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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: November 8, 1930. 1930

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1930

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Saturday, November 8, 1930, 10 A. M.

PRESENT: Regents Callahan, Richardson, Faast; President Frank,
Business Manager Phillips.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. ✓ That \$750 be transferred from the fund for research assistants to fund for extra help, Bureau of Guidance and Records.
Adopted.

2. ✓ That the title of John Bergstresser, Alumni Recorder, be changed to Assistant Director of the Bureau of Guidance and Records, effective upon the completion of the transfer of the Alumni Records to the Alumni Association.
Adopted.

- Library -

1. That Hedwig Knies be appointed student assistant in the library, beginning October 3, 1930; to be paid at the rate of 50¢ per hour; provided in the budget, p. 23, fund 1A.
Adopted.

- Physical Education - Women -

1. That Mrs. Malcolm P. Sharp be appointed assistant in physical education for women for the academic year 1930-31; to be paid at the rate of 50¢ per hour, total not to exceed \$100 for the year; charge to item for part-time instructors, p. 28, fund 1A.
Adopted.

9. That Myrtle Starr be appointed assistant in economics for the academic year 1930-31; salary \$750 for the year; \$275 charge to item for assistants and \$475 to balance in staff salaries, economics, p. 37, fund 1A.

Adopted.

10. That the salary of Ewart Ruth Kellogg, assistant in history, be increased from \$250 to \$375 for the first semester of 1930-31; because of increased teaching; increase, \$125, to be charged to item for assistants, p. 42, fund 1A.

Adopted.

11. That the salary of Hazel Grace Ramsey, assistant in history, be increased from \$250 to \$375 for the first semester of 1930-31; because of increased teaching; increase, \$125, to be charged to item for assistants, p. 42, fund 1A.

Adopted.

12. That Jane Isabel Newell be appointed research assistant in history for the first semester of 1930-31; salary \$375 for the semester; charge to item for assistants, p. 42, fund 1A.

Adopted.

13. That Mrs. Laura Nelson Baernstein be appointed part-time assistant in animal psychology for the academic year 1930-31; salary \$250 for the year; charge to \$145.50 item for animal caretaker, p. 45, fund 1a, the balance \$104.50, charge to Letters and Science Unassigned.

Adopted.

14. ✓ That the following transfers be made to the Letters and Science Unassigned fund:

From fund for assistants in history.....	\$ 172
Balance of salary - Julius E. Olson, Scandinavian.....	45
From fund for assistants in English.....	1,000
From fund for assistants in Classics.....	500
Balance of allotment for H. L. Fevold, zoology.....	180
Balance of salary - W. F. Giese, French.....	<u>2,400</u>
Total.....	\$4,297

Adopted.

15. That Margery Hayden be appointed part-time assistant in experimental psychology for the academic year 1930-31; salary \$200 for the year; charge to Letters and Science Unassigned.

Adopted.

16. That Eunice Schmidt be appointed assistant in journalism for the first semester of 1930-31; salary \$350 for the semester; charge to Letters and Science Unassigned.

Adopted.

17. That the salary of John T. Salter, associate professor of political science, be increased from \$1,875 to \$2,500 for the second semester of 1930-31; additional \$625 to be charged to Letters and Science Unassigned.

Adopted.

18. That Miles L. Hanley be promoted from assistant professor to associate professor of English; and that his salary for the second semester of 1930-31 be increased to the rate of \$3,750 per annum; additional \$250 to be charged to Letters and Science Unassigned.

Adopted.

19. That James Hart be appointed lecturer in the experimental college for the first semester of 1930-31; salary \$600 for the period; charge to Letters and Science Unassigned.

Adopted.

20. That Ruth Curtiss be appointed research assistant in economics, beginning October 1, 1930; salary at the rate of \$1800 per annum, twelve months' basis; charge to Social Science Research Fund - 8B.

Adopted.

21. That E. J. Knapp be appointed instructor in mathematics for the first semester of 1930-31; salary \$900 for the semester; charge to item for instructors \$150, Letters and Science Unassigned. \$750, p. 43, fund 1A.

Adopted.

22. That Louise A. Wolf be appointed student assistant in mathematics for the first semester of 1930-31; salary \$250 for the semester; charge to item for instructors, p. 43, fund 1A.

Adopted.

23. That Milward Rodine be appointed assistant in mathematics for the first semester of 1930-31; salary \$275 for the semester; charge to item for instructors, p. 43, fund 1A.

Adopted.

24. That the salary of Robert Gronewald, assistant in sociology, be increased from \$375 to \$500 for the first semester of 1930-31; increase, \$125, to be charged to item for assistants in sociology, p. 47.

Adopted.

25. That \$225 be transferred from L & S Unassigned to geology and geography, to be used for the employment of a student assistant in the geology and geography library for the year 1930-31, at the rate of 35 cents per hour.

Adopted.

26. That \$150 be transferred from L & S Unassigned to Spanish, to be used for extra clerical help.

Adopted.

- Education -

1. That Mr. Carroll Finch be appointed industrial scholar in the School of Education for the academic year 1930-31; compensation \$200 for the year; charge to item for fellows and scholars; p. 51, fund 1A.

Adopted.

2. That Walton Ernst Wetzel be appointed assistant in education for the first semester of 1930-31; compensation \$50 for the semester; charge to item for assistants, p. 53, fund 1A.

Adopted.

3. That Wayne L. Claxton be appointed student assistant in art education for the first semester of 1930-31; compensation \$150 for the semester; charge to item for assistants, p. 54, fund 1A.

Adopted.

4. That Paul H. Cassidy be appointed student assistant in art education for the first semester of 1930-31; compensation \$100 for the semester; charge to item for assistants, p. 54, fund 1A.

Adopted.

5. That Anne Kendall be appointed student assistant in art education for the first semester of 1930-31; compensation \$100 for the semester; charge to item for assistants, p. 54, fund 1A.

Adopted.

6. That Walter Gustavel be appointed part-time teacher of intramural sports in the Wisconsin high school for nine months, beginning October 1, 1930; compensation \$162 for the period; charge to item for unassigned instruction, p. 57, fund 1A.

Adopted.

Scho

7. That \$150 be transferred from the fund for unassigned instruction to the fund for unassigned clerical help in the Wisconsin high school, p. 57.
Adopted.

8. That the following Regents' scholarships be granted at the Wisconsin high school for the academic year 1930-31:

Mary Juday, mathematics, in place of David Bradley
Gertrude Bruns, French, in place of Mary Stophlet
Hallie Lou Whitefield, history, in place of Janice Rood.
Adopted.

Scholar

9. That the following school scholarships be granted in the Wisconsin high school for the academic year 1930-31:

Geraldine Eggers, in place of Roderick Gordon
Dorothy Jean Nohr, in place of Betty Moore
Robert Davis, in place of Norma Novotny
Marion Wood, in place of Richard Reiersen
Patricia Paxson, in place of Albert Anderson
Harold Reichenberg, in place of Gertrude Bruns
Millard Chase, in place of Janice Rood
Roy Williams
Jack Wardle
Jean Ryan
(17) Adopted.

Bernard Burton
Jerome Felt.

Scholar

10. That \$250.00 be transferred from Salaries and Wages, President's Office, to the School of Education, Lectures, Concerts and Convocations (Schoolmen's Week).
Adopted.

- Agriculture -

R 1. That the resignation of Charles F. Claflin, county agricultural agent for Polk County, be accepted; to take effect November 1, 1930, p. 73.
Adopted.

Mickham

2. That Albert O. Follett be appointed county agricultural agent for Polk County for the year 1930-31, beginning November 1, 1930; salary at the rate of \$1,700 per annum, twelve months' basis; charge to item for Polk County, p. 73, fund 8A.
Adopted.

Mickham

3. That the following persons be paid each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p.98:

Walter C. Brill	Special Worker	\$25.00
B. J. Gehrmann	" "	25.00
Charles H. Imig	" "	25.00
Rolla A. Kolb	" "	87.50
Otto Onstad	" "	25.00
Roy McDonald	" "	25.00
T. J. Pattison	" "	25.00
Charles S. Ristow	" "	25.00
Peter C. Swartz	" "	25.00.

Adopted.

4. That Adolf Mehlich be appointed industrial fellow in soils from October 15, 1930 to June 1, 1931; compensation \$375 for the period; charge to Superphosphate Institute Fellowship fund.

Adopted.

Fellow

5. That A. Claire Hoffman be appointed assistant professor of agricultural economics (marketing extension) to the close of the academic year 1930-31 from December 1, 1930; salary at the rate of \$3,200 per annum, ten months' basis; charge to additional federal cooperative extension funds.

Adopted.

Hoffman

6. That Malcolm Robert Irwin be appointed assistant professor of agricultural bacteriology and genetics for the academic year 1930-31; no compensation from the University; salary to be paid by the United States Department of Agriculture.

Adopted.

- Engineering -

1. That \$375 be transferred from the item for assistant, department of highway engineering, to student assistants, p. 105, fund 1A.

Adopted.

- Medicine -

1. That Porter Bevan Blanchard be appointed assistant in medicine for six months, beginning January 1, 1931; salary \$300 for the period; charge to item for student assistants, p. 111, fund 1A.

Adopted.

2. That Francis Edward McDonough be appointed assistant in medicine for six months, beginning January 1, 1931; salary \$100 for the period; charge to item for student assistants, p. 111, fund 1A.
Adopted.

3. That Morton Kay Green be appointed clinical associate in neuro-psychiatry (without salary) for the year 1930-31; p. 112.
Adopted.

4. That August Sauthoff be appointed clinical associate in neuro-psychiatry for the year 1930-31 (without salary), p. 112.
Adopted.

5. That Virginia Torbet be appointed research assistant in physiological chemistry for four months, beginning October 1, 1930; salary \$200 for the period; charge to item for assistants, p. 114, fund 1A.
Adopted.

6. That the salary of Harry Hook, assistant in radiology, be increased from \$125 to \$150 per month for the remainder of the year 1930-31, beginning November 1, 1930; charge to item vice Schmidt, p. 115, fund 1A.
Adopted.

R 7. That the resignation of A. J. Wineland, instructor in anaesthesia, be accepted; to take effect October 1, 1930, p. 116, fund 1A.
Adopted. *Wickhem*

- Law -

R 1. That the resignation of John D. Wickhem, professor of law, be accepted; to take effect October 11, 1930, p. 130, fund 1A.
Adopted. *Wickhem*

2. That \$600 be transferred from the item for salary of J. D. Wickhem, p. 130, to Letters and Science, unassigned.
Adopted.

3. That Jacob Henry Beuscher be appointed instructor in law for the first semester of 1930-31; salary \$500 for the semester; charge to balance on salary of J. D. Wickhem, resigned, p. 130, fund 1A.
Adopted. *Wickhem*

3. That Franklin P. Hall be appointed scholar in economics for the academic year 1930-31; compensation \$250 for the year; charge to item for fellows and scholars, p. 132, fund 1A.

Adopted.

Schol

4. That Anastasia Furman be appointed Ripon College scholar for the second semester of 1930-31; compensation \$250 for the semester, in place of Walter Lewis, resigned.

Adopted.

Schol

5. That Mr. Demetrius Bassiliades be granted a graduate legislative scholarship in engineering for the academic year 1930-31.

Adopted.

Schol

6. That the following persons be granted the Juilliard scholarship for the academic year 1930-31; salary not to exceed \$100 for the

1st Semester,
C.W.V.

Leonard Keller
David Williams.

Adopted.

Schol

- Extension -

1. That the following instructors be appointed for the first semester of 1930-31; each to receive the salary indicated for the service rendered; charge to additional instruction; p. 152, fund 2AR:

May Beenken, college algebra, Oshkosh, 16 meetings; to receive fees from the class, not to exceed \$400.

Marie Hirsch, modern European history, Oshkosh, 16 meetings; to receive fees from the class, not to exceed \$300.

Nevin S. James, modern novel, Oshkosh, 16 meetings; to receive fees from the class, not to exceed \$300.

W. J. Schenk, accounting for executives, Manitowoc, 12 meetings, \$222; second class in Wisconsin Rapids, 12 meetings, \$300 (total \$522).

Gladys Sellow, ward management for head nurses, Madison, 10 meetings, \$300.

(Cont.)

Roger Tuttrup, business law, Appleton,
14 meetings, \$90.

V. A. Utzinger, public speaking, Kenosha,
12 meetings, \$180.

Mrs. Anna M. Wendt, accounting principles
and practice, Wausau, 14 meetings, \$98.
Adopted.

2. That the following persons be appointed to conduct classes in shop practice at Milwaukee; each to receive the salary indicated for the service rendered; charge to additional instruction, p. 154, fund 2AR:

Axel Hanel, 4 meetings, beginning October 4,
1930, \$62.72.

Fred E. Kneisler, 4 meetings, beginning Octo-
ber 4, 1930, \$57.60.

Gustav A. Mickelson, 4 meetings, beginning
October 4, 1930, \$86.40.

F. H. Schoenig, 8 meetings, beginning Novem-
ber 8, 1930, \$172.80.
Adopted.

3. That Ralph S. Williams be appointed instructor in drawing (part-time) at Milwaukee for the first semester of 1930-31, beginning September 29, 1930; salary \$300 for the period; charge to item for additional instruction, p. 154, fund 2AR.
Adopted.

4. That Mrs. Ruth Zentner be appointed to conduct a speech clinic at Milwaukee for the first semester of 1930-31; to receive the fees from the course, not to exceed \$480; charge to item for additional instruction, p. 154, fund 2AR.
Adopted.

5. That Mrs. Blanch Coleman be appointed substitute instructor in Spanish at Milwaukee for one week, October 6-11, 1930; salary \$20 for the week; charge to item for additional instruction, p. 154, fund 2AR.
Adopted.

6. That R. J. Suchy be appointed laboratory assistant in physics, Milwaukee, for the first semester of 1930-31; salary \$225 for the semester; charge to additional instruction, p. 154, fund 2AR.
Adopted.

- Degrees -

1. That in accordance with the certification of the registrar the following degree be granted:

Bachelor of Laws

Jack Ernest Roe.

Adopted.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That upon the recommendation of Dean Snell, the following transfers be made in the 20.41 (2)(B) University Extension Capital budget of the Extension Division:

\$200 from Furniture Add'l. to Books Add'l.
318.50 from Furniture Add'l. to Photos & Slides Add'l.
Adopted.

2. That upon the recommendation of Dr. Buerki, the following transfers be made in the 20.41 (10)(A) Infirmary budget:

\$250 from Subsistence to Telephones and Telegrams
250 from General Supplies to Telephones and Telegrams
Adopted.

3. That the salary of T. L. Bewick, Boys' and Girls' Club Work, be increased \$5.63 for the month of October, chargeable to item for Labor, 20.39 (8)(A) U.S. Grants, page 70.

Adopted.

4. That upon the recommendation of Dr. Kremers, \$100 be transferred from Extra Labor to General Supplies, Fund 20.41 (4)(B), Pharmaceutical Experiment Station, Revolving Fund.

Adopted.

5. That upon the recommendation of Professor K. L. Hatch, authority be requested of the Governor to purchase a new Ford Tudor sedan to replace the 1929 Ford Tudor sedan operated by the Agricultural Extension and County Representative departments of the College of Agriculture; the estimated net cost of \$285.00 chargeable to 20.39 (8)(A) U.S. Grants, new cooperative grant.

Adopted.

6. That upon the recommendation of Mr. Haas, \$1,000 be transferred from building repairs to new construction current in the 20.41 (3)(K) Dairy and Farm Sales revolving fund of the College of Agriculture, page 20.

Adopted.

7. That upon the recommendation of Mr. Haas, the following additions be made to the budget of the College of Agriculture, 20.41 (3)(K) Dairy and Farm Sales Revolving Fund, due to increased receipts:

Salaries and Wages	\$3,000
W. E. Welch, Industrial Fellow	
Vet. Science	\$ 925
Labor - Animal Husbandry	2,075
Feeds	2,500
General Supplies	500
Total	\$6,000

Adopted.

8. That upon the recommendation of the State Architect, the contract for an electric freight elevator in the Mechanical Engineering Building be awarded to the F. Rosenberg Elevator Company of Milwaukee for \$3,752.00 and that the Business Manager be authorized to sign the contract. The bids were as follows:

F. Rosenberg Elevator Company, Milwaukee	\$3,752
A. Kieckhefer Elevator Company, Milwaukee	4,036
S. Heller Elevator Company, Milwaukee	4,144
Otis Elevator Company, Madison	4,480

Adopted.

It was

VOTED, That the Business Manager be authorized to publish the Steward's report of the Union for the fiscal year 1929-30.

In consideration of the appropriation by the 71st Congress for the construction of a Forest Products Laboratory at Madison through Public Acts: #128, dated April 15, 1930, and #272, dated May 27, 1930, and in consideration of authority granted by the State Legislature in Chapter 354, Laws of 1923, the President and Secretary of the Regents were authorized to convey to the United States of America the title to the following described property which is located on what is commonly known as the poultry research farm:

(Cont.)

Starting at a point on the section line between sections 16 and 21, 12.246 chains west of the common section corner of sections 16, 15, 21 and 22, T7N. R9E, and located in the town of Madison, county of Dane, State of Wisconsin, thence south 9.20 chains more or less to the north boundary of the right-of-way of the Chicago, Milwaukee, St. Paul & Pacific R.R., thence westerly along said right-of-way to the 1/8 line in section 21, thence north 10.41 chains more or less to the 1/8 point on the section line between sections 16 and 21, thence easterly 8.18 chains more or less to the point of beginning, and such additional area immediately north of the premises hereinbefore described as will convey a total area of not to exceed 10 acres.

X
✓ It was
VOTED, That the Emergency Board be requested to release the following allotments from the appropriation for permanent improvements, 20.41 (1)(R):

For Prod. Lab.
✓ \$ 3,000 for Chemistry Equipment
✓ 15,000 for Capital Improvements made necessary by the construction of the new Forest Products Laboratory

✓ It was
VOTED, That authority be granted to add to the Legislative Requests for 1931-33, the incidental operating and capital expenditures made necessary by the new Forest Products Laboratory in addition to the \$15,000 allotted from 20.41 (1)(R) Permanent Improvements.
"

X
✓ It was
VOTED, That Regent Richardson be appointed to represent the Regents at the meeting of the Governing Boards of State Universities and Allied Institutions to be held at Chapel Hill, North Carolina on November 13, 14, and 15, 1930 in place of Regent Waters, who has found it impossible to attend.

Summary of cash disbursements for the months of September and October, 1930, attached.

The meeting

A D J O U R N E D.

J. D. PHILLIPS

Secretary Pro Tem

THE UNIVERSITY OF WISCONSIN

OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS - SEPTEMBER, 1930

Pay Roll Aug. 16-31 (Shops).....	\$	17,432.68
" " " " (Other).....		17,675.92
" " " " (Hospital).....		7,259.39
" " Sept. 1-15 (Shops).....		17,627.26
" " " " (Other).....		14,078.42
" " " " (Hospital).....		6,895.59
" " " " (Dorm. & Commons).....		7,502.41
Student Pay Roll Aug. 1-31.....		10,759.37
Pay Roll Sept. 1-30.....		413,308.71
Lecture Bureau Weekly Pay Rolls.....		169.24
University Creamery - Milk & Cream.....		16,384.64
Fuel.....		4,194.75
New Construction - Agric. Bldg. & Spur Track.....		1,997.50
" " - Chemistry Bldg. Addition.....		250.61
" " - Mechanical Engr. Bldg.....		63,872.29
" " - Dairy Bldg. Equipment.....		777.35
" " - Boilers Central Heating Station.....		20,072.29
" " - Lathrop Hall Remodeling.....		170.39
" " - Storage Battery Room.....		3,682.68
" " - Sewer to Engr. College Track.....		3,987.75
" " - Agronomy Wing to Hort. Bldg.....		571.57
" " - Elect. Distributing System.....		2,355.55
" " - Student Infirmary.....		303.75
" " - Service Memorial Institute.....		334.74
" " - Orthopedic Hospital.....		14,381.12
Miscellaneous disbursements, travel, food, etc.....		<u>216,851.15</u>
TOTAL.....	\$	862,897.12

THE UNIVERSITY OF WISCONSIN

OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS - OCTOBER, 1930

Pay Roll	Sept. 16-30	(Shops)	\$	18,387.99
"	"	(Other)		15,524.60
"	"	(Hospital)		6,549.19
"	"	(Dorm & Commons)		6,101.22
"	Oct. 1-15	(Shops)		14,274.89
"	"	(Other)		18,943.59
"	"	(Hospital)		6,629.43
"	"	(Dorm & Commons)		6,277.17
Student Pay Roll	Sept. 1-30			12,272.91
Monthly Pay Roll	Sept. 1-30			416,660.47
Lecture Bureau	Weekly Pay Rolls			5,754.22
University Creamery	- Milk & Cream			14,448.75
Fuel				2,832.45
Refunds				9,987.74
New Construction	- Chemistry Bldg. Addn			202.35
"	" - Mechanical Engineering Bldg			41,201.46
"	" - Tunnels			158.32
"	" - Boilers Central Heating Station			5,725.75
"	" - Safety Devices			214.94
"	" - Lathrop Hall Remodelling			46.39
"	" - Storage Battery Room			250.28
"	" - Sewer to Engineering College Track at Camp Randall			2,508.36
"	" - Agronomy Wing to Hort. Bldg			565.41
"	" - Electrical Distributing System			8,798.94
"	" - Student Infirmary			185.59
"	" - Water Line			33.00
"	" - Animal Research Bldg			3.00
"	" - Orthopedic Hospital			17,508.24
Miscellaneous disbursements, food, travel, etc				<u>272,422.91</u>
TOTAL				\$	904,469.56