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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: May 27, 1932. 1932

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1932

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, May 27, 1932, 4 P.M.

*Entered
6/15/32
Indexed*

PRESENT: Regents Wilkie, Sholts, Grady; President Frank, Business Manager Phillips, Secretary McCaffrey.

Regent Callahan, Chairman of the Committee, could not be present, but he has reviewed and approved all of the actions taken and contained in these minutes.

✓ Regents Sholts and Grady were called in under the provisions in Section 9, Chapter 3 of the By-Laws. (p. 119)

✓ Dean Christensen was present to discuss the situation at the Rieder Farm and it was

VOTED, That he be authorized to negotiate with the trustees of the Rieder Estate for the purchase of the farm on the basis of \$25,000 cash.

*ferred
Dean
C.*

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. ✓ That \$550 be transferred from Regents' Unassigned to cover the refund on Ph.D. theses deposits to the following persons:

C. R. Burnham
E. J. Kohl
Beatrice I. Nevins
F. M. Kercheville
H. O. Lathrop
E. A. Helgeson
Lewis W. Taylor
John Peter Johansson
Agustin Rodolfo
Miguel Manresa
Joseph B. Goldsmith.

Adopted.

- Physical Education - Men -

1. That the following persons be paid each the sum indicated for assistance in physical education - men (football scouting); total \$50 to be charged to savings on salary of George Little, resigned, p. 31, fund 5C:

Martin Below	\$15.00
James G. Needles	35.00.

Adopted.

- Physical Education - Women -

1. That the salary of Ruba Ashmore, part-time assistant in physical education - women, be increased by \$115 for the year 1931-32, on account of increased teaching (total \$415); charge to item for part-time instructor, p. 35, fund 1A.

Adopted.

2. That an additional \$60 be set aside for Mrs. Mary A. Trumpf, musician assistant in physical education - women, for the balance of the year 1931-32; to be paid on the hourly basis; charge to item for musician assistant, p. 35, fund 1A.

Adopted.

3. That Jacob Radunsky be appointed assistant in physical education - women (musician) for five weeks, beginning April 27, 1932; to be paid \$75 in two installments for the service; charge to item for musician assistant, p. 35, fund 1A.

Adopted.

4. That Helen Morehead be appointed assistant in physical education - women, from May 1, 1932 to the close of the academic year; salary \$50 for the period; charge to item for part-time instructor, p. 35, fund 1A.

Adopted.

5. That Doris Withers be appointed student assistant in physical education - women, from May 1, 1932 to the close of the academic year; salary \$60 for the period; charge to item for part-time instructor, p. 35, fund 1A.

Adopted.

6. That the following persons be appointed student assistants in physical education - women for the month of May, 1932; each to receive the amount indicated for the service rendered; charge to item for part-time instructor, p. 35, fund 1A:

Cecile Bernhard	\$15.00
Katherine Meinzer	10.00
Mary Wharton	10.00.

Adopted.

- Letters and Science -

*arl
hury
ref.
Schurz
132-33*

1. That Professor Hermann Ranke, ordinarius for Egyptology, University of Heidelberg, be appointed Carl Schurz professor for the first semester of 1932-33; salary, \$4,000 for the semester, and \$500 for travel, slides, etc.; to be charged to the Carl Schurz fund.

Adopted.

- Education -

1. That Harold B. McCarty be appointed lecturer in education from April 1, 1932, to the close of the academic year, without salary.

Adopted.

32-33

2. That Charles E. Brown be appointed lecturer in art education for the academic year 1932-33, without salary.

Adopted.

- Agriculture -

1. That Catherine Gertrude Marks be appointed temporary research assistant in home economics from April 25 to June 30, 1932; salary at the rate of \$100 a month (total \$225) charge \$100 to labor, horticulture, p. 95, and \$125 to labor, agricultural chemistry, p. 81, fund 1A.

2. That the appointment of Grace Argall, assistant in agricultural economics (prices) be continued from May 15 to July 1, 1932; salary at the rate of \$75 a month (total \$112.50); charge to labor (prices) p. 82, fund 1A.

R 3. That the resignation of Manly Sharp, county agent in Chipewa County, be accepted; to take effect June 1, 1932, p. 86. *Reynold*

32-33 4. That Charles B. Drewry be reappointed county agent for Marinette County for two years, beginning July 1, 1932; salary at the rate of \$2700 per annum, twelve months' basis, to be distributed as follows: University \$1700, County \$1000; charge to 1932-33 budget. *(See p. 5)*

32-33 5. That Harlan G. Seyforth be reappointed county agricultural agent for Pierce County for two years, beginning July 1, 1932; salary at the rate of \$2,950 per annum, twelve months' basis, to be distributed as follows: University \$1,800, County \$1,150; charge to the 1932-33 budget. *(See p. 5) note*

R 6. That the resignation of A. W. Rothermel, assistant in soils, be accepted; to take effect May 1, 1932, p. 100.

7. That the following persons be paid each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p. 100:

R. A. Kolb	Special Worker	\$37.50
Roy McDonald	" "	50.00
Peter C. Swartz	" "	50.00.

R 8. That the resignation of S. S. Ivanoff, industrial fellow in plant pathology, be accepted; to take effect May 1, 1932. *Fellow*
yes (Crop Protection Inst)

ift 9. That the memorandum of agreement between the Chas. Pfizer & Company and the University of Wisconsin, relative to the continuation of an industrial fellowship in dairy husbandry, be approved. *Fellow*
(\$3500 for period September 1, 1932 to August 31, 1933) *(See p. 5)*

ift 10. That the memorandum of agreement between the Wisconsin Utilities Association and the University of Wisconsin, relative to the continuation of an industrial fellowship, be approved. *Fellow*
(\$3300 for period July 1, 1932 to June 30, 1933) *(See p. 5)*

ift 11. That the memorandum of agreement between the N. V. Potash Export My. and the University of Wisconsin, relative to the continuation of two industrial fellowships, be approved. *Fellow*
(\$350 for period July 1, 1932 to October 31, 1932; \$750 for period July 1, 1932 to April 30, 1933) *(See p. 5)*

ift 12. That the memorandum of agreement between the Quaker Oats Company and the University of Wisconsin, relative to the continuation of an industrial fellowship in animal husbandry, be approved. *Fellow*
(\$6000 for period July 1, 1932 to June 30, 1933) *(See p. 5)*

518
13. ✓ That the grant of \$500 from the National Research Council for research work in the department of agricultural chemistry, under the direction of Professor E. B. Hart, be accepted.

32-33
14. That B. H. Roche, instructor in animal husbandry, be placed in charge of labor and farm operations of the University Farm Department, to succeed George Hutton, deceased, beginning April 26, 1932, with no change in salary for the balance of the year 1931-32; that beginning July 1, 1932, Mr. Roche be placed on the twelve months' basis at a salary of \$2,400 per annum, plus the use of the University Farm cottage with heat, light, and water provided, subject to the same waiver of salary that may apply to other employes during 1932-33.

Recommendations Nos. 1, 2, 3, 6, 7, 8, 13 and 14 were approved.

✓ Nos. 4 and 5 were approved with the provision that a communication be sent to each county agent appointed as to whom a cooperative agreement is approved, advising that while no reduction in federal appropriations is contemplated, it is agreed that if any reduction is made in the appropriation received from the United States, the sum provided by the University ~~will~~ be proportionately reduced and that the contract is to be readjusted in accordance with these reductions.

✓ Upon motion of Regent Wilkie, it was VOTED, That recommendations Nos. 9, 10, 11 and 12 be approved on the basis of the interpretation of the agreement as not committing the University to continue any particular person in charge of any of the work referred to and as leaving the matter as to who should be in charge of the work in control of the Regents of the University the same as any other University matter; that in transmitting these contracts a letter shall accompany them so indicating; that Dean Christensen be requested to revise future contracts so as to avoid mention of names of any person to conduct the work.

Regent Grady voted "No", giving as his reason that he does not believe that the contracts should include the names of persons to be employed or to supervise the work, feeling that the matter of personnel should be left entirely to the administration of the respective departments and to the University.

- Engineering -

1. That E. R. Shorey, associate professor of mining and metallurgy, be appointed for summer session service on the regular annual inspection and study trip of the mining engineering students for six weeks, beginning June 12, 1932; to receive \$550 for the period; to be provided in the 1932-33 budget, fund 1-A.

Adopted.

- Medicine -

32-33 ✓
1. That Rudolf J. Noer be appointed part-time assistant in anatomy for the academic year 1932-33; salary \$600 for the period; charge to salaries, 1932-33 budget.
Adopted.

32-33 ✓
2. That Robert Carl Bunts be appointed assistant in pathology, beginning July 1, 1932; salary at the rate of \$1800 per annum, twelve months' basis; charge to salaries, 1932-33 budget.
Adopted.

32-33 ✓
3. That Philip Levine be appointed instructor in medical bacteriology for the academic year 1932-33; salary \$2,500 for the year; charge to salaries, 1932-33 budget.
Adopted.

W 150
2350

Russell

32-33 ✓
4. That the grant of \$600 from the National Research Council for research work in the department of pathology, under the direction of Paul F. Clark, be accepted.
Adopted.

- Graduate School -

1. That the salary of Mrs. Helen Hart, research assistant in education, be increased \$50 during the month of June, 1932, on account of additional services; charge to research allotment 31:10, p. 144, fund 9.
Adopted.

2. That Benjamin G. Wood, research assistant in sociology for the year 1931-32, without salary, be paid a total of \$150 for the months of May and June, 1932; charge to research allotment 31:20, p. 145, fund 9.
Adopted.

3. That Luther Shaw be appointed research assistant in plant pathology from June 15 to 30, 1932; salary \$75 for the period; charge to research allotment 31:47, p. 148, fund 9.
Adopted.

4. That Glenn Thomas Trewartha be appointed research assistant in geography for the summer of 1932; to receive \$500 for the period; charge to research allotment 32:54, 1932-33 budget, fund 9.

Adopted.

(in
Japan)

32-33

5. That Merrill Monroe Jensen be appointed Lyman C. Draper fellow in western history for the academic year 1932-33; to receive \$750 for the year; charge to the State Historical Society fund for this purpose.

Adopted.

Fellow

- Extension -

1. That W. J. Schenck be appointed to conduct an evening class in advanced accounting at Green Bay, beginning April 15, 1932, ten meetings; salary \$185 for the course; charge to additional instruction, class instruction, p. 169, fund 2A.

Adopted.

2. That the following persons be appointed to conduct classes in connection with the dramatic and speech institute from June 27 to July 9, 1932; each to receive \$50 for the period; charge to additional instruction, dramatic activities, p. 173, fund 2A:

Carrie Rasmussen
Alethea Smith.

Adopted.

3. That Dr. Everett D. Plass be appointed to conduct a post-graduate medical course in obstetrics for physicians at La Crosse, Tomah, Portage, Platteville, Richland Center and Monroe for six weeks, beginning July 25, 1932; to receive \$1500 for the period; charge to additional instruction, medical extension, fund 2A.

Adopted.

4. That Dr. Otto Schwarz be appointed to conduct a postgraduate medical course in obstetrics for physicians at La Crosse, Tomah, Portage, Platteville, Richland Center, and Monroe for six weeks, beginning June 13, 1932; to receive \$1500 for the period; charge to additional instruction, medical extension, fund 2A.

Adopted.

- Degrees -

diplomas

1. ✓ That two diplomas be issued to Michael W. Shutkin -- Bachelor of Science, 1927, Doctor of Medicine, 1929 -- in place of diplomas granted to him as Morris W. Schutkin. (Mr. Shutkin's name has been legally changed.)

Adopted.

2. ✓ That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT A, as follows:

BACHELOR OF LAWS

degrees

Sidney Albert Brodson (May 17)

Sanford Arthur Braaten (May 3)

William John McGowan (May 12)

Robert Brady Lawrence Murphy (May 27)

Adopted.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. ✓ That upon the recommendation of Dean Turneure, Assistant Professor J. W. McNaul be appointed Building Custodian for the Mechanical Engineering Building.

Adopted.

2. ✓ That upon the recommendation of Mr. Haas, Mr. B. H. Roche, instructor in Animal Husbandry, be appointed Building Custodian for the Stock Pavilion.

Adopted.

3. ✓ That approval be given to the request of the Dane County Rural School Festival Committee for the use of the Field House on June 5, 1932, for their commencement and festival exercises, with the understanding that if the University provides any incidental services the cost of such services will be paid by the Dane County Rural School Festival. (Confirming verbal approval.)

Adopted.

4. ✓ That upon the recommendation of Mr. Halverson, Miss Sarah Gridley Ross be appointed hostess of Barnard Hall for the summer session of 1932 at a salary of \$150 for the six weeks session, with room, board and laundry, chargeable to the 20.41 5-A Revolving Fund budget, hostess service.

Adopted.

5. That upon the recommendation of Mr. Halverson, Miss Ruth Campbell be appointed hostess of Chadbourne Hall for the summer session of 1932 at a salary of \$150 for the six weeks session with room, board, and laundry, chargeable to the 20.41 5-A Revolving Fund budget, hostess service.

Adopted.

6. That upon the recommendation of Mr. Halverson, Miss Kathryn Huber be appointed hostess of Adams Hall for the summer session of 1932 at a salary of \$150 for the six weeks session with room, board, and laundry, chargeable to the 20.41 5-A Revolving Fund budget, hostess service.

Adopted.

7. That upon the recommendation of Professor Bean, the appointment of the following temporary employees, for an estimated period of three months, for the Geological Survey, be approved:

<u>Name</u>	<u>Title</u>	Salary per mo.
Burkhead, W. Z.	Sr. Geological Aid	\$125
Dana, Richard	Jr. Geological Aid	75
Drindak, J. T.	Jr. Geological Aid	70
Field, Geo. W.	Jr. Geological Aid	70
Granberg, L. A.	Jr. Geological Aid	80
Gottschalk, Louis	Geological Aid	100 - (\$95)*
Kurtenacker, K. S.	Sr. Geological Aid	125
Licking, R. C.	Sr. Geologist	200
McCormick, R. B.	Sr. Geological Aid	125
O'Connor, Gene	Geological Aid	100
Owen, Gaylord	Jr. Geologist	150
Powell, E. H.	Jr. Geologist	150
Rawson, K. O.	Geological Aid	100 - (\$85)*
Gehrmann, Joe	Jr. Geological Aid	75
Hoskins, Margaret	Jr. Clk. Stenographer	100

Referred to the President and Business Manager for further investigation.

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S. M.
See 47 Can
June 6/32
p. 1

8. ✓ That upon the recommendation of Mr. Haas, the following transfers be made in the budget of the College of Agriculture:

20.41 (15)(A) U.S. Grants

From

Co. Agent (Salaries)		\$745.75	
Agr. Journalism (Pitman)		136.00	
Home Econ. (Extension) Inc. Home			
Dem. Agents		509.51	
Agr. Econ. (Labor)			
(Cash Bal. 400.01)		300.00	
Plant Path. (Assts.)		340.00	
Agronomy (Labor)		150.00	
Genetics (Labor)		300.00	
		<u>300.00</u>	\$2,481.26

To Salaries and Wages

B. D. Leith, Agron.	-	Jan. \$390		
		Feb. <u>100</u>	\$490.00	
C. Hocking, Dairy Husb.	-	Jan. \$150		
		Feb. <u>150</u>	300.00	
L. Germain, Dairy Husb.	-	Jan. \$175		
		Feb. <u>175</u>	350.00	
J. G. Milward, Potato				
Seed -		Jan. \$140		
		Feb. <u>140</u>	280.00	
R. T. Harris, Dairy Tests	-	Jan. \$210		
		Feb. 210		
		Mar. <u>210</u>	360.00	
J. W. Brann, Potato Seed	-	Jan. \$ 80		
		Feb. 80		
		Mar. <u>80</u>	240.00	
Agnes Sweeney, Dairy Tests	-	Dec. \$55		
		Jan. 55		
		Feb. 55		
		Mar. <u>26.26</u>	191.26	\$2,481.26

(Cont.)

From Peninsular Branch (Salaries) \$90 to Labor 3D, Agr.Br.Sta. ✓
From Plant Path.(Summer Service) \$50 to Gen.Sup. 3R, Truck Crops
From Farmers' Institutes (Labor) \$150 to Off.Sup. 3A, Agr.Ext.
From Farmers' Institutes (Salaries) \$324.81 to Off.Sup. 3A, Agr.Ext.
Adopted.

9. ✓ That the sum of \$950 be appropriated from Regents' Unassigned 1-D Capital for replacing the engine in the life saving launch (Isabel).

Adopted.

The Secretary presented the following recommendations, which were approved:

1. ✓ That the offer made by Farrington Daniels and Henry R. Aldrich, as officers of the Wisconsin Chapter of Sigma Xi, of the use of Five Hundred Dollars as an indefinite loan, without interest, to establish the Sigma Xi Loan Fund, be accepted; that the following rules for the operation of the fund be approved:

1. That the fund be known as the Sigma Xi Loan Fund.
2. The loans be made to needy graduate students in sums not to exceed \$50, preferably to those who are near the doctorate degree.
3. That no loans be made for a period of more than one year.
4. That interest be charged at the rate of 3% for the first term and 6% upon renewals.
5. That loans be made upon recommendation of the Faculty Committee on Loans and Undergraduate Scholarships.

(It is unlikely that the Society of Sigma Xi will ever ask for the return of the money. In the event that they should request return, however, it would be paid only when and as the money would become available in the loan fund.)

Adopted.

2. ✓ That the gift of \$150 from the Graduate Club Council to permanently establish the Graduate Club Loan Fund be accepted and that authority be granted to accept additional donations from time to time in the future; that the following rules for the operation of the fund be approved:

(Cont.)

1. That the fund be known as the Graduate Club Loan Fund.
2. That loans be made to graduate students in the last semester of their work toward a doctorate.
3. That the sum to be loaned to any one individual be limited to \$50.
4. That loans be made for a period of six months without interest; that the first renewal of the note shall draw 4% interest and additional renewals 6%.
5. That loans be made upon recommendation of the Dean of the Graduate School and a designated member of the Graduate Club Council to be elected by the members of that Council.
Adopted.

Summary of cash disbursements for the month of May, 1932,
attached.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN

OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS FOR MAY 1932

Shops Pay Roll April 1-30.....	\$	33,297.91
Semi-Monthly Pay Roll April 16-30.....		10,851.79
Dormitories and Commons P/R April 1-30.....		10,722.71
Student Pay Roll April 1-30.....		7,539.11
Semi-Monthly Pay Roll May 1-15.....		8,277.94
Dormitories and Commons P/R May 1-15.....		1,413.00
Monthly Pay Roll May 1-31.....		440,205.04
Refunds.....		226.92
University Creamery - Milk & Cream.....		9,145.84
University Extension Division Lecture Dept.....		1,003.04
New Construction - Boilers Central Htg. Station.....		52.38
" " - Safety Devices.....		101.91
" " - Agronomy Wing to Hort. Bldg.....		21.38
" " - Electric Distributing System.....		278.23
" " - Moving Engineering Equip.....		31.54
" " - Water Lines.....		322.48
" " - Animal Research Bldg.....		24.18
" " - Rebuilding Radio Station.....		20.25
" " - Lathrop Hall Equipment.....		114.00
" " - Agric. Chem. Bldg. & Ventilating Remodeling.....		8.45
" " - Marine Biological Lab. Equip.....		69.70
" " - Remodeling Agronomy Bldg.....		18.77
" " - Forest Products Site.....		92.49
Miscellaneous disbursements, travel, food, etc.....		<u>124,162.54</u>
TOTAL.....	\$	648,001.60

June 1, 1932