearer of all unused cards. A total of 26,134 for a city of this size is still a large percentage.

Catalogue Department The catalogue department report sheet shows a heavy work put through. All school libraries have had full card catalogues supplied. A start has been made to catalogue all books on permanent deposit in the smaller schools, so the children may have training and experience in use of catalogues and obtain a facility nearer on a par with that of the children in the large grade schools with the schoolhouse library. It is work that anticipates the time when these smaller libraries will be combined in the larger school units. Work of this type will not have to be redone.

Hospital Libraries These have evidently been fulfilling the intent of their establishment, if one judges from the number of books loaned.

Madison General Hospital	-----	3012
Methodist Hospital	-----	2634
St Mary's Hospital	-----	2204

Special Funds The rent book fund carried a larger collection of books and the receipts ran larger accordingly. Surplus funds from the fund bought \$32.98 of music scores and \$224.00 of books for the hospital collection. The total circulation of books was 9027.

In considering the Pinney and Steensland funds, the thought has come, why not get some interest on these funds, when they are being allowed to accumulate until some signal purchase may be made.

Library Instruction This has been carried on as usual in grade eight in all buildings, public and parochial, having only the schoolroom libraries. In the ones having schoolhouse libraries, this instruction has changed as these children now do not need the same after their experience in having a library in the building. The high school librarians still have much of their time absorbed in library instruction work. This needs to change some during coming years, but what form it will take is uncertain. Until all grade children have lived through grade school years with their own school library, high school instruction has to consider them in their varying ability to help themselves in the use of books.

Staff Very few changes occurred in the staff. Miss Meribah Hazen followed Mrs Elizabeth Ayres at the Central School. Miss Katharine Smock left because of illness.

Future The same conditions, noted in the 1927 report, still exist. The small reference room is no larger than it was a year ago. The catalogue department is still in the basement. The space around the desk gives no opportunity for special book displays. The added stack room has more than fulfilled all expectations.

REGISTRATION

	Adults	Children at Main & Branches	Children at School Libraries	Total
No. of borrowers Jan. 1, 1928	17,964	5,049	2,175	25,188
Additions:				
New borrowers	2,684	1,024	717	4,425
Re-registrations	848	130	...	978
T Transfers	356	...	...	356
Summer borrowers 1928	140	32	...	172
Subscription borrowers	15	..	...	15
Deposit borrowers	172	..	...	172
Total	4,215	1,186	717	6,118
Withdrawals:				
Re-registrations	849	130	...	979
Expired - Not reregistered	2,348	774	...	3,122
Transfers	...	356	...	356
Summer borrowers 1928	140	32	...	172
Subscription borrowers	12	..	...	12
Deposit borrowers repaid	175	..	...	175
Cards cancelled	354	2	...	356
Total	3,878	1,294	...	5,172
No. of borrowers Jan. 1, 1929	18,301	4,941	2,892	26,134

BOOK ACCOUNT 1928

	Main Library	Sixth Ward Branch	Ninth Ward Branch	Central School Library	East Side High	Grade School Libra- ries	HospE- tal Libra- ries	Total
No.of vols. Jan.1,1928	36656	4921	3032	7736	3519	22813	282	78959
Additions- Purchase	1664	682	718	792	759	5529	200	10344
Gift	125	5	8	60	14	77	19	308
Binding	78	4	4	4	..	43	..	133
Transfers	314	..	11	..	..	391	..	716
Re-acces- sioned	39	2	1	23	1	6	..	72
Total	2220	693	742	879	774	6046	219	11573
Withdrawals- Worn out	814	156	118	243	26	2173	..	3530
Lost by borrower	65	...	9	21	6	8	..	109
Missing	369	34	26	235	29	211	..	904
Other causing	...	..	..	...	..	63	16	79
	1248	190	153	499	61	2455	16	4622
No.of vols. Jan.1,1929	37628	5424	3621	8116	4232	26404	485	85910

CATALOGUING DEPARTMENT 1928

	Cards typed	Library of Con- gress cards	Cards added to and re- vised	Grade library official cards	Total cards
Main					
Adult	2,834	1,967	1,422		6,223
Chil- dren's room	1,272	315	860	4,173	6,620
Sixth Wd Br	1,799	999	211		3,009
Ninth Wd Br	1,722	551	457		2,730
Draper	1,133	...	...		1,133
Dudgeon	981	505	73		1,559
Emerson	2,050	572	303		2,925
Lowell	2,784	970	140		3,894
Marquette	678	...	...		678
Randall	1,379	630	216		2,225
Washington	577	6	...		583
Central High	926	15	272		1,213
East High	1,627	..	118		1,745
Total	<u>19,762</u>	<u>6,530</u>	<u>4,072</u>	<u>4,173</u>	<u>34,537</u>

CIRCULATION STATISTICS 1928

	Main Library		Sixth Ward Branch		Ninth Ward Branch		Central School	East High
	A	C	A	C	A	C		
Period.-Bd.	60	...	...	...	...	...	...	...
Period.-Cur.	2937	387	1868	339	803	330	369	324
Gen'l works	275	171	1	...	...	5	13	39
Philosophy	1735	84	27	12	6	36	83	400
Religion	734	297	45	90	12	239	210	1366
Fairy tales	...	3863	..	2676	..	3885	...	...
Sociology	2367	262	58	18	67	96	1022	893
Language	166	...	8	...	2	97	41	30
Science	1538	2445	75	1407	39	1814	325	551
Useful arts	2321	826	113	448	57	632	276	404
Fine arts	3963	590	116	373	62	458	174	106
Literature	6596	1280	273	591	79	1671	2132	2952
Biography	2805	230	228	290	152	648	1844	1143
Travel	2698	924	219	476	59	1356	277	550
History	3481	1632	171	511	90	1502	9059	3306
French	45	...	...	...	..	...	673	38
German	911	...	10	...	..	...	284	36
Norwegian	103	...	2	...	..	...	...	..
Yiddish	...	...	..	...	8	...	...	..
Music scores	623	...	..	...	...	...	...	..
Pamphlets	248	430	69	211	...	183	389	834
Fiction	74850	15364	17449	9879	6752	13740	7695	5195
Total	108456	28785	20732	17321	8188	26692	24866	18059
Pictures	...	5013	...	2089	1145	...	...	...
Maps	...	...	...	...	...	...	...	...
Victrola records	237	...	28	...	1836	...	...	...
Slides	...	...	..	...	136	...	...	...

CIRCULATION STATISTICS 1928 - continued

	Grade Libraries		Stations		ADULT	CHILDREN	GRAND
	A	C	A	C	TOTAL	TOTAL	TOTAL
Period.-Bd.	...	...	...	..	60	...	60
Period.-Cur.	834	1781	3610	..	10745	2837	13582
Gen'l works	...	20	...	..	328	196	524
Philosophy	20	372	3	..	2274	504	2778
Religion	18	1543	5	..	2390	2169	4559
Fairy tales	..	17402	...	26		27852	27852
Sociology	132	507	5	..	4544	883	5427
Language	5	15	...	..	252	112	364
Science	123	11546	17	16	2668	17228	19896
Useful arts	134	3223	23	..	3328	5129	8457
Fine arts	145	1292	12	..	4578	2713	7291
Literature	74	7470	12	..	12118	11012	23130
Biography	89	3881	23	..	6284	5049	11333
Travel	85	6705	248	..	4136	9461	13597
History	94	8439	49	..	16150	12084	28234
French	...	...	..	..	746	...	746
German	...	...	22	..	1265	...	1265
Norwegian	...	...	..	..	105	...	105
Yiddish	...	...	2	..	10	...	10
Finnish	...	...	2	..	2	...	2
Music scores	...	...	..	..	623	...	623
Pamphlets	...	850	..	..	1540	1674	3214
Fiction	7816	71086	9565	22	129322	110091	239413
Total	9569	136132	13598	64	203468	208994	412462
Pictures		2470		..			10717
Maps				..			
Victrola records		1732		..			3833
Slides		461		..			597

1928

	Wingra Park	Tele- phone	M.G.	Hospitals		StM	Schenk Huegel Store	Adult Total	Chil- dren Total
	A	A	A	C	A	C	A	A	
Period.-Cur.		...	1275	..	946	..	645	744	3610
General works		...		..	...	..	...	...	...
Philosophy		...		..	3	..	...	3	..
Religion		...		..	3	..	...	2	5
Sociology		...		..	...	..	...	5	5
Science		...		16	1	..	...	16	17
Useful arts		...	2	..	2	..	...	16	23
Fine arts		...		..	4	..	...	8	12
Literature		...	9	..	2	..	1	..	12
Biography		...	5	..	..	..	2	16	23
Travel		...	...	..	..	..	...	248	248
History		...	4	..	..	..	...	45	49
Fiction	1136	894	1689	..	1632	22	1556	2658	9565
Fairy tales		...	...	12		14		...	...
German		...	...	..	1	..		21	22
Finn		...	...	..	2	..		...	2
Yiddish		...		..	2	..		...	2
Total	1136	894	2984	28	2598	36	2204	3782	13598

GRADE SCHOOL LIBRARIES - CIRCULATION

	School room libs.	Dud- geon	Emerson		Lowell		Randall		Total	
	C.	C.	A.	C.	A.	C.	A.	C.	A.	C.
Peri.	...	56	72	734	36	177	726	814	834	1781
Cur.										
Peri.	...	..	..	...	..	...	...	...	...	
Bd										
Gen.										
wks	3	..	..	7	..	2	...	8	...	20
Phi- los.	209	14	15	76	4	51	1	22	20	372
Reli- gion	943	36	1	405	..	31	17	128	18	1543
Fairy tales	7293	680	..	4269	..	2823	..	2337	..	17402
Soci- olo- gy	134	21	26	257	..	30	106	65	132	507
Lan- guage	4	..	1	...	..	..	4	11	5	15
Sci- ence	4651	582	41	2927	3	1746	79	1640	123	11546
Useful arts	786	227	102	945	4	443	28	822	134	3223
Fine arts	171	104	75	459	1	320	69	238	145	1292
Biog.	3116	385	65	1813	3	1308	6	848	74	7470
Biog.	2402	41	34	819	..	324	53	295	89	3881
Tra- vel	3070	372	49	1518	7	663	29	1082	85	6705
His- tory	4542	331	60	1685	2	886	32	995	94	8439
Pams.		73	..	645	..	...	..	132	..	850
Fic- tion	31815	3310	6333	15575	745	10139	738	10247	7816	71086
Total	59139	6232	6874	32134	805	18943	1888	19684	9569	136132
Slides		...			...		...	461		461
Pictures	..	151		1193	...	52	...	1074		2470
Victrola records	..	...			...		...	1732		1732

RENT BOOK COLLECTION 1928

Main Library -

No. of volumes Jan. 1, 1928	308		
Additions	364		672
Withdrawals -			
Transfers to Main	303		
Transfers to 9th Wd Br	11		
Lost	31	345	345
No. of volumes Jan. 1, 1929			327

Sixth Ward Library -

No. of volumes Jan. 1, 1928	35		
Additions	11		46
Withdrawals			11
No. of volumes Jan. 1, 1929			35

Financial Statement -

Unexpended balance Jan. 1, 1928		\$ 1193.40	
Receipts-			
Main library	742.30		
Sixth Ward library	25.90	768.20	1961.60
Expenditures-			
Main library fund-			
Rent books	630.63		
Hospital books	224.06		
Sixth Ward fund-			
Rent books	19.16		873.85
Balance on hand Jan. 1, 1929			1087.75

Circulation of books - Main library	8685
Sixth Ward Branch	342
	<u>9027</u>

REPORT OF O.J.WILKE

FINANCIAL SECRETARY
Madison Free Library
Madison, Wisconsin

PINNEY FUND -

Balance on hand Jan.1,1928	81.00		
Receipts -			
Interest June 1928....	50.00		
Interest Dec. 1928....	50.00	100.00	181.00
Expenditures -			
Feb.1928-Dodd, Mead & Co	14.02		
Feb.1928-R.C.Nicodemus	10.00		
Oct.1928-R.C.Nicodemus	4.60	28.62	28.62
Balance on hand Jan.1, 1929			152.38

STEENSLAND FUND -

Balance on hand Jan.1,1928	300.58		
Receipts -			
Interest June 1928.....	25.00		
Interest Dec. 1928.....	25.00	50.00	350.58
Expenditures -			
Feb.1928-R.C.Nicodemus	5.00		
Oct.1928-R.C.Nicodemus	2.31	7.31	7.31
Balance on hand Jan.1, 1929			343.27
TOTAL BALANCE IN PINNEY AND STEENSLAND FUNDS			495.65

FINANCIAL STATEMENT

RECEIPTS--

1927 balance	5,561.83	
1928 appropriation of city funds..	59,017.75	
1928 interest on library funds ...	820.41	
New cards	11.20	
Lost books	220.45	
Postals	11.58	
Fines	1,494.18	
Rent of rooms	227.00	
Subscriptions	41.00	
Waste paper	16.55	
Miscellaneous	12.47	67,434.42

EXPENDITURES--

Main library	29,248.49	
Branch on Williamson St	5,545.87	
Ninth Ward Branch	3,455.33	
Central School	5,322.08	
East Side High School	3,444.30	
Grade Libraries	14,368.69	
Emerson - Adult	938.60	
Lowell - Adult	452.43	
Hospitals	252.00	
1928 balance	4,406.63	

25,438.63

67,434.42
 14 405.01.0
 13 486.88.4
 9181260
 .2170

67,434.42
 4 406.63
 63 027.79

EXPENDITURES

MAIN LIBRARY

1 & 2 Salaries and wages		
Librarians	14,294.25	
Service by hour	752.62	
Schenk-Huegel station	194.55	
Pages	176.29	
Janitors	2,552.80	
Librarian - Vacation substitute	175.00	
Janitors - Vacation substitute	20.00	18,165.51
3. Printing, stationery and office expense		
Other stationery	436.63	
Binding	1,132.77	
Postage	200.49	
Other expense	84.74	
Printing	5.50	1,860.13
4. Telephone and telegraph		
Telephone	72.00	72.00
5. Freight, express and dray		
Freight	105.03	
Express	34.69	
Dray	26.00	
Car fare	7.00	172.72
9. Insurance and audit account		
Buildings	501.24	
Audit	75.00	576.24
10. General supplies and expense		
Hardware	1.20	
Electrical supplies	83.45	
Miscellaneous	56.97	141.62
11. Drygoods, laundry and janitor supplies		
Drygoods	9.48	
Soap, brushes, brooms	57.41	
Laundry	21.52	
Miscellaneous	26.35	114.76
13. Garage expense		
	102.00	102.00
14. Automobile repair		
Repair	61.50	
License plates	16.00	
Insurance and tax	38.53	116.03

15.	Automobile, gas and oil		
	Gasoline	43.07	
	Oil	5.10	48.17
16.	Automobile tires	22.05	22.05
17.	Heat, light, power, gas and water		
	Heat	1,438.14	
	Motors	201.33	
	Light	799.63	
	Gas	6.00	
	Water	103.50	2,548.60
18.	Repairs and replacements		
	Buildings contingent	914.27	
	Linoleum	331.75	
	Steam system repair	100.30	
	Motor-new	276.58	
	Repairs to furniture	62.00	
	Dayton St. assessment	122.89	1,807.79
20.	Furniture	147.05	147.05
22.	Books and periodicals		
	Books	3,021.37	
	Periodicals	332.45	3,353.82

29,248.49

BRANCH ON WILLIAMSON ST.

2.	Salaries and wages		
	Librarian	2,195.00	
	Page	66.30	
	Janitor	258.60	
	Librarian-Vacation substitute	37.64	2,557.54
3.	Printing, stationery and office expense		
	Other stationery	56.31	
	Binding	126.36	
	Postage	9.90	
	Other office expense	1.83	194.40
4.	Telephone	33.00	33.00
9.	Insurance	74.00	74.00
10.	General supplies and expense		
	Electrical supplies	1.20	
	Miscellaneous	7.12	8.32
11.	Drygoods, laundry and janitor supplies		
	Soap, brushes, brooms, etc....	6.56	
	Laundry	2.44	
	Miscellaneous	5.50	14.50
17.	Heat, gas, light and water		
	Heat	404.66	
	Light	91.82	
	Gas	6.00	
	Water	10.40	512.88
18.	Repairs and replacements		
	Bldg. decoration	925.75	
	New light fixtures	152.14	
	Furniture	35.75	1,113.64
20.	Furniture	64.25	64.25
22.	Books and periodicals		
	Books	911.09	
	Periodicals	62.25	973.34
			5,545.87

NINTH WARD BRANCH

2.	Salaries and wages		
	Librarian	2,196.00	
	Page	3.40	
	Janitor	90.00	
	Librarian-Vacation substitute	40.00	2,329.40
3.	Printing, stationery, office expense		
	Other stationery	24.10	
	Binding	134.41	
	Postage	7.08	
	Other office expense	2.13	167.72
4.	Telephone	33.00	33.00
10.	General supplies and expense		
	Miscellaneous	3.00	3.00
11.	Drygoods, laundry and janitor supplies		
	Drygoods	.25	
	Laundry	.70	.95
17.	Heat and light		
	Heat	97.50	
	Light	30.00	127.50
18.	Repairs	4.10	4.10
22.	Books and periodicals		
	Books	747.91	
	Periodicals	41.75	789.66

3,455.33

CENTRAL SCHOOL

2.	Salaries and wages		
	Librarian	1,532.91	
	Librarian - assistant	1,613.34	3,146.25
3.	Printing, stationery and office expense		
	Other stationery	33.02	
	Binding	356.20	
	Postage	3.78	
	Other office expense	.18	393.18
5.	Freight and express		
	Freight	6.62	
	Express	3.20	9.82
10.	General supplies and expense		
	Miscellaneous	.75	.75
20.	Furniture	35.10	35.10
22.	Books and periodicals		
	Books	1,631.88	
	Periodicals	105.10	1,736.98
			5,322.08

EAST SIDE HIGH

2.	Salaries and wages		
	Librarian	1,900.00	
	Page	36.95	1,936.95
3.	Printing, stationery and office expense		
	Other stationery	33.60	
	Binding	107.81	
	Postage	4.00	
	Other expense	.18	145.59
4.	Telephone	33.00	33.00
5.	Freight, express and dray		
	Freight	7.35	
	Express	6.92	
	Dray	2.25	16.52
10.	General office expense	.75	.75
22.	Books and periodicals		
	Books	1,186.57	
	Periodicals	124.92	1,311.49
			3,444.30

GRADE LIBRARIES

2.	Salaries and wages		
	Librarians	7,217.85	
	Pages	104.23	
	Summer book repair service..	265.79	7,587.87
3.	Printing, stationery and office expense		
	Other stationery	165.30	
	Binding	646.55	
	Postage	18.95	
	Other office expense	34.25	865.05
4.	Telephone	132.00	132.00
5.	Freight, express and dray		
	Freight	1.44	
	Express	7.17	
	Dray	55.50	64.11
10.	General supplies and expenses		
	Hardware	2.35	
	Miscellaneous	36.75	39.10
22.	Books and periodicals		
	Books	5,594.42	
	Periodicals	86.14	5,680.56
			14,368.69

EMERSON - ADULT

2.	Salaries and wages		
	Librarian	376.05	
	Janitor	90.00	466.05
3.	Stationery		
	Binding	15.07	15.07
17.	Heat and light		
	Heat	127.50	
	Light	60.00	187.50
22.	Books and periodicals		
	Books	251.73	
	Periodicals	18.25	269.98
			938.60

LOWELL - ADULT

2.	Salaries and wages		
	Librarian	117.00	
	Janitor	15.00	132.00
17.	Heat and light		
	Heat	21.25	
	Light	10.00	31.25
22.	Books and periodicals		
	Books	271.49	
	Periodicals	17.69	289.18
			452.43

HOSPITAL SERVICE

2.	Salaries and wages		
	Librarians	252.00	252.00
			252.00