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Minutes of the joint meeting of the Finance and Executive Committees of the Board of Regents of the University of Wisconsin: July 27, 1942. 1942

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JOINT MEETING OF THE FINANCE AND EXECUTIVE COMMITTEES

Monday, July 27, 1942, 1:30 P.M.

Held in the Office of Regent Cleary in Milwaukee

PRESENT: Regents Cleary, Sensenbrenner, Ekern, Callahan, Kleczka; President Dykstra, Comptroller Peterson, Secretary McCaffrey.

The purpose of the meeting was to consider the Navy contracts, the action of the Emergency Board in re emergency increases in salary and such routine matters as may be presented.

The Navy contracts were first discussed and upon motion it was VOTED, That it is the sense of the joint committee that the costs as outlined by the Comptroller, including charges for depreciation, use of capital assets, administrative overhead and all direct expenses, are fair and reasonable and that the Government be requested to continue the schedule of payments provided in the contracts now in effect.

The matter of giving courses in Diesel engine operation to thirty Naval Officers was explained, and upon recommendation of the Finance Committee and upon motion, it was

VOTED, That the procedure as set up be approved.

The possibility of using Chadbourne and Barnard Halls for women who may enroll in the Women's Naval Reserve, the number to run from about 450 to 500 girls, was presented, and upon recommendation of the Finance Committee, it was

VOTED, That this matter be referred to the President, the Comptroller and the Executive Committee with power to act.

The Comptroller presented the action taken by the Emergency Board on July 23, 1942, relating to minimum and maximum salaries in certain civil service classifications. Since this action places certain limits on the emergency increase plan approved by the Board of Regents on June 27, 1942, some 150 employees who were

advised of their emergency increases must now have their names deleted from the payroll in so far as the emergency increases are concerned. Upon motion it was

VOTED, That the President and Comptroller be authorized to join with other State Boards and Departments in requesting a re-hearing before the Emergency Board for the restoration of these emergency increases.

RECOMMENDATIONS

1. Approval of budgets for the following supplementary appropriations made by the Emergency Board:

a. Chae Research - Fund 5-1 - \$10,000

Salaries and Wages	\$6,940
Supplies and Expense	2,660
Equipment	400

\$10,000

b. Tobacco Investigations--Fund 3P - \$5,000

Salaries and Wages	\$ 2,955
Supplies and Expense	1,115
Equipment	930

\$ 5,000

Upon recommendation of the Finance Committee, and upon motion, it was VOTED, That recommendation No. 1 be approved.

2. That the action of the Comptroller and the Chairman of the Finance Committee in requesting the Emergency Board to appropriate \$10,500 for the fiscal year 1942-43 to cover the cost of increasing the minimum salaries of graduate nurses from \$110 to \$115 per month as ordered by the State Personnel Board be ratified and approved. (Note: The Emergency Board appropriated \$5,250 for one-half of this item on July 22, 1942).

Upon recommendation of the Finance Committee, and upon motion, it was VOTED, That recommendation No. 2 be approved.

3. That upon the recommendation of Colonel Lewis and the State Director of Purchases the contract for Advanced Course ROTC uniforms for 1942-43 be awarded to the Globe Tailoring Company, Milwaukee, on their unit price bid of \$46, and that the Comptroller be authorized to sign the contracts. (Note: The low bid was made by the Pettibone Brothers Manufacturing Company of Cincinnati @ \$42.75. The second low bid was \$45.25 from Royal Tailors in Chicago. The third lowest bid of \$46 is

recommended for acceptance because of the accessibility of the contractor in Milwaukee and their previous high quality of workmanship and service).
Adopted.

4. Formal approval of the following gifts and grants and authority for the Comptroller to sign the agreements:

agreement in gift file
\$150.00 - Stokely Brothers and Company, Cumberland, Wisconsin, for the establishment of an industrial fellowship in economic entomology, July 10 to October 10, 1942, under the supervision of Professor T.C. Allen.

agreement in gift file
\$1,600.00 - Wilson & Company, Chicago, Illinois, renewal of an industrial fellowship in biochemistry, 12 months, beginning September 1, 1942, under the supervision of Professor C.A. Elvehjem.

agreement in gift file
\$1,100.00 - Abbott Laboratories, Chicago, Illinois, renewal of industrial fellowship No. 2 in biochemistry, July 1, 1942 to June 30, 1943 under the supervision of Professors W.H. Peterson and M.J. Johnson.

agreement in gift file
\$5,035.00 - National Cheese Institute, Inc., Chicago, Illinois, for the establishment of a second industrial fellowship in economic entomology and dairy industry, 12 months beginning July 1, 1942, under the supervision of Professors E.M. Searls and W.V. Price

Approved.

agreement in gift file
5. Approval of agreement to house and feed Army Air Force Inspectors in University Residence Halls, July 12 to September 6, 1942. (Confirming approval given by mail). *N.P.*

Approved.

6. That the Wisconsin University Building Corporation be authorized to raze the old house at 426-428 Lorch Street which is owned by the Corporation and is no longer needed by the University.

Adopted.

unexpended money
The President presented the request of the Dean of the College of Letters and Science for special janitor service in the chemistry laboratory, as requested by Professor Mathews. Upon recommendation of the Finance Committee, and upon motion, it was

VOTED, That an appropriation of \$1155 from Regents Unassigned be made for this purpose to be added to the budget of Letters and Science.

The President reported that in computing the twelve weeks' summer salaries

in pharmacy the compensation was figured on the basis of 20% and it should be 25% as in other departments. Upon motion it was

VOTED, That this increase be approved, the total amount being approximately \$700. Add to the Pharmacy twelve weeks' summer budget.

The matter of employing part-time student janitors for 1942-43, which has proved successful in the past, was presented. Upon recommendation of the Finance Committee, and upon motion, it was

VOTED, That an appropriation of \$3000 be made for this purpose for 1942-43. Add to the extra labor budget of Physical Plant.

Upon recommendation of the President, it was

VOTED, That the terms of employment of Chester M. Kurtz, associate professor of clinical medicine, be changed from part time to full time; that his annual salary be placed at \$4,000.

The matter of providing space for additional instruction to naval students, including the possible 450 Women Naval Reservists, was discussed at considerable length. The plan of remodelling portions of Bascom Hall for this purpose does not seem to be feasible. The matter of renting or purchasing the Blackhawk Garage was discussed. It was

VOTED, That the Comptroller and Secretary be authorized to negotiate with the owners for an option to purchase the Blackhawk Garage for a sum not exceeding \$40,000 plus the cost of necessary remodelling and that Regents Cleary and Sensenbrenner be requested to discuss the matter with Governor Hoel. It was understood that if suitable arrangements for the purchase can be made and this is approved by the Governor that before negotiations are concluded the matter will be referred to the Board of Regents for final decision.

The Secretary presented the following budget of the Milwaukee Seminary Fund, Department of German, for 1942-43, totalling \$8,140. Upon motion it was

VOTED, That this budget be approved. The money is provided from the income of the National Teachers Seminary Fund.

SALARIES

R.O. Roeseler - - - - -	\$5,000 (Mil. Sem. Prof.) (in budget)
John Eiselmeier - - - - -	1,300 (Pension)
Paula M. Kittel - - - - -	250 (German House) (in budget)
S.M. Riegel - - - - -	150 (Editorial work)
Mrs. Anne Evans - - - - -	500 (Secretarial work)

Total \$7,200

OTHER EXPENDITURES

Monatshefte printing	- - - -	850
Monatshefte office supplies	- -	50
German House entertainment	- -	<u>40</u>

Grand Total \$8,140

At 3:30 P.M. the meeting adjourned.

M.E. McCaffrey,

Secretary.