

Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: June 5, 1936. 1936

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1936

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, June 5, 1936

Held in the office of the Business Manager, following
the meeting of the Finance Committee

PRESENT: Regents Callahan, Mead, Wilkie; President Frank, Business
Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That upon the recommendation of F. O. Holt, director of the
Bureau of Guidance and Records, the following deposits be accepted and
added to the budget of the Bureau of Guidance and Records to be used in
connection with the testing program, fund 15B:

Beloit	\$ 24.92
Carroll	76.71
Lawrence	72.31
Marquette University	215.95
Milton	21.50
Milwaukee-Downer	40.55
Northland	23.94
Ripon	<u>45.44</u>

\$521.32

Adopted.

- Physical Education - Men -

1. That Frank Jordan be appointed assistant professor of physi-
cal education - men (assistant football coach) for three years, begin-
ning April 30, 1936; salary at the rate of \$2976, less waiver \$476,

net \$2500 per annum, 10 months basis (salary for the remainder of the year 1935-36, \$500 net, to be paid in two installments); charge to staff salaries and wages, fund 5C. (Confirming verbal approval.)

Adopted.

2. That Fred Twomey be appointed football assistant beginning April 30, 1936; salary at the rate of \$2200 net, 10 months basis (salary for the remainder of the year 1935-36, \$440 net, to be paid in two installments); charge to staff salaries and wages, fund 5C.

Adopted.

(Confirming verbal approval.)

3. That Robert P. Reagan be appointed assistant professor of physical education - men - for three years, beginning April 30, 1936; salary at the rate of \$5456, less waiver \$956, net \$4500 per annum, 10 months basis (salary for the remainder of 1935-36, \$900 net, to be paid in two installments); charge to staff salaries and wages, fund 5C.

Adopted.

(Confirming verbal approval.)

Ingraham

- Letters and Science -

1. That Margarete Hardegen be appointed German house scholar for the academic year 1936-37; stipend \$250; charge to the Milwaukee Seminary Fund, 15B.

Adopted.

Scholar

R 2. That the resignation of Verner J. Hansen, graduate assistant in speech, be accepted; to take effect May 25, 1936, p. 56, fund 1A.

Adopted.

3. That Gerald Aaron Bartell be appointed undergraduate assistant in speech from May 25, 1936, to the close of the academic year; salary \$25 for the period; in place of Verner J. Hansen, resigned, p. 56, fund 1A.

Adopted.

- Education -

Retired to emeritus 1. That J. C. Elsom, professor of physical education, be retired from active teaching at the close of the 1936 summer session; and that he be appointed emeritus professor of physical education, to take effect -

at the beginning of the academic year 1936-37.
Adopted.

- Agriculture -

R 1. That the resignation of Garold W. Heal, county agent in Vilas County, be accepted; to take effect May 31, 1936.
Adopted. *Suprahman*

2. That Obert Agerjord be appointed assistant county agricultural agent for Langlade County from May 15 to November 15, 1936; salary at the rate of \$1500 a year, 12 months basis, to be distributed as follows: University \$1200, County \$300 (University salary for the period \$600, charge \$150 to 1935-36 budget and \$450 to 1936-37 budget); charge to aggregate amount for county agents, p. 103, fund 15A.
Adopted.

3. That Charles B. Drewry be reappointed county agent for Marinette County, beginning July 1, 1936; salary at the rate of \$2820 a year, 12 months basis, to be distributed as follows: University \$1820, County \$1000; charge to aggregate amount for county agents, p. 104, funds 3A and 15A.
Adopted.

4. That Lloyd C. Ferguson be promoted from assistant to instructor in veterinary science, beginning April 24, 1936; salary at the rate of \$1000, less waiver \$155, net \$845 (salary for the period \$157.07 net, to be paid in three installments); charge to item for assistant, p. 102, fund 15A. (Also \$1000 a year from U.S. Bureau of Animal Husbandry.)
Adopted. *Suprahman*

5. That John A. Callenbach be appointed instructor of economic entomology from May 1 to June 30, 1936; salary at the rate of \$800 a year, 12 months basis (salary for the period \$133.33); charge \$117.04 to item for apple insects, p. 90, fund 3S, and \$16.29 to extra labor, agricultural bacteriology, fund 1A, p. 79.
Adopted.

6. That Frederick T. Boyd be appointed research assistant in soils from May 1 to June 30, 1936; salary \$150 net for the period; charge to extra labor, p. 100, fund 1A.
Adopted.

7. That Arthur S. Hawkins, assistant in agricultural economics, be granted leave of absence, without pay, from May 1 to June 30, 1936.
Adopted.

Leave

8. That Hilbert R. Siegler, assistant in agricultural economics, be granted leave of absence, without pay, from June 1 to June 30, 1936.
Adopted.

Leave

9. That Lewis M. Towers be appointed assistant in soils (temporary) from May 11 to June 25, 1936; salary \$148 net for the period; charge to extra labor, p. 100, fund 1-A.
Adopted.

10. That John R. Dick be appointed research assistant in genetics from May 1 to June 30, 1936; salary \$300 net for the period; charge to Rockefeller Foundation grant, fund 15B.
Adopted.

11. That Mrs. Helen K. Harrison, assistant in agricultural economics, be granted leave of absence, without pay, from June 1 to July 31, 1936, p. 82.
Adopted.

Leave

12. That George W. Woolley be appointed assistant in genetics (part-time) from April 20 to June 30, 1936; salary \$300 net for the period; charge to Rockefeller Foundation grant, 15B.
Adopted.

R 13. That the resignation of Elmer D. Byrns, county agent for Washington County, be accepted; to take effect May 7, 1936, p. 103.
Adopted.

Ingraham

14. That Carl R. Zoerb be appointed county agricultural agent for Vilas County, beginning June 1, 1936; salary at the rate of \$1800 a year, 12 months basis, to be distributed as follows: University \$1700, County \$100; charge to aggregate amount for county representatives, p. 105, fund 15A.
Adopted.

Ingraham

15. That Vera R. Hub be appointed county home agent for Polk County, from June 8 to December 31, 1936; salary at the rate of \$1700 a year, 12 months basis, to be distributed as follows: University \$1500, County \$200; (University salary for the period \$846.15; charge \$96.15 to 1935-36 budget, and \$750 to 1936-37 budget); charge to addi-

Ingraham

tional home demonstration agents, p. 106, fund 15A.
Adopted.

R 16. That the resignations of the following cow testers in farm and dairy records be accepted; to take effect June 1, 1936; p. 95:

Arthur Harness
Lester Poulter
John Doornink.

Adopted.

17. That Helen I. Stetzer be appointed home agent for Brown County from May 11 to December 11, 1936; salary at the rate of \$1500 net a year (salary for the period \$875), to be paid in 7 installments; charge to item for additional home agents, p. 107, fund 15A. (\$210 charged to 1935-36 budget, \$665 to the 1936-37 budget.)

Adopted.

Lugraham

R 18. That the resignation of ^{Miss} Candace Hurley, assistant in agricultural journalism, be accepted; to take effect June 1, 1936, p. 84.
Adopted.

19. That Michael H. Langford be appointed assistant in plant pathology from June 1 to June 30, 1936; salary \$102.60 net for the period; charge to item for labor, p. 96, fund 1A.
Adopted.

20. That Alice Ballantyne be appointed assistant in agricultural economics from June 1 to June 30, 1936; salary \$75 net for the period; charge to balance on salary of Helen Harrison, on leave, p. 82, fund 1A.

Adopted.

21. That John H. Kolb, professor of rural sociology, be granted leave of absence on two-thirds time, without pay, from May 13, 1936, to the close of the academic year 1935-36, p. 99; and that his salary be reduced accordingly by \$502.14 for the period.

Adopted.

Leave

sift 22. That the renewal of the memorandum of agreement between the Chicago Medical Milk Commission and the University of Wisconsin, relative to the continuation of the study of the occurrence and significance of certain streptococci in milk and milk products, be approved, and that the Business Manager be authorized to sign the agreement. (\$1500 for fiscal year 1936-37.)

Adopted.

Fellow

23. That the following persons be appointed research assistants in agricultural bacteriology and agricultural chemistry from July 1, 1936 to June 30, 1937; each to receive the net amount indicated for the service rendered; charge to Frascch funds, 15B:

V. Sherman Bond	\$700
Robert H. Burris	600
Wayne W. Umbreit	900
Joe C. Burton	650
Louise Wipf	500.

Adopted.

24. That Chester A. Dumond be appointed assistant county agent for Outagamie County from June 1 to June 30, 1936; salary \$125 net for the period; charge to aggregate amount for county agents, p. 103, fund 15A.

Adopted.

25. That Curtis R. McCutchin be appointed assistant county agent for Portage County from June 1 to June 30, 1936; salary \$125 net for the period; charge to aggregate amount for county agents, p. 103, fund 15A.

Adopted.

Gift 26. That the memorandum of agreement between the Eli Lilly Company and the University of Wisconsin, relative to the establishment of an industrial fellowship in agricultural chemistry, be accepted, and that the Business Manager be authorized to sign the agreement. (\$1200 for period July 1, 1936 to June 30, 1937.) *Fellow*

Adopted.

Gift 27. That the grant of \$2,400 from the International Cancer Research Foundation for the purpose of carrying on a study of pathological cell multiplication in plants, with the understanding that Professor A. J. Riker of the Department of Plant Pathology has been selected by the University to give the project immediate supervision, be accepted. (The \$2,400 to be paid in 12 monthly installments of \$200 each, beginning September 1, 1936.)

Adopted.

- Engineering -

1. That the following persons be paid each the sum indicated for additional services during Christmas and spring vacations in preparation for and conduct of the conferences in the hydraulic engineering department on water works operation and sewage plant operation; charge \$175 to Regents' Unassigned, fund 1A:

(Cont.)

Harold W. Ruf, instructor in hydraulic engineering	\$50.00
Lewis H. Kessler, assistant professor of hydraulic and sanitary engineering	25.00
Arno T. Lenz, instructor in hydraulic and sanitary engineering	25.00
Graham Walton, instructor in hydraulic engineering	25.00
Anton A. Kalinske, research fellow in hydraulic engineering	25.00
F. M. Dawson, professor of hydraulic engineering	25.00.

Adopted.

2. That the appointment of Arthur M. McLeod, graduate assistant in hydraulic engineering, be continued from June 16 to June 30, 1936; salary \$60 net for the period; charge to Regents' Unassigned, fund 1A.
Adopted.

- Medicine -

R 1. That the resignation of Sara Eyre, research assistant in the state laboratory of hygiene, be accepted; to take effect April 1, 1936, p. 151.

Adopted.

R 2. That the resignation of C. Lenore Robinson, assistant in clinical medicine, be accepted; to take effect April 1, 1936, p. 126.
Adopted.

R 3. That the resignation of Herbert M. Aitken, assistant in the department of student health, be accepted; to take effect May 1, 1936, p. 133.

Adopted.

4. That Arthur W. Frisch be appointed graduate research assistant in medical bacteriology for three months, beginning June 15, 1936; salary \$125 net a month; charge to fund 15B (infantile paralysis).

Adopted.

5. That R. S. Rosedale be appointed assistant resident in eye, ear, nose and throat for the year 1936-37; salary \$600 a year, less waiver, plus meals, room and laundry; charge to item for residents, internes, and teachers, fund 10-A.

Adopted.

6. That Clarence McGraw Lightner be appointed assistant resident in radiology for the year 1936-37; salary \$300 a year, less waiver, plus meals and laundry; charge to item for residents, internes and teachers, fund 10-A.

Adopted.

7. That Anthony R. Curreri be appointed assistant in the department of student health from June 1, 1936 to the close of the year; salary \$175.41 net for the period; in place of Herbert M. Aitken, resigned, p. 133, fund 1A.

Adopted.

- Research -

R
1. That the resignation of Dean F. McAlister, research assistant in botany, be accepted; to take effect May 1, 1936. (RF 35:41)
Adopted.

R
2. That the resignation of Carlyle N. Clayton, research assistant in plant pathology, be accepted; to take effect May 1, 1936. (35:59)

Adopted.

3. That Ruth C. Wallerstein, assistant professor of English, be paid \$500 net for services in research during the spring and summer of 1936; provided in the budget by allotment 35:02. (Confirming verbal approval.)

Adopted.

54
4. That the memorandum of agreement between E. R. Squibb and Sons and the University of Wisconsin, relative to the study of the gas cyclopropane, approved by the Regents July 26, 1935, be continued for the year 1936-37 under a grant of \$2500, to be paid as follows: \$1500 on August 1, 1936, and \$1000 on September 1, 1936; and that Dr. Ralph Waters, professor of anesthesia, be continued as research professor to conduct this research; funds to be allocated through the Research Committee. p. 13

Adopted.

R
5. That the resignation of George W. Field, research assistant in geology, be accepted; to take effect May 25, 1936. (RF 35:102)

Adopted.

- Extension -

1. That Lyle E. Crane be appointed instructor in geography for the academic year 1936-37; salary \$1900 a year, less waiver; charge to vice Kenneth Bertrand, fund 2A.

Adopted.

Sugrue

2. That Charles E. Young be appointed to assist in the registration work for day courses at Milwaukee Center for the month of August 1936; salary \$200 for the period; charge to additional instruction, Milwaukee Center, fund 2A.

Adopted.

3. That George Kopp be appointed to take charge of testing during the period August 12 to September 1, 1936, in the Milwaukee Center; salary \$150 net for the period; charge to additional instruction, Milwaukee Center, fund 2A.

Adopted.

4. That Mabel Arbuthnot be appointed vacation substitute in Greek and Latin from June 1 to August 15, 1936; salary at the rate of \$115 net a month (salary for the period \$287.50; \$115 to be charged to the 1935-36 budget and \$172.50 to the 1936-37 budget); charge to additional instruction, correspondence study, fund 2A.

Adopted.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That upon the recommendation of Mr. Ritger, State Director of Purchases, Mr. H. L. Hitchcock be continued as Research Assistant in the Stores Department, and that his salary be increased to \$1,800 net without waiver for 1936-37, chargeable to the 1-L Stores Revolving Fund.

Adopted.

2. ✓ That upon the recommendation of Mr. Lane, the 5-E Theater Revolving Fund budget for 1935-36 be increased as follows, chargeable to additional receipts:

Rent	\$100
General Supplies	<u>500</u>

Total \$600.

Adopted.

3. ✓ That upon the recommendation of Dean Fred, \$900 be allotted from Regents' Unassigned 1-A to the Board of Editors - General University Service, Wisconsin Studies - for the printing of a book by Professor Homer Adkins - Hydrogenation and Hydrogenolysis.

Adopted.

(Confirming verbal approval)

June 5, 1936

4. ✓ That upon the recommendation of Dr. Mills, \$1,000 be allotted from Regents' Unassigned 1-D to School of Music, Books, for a band library.

Adopted.

(Confirming verbal approval)

5. ✓ That upon the recommendation of Dean Goodnight, \$800 be allotted from Regents' Unassigned to the budget of the Summer Session 1935-36, as follows:

Printing and Publishing	\$110
General Supplies	690

Adopted.

(Confirming verbal approval)

6. ✓ That upon the recommendation of Mr. Haas, authority be requested of the Governor to purchase an International $\frac{1}{2}$ ton truck for the Agronomy Department at an estimated cost of \$756.50, chargeable as follows: \$300 to 3-K Dairy and Farm Sales revolving fund and \$456.50 to 1-D Machinery and Tools, College of Agriculture.

Adopted.

7. ✓ That upon the recommendation of Mr. Haas, \$93 be transferred from Regents' Unassigned 1-A to College of Agriculture, Lectures, Concerts and Convocations, for the expenses of the Greenskeepers Course.

Adopted.

8. ✓ That upon the recommendation of Dean Christensen a surplus of \$200 not needed for the succeeding fiscal year be declared in 20.41 (3)(k) Dairy and Farm Sales revolving fund and transferred to 20.41 (11) as provided by statute for the purchase of land adjoining the Coddington Experiment Station, and \$200 from 20.41 (3)(d) Branch Stations; that the Governor be requested to approve the purchase of 40 acres of land at Coddington known as the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, Section 22, Twp. 22, North Range 8 E, Portage County, chargeable \$200 to 20.41 (11) revolving fund surpluses and \$200 to 20.41 (3)(d) Branch Stations.

Adopted.

*And 150
(McGowan)*

(Confirming verbal approval)

9. ✓ That upon the recommendation of Mr. Haas the salaries of the following truck and car drivers in the College of Agriculture be increased to provide for liability insurance as indicated:

(Cont.)

✓ Hodges, Ervin	\$15.42	3A
Rowntree, Grace	14.32	3A
Smith, Erle	13.95	3A
Larson, Russell H.	14.13	3T

Adopted.

10. ✓ That the following amended applications to the Federal Emergency Administration of Public Works be approved:

✓ Stadium	\$79,000
✓ Field House	51,000.

Adopted.

(Confirming verbal approval)

11. ✓ That upon the recommendation of Dean Christensen, the plans and specifications for a seed storage building to be located on the University Farm be approved, and that authority be granted to proceed with the construction of the two wings of the building and the purchase of equipment at an estimated cost of \$6,150, chargeable to the 3-K Dairy and Farm Sales revolving fund.

Adopted.

12. ✓ That upon the recommendation of Mr. F. X. Ritger, Director of the State Bureau of Purchases, and the Military Department, Commandant Major Remington Orsinger, the contract for R.O.T.C. Uniforms for the school year 1936-37 be awarded to the Globe Tailoring Company of Milwaukee, Wisconsin, on their proposal of May 1, 1936, at the price of \$16.75 for the basic course and \$28.75 for the advance course, and that the Business Manager be authorized to sign the contracts as soon as the proper bonds are furnished. (Copy of bids on file.)

Adopted.

13. ✓ That upon the recommendation of Mr. Haas, the 3-K Dairy and Farm Sales revolving fund Extra Labor budget be increased \$3,600 for the current year.

Adopted.

It was
VOTED, That the President and Business Manager be authorized to make the necessary transfers and adjustments in the 1935-36 budget to complete the business of the University for the year.

✓ Upon recommendation of the President it was
VOTED, That \$575 be appropriated to the Law School to cover
business items to balance the budget for the year 1935-36, charged to
Regents' Unassigned.

✓ The Business Manager was requested to confer with the Assist-
ant Attorney General with reference to the matter of students in the
employ of the university being covered by unemployment compensation.

✓ Upon motion of Regent Mead, seconded by Regent Wilkie, the
following resolution was unanimously adopted:

*Entered into reg. book
10/15/35*
RESOLVED, That the First National Bank of Madison, Wis-
consin, Madison, Dane County, Wisconsin, qualified as a pub-
lic depository under Chapter 34 of the Wisconsin Statutes;
shall be and is hereby designated, until further action, as
public depository for all public moneys, or moneys held in
trust for the Regents of the University of Wisconsin, coming
into the hands of the Secretary of the Regents acting as
Treasurer of the Wisconsin University Building Corporation,
of Madison, Dane County, Wisconsin;

FURTHER RESOLVED, That moneys referred to above may be
withdrawn upon signature of any two of the officers - Presi-
dent, Vice-President, Secretary-Treasurer.

*Entered into reg. book
10/15/35*
✓ Upon recommendation of the Secretary a check for \$50 from the
Wisconsin Chapter of the National Honor Society of Phi Kappa Phi was
accepted for a Phi Kappa Phi Scholarship for the year 1936-37, the re-
cipient of the scholarship to be selected by the Committee on Loans
and Undergraduate Scholarships. *Scholar*

*Entered into reg. book
10/15/35*
✓ Upon recommendation of the committee which annually selects
the recipient of the Edna Kerngood Glicksman Prize it was
VOTED, That the language now used in the description and an-
nouncement of the prize be amended to read as follows: "awarded each
year to a senior woman who has been outstanding in intellectual attain-
ments and has been an example of initiative, resourcefulness and unsel-
fish devotion to high purpose"; that beginning with the year 1936-37
the amount of the award be the amount earned on the \$1000 of principal
during the preceding year.

It was
VOTED, That upon the recommendation of Dean Sellery, Miss
Alma Bridgman, Executive Secretary and Instructor in the Department of
Economics, be granted leave of absence with pay for four weeks during
the summer of 1936, with the understanding that her work will be
carried on by other members of the department. *Leave*

Summary of cash disbursements for the month of April, 1936,
attached.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

CASH DISBURSEMENTS

APRIL 1936

Shops Pay Roll March 1-31.....	\$ 23,513.52
Semi-monthly Pay Roll March 16-31.....	12,749.24
Student Pay Roll March 1-31.....	8,154.19
Semi-monthly Pay Roll April 1-15.....	11,554.81
Monthly Pay Roll April 1-30.....	385,181.26
Coal.....	19,057.75
University Creamery.....	13,642.40
Refunds.....	472.60
Miscellaneous disbursements, travel, food, etc.....	<u>206,018.96</u>
TOTAL.....	\$680,344.73

May 18, 1936