



Twenty-eighth annual report of the Madison Free Library for the year ending June Thirtieth, Nineteen Three. 28th

Madison Free Library (Madison, Wis.)

[s.l.]: [s.n.], June 30, 1903

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LIBRARY
MADISON
WISCONSIN

Twenty-eighth Annual Report

OF THE

MADISON FREE LIBRARY

FOR THE YEAR ENDING

June Thirtieth, Nineteen Three



Twenty-eighth Annual Report

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MADISON FREE LIBRARY

FOR THE YEAR ENDING

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LIBRARY BOARD, 1902-3.

E. A. BIRGE, President.

H. M. LEWIS, Vice-President.

F. W. HALL, Secretary.

E. O. Kney, Treasurer.

F. K. CONOVER. R. B. DUDGEON. F. H. EDSELL.
F. A. HUTCHINS. L. S. HANKS. P. B. KNOX.

STANDING COMMITTEES, 1902-3.

BOOKS.

F. W. HALL.

E. A. BIRGE.

F. K. CONOVER.

P. B. KNOX.

ROOMS.

F. H. EDSALL.

F. A. HUTCHINS.

E. A. BIRGE.

R. B. DUDGEON

FINANCE.

H. M. LEWIS.

E. O. KNEY.

E. A. BIRGE.

LIBRARY STAFF, 1902-3.

BERTHA M. BROWN, Librarian, July-August, 1902.

JULIA A. HOPKINS, Librarian, November, 1902-July, 1903.

GEORGIA R. HOUGH, Librarian Circulating Department.

JOHN E. GOODWIN, Assistant.

VIRGINIA C. BALTZELL, Assistant.

HANNAH C. ELLIS, Children's Librarian.

LIBRARY HOURS.

Circulating Department,

9 a. m. to 9 p. m. week days.

Closed on Sundays and holidays.

Reading Room:

9 a. m. to 9 p. m. week days.

2 to 6 p. m. Sundays.

9 a. m. to 6. p. m. holidays.

Children's Room:

12 m. to 6 p. m. week days.

Closed on Sundays and holidays.

PRESIDENT'S REPORT.

MADISON, Wis., September 21, 1903.

HONORABLE JOHN W. GROVES,
Mayor,
Madison, Wis.

DEAR SIR: I transmit to you herewith the twenty-eighth annual report of the Madison Free Library for the year ending June 30, 1903.

The report of the librarian, with its appendices, gives a full account of the work of the library during the past year. I would call especial attention to the establishment of the branch stations—two of which have been established during the current year—and also to the work for children and in the schools, which has been carried on more successfully during the past year than previously.

During the current year Miss Brown, who very efficiently reorganized the library, resigned in consequence of her approaching marriage and Miss Julia A. Hopkins was elected librarian, beginning her service with the first of November. Under her charge the work of the library has been carried on steadily, not only with no loss of efficiency, but with increasing vigor in all departments.

Probably the most important event of the year has been the purchase of the site for the Carnegie library, consisting of the so-called "Lamb property," embracing an area of 132 feet square on the corner of Carroll and Dayton streets. This site,

from its relation to the high school, the postoffice, and other public buildings, undoubtedly promises to be the most useful for library purposes of any of the sites considered for the new library. The Library Board has employed Professor W. P. Laird of the University of Pennsylvania as its adviser in the preparation of the plans for the new building, and he has prepared general instructions for the architects. The plans will soon be submitted. The Board is devoting unusual care to the preparation and selection of plans, and I trust that the results, when embodied in the building, will fully justify their efforts.

The appendices to the librarian's report contain statistics regarding the circulation, expenditures, etc., which are called for by the statutes.

Very respectfully,

E. A. BIRGE,

President of Directors, Madison Free Library.

LIBRARIAN'S REPORT.

MADISON, Wisconsin, July 1st, 1903.

To the Board of Directors of the Madison Free Library:

Herewith is submitted the twenty-eighth annual report of the Librarian for the year ending June 30th, 1903.

A change in the librarianship took place this year, and for two months of the year the Library was without any distinctive head; but in spite of these disadvantages it can be fairly said to have held its own.

The work of reorganization has gone on steadily, and the methods and administration of the Library are being continually adjusted to the needs of the work as it will be carried on in the new building. The records have been simplified as much as possible, and the routine work of the staff made more of a unit.

The principal changes have been the introduction of a reserve system, the circulation of current numbers of periodicals, the restriction of fiction in the Children's Room, the publication of monthly classified and annotated lists of new books, and the opening of the East End Branch.

The work will be described more fully under its different heads, and the usual tables of statistics appear at the end of the report.

Circulating Department.

The circulation of adult books has remained very nearly stationary for the past three years, although the statistics show

a very slight increase this year over the circulation of the two previous years. There is a drop of about 300 in the circulation of fiction; but, with two exceptions, an increase in every class of the more solid reading. Biography, the Fine Arts, the Useful Arts, and Sociology are the divisions that show the largest growth.

With the beginning of January was started the circulation of current numbers of the more popular magazines. This step met with the unanimous approval of the patrons of the Library, and it is hoped another year that the list of magazines may be added to as the number on the list now is entirely insufficient to meet the demand.

Another new feature is the reserve system established in December. By leaving a penny at the desk, a reader may have a book, out at the time, held for him when it comes in, and he will be notified by postal of its return. The convenience of this has been highly appreciated by the Library readers.

For statistics of circulation see Table II.

Reading Room.

The attendance in the Reading Room it is not possible to give accurately as there is no regular person in charge and it is hard to keep an accurate tally from the Loan Desk. The Room is never with less than half a dozen people in it from the time it opens until closing time. During the winter it is always crowded, morning, afternoon and evening, and very frequently the seating room is insufficient. Extra chairs are brought in, the wide window seats are made use of, but even then the readers overflow into the stacks, the lobby, and the Librarian's alcove. It is not an over-estimation to say that the attendance averages 250. Good order prevails in spite of the lack of supervision and very seldom does any disturbance arise. Sixty-six magazines are subscribed to, and twenty are given. Twenty-one newspapers are taken.

Two exhibits have been held. The first one was just before the holidays, and was a display of the new and interesting books published during the past year. These were loaned for the occasion by the Wisconsin Free Library Commission, and as some of them were too rare and too expensive to be purchased by the Library it was a treat to the readers to have this chance to freely examine and read them. Many people, also, who do not usually come to the Library were attracted by the exhibit and expressed their gratification for the opportunity.

In June an exhibit was held of the art work by pupils of the High School. The selections exhibited were chosen by Miss Cravath, the teacher of art in the city schools, and showed the three departments of work, representation, decoration and construction. There were paintings from flowers and fruit, pencil and charcoal drawings from still life groups, designs for curtains, rugs and stained glass windows, and mechanical drawings setting forth some original idea in the nature of an invention. The entire west wall of the Reading Room was covered with the display, which was up for three weeks and was studied with great interest by scores of people.

Reference and Club Work.

In its present quarters it is impossible for the Library to do very much work with clubs. However, it has given all the assistance possible. Reference lists have been made out, and programs studied in advance to see that material was available in the Library. Small collections of books needed for some time were put on reserve shelves in the Reading Room where they would be available to all the members of the club. This same thing has been done for some classes in the High School with whom a good deal of reference work has been done.

Some clubs submitted to the Library lists of books needed for their work. From these lists the Book Committee made

selections of such books as they deemed to be of general and lasting interest to the Library and purchased them.

The American Patriotic Club held one of its meetings at the Library, and was given a talk on "Rome," illustrated by lantern views. The talk was given by Mrs. D. E. Carson and was much enjoyed by the members of the club.

Rent Collection.

The Rent Collection, consisting of duplicate copies of the popular books in the Library, continues to be a success, although it was feared for a time that the Tabard Inn Station, installed almost next door, might prove to be a powerful rival.

As no registration is required for the use of this collection, it is used very largely by temporary residents of the city. However, it is used also by many of the regular readers of the Library, who prefer to pay the small fee of five cents rather than wait for the Library copy of the book to come in.

The receipts from it this year have been \$204.00, and it has circulated 4,080 books.

For statistics of the Collection, see Table VI.

Apprentice Class.

The Apprentice Class, formed of those who wish to get some practical experience in library work before taking a course in a library school, opened in January with five members. Three of these soon dropped out, leaving two to finish the course.

The course consisted of a lecture each day, taking up in turn the different details of library work, and five hours daily of practice work in the Library. It lasted five months; during this time several problems and quizzes were given to the class, and at the end of the course an examination was held.

This class is a benefit to the Library. In return for the time and trouble spent by the librarian in giving the lectures and arranging and supervising the work, the working force of the Library is increased by their service through the busiest

part of the year; and if the work is well arranged a very definite result is gained. For instance, this year the entire collection of bound periodicals, consisting of over 1,000 volumes, was classified, shelf-listed and catalogued by the apprentice class.

Accessions to the Library.

With the large reference libraries already in Madison, it will never be necessary for the Free Library to maintain a large collection of reference books. But a certain amount of reference work is necessary, and to do that well the best of the general works should be on its shelves. With this in view an effort is being made to build up the collection of reference books.

Among the most valuable of reference books are the sets of bound periodicals with their indexes. The files in the Library are very incomplete; but the last few months have seen nearly 200 new volumes added to its shelves. This has been possible through the kindness of the Wisconsin Free Library Commission which has filled up a great many of the weak spots, and also through the generosity of friends who have made large gifts of unbound magazines to the Library. These have been bound up and add greatly to the value of the reference collection.

The City Library is the place where there should be a complete file of the city publications, freely available for consultation by anyone and as a permanent record of the municipal life of the city. Until within a few months there were no such documents in the Library; but now, owing to the kindness of the Historical Library and the different city officials, there are in the Library almost complete files of the city charters and ordinances and the reports and publications of the various boards. These will be on the shelves as soon as they have been properly bound and recorded.

It was found that the amount of money possible to spend in the purchase of German books was quite inadequate to meet

the demand. Therefore a subscription was taken to the system of German traveling libraries sent out by the Wisconsin Free Library Commission. Each library contains 35 books, loaned for a period of six months, the subscription running over a period of six years. The subscription being only \$35.00, the Library gets, for that sum, the use of 420 books for its readers. There is an ever increasing demand for Norwegian books, and to meet this, a somewhat similar arrangement will probably be made with the Commission in the near future.

Of the books discarded from the Library, small boxes have been made up and sent to the country districts. It seems impossible that such books can do much good, but the eagerness with which the people from time to time send in to ask if there are more ready for them shows that they are appreciated. Five hundred and sixty-eight books have been sent out in this way since the first of January.

For statistics of accessions and withdrawals see Table I.

Gifts.

The Library has received many gifts this year in the form of bound volumes and unbound pamphlets and magazines. A full list of these appears at the end of this report; and notice of the gifts to the Children's Room is made in the section of the report given to that department.

The largest and most notable gift received was the set of "Jesuit Relations," edited by Mr. R. G. Thwaites. The set is in 73 volumes and forms a most valuable addition to the History section. The gift is anonymous.

Facsimiles of the Declaration of Independence and Magna Charta were presented to the Library by Mr. Carnegie.

Branch Stations.

Madison, compressed as it is between the lakes, must necessarily grow in one long line, making the extreme ends of the

city at a greater distance from the centre than is usual in a city of its size. This form of the city renders it impossible for a library in the centre to adequately serve the people on the outskirts and out-lying districts, even with the best of car service. Therefore, the future growth of the Library's work must be largely through branch stations, by which means the books will be brought within reach of the people. Already this method has been tried.

During July and August of 1902 a small collection of books was sent to South Madison and placed in a store there. The books were from the School Duplicate Collection, and so were mostly attractive to the children. There was no regular attendant from the library in charge, but the books were given out by a young man who kindly gave his services. The circulation, though small, shows that a permanent station there would be appreciated.

In June, 1903, a station was opened in the store of Mr. Gustav Voss, at Schenck's Corners. This is a very favorable spot for a branch library, as it is the meeting point of several streets. About 150 books were sent out and cards of invitation were put up in the various stores in the district. On two afternoons of each week, between the hours of two and five, some one from the staff of the library goes out to distribute the books. During the one month it has been in operation, over 75 registrations have been taken and nearly 200 books circulated. The people are delighted to have the books so freely accessible. The collection is not permanent; but a few new books are carried out each time and those already read brought back so that the collection is constantly changing.

For statistics of circulation, see Table II.

Children's Department.

The work of this department, in charge of Miss Hannah C. Ellis, has been most satisfactory.

The statistics show a decided decrease in the circulation of

books for home use, but this is not a matter to be deplored when the reason for it is known. As soon as the Children's Room was given definitely into the care of one person and a careful watch began of the children's reading, it was found that a great many of those who were the most constant users of the room were drawing a great many more books than it was possible for the ordinary child to read. Many of them took four or five books a week, and some of them were actually engaged in a sort of contest to see who could run up the biggest record of books drawn on his library card. In many cases a child when questioned about the book he had just returned had not read it at all, or if he had could only remember the story in the vaguest way. This, of course, was very bad. The books, taken in this wholesale way, were kept from some of the children who might really have enjoyed them, bad reading habits were fostered in the children themselves, and their memories were being ruined. So, on the first of January, a rule went into force that a child might draw but one story book a week. He might draw books in the other classes, but only one book of fiction. Up to that date the circulation had kept up to the record of the year before and the December circulation was 528 ahead; but with January the circulation dropped 487, and the drop averaged about 950 through each of the five months following. This decrease was almost entirely in fiction. The circulation of story books in February alone dropped 1,027 and in March 1,144. The circulation of books in the other classes has increased very generally and a very decided growth appears in the circulation of books of Travel, Science, Literature and Mythology. This decrease, therefore, is not a matter to be regretted as its cause is a step which puts the children's work on a more sane and sincere basis than it was before. For statistics of circulation, see Table II.

It has not been possible to keep any accurate record of the attendance in the Children's Room, as, with only one regular

attendant, through the busiest hours of the day her time is so entirely taken up with attending to the children's questions that it is impossible for her to take note of their numbers. It is safe to say, however, that the attendance averages 100, and that the number of those who come for reading and study averages 20.

The growth of the reading attendance has been a great gratification to those in charge. The children are learning that the Library is a place where they can find help in their school work, and they are coming with greater confidence every day. Little talks have been given to them explaining the arrangement of books on the shelves, the use of the card catalogue and reference books, the personal care of books, etc.

Through the spring three contests were held to give them practice and experience in the use of the card catalogue and reference books. These contests were entered by between 200 and 300 children, and gave them a great deal of pleasure. They looked forward eagerly to each new one as it was announced and did all the work in the most enthusiastic way. The results from these contests were very satisfactory, and the growth in the intelligent use of the room by the children is really wonderful.

Through the winter and spring a number of talks were given to the children, illustrated by colored lantern views. Each time the room was crowded; and on some occasions not only were the chairs occupied but also the tops of the bookcases, the piano and the radiators. A list of the talks is as follows:

Switzerland—Miss H. C. Ellis.

Japan—Mrs. T. E. Brittingham.

Trip to the moon—Mr. E. C. Mason.

Holland—Mr. E. C. Mason.

Italy—Mr. E. C. Mason.

Birds—Mr. O. B. Zimmermann.

Norway—Mrs. R. G. Thwaites.

On the anniversary of the opening of the Children's Room, January 10th, a birthday reception was held. New books were put out, the room was decorated with flowers, and a short program was arranged for the entertainment of the children. On this day two of the children made presents to the Room. William Caird gave \$.25, and Edward Twitchell gave some unbound numbers of magazines.

Several exhibits have been held, among the prettiest being one of baskets and basket work, in the spring. This was the first in a series of Arts and Crafts exhibits. Spring weather and interests interrupted the series which will be resumed in the fall. The exhibit which attracted the most notice, perhaps, was one which was held just before the holidays, being a display of children's books. These were loaned by the Wisconsin Free Library Commission, and consisted not only of the new books of the year but also the best and most beautifully illustrated editions of children's classics. The exhibit was useful as well as enjoyable, as it helped many parents in the making out of their Christmas lists.

Several books have been given to the Children's Room this year; and two pictures have been presented, one by Mrs. L. R. Burgess, and one by Miss L. E. Stearns. A very valuable collection of birds' eggs and nests was given by Mr. M. H. Newman and Mr. H. E. Bradley. This collection has not as yet been moved to the Library as there is no convenient place for putting it; but in the new building there will be a place provided for it and for the display of similar collections. The general interest shown by the people of Madison in the children's work is a great inspiration to those who are trying to carry it on; and their generous gifts help to make the work successful. Not only are requests never refused but often a request is not necessary. Articles are loaned for the exhibits, lantern slides are loaned for the lectures, and in almost all cases the people who gave the lectures themselves offered their services. It is

to this free and generous spirit that the Children's Room owes much of its prosperity.

Story Hour and Clubs.

The Story Hour was started in February. Owing to the want of an extra room and the unwillingness to interrupt the regular work of the room, which is open from 12 to 6, it was decided to hold it in the evening. The library being situated as it is in the heart of the business part of the city renders it impossible for many of the children to come to it in the evening. The result of this was that the children who attended the Story Hour were those who otherwise would have been on the street. The attendance was small and consisted of only such as drifted in, attracted often by the lighted room. Most of them were boys who had never been in the library before. The stories told were from the Norse mythology, and the attention and interest shown were highly flattering to the story-teller.

The branch of the St. Nicholas League, organized the year before, held its meetings regularly through the year. Besides the usual work in connection with the contests conducted by the St. Nicholas, an experiment was tried to teach the children to use their hands as well as their brains. They were each given a short poem to commit to memory and to illuminate. A talk was given to them first about illumination and they were shown examples of good work. The paper given them was cut to a certain size, and the depth of margin indicated. They were told that their illustration must set forth their idea of the poem. Of course in most cases the work was very crude, but in one or two instances it was astonishingly good, the lettering being especially fine and the whole thing artistic.

In March a club was organized among some boys in the Sixth ward. It is called the Hero Club, the purpose being

to study some of the great men of the world. There are about 15 boys in it from 12 to 14 years of age. The meetings are held once in two weeks. The boys have their own officers and conduct their own meetings by strict parliamentary rule; but Miss Ellis and Miss Feeney, the Principal of the Sixth ward school, always meet with them to give any help needed.

It was learned that the boys employed as caddies at the Golf Club used their spare moments in perusing the yellowest of yellow literature; so about forty of the most interesting and exciting boys' books were selected and sent to the Club. Also there were sent bound volumes of the St. Nicholas and Youth's Companion. The lady in charge of the Club reports that the books are read with great eagerness and that they will soon be ready for a new lot; but the statistics will be taken too late to get into this report.

Work with the Schools.

The Library now has 995 books in its School Duplicate Collection, which have had a circulation this year of 6,466. This circulation is a drop of about 1,800 below the circulation of last year. The decrease, however, is easily accounted for.

The books were sent out twice each year. The first time they went out last year they were out for two months and the circulation was 5,142. This was before the Children's Room was opened, and the large proportion of the circulation was in the schools nearest the Library where now the circulation is the smallest. That this was the cause of the large circulation is shown by the fact that when the books were sent out the second time last year, after the Children's room had opened, the circulation dropped to 3,160 although the books were out for four months, just double the time of the first period. This year the circulation of the first period could not at all reach the phenomenal circulation of last year, being in fact only 2,247; but on the other hand the circulation for the four

months of the second period is 4,219, an increase of more than 1,000 over the corresponding period of last year. So, although the sum total for the year is smaller, the work is really growing.

This is due in no small measure to the hearty and cordial co-operation of the Superintendent of Schools and the teachers themselves. Because of their interest and sympathy the outlook for the coming year is most favorable.

For statistics of circulation, see Tables III and IV.

Early in the Spring a step was taken which has made the school work much more effective. The Superintendent of Schools gave to the Children's Librarian a pass-card giving her entrance to the schools on a certain day each week. She visited the schools in regular order, going into every room where the library had sent books. She stayed ten or fifteen minutes in each room and this visit was counted as part of the regular school work. She talked sometimes to the children about the books; more often she got them to talk to her about what they had read and what they liked. She examined the books there to see what ones were circulating; and if she found some of the best ones not being read, she told a story from one of them to arouse the interest of the children. She talked with the teacher to find out if the books sent were well fitted to the grade and the children or whether an exchange was needed. Twenty-seven of these visits were made, and one hundred eleven such talks given. In this way a most vital relationship was established between the Schools and the Library, and the system of distribution made as elastic as possible. The results are very evident. In taking the statistics of the last circulation, it was found over and over again that some book which had only circulated two or three times in the three preceding periods it had been out, had circulated a dozen or fifteen times during this last period. In every case the book was one that had been spoken of in these talks.

A great deal of reference work, also, has been done with the schools. Bulletins and pictures have been loaned, reference lists made and sent out, and some small collections of books on special topics connected with the school work, loaned for a short period.

A word of thanks is due to the local press for the kindness shown in printing library news and notes, book lists, and articles about the Library. Special thanks is owing to the Madison Democrat, which reprints the Library's monthly lists of new books in folder form and presents several hundred copies to the Library for free distribution from the Loan Desk.

I cannot close this report without expressing my appreciation of the work done by the members of the Library staff, to whose faithfulness is largely due whatever efficiency the Library may have attained to.

Respectfully submitted,

JULIA A. HOPKINS,
Librarian.

STATISTICS.

TABLE I.

Book account.

Number of volumes in the Library, June 30th, 1902.....	18,454
Additions:	
by purchase.....	756
by gift.....	231
by binding.....	160
by exchange.....	28
transferred from Rent Collection.....	87
previously unrecorded.....	318
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Total	1,580
Withdrawals:	
worn out, destroyed, etc.....	1,669
lost by readers (4 paid for).....	5
missing	13
exchanged	72
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Total	1,759
Number of volumes in the Library, June 30th, 1903	18,275
Number of volumes in School Duplicate Collection.....	995
Number of volumes in Rent Collection	107
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Grand total	19,377

Binding.

Volumes of periodicals bound.....	160
Number of books rebound	486
Total	646

TABLE II.

Circulation statistics.

	MAIN LIBRARY.		EAST END BRANCH		South Madison	School collection.	Total
	Adult.	Juvenile.	Adult.	Juvenile.			
Periodicals	218	87	305
Philosophy	659	299	2	35	995
Religion
Biography	1,545	334	11	8	301	2,199
History	1,485	632	6	4	246	2,373
Travel	1,086	648	7	7	387	2,135
Sociology	738	13	4	755
Science	628	1,290	27	7	844	2,796
Useful arts	545	227	3	71	846
Fine arts	970	169	1	63	1,203
Language	2,649	1,034	4	4,293
Literature
Fairy tales	1,335	25	19	886	2,265
Fiction	39,445	11,356	41	58	120	3,031	54,051
Foreign books	1,120	6	1,126
Total	51,088	17,424	47	145	172	6,466	75,342
Rent collection	4,080	4,080
Grand total	79,422	79,422

Number days library has been open for circulation	305
Average daily circulation	225
Largest monthly circulation	6,769
Smallest monthly circulation	4,590
Percentage of fiction circulated77
Percentage of children's books circulated25

TABLE III.

Circulation of school books by classes.

	Dec. '01-Jan. '02.	Feb.-June, '02.	Nov.-Dec. '02.	Feb.-June, '03.
Philosophy.... }	18	4	7	28
Religion..... }				
Biography	241	88	85	216
History.....	257	123	92	154
Travel.....	311	127	130	257
Sociology	5	4
Science.....	598	371	266	578
Useful arts	66	16	15	56
Fine arts.....	52	35	18	45
Language.... }	364	211	209	389
Literature..... }				
Fairy tales.	630	372	284	602
Fiction.....	2,600	1,813	1,141	1,890
Total.....	5,142	3,160	2,247	4,219
Total for year.....		8,302		6,466

TABLE IV.

Circulation of school books by wards and grades.

Wards.	Grades,						Total.
	3.	4.	5.	6.	7.	8.	
1.....	103	61	32	51	74	23	344
2.....	124	220	182	98	624
3.....	148	73	99	49	94	18	481
4.....	450	91	38	579
5.....	229	266	289	69	95	46	994
6.....	175	200	271	141	79	185	1,051
7.....	335	216	204	322	1,077
Greenbush.....	666	349	1,015
Northeast district.....	229	72	301
Total	3,279		2,115		1,072		6,466

TABLE V.

Registration.

Number of readers registered, June 30th, 1902:	
adult	569
juvenile	751
Total	1,350
Additions:	
adult	3,658
juvenile	1,252
Total	4,910
Number of readers registered, June 30th, 1903	6,260

TABLE VI.

Rent Collection.

Number of volumes in collection, June 30th, 1902		132
Addition by purchase		62
Transferred to Main Library		87
Number of volumes in collection, June 30, 1903		107
Circulation		4,080
Cash on hand, June 30th, 1902		\$75 00
Receipts	\$204 00	
Expenditures:		
transferred to City Treasurer	\$181 00	
expended for books	54 23	
Total	\$235 23	
Cash on hand, June 30th, 1903		\$43 77

TABLE VII.

Finance.

Unexpended balance, June 30th, 1902.....	\$2,166 99
Receipts:	
City appropriation	\$5,250 00
Town of Madison.....	25 00
transferred from Rent Collection.....	181 00
fees from non-residents	4 75
fines	249 65
lost and injured books.....	6 02
	—
Total	\$5,716 42
Expenditures:	
salaries and services.....	\$3,088 35
books and periodicals.....	1,251 50
binding	526 10
stationery and catalogue supplies.....	261 85
furniture and fixtures	75 35
printing	24 50
postage and express	39 97
repairs and improvements.....	2 50
miscellaneous	140 96
	—
Total	5,511 08
Unexpended balance, June 30th, 1903	\$2,472 33

TABLE VIII.

Gifts.

	Volum- es	Pamph- lets
Allen, Mrs. Margaret.....	1	
American Free Trade League (Boston).....		1
American League for Civic Improvement (Chicago).....		3
American Thresherman Co	1	
Anonymous	73	
Atchison, Topeka and Santa Fe Railroad.....	1	
Attic Angel Association	32	
Balch, E. S	1	
Baltzell, Mrs. V. C.	47	
Bennett College (Chicago)		2
Birge, E. A.		35
Boston Book Company.....		1
Cannon, L. H		52
Caproni & Brother	1	
Channing, Walter.....		1
Chase & Sanborn.....		3
Chicago & Northwestern Railroad.....	1	
Christian Science Association (Madison).....		50
Chynoweth, Miss.....	1	
Clement, Mrs. Jesse.....	1	
Ehrlich, Frederick.....	1	
Engineer Publishing Co.....		12
Hill, B. F	1	
Hills, W. S.	1	
Houghton, Mifflin & Co.....	1	
Hughitt, Marvin.....	1	
Johns Hopkins University.....		16
Keyser, Miss.....	1	
Lawson, T. W.	1	
Libraries:		
Aguilar Free Library Society	1	
Boston Public Library.....		39
Brookline (Mass.) Public Library		28
Buffalo (N. Y.) Public Library.....		1
Cambridge (Mass.) Public Library.....		9
Carnegie Library of Pittsburgh, Pa		17
Columbus (O.) Public School Library		1
Detroit Public Library		1
Evanston (Ill.) Free Public Library.....		3
Jersey City Free Public Library.....		7
Lawrence (Mass.) Public Library		2
Lowell (Mass.) City Library.....		4
Manitowoc (Wis.) Public Library		1
Milwaukee Public Library		11
Minneapolis Public Library		2
Newark (N. J.) Public Library		6
New York Public Library		1
Providence (R. I.) Public Library		6
Quincy (Ill.) Public Library		1
Reynolds Library (Rochester, N. Y).....		2
St. Louis Mercantile Library		1

TABLE VIII—Continued.

	Vol- umes.	Pam- phlets.
Libraries—Continued.		
Salem (Mass.) Public Library.....	12	
Somerville (Mass.) Public Library.....	28	
Springfield (Mass.) City Library Association.....	2	
U. S.—Library of Congress.....	4	9
Waltham (Mass.) Public Library.....		85
Worcester (Mass.) Public Library.....		1
MacDonald, Miss K. I.....		1
Madison City Clerk.....		34
Milwaukee German Society.....	1	
Minneapolis Park Commissioners.....		2
Mohonk Arbitration Conference.....		8
Mt. Holyoke College.....		2
N. J.—State Board of Health.....	1	
Palmer, Mrs. H. R.....	1	
Pinney, Mrs. M. A.....	1	
Power, Mrs. A. E.....		2
River Falls (Wis.) State Normal School.....		1
Smithsonian Institution.....	5	
Sommers, C. A.....		52
Sumner, Mrs. Edwin.....		140
Sweten, Godfrey.....	1	
U. S.—Agriculture Department.....	11	26
U. S.—Civil Service Commission.....	1	
U. S.—Education Bureau.....	4	50
U. S.—Fish Commission.....	3	
U. S.—Interior Department.....		24
U. S.—Interstate Commerce Commission.....	1	
U. S.—Labor Department.....	2	29
U. S.—Navy Department.....	2	
U. S.—Patent Office.....		52
U. S.—War Department.....	2	
University Publishing House.....	1	
University of Illinois State Library School.....		1
Wandry, Mrs. A. J.....	9	70
Wisconsin—Agricultural Experiment Station.....	2	
Wisconsin—Free Library Commission.....	1	802
Wisconsin—Geological Survey.....	1	9
Wisconsin—Railroad Commission.....	2	
Wisconsin—Schools for the Deaf.....	1	
Wisconsin—State Board of Agriculture.....	2	
Wisconsin—State Historical Library.....	8	204
Wisconsin—State Horticultural Society.....	2	
Wisconsin—State Superintendent.....	2	4
Wisconsin—Tax Commission.....	1	
Wisconsin Dairymen's Association.....		1
Wisconsin Natural History Society.....		1
Wisconsin Volunteer Infantry.....	1	
Young, Miss C. M.....		82
Total	231	2,053

