



Minutes of the annual meeting of the Board of Regents of the University of Wisconsin: June 21, 1921. 1921

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1921

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ANNUAL MEETING OF THE BOARD OF REGENTS

Madison, Wisconsin

Tuesday, June 21, 1921, 10:00 a.m.

Present Absent
Attended

PRESENT: Regents Birge, Buckstaff, Butler, Cary, Eimon, Faast, Hammond, Kohler, Mahoney, Perkins, Seaman, Trottman.

ABSENT: Regents Horlick, Jones, Miller.

The Secretary presented the following communications from absent regents:

1. Telegram from Regent Miller, stating that important litigation prevented his attendance at the meeting.
2. Letter from Regent Jones, stating that he would be unable to attend the meeting.
3. Letter from Regent Horlick explaining that he would have to be in Chicago on Monday and in New York on Thursday, which made it impossible for him to attend the meeting.

On motion of Regent Perkins, seconded by Regent Hammond, it was VOTED, That the reading of the minutes of the April 22, 1921, meeting of the board be dispensed with and that they be approved as sent out to the regents.

On motion of Regent Hammond, seconded by Regent Buckstaff, it was

VOTED, That the ELECTION OF OFFICERS be made a special order of business for the afternoon session. (see page 14)

President Birge reported in some detail re Legislative matters.

On motion of Regent Hammond, seconded by Regent Butler, it was VOTED, That the minutes of the May 27, 1921, meeting of the Executive Committee, as sent out to the regents, be ratified, approved and confirmed.

RECOMMENDATIONS OF THE PRESIDENT

-General-

1. That the Physics-Economics building be named STERLING HALL in honor of Dr. John W. Sterling from 1848 to 1885 Professor in the University, and for many years dean and vice-president. Adopted

On motion of Regent Buckstaff, seconded by Regent Butler, recommendation 1, under General, was adopted.

2. That the DEGREES and CERTIFICATES certified by the registrar, be granted; also that the appointments of SCHOLARS and FELLOWS be affirmed. (See Exhibit A)

Adopted.

3. That the following undergraduate

June 21 SCHOLARS

be appointed for the year 1921-22, in accordance with the recommendation of the university faculty:

Marian Dill,	C.C.3	A Fannie P. Lewis scholarship
Auta Lyman,	L.S.3	A Fannie P. Lewis scholarship
Blanche L. Field	L.S.3	An Amelia H. Doyon scholarship
Edith Zander	L.S.3	An Amelia H. Doyon scholarship
Ailene Geiger	L.S.2	The Kappa Kappa Gamma scholarship
Edna Hempe	L.S.2	Asso. of Collegiate Alumnae "
Helen Geller	L.S.2	Mortar Board scholarship
Helen Parker	L.S.1	The Gamma Phi Beta scholarship
Doris Bennett	L.S.2	The Stein scholarship

Adopted.

4. That the following

LEGISLATIVE SCHOLARSHIPS

be granted for the year 1921-22:

Graduate

J. Roy Blough, Manchester College, Manchester, Indiana
G. N. Gaum, 113 S. Orchard St., Madison
S. S. Aiyar, 117 N. Orchard St., Madison
James McIntyre, 723 State St., Madison
Marian Elizabeth Bigelow, 62 Church St., Gouverneur, N.Y.
Jessie P. Rose, 1717 Monroe St., Madison
Samuel Russell, 601 W. 18th St., New York
Rupert D. Street, 1708 Regent St., Madison
<i>resigned</i> Earle S. Snyder, Ontario Agr. College, Guelph, Ont. (1st sem.)
Waldo Ernest Grimes, Kas. State Agr. Col., Manhattan, Kansas
Florence Mae Nicholson, Elliott Hall, Mount Union College, Alliance, Ohio.
Mary Howe Pope, 418 N. Frances St., Madison
C. Herbert Laub, 515 Anderson St., Greencastle, Ind.
Leila Elizabeth Dunton, Kas. State Agr. Col., Manhattan,
Thresa Rosa Baum, 1138 Kentucky St., Lawrence, Kansas
John Philip Troxell, Severance Pub. Schools, Severance, Kas.
Ward W. Fetrow, Kas. State Agr. Col., Manhattan, Kansas.
Lillian L. Stupp, 514 N. Lake St., Madison
J. Howard Muncie

Scholar

*Legis.
Scholar*

Legislative Scholars (continued)

Letters and Science

Pearl A. Anderberg, 2, Colton, S. D.
Chang, Hwei Lan, Special, Shanghai, China
Ellen F. Cprrell, 3, 36 N. Dunlap St., Memphis, Tenn.
Kenneth F. Damon, 3, W. 803 - 12th Ave., Spokane, Wash.
Margaret H. Duckett, 3, 1654 Columbia Road, Washington, D.C.
Jean Emerson, 3, Baker, Montana
Goebert E. Fisher, 1, R.R.Box 30, Firesteel, S.D.
Sarah D. Gallagher, 3, 1233 Forest Ave., Wilmette, Ill.
Ida Gilbert, 3, 2110 W.20th St., Oklahoma City, Okla.
Theodore B. Godfrey, 1, 76 S. Root St., Aurora, Ill.
Helen Gude, 2, 916 - 7th St., Davenport, Ia.
Esther Guerini, 3, Middlesboro, Mass.
Arthur C. Hamilton, 2, 490 LaFayette St., Aurora, Ill.
Edith Hess, 2, Star Route, Council Bluffs, Ia.
Dorothy T. Johnson, 1, 6137 N. 24th St., Omaha
Abraham Kaufman, 3, 18 E. 111 St., New York
Helen S. Kinne, 3, Orofino, Idaho
Martin R. C. Kriewaldt, 3, Shawano, Wis.
Seymour Maltpress, 3, R.R.9, Rockford, Ill.
Dorothy M. MacLeod, 2, Iowa Falls, Iowa
John Leo McShane, Jr., 1, 5440 Ellsworth Ave., Pittsburgh
Edith M. Parkhill, 2, 624-4th St., S.W., Rochester, Minn.
Eleanor Parson, 3, 305 College Ave., DeKalb, Ill
Frances M. Potter, 3, 4745-3rd Ave., Detroit, Mich.
William M. Sale, 3, 131 E. College St., Louisville, Ky.
James R. Sanford, 1, Farmington, Minn.
Louise Schlichting, 2, 1208 W. Johnson St., Madison, Wis.
Dorothea M. Schmidt, 3, 73 S.E.Iroquois St., Freeport, Ill.
Wm. W. Sovereign, 1, Willow Springs, Ill.
Dorothy Sumption, 3, 319 S. State St., Kendallville, Ind.
Sterling H. Tracy, 3, 1073 Madison Ave., Memphis, Tenn.
Alice N. Tucker, 3, 6809 - 34th St., Berwyn, Ill.
Kathryn Turney, 3, 2421 Ashland Ave., Indianapolis, Ind.
Eloise Waldron, 3, 317 N. Court St., Rockford, Ill.
Gordon L. Willson, 1, Leal, S. D.
Erling Ylvisaker, 2, Zumbrota, Minn.

Patriotic

Edith H. Aultman, 4, 1st semester, Camp Dix, N. J.
Worth Ed. Shoultz, 2, 611 Cameron St., Alexandria, Va.

Chemistry Course

Henry P. Higley, 2, 503 Hill St., Dubuque, Iowa
Ruth H. Hughes, 1, 508 Gariand St., Miles City, Mont.
Marian Lull, 1, 1509 Maple Ave., Evanston, Ill.

Commerce Course

Elmer W. Anderson, 2, 2508 W.2nd St., Duluth, Minn.
Arthur W. Ardeil, 1, 543 S.Union Ave., Grand Rapids, Mich.
Mary Manning Ball, 1, 620 E. 17th St., Brooklyn, N.Y.

Legis.
Scholar

Legislative Scholars (continued)

Commerce Course (cont.)

R. L. Benbow, 2, R.R.2, Watertown, S. D.
George F. Brewer, 3, 236 S. Ritter Ave., Indianapolis, Ind.
Ewart K. Clear, 3, 2419 S. Calhoun St., Fort Wayne, Ind.
Arnold B. Martinson, Ad.Sp., 2, 2817 S. 40th Ave., Minneapolis
Thelma E. Maytum, 3, Alexandria, S.D.
Neil S. McKay, 3, 1023 Dakota Ave., Huron, S.D.
Arthur O'Hara, 1, 765 Coun St., Gary, Ind.
George E. Weber, 1, 203 W. Woodland Ave., Youngstown, Ohio
Francis C. Whitehead, 1, 209-8th Ave., LaGrange, Ill.

*Legis
Scholar*

Journalism Course

Mary M. Dickson, 3, R.R.6, Freeport, Ill.
Doris A. Lingenfelder, 1, Beemer, Neb.
Dorothy S. Metz, 1, 1045 Jefferson Ave., Memphis, Tenn.
Kathryn I. Perry, 2, East Aurora, N.Y.

School of Music

Grace M. Jones, 2, 7 Maple St., Yonkers, N. Y.

Agriculture

Ernest W. Callenbach, 1, Virginia Beach, Va./Box 194
Allan D. Dickson, 2, R.R.1, Moxee City, Wash.
Karl P. Link, 3, 616 C. St., La Porte, Ind.
Minnie H. Lippett, 4, (1st semester) San Juan, P.R.
Roger R. Matteson, 1, 2102 Sunnyside Ave., Chicago, Ill.
Stephen H. Matteson, 1, 2102 Sunnyside Ave., " "
Clement M. Van der Riet, 2, Stellenbosch, So.Africa, Box 43

Home Economics

Alice Kinslow, 3, 1328 Center St., Bowling Green, Ky.
Mayme Laue, 2, Shumway, Ill.
Elise B. Sherman, 2, 1921 Madison St., Madison
Dorothy W. Weipking, 3, 19 N. Hancock St., Madison

Engineering

Björn G. Björnson, 3, Antmonnsstigl, Reykjavik, Iceland.
Sherman B. Green, 2, Jerome, Idaho
Elberto B. Greenberger, 2, 1013-5th St., E., Las Vegas, N.M.
Marion D. Harbough, 3, 5861 E. 11th St., Kansas City, Mo.
Knut Henrichsen, 2, Kalfarlein, Bergen, Norway
Cecil H. Kirk, 3, Benchland, Mont.
George L. Reed, 1, San Juan, P.R., P.O. 774
Bruce F. Reinhart, 1, 1519 Broadway, Toledo, Ohio
Frederick Stewart, 3, Wrenshall, Minn., R.R.Box 63

Legislative Scholars (continued)

Engineering (cont)

Richard A. Trotter, 2, 227-2nd ST., S., Virginia, Minn.
Wilson D. Trueblood, 3, 320 Broadway, New York
Bernard A. Weimer, 1, Arlington Heights, Ill.

Legis.
Scholar

Medicine

Lyla R. Brundige, 2, 12 Richards St., Geneva, Ill.

~~10~~
Adopted.

On motion of Regent ~~B. Butler~~ seconded by Regent Buckstaff, recommendations 2, 3, and 4, under General, were adopted,

-Research-

1. That in accordance with the recommendation of the research committee the following allotments be made from the

UNIVERSITY RESEARCH FUND

for the year 1921-22:

C. E. Allen, Botany
Analysis of Inheritance in Sphaerocarpos
\$1,050 (\$850 for assistant; \$200 for summer assistant)

E. H. Byrne, History
Photographs of 12th and 13th century archives at Genoa
\$3,000 for photostat, material, operation, etc.

P. F. Clark, et al., Bacteriology
Experimental pneumonia
\$1,100 for two assistants.

L. J. Cole, Genetics
Determination of sex in pigeons
\$200

J. R. Commons, Economics
Labor investigations
\$600 for half-time assistant

R. T. Ely, Economics
Land Economics
\$1,000 for research assistants

Fred and Peterson, Agr. Bact., and Chemistry
Pentose fermentation, etc.,
\$1,500.

University Research Fund (cont)

W. E. Tottingham, Agricultural Chemistry
Effect of Climatic factors upon chemical composition
of plants.
\$600 for half-time assistant

J. H. Walton, Chemistry
Influence of impurities on rate of growth of crystals
\$600 for an assistant.

Adopted.

On motion of Regent Eimon, seconded by Regent Mahoney, recommendation 1, under Research, was by called vote adopted, all regents present voting and voting "aye".

-Agriculture-

1. That the Dean of the college of agriculture be authorized to proceed with arrangements for the inauguration of county agricultural representative work in the following counties:

Iron,
Manitowoc,
Marinette,
Monroe,
LaFayette,
Sawyer.

Adopted.

R 2. That the resignation of George Amundson, assistant in agricultural engineering (land clearing) be accepted to take effect May 21, 1921.

Adopted.

3. That Walter A. Rowlands be appointed temporary assistant in agricultural engineering (land clearing) from June 1 to the close of the fiscal year 1920-21, to receive \$75 a month and expenses while in the field; in place of George Amundson, resigned.

Adopted.

4. That Lillian Frazee be appointed to the Sharples Separator Company Fellowship of \$500 per annum for the year 1921-22.

Adopted.

5. That C. E. Millar, professor of soils in the Michigan Agricultural College, be granted an honorary fellowship in soils for the year 1921-22.

Adopted.

6. That R. L. Moore be appointed technical assistant in agricultural engineering from June 15 to July 1, 1921; salary at the rate of \$120 a month; charge to balance in Elliott's salary, budget p. 104.

Adopted.

7. That O. H. Pratt be appointed technical assistant in agricultural engineering from June 15 to July 1, salary at the rate of \$90 a month; charge to balance in Elliott's salary, budget p. 104
Adopted.

8. That Carl Helwig be appointed technical assistant in agricultural engineering from June 15 to July 1, 1921, salary at the rate of \$90 a month; charge to balance in Elliott's salary, budget p. 104.
Adopted.

9. That Mr. Marion N. Walker be appointed assistant in plant pathology for three and one-half months, beginning June 1, 1921, at a salary of \$125 a month; charge to salaries in plant pathology department.

Adopted.

10. That J. A. Anderson be appointed half-time assistant in agricultural bacteriology and agricultural chemistry for summer research work for six weeks during the summer of 1921; compensation \$75 for the period; charge to allotment from university research fund to Professors Fred and Peterson.

Adopted.

11. That F. L. Duley, associate professor of soils in the University of Missouri, be appointed honorary fellow in soils for the year 1921-22.

Adopted.

(These recommendations had been considered by the Committee on Agriculture and recommended to the regents for adoption.)

On motion of Regent Eimon, recommendations 1 to 11 under Agriculture were adopted.

Letters and Science

1. That A. M. Showalter be appointed research assistant in botany for the months of July, August, and September; salary \$200; charged to university research fund.

Adopted.

2. That H. W. Rickett be reappointed research assistant in botany for the year 1921-22; salary \$850; charged to university research fund.

Adopted.

3. That the following be appointed research assistants in pharmacy for the months of July and August, 1921, each at a salary of \$150 for the period; total to be charged to \$1,000 fund of the Newport Chemical Company:

Ralph Hixon
J. A. Hall
Roland E. Kremers

Adopted.

*Han.
Fellow
Soils*

R

4. That the resignation of Oscar J. Campbell, associate professor of English, be accepted to take effect at the close of the year 1920-21.

Adopted.

5. That J. L. Gillin, professor of sociology, be granted leave of absence for the year 1921-22, without compensation.

Adopted.

6. That the leave of absence of R. H. Hess, professor of economics, be extended to cover the year 1921-22.

Adopted.

7. That W. J. Mead, professor of geology, be granted leave of absence from May 30 to the close of the academic year 1920-21.

Adopted.

8. That Hugh A. Smith, professor of Romance Languages, be granted leave of absence for the year 1921-22, on the summer session basis.

Adopted.

9. That Harry D. Tiemann, special lecturer in forestry and wood utilization, be granted leave of absence for the year 1921-22.

Adopted.

10. That the Changes in the curriculum of the College of Letters and Science, adopted by the university faculty on June 6, be approved by the regents. (See Exhibit B.)

Adopted.

(These recommendations had been considered by the Letters and Science Committee and recommended to the regents for adoption)

On motion of Regent Buckstaff, seconded by Regent Hammond, recommendations 1 to 10 under Letters and Science were adopted.

-Medicine-

1. That C. E. Zellmer be reappointed instructor in pathology and bacteriology for the year 1921-22, at a salary of \$2,200.

Adopted.

2. That J. S. Lingenfelter be appointed part-time student assistant in pathology and bacteriology for the year 1921-22, at a salary of \$400.

Adopted.

3. That Dr. G. Howard Bailey be appointed instructor in pathology for the year 1921-22, at a salary of \$2,000.

Adopted.

4. That T. K. Brown be appointed instructor in bacteriology for the year 1921-22 at a salary of \$1,200.

Adopted.

8. That R. B. Michell be employed to carry Mr. Schlatter's work in Romance Language, (extension division) during the vacation period, August 8 to September 8, to receive \$150 for the period; charge to additional instruction.

Adopted.

(These recommendations had been considered by the University Extension Division Committee and recommended to the regents for adoption.)

On motion of Regent Hammond, seconded by Regent Butler, recommendations 1 to 8 under Extension were adopted.

-Women's Affairs-

1. That Miss Florence Nicholson be appointed mistress of Chadr bourne Hall for the summer session, at a compensation of \$150 for the period, June 27 to August 12, 1921.

Adopted.

2. That Lydia L. Brown be appointed assistant to the dean of women for the year 1921-22, three-fourths time service, at a salary of \$1,500 per annum.

Adopted.

R 3. That the resignation of Miss Lucy Newton, mistress of Chadr bourne aHall, be accepted to take effect July 1, 1921.

Adopted.

R 4. That the resignation of Mrs. Maud Hamilton Mendenhall, as sistant to the dean of women, be accepted to take effect at the close of the 1921 summer session.

Adopted.

(These recommendations had been considered by the Committee on Women's Affairs and recommended to the regents for adoption.)

On motion of Regent Perkins, seconded by Regent Hammond, recommendations 1 to 4 under Women's Affairs were adopted.

-Engineering-

1. That Assistant Professor E. R. Shorey be employed for five weeks during the summer of 1921 in connection with the mining engineering trip, to be paid \$350 for the period.

Adopted.

2. That Lawrence H. Hahn be appointed scholar in mining en gineering for the year 1921-22.

Adopted.

(These recommendations had been considered by the Engineering College Committee and recommended to the regents for adoption).

On motion of Regent Eimon, seconded by Regent Mahoney, recommendations 1 and 2 under Engineering were adopted.

Schot

On motion of Regent Hammond, called vote was taken on the approval of all items in the recommendations of the president affecting the budget for 1921-22, all regents present voting and voting "aye."

President Birge reported for the Committee on Agriculture that the United States War Department had allotted to Wisconsin 700,000 pounds of PICRIC ACID to be distributed by the College of Agriculture for land clearing purposes.

The Secretary's bond was approved, as required by Section 8 of Chapter II of the By-Laws of the Regents.

Regent Faast presented the following recommendations of the

TRUST FUNDS COMMITTEE

1. That the loan of \$7,000 to Alexander Wistrom, for three years at 7% on his farm of 240 acres in Burnett County near Grantsburg, from funds in the Tripp Estate, be approved.

Adopted.

2. That the loan of \$3,000 to Charles G. Christopherson for three years at 7% on his farm of 105.53 acres in Burnett County near Grantsburg, from funds in the University Trust Fund, be approved.

Adopted.

3. That the loan of \$3,500 to Gustaf Magnuson for three years at 7% on his farm of 140 acres in Burnett County near Grantsburg, from funds in the University Trust Fund, be approved.

Adopted.

On motion of Regent Faast, seconded by Regent Butler, recommendations 1 to 3 under Trust Funds were adopted.

*Re Eichelberger
gift*

4. That the gift of \$20,000 from Mrs. Mary Eichelberger be placed in the University Trust Funds and the interest to the amount of \$10,000 be pledged to the Memorial Union Building.

Adopted.

On motion of Regent Faast, recommendation 4 was adopted.

5. That the following resolution be adopted:

WHEREAS, it has been found impossible for several years past to apply the income from the fund, known as the "Carl Schurz Memorial Professorship" to the purposes indicated in paragraphs numbered 1 and 2 of the conditions of the donation, and the like inability will probably continue for some time to come, and the

*Re
Carl
Schurz*

Fund has considerably increased by accumulation;

AND WHEREAS, the German Department has recommended to the President the appropriation from the accumulated income of a sum not exceeding \$1,000.00 to be applied and used in helping to defray the cost of printing a reference work prepared by Prof. Morgan of the Department of German, entitled "A Critical Bibliography of German Literature in English Translation", which work has been approved by the editorial committee of Wisconsin Studies as desirable for publication in the Studies;

AND WHEREAS, in view of the inability to carry out the provisions of paragraphs numbered 1 and 2 of the conditions under which the Fund was given and of the circumstances under which the money was raised and the Fund established, it is the judgment of the Regents that the above contribution toward the expense of the publication referred to will advance the knowledge of German ~~culture~~ and civilization in this country, within the meaning of paragraph numbered 3 of the conditions of the trust,

IT IS, THEREFORE, RESOLVED, that so much of the accumulated income from the above Fund as may be required for that purpose, not exceeding, however, \$1,000.00, be applied and used, under the direction of the Committee of Wisconsin Studies, toward helping to defray the cost of the publication above referred to.

Action deferred.

On motion of Regent Buckstaff, seconded by Regent Eimon, action on recommendation 5 was deferred until the next meeting of the board.

Regent Trottman brought up the matter of the appropriation for the publication of the LAW SCHOOL JOURNAL.

The Business Manager explained that the appropriation would be increased for the year 1921-22?

At 10:55 the regents took a RECESS until 2:00 p. m., to attend the dedication of STERLING HALL.

2:00 p. m.

REGENTS MET PURSUANT TO ADJOURNMENT.

Dean Goodnight, Director of the Summer Session, appeared before the Board and presented the REVISION of the

BUDGET FOR THE SUMMER SESSION OF 1921.

(Copy attached).

On motion of Regent Perkins, seconded by Regent Hammond, the revision recommended by Dean Goodnight was approved.

On motion of Regent Perkins, seconded by Regent Hammond, it was VOTED, That the FEE for students in the UNIVERSITY HIGH SCHOOL for the SIX WEEKS' SUMMER SESSION be placed at \$15.

The Regents next proceeded to the

ELECTION OF OFFICERS

for the year 1921-22.

An informal ballot was taken for the office of President. Eight votes were cast, of which Regent Kohler received 4, Regent Horlick 1, Regent Buckstaff 2, and Regent Seaman 1.

On motion of Regent Buckstaff, seconded by Regent Hammond, it was

VOTED, That the Secretary be instructed to cast a unanimous ballot for

WALTER J. KOHLER
for
PRESIDENT OF THE BOARD

for the ensuing year.

The ballot was so cast, and Walter J. Kohler elected.

An informal ballot was taken for the office of Vice-President. Eight votes were cast, of which Regent Faast received 4, Regent Butler 2, Regent Horlick 1, and Regent Buckstaff 1.

On motion of Regent Butler, seconded by Regent Buckstaff, it was

VOTED, That the Secretary be instructed to cast a unanimous ballot for

BEN F. FAAST
for
VICE-PRESIDENT OF THE BOARD

for the ensuing year.

The ballot was so cast and Ben F. Faast elected.

An informal ballot was taken for the office of Business Manager. Ten votes were cast, all of which were for H. J. Thorkelson. The ballot was declared formal, and

H. J. THORKELSON
was unanimously elected
BUSINESS MANAGER

for the ensuing year.

An informal ballot was taken for the office of Secretary. Ten votes were cast, all of which were for M. E. McCaffrey.

The ballot was declared formal, and

M. E. McCAFFREY
was unanimously elected
SECRETARY OF THE BOARD

for the ensuing year.

The Regents proceeded to the election of a member of the Board of Visitors to succeed J. E. McConnell, whose term expires July 1, 1921.

On motion of Regent Mahoney, seconded by Regent Hammond, it was

VOTED, That J. E. McConnell of La Crosse be elected to succeed himself as a member of the Board of Visitors for the four year term expiring July 1, 1925.

The Business Manager presented plans for the

STATE OF WISCONSIN GENERAL HOSPITAL,

which were explained in detail by Regent Seaman.

*Gov. Hoff
Bids*
On motion of Regent Faast, seconded by Regent Butler, it was VOTED, That the matter be left to the President of the University, the President of the Board, Dean Bardeen, and the Chairman of the Medical School Committee, with power to act with respect to approving the specifications and advertising for BIDS, after approval by the Governor and State Board of Education.

The Business Manager exhibited the PLANS for the

ADDITION TO THE SERVICE BUILDING.

On motion of Regent Eimon, seconded by Regent Kohler, it was

VOTED, That the plans and specifications be approved, and that authority be granted to advertise for BIDS, after approval by the Governor and State Board of Education.

*\$1000
Gift
Pharm Res.
Pharm*

The Secretary reported that Professor Edward Kremers had presented a check for \$1,000 to be added to the University Trust Funds for the

PHARMACEUTICAL RESEARCH FUND.

Professor E. A. Gilmore was permitted to elect cash for summer session service, as follows:

S. S. 1916 -----	\$208.33
S. S. 1917 -----	<u>416.67</u>
	\$625.00

*S.S.
Cash*

On motion of Regent Perkins, seconded by Regent Hammond, it was

VOTED, That the regents approve the establishment of a

COURSE IN GENERAL HYGIENE

in the department of PHYSICAL EDUCATION, WOMEN'S DIVISION.

Regent Kohler reported in re COURSE IN ARCHITECTURE, stating that he had taken the matter up with architects in the state and that there are NO FUNDS available at present for the purpose.

(Copy attached)

Regent report

The REPORT of the BOARD OF VISITORS for the year 1920-21 was received, and upon motion of Regent Hammond, it was

VOTED, That the report be referred to a committee of three, to report at the next meeting of the Board.

President Seaman appointed as members of the committee, to report upon the Report of the Board of Visitors,

*Report of
Visitors
Report
next meeting*

Regents Buckstaff,
Eimon, and
Butler.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That CONTRACTS FOR COAL for the coming fiscal year be made in accordance with recommendations of University Engineers and with the office of the State Engineer, as follows:

Coal

McElvain & Hoy (Franklin County, Ill.)	
10,000 tons screenings @ \$5.65 delivered-----	\$56,500
D. E. McMillan & Bro. (Franklin Co., Ill.)	
12,000 tons #3 nut @ \$6.20 delivered-----	<u>74,400</u>
	\$ 130,900

Charged to 20.41(1)(ab) "Sum sufficient" for coal and freight.
Estimated for 1921-22 at \$150,300. Adopted.

On motion of Regent Kohler, seconded by Regent Eimon, recommendation 1 was adopted.

2. That in accordance with the formal surveys, the following CLAIMS of the Government for

LOST OR STOLEN PROPERTY

be allowed and paid:

a. Clothing shortage (3 shirts, 36 buttons, 15 laces) (Charge to 1-A) -----	\$3.72
b. Screw drivers & electrician's kits (Charge to Lab. fees) -----	72.43
c. Electrical apparatus used in electric lab. (Charged to Lab. fees) -----	318.97
d. Steel erasers and scales (Charged to Lab. fees) -----	6.90

Adopted.

On motion of Regent Butler, seconded by Regent Faast, recommendation 2 was adopted.

3. That the bonding of individuals in positions such as Bursar, Secretary, etc., by separate BONDS, be changed to a Fidelity Guaranty POLICY COVERING THE POSITION. Adopted.

On motion of Regent Kohler, seconded by Regent Faast, recommendation 3 was adopted.

*Transfer
Gift
Funds*

4. That the following TRANSFERS OF GIFT FUNDS be made in accordance with the recommendation of the Secretary, who has consulted with the donor or the donor's representative in each case:

Yahr-Lange Drug Company----- \$35
Milwaukee Drug Company----- 35
Professor Beal " " ----- 100

Total ----- 170 transfer to Pharmaceutical
Research Fund.

Col. of Engineering Gas Engine

Expo.----- 89.85 transfer to Col. Eng.
Loan Fund.

Paul S. Reinsch----- 50.00 transfer to Grad. Class
Loan Fund.

Class of 1911----- 29.75 transfer to Grad. Class
Loan Fund.

Adopted.

*Mrs
Allen
Gift
\$200*
5. That the GIFT of MRS. WILLIAM F. ALLEN of \$200 to the GRADUATING CLASS LOAN FUND in memory of her two sons, William Ware Allen and Philip Loring Allen, both graduates of the University, be accepted.

Adopted.

On motion of Regent Kohler, seconded by Regent Eimon, recommendations 4 and 5 were adopted.

*Gift
Gold Medal
John L. Mitchell*
On recommendation of President Birge, and on motion of Regent Perkins, it was

VOTED, That the GIFT of WILLIAM M. CHESTER, of Milwaukee, of a

GOLD MEDAL
IN MEMORY OF JOHN LENDRUM MITCHELL,

to be awarded annually for the best essay on industrial relations, be accepted.

President Birge reported that the

WISCONSIN ALUMNI ASSOCIATION
of
NEW YORK CITY

Gift
has offered a SCHOLARSHIP of \$700 a year for four years, to be awarded each year to some student of exceptional ability in some particular field.

On motion of Regent Faast, it was

VOTED, That the gift be accepted, and that the President of the University make suitable acknowledgment.

*Scholarship
Wis. Alumni
New York
City*

The Business Manager presented and explained the annual Report of the Purchasing Agent.
(Copy attached).

The Business Manager presented a memorandum re University Bill 550-S.
(Copy attached).

President Birge reported that the LEGISLATURE had PASSED THE UNIVERSITY APPROPRIATION BILL.

The matter of preparing the

FINAL BUDGET FOR 1921-22

was discussed.

Inasmuch as the regents had given such careful consideration to the legislative recommendations, and in view of the fact that the appropriations are substantially the same in amount as those submitted to the legislature, the regents felt that the FINANCE COMMITTEE of the regents WILL NOT BE REQUIRED TO SEND THE BUDGET TO THE REGENTS TEN DAYS BEFORE THE BOARD MEETING. It was left to the President of the University to arrange for the finance committee meeting and the meeting of the Board for the adoption of the budget, with the understanding that the Board meeting will be concluded before July 20.

The matter of Mr. THORKELSON LEAVING the service of the University was discussed by several of the regents, each of whom expressed great regret.

On motion of Regent Hammond, seconded by Regent Buckstaff, it was

VOTED, That H. J. THORKELSON, Business Manager, and Professor of Steam and Gas Engineering, be granted LEAVE OF ABSENCE without pay for ONE YEAR, this leave to take effect at his convenience; that a committee, consisting of the incoming President of the Board of Regents, the President of the University, and the Executive Committee of the Regents, be authorized to make arrangements with Mr. Thorkelson for his ASSISTANCE WHEN NEEDED throughout the year, and also to make arrangements to carry on the work in the office of the Business Manager, subject to the approval of the Board.

The President filed reports of leaves of absence and discipline with the Secretary.

President Birge also filed with the Secretary a copy of a letter which the STUDENTS of the University of Wisconsin SENT to the students in HIGH SCHOOLS OF WISCONSIN.

On motion of Regent Kohler, seconded by Regent Eimon, it was
VOTED, That REGENT THEODORE M. HAMMOND be re-elected to
succeed himself as Regent of the University MEMBER OF THE STATE
BOARD OF EDUCATION for the two year term ending August 1, 1923.

President Birge discussed briefly the JUNIOR COLLEGE bill
and the TEACHERS PENSION BILL.

President Seaman, as retiring President, thanked the Regents
for their assistance and cooperation during the period of his
presidency.

On motion of Regent Eimon, seconded by Regent Kohler, a
rising vote was taken in appreciation of Regent Seaman's service
as President of the Board.

President Birge reported that word had been received from
the U. S. WAR DEPARTMENT that the

UNIVERSITY OF WISCONSIN
had been placed in the DISTINGUISHED CLASS.

At 5:15 the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary

CANDIDATES FOR DAIRY SCHOOL CERTIFICATES

June 1921

Creamery

Beier, Emil Julius	Boscobel
Beretta, Joseph J.,	Red Lodge, Montana
Elftman, Arthur	Hutchinson, Minn.
Enloe, Ace John	Verona
Haines, Verne Ransley	Minot, S. D.
Huser, Carl Martin	Berlin
Kiefer, Herbert William	Steuben
Korb, Paul N.	Fairwater
Schmidt, Henry	Winsted, Minn.
Spielman, Carl Ferdinand	Black Earth

Cheese Factory

Danke, Harvey Albert	Dale
Hohn, William Fred	Lyndhurst
Lins, Walter Raymond	Wild Rose
Miniecheske, Edward Frank	Homberg
Shomshak, August Rudolf	Clayton
Stoehr, Henry George	Gresham

City Milk

Hoile, Edmund George	Madison
Morse, Clinton Jerome	Madison



SHORT COURSE GRADUATES - 1921

<u>Name</u>	<u>Address</u>
Accola, Walter E.	Prairie du Sac
Alvstad, Stanley	Dodgeville
Anderson, Alfred C.	Cushing
Attoe, Irving	Wautoma
Attoe, Arnold	Wautoma
Baker, Alan G.	Gladstone, N. J.
Baumann, Alexander W.	Marathon City
Barrows, Stanley R.	Kenosha
Beranek, Joseph A.	Stangelville
Berg, John	Cashton
Bergelin, Harvey A.	Chilton
Bernd, Wesley A.	New Richmond
Bestul, Casper W.	Scandinavia
Bruins, Clarence	Fair Water
Brye, Clarence	Coon Valley
Carmen, Cornelius J.	Plymouth
Cimfl, Emil	Rice Lake
Cleveland, Merlyn B.	Seward, Ill.
Constance, Ralph E.	Waupaca
Curtis, Charley L.	Portage
Dahl, Gustav A.	Glenwood City
Derr, Cyril T.	Marshall
Dissmore, Clinton R.	Whitehall
Drunasky, Victor	Sun Prairie
Dybdall, Lester E.	Scandinavia
Eckert, Erwin E.	Markesan
Elliott, William H.	Stanberry
Everts, Clarence J.	Milwaukee
Flagler, Ralph B.	Poynette
Frank, Ward W.	Freeport, Ill.
Gates, Harold F.	Plover
Ginter, John Francis	Cottage Grove
Godfrey, Byron	Wauwatosa
Gramling, Aaron A.	Dousman
Griffin, William	Merrill
Hammond, Lee M.	Camp Douglas
Haraldson, John R.	Davis, Ill.
Haswell, Clement D.	Windsor
Hatz, Lyman	Prairie du Sac
Havlik, Wesley	Wenewoc
Heimann, Adolph W.	Timothy
Hodgson, George	Arena
Hogan, William J.	Arena
Huser, Casper J.	Wisconsin Rapids

SHORT COURSE GRADUATES, 1921 (cont)

Jacobson, Andrew	Withee
Jahns, Erwin E.	Markesan
Jensen, Wilmar H.	Luck
Johnson, Clarence H.	Grantsburg
Kalhoefer, Adolph F.	Florence
Kappelman, Wm	Two Rivers
Kilker, Irwin T.	Egan, Ill.
Knapp, Walter A.	Evansville
Knutson, Adolph E.	Ogdensburg
Kreuscher, Roy J.	Union Grove
Krueger, Rude	Cecil
Kuehl, August A.	Thorpe
Kufahl, Arnold H.	Watertown
Lamb, Stuart	Janesville
Lammers, Henry J.	Cedar Grove
Lawton, Stephen R.	Albion
Livingston, Alvin R.	Livingston
McKenna, John J.	Viroqua
Mohns, Victor	Waukesha
Murat, Raymond	Scandinavia
Nelson, John R.	Stangelville
Northey, Walter W.	Palmyra
Ochs, Walter F.	Sheboygan
Odden, Helmer A.	Barronett
Olsen, Alf	Warrens
Pennycook, Stuart J.	Janesville
Peters, Victor J.	Pepin
Polzin, John O.	Chippewa Falls
Poppe, Carl H.	Chicago, Ill.
Precourt, Harry J.	Plover
Phillips, Ralph	Freeport, Ill.
Rich, John A.	Prairie du Sac
Richter, Leo R.	Weyauwega
Riemer, Andy H.	Wautoma
Roeske, Arthur	Wautoma
Roswell, Raymond C	Oconomowoc
Runde, Arnold	Sinsinawa
Salter, Ivan J.	So. Germantown
Sawle, Jonathan R.	Arena
Schilling, Earl R.	New Holstein
Schmidt, Irvin	Seymour
Sherman, Lester	West McHenry
Smith, Wm. E.	Greenwood
Sorenson, Verner	Whitefish Bay
Spielman, Howard	Seward, Ill.
Stahl, Bernard P.	West Bend
Stamm, Walter S.	Mondovi
Suttie, Lawrence	Antigo

SHORT COURSE GRADUATES, 1921 (cont.)

Taylor, John M.	Antigo
Thulien, Guy M.	Iola
Uhrig, Fred Charles	Elkhart Lake
Vandervort, Alvin L.	Tomah
Wang, Oden E.	Stanley
Weber, Arthur G.	New Holstein
Weinman, Bernard	Neenah
Weiner, Arthur	Columbus
Weinhreich, Chas. F.	Chicago, Ill.
Wilde, Rudolph F.	Thiensville
Zochert, Fred N.	Wausau

DOCUMENT 177 - June, 1921

CHANGES IN THE CURRICULUM OF THE COLLEGE OF LETTERS AND SCIENCE
as finally adopted by the Letters and Science Faculty

Ex. B

May 16, 1921

A. Designations for Degrees. Each B. A. degree conferred shall bear the appropriate designation from the following list:

B. A.
B. A. (Course in Humanities)
B. A. (Course in Commerce)
B. A. (Course in Journalism)

B. Graduation Requirements for the Degree of B. A. in the general course.

1. English Literature. A course in English Literature, 2 credits throughout the year, shall be required of all students. To be taken in the Sophomore year, or later if necessary.
2. Freshman Composition. Students receiving a grade of excellent in the first semester of English I shall be relieved from the requirement to take the second semester of the course.
3. Foreign Language. The requirement of 32 credits in foreign language may be satisfied in a single foreign language.

A student who takes a major in a foreign language must take at least 8 credits in a second foreign language.

Eight credits, or their equivalent in high school or high school and college work, are the smallest number of credits in a foreign language which may be accepted toward the fulfilment of the requirements in foreign language in the general course leading to the degree of B. A.

4. Mathematics. The credits in elementary courses in mathematics shall be increased from 3 to 4. Group C of the requirements for the present general B. A. course, will thus be amended to the following:

Two of the following:

Natural science, 10 credits
Mathematics, 8 credits
History, 6 credits, which must be taken
in a continuous 3 credit course run-
ning through two semesters.

C. A New Course Leading to B. A. (Course in Humanities)

1. Five Groups. The student shall satisfy the requirements
in each of the following five groups:

a. English Composition and Literature ---- 12 credits

b. Foreign Language and Literature.

Three of the following to be absolved by com-
bining high school units and college credits:

i. Latin -----	24
ii. Greek -----	14
iii. French ----- a reading knowledge	
iv. German ----- a reading knowledge	

c. Economics, History, Political Science---- 10 credits
(of which six credits must be in history)

d. Natural Science ----- 10 credits

e. Mathematics, Philosophy----- 12 credits

Satisfied by Mathematics alone, by Philosophy alone,
or by a combination of credits in the two sub-
jects. The credits in Philosophy are to be from
the Introduction to or History of Philosophy,
Ethics, Logic, or one semester of Psychology.
Elementary courses in Mathematics shall carry
4 credits.

2. Major and Thesis. The major must be chosen from the
following fields:

a. Language, Literature.

b. Science.

c. Economics, History, Political Science.

d. Mathematics, Philosophy.

3. Electives. No electives may be taken in professional
courses, except such as are required for the teachers'
certificate.

D. The New Agreement with the Law School.

1. Candidates for the degree B. A. in the general course who take one full year of law, may count this as 30 credits, L and S, toward the 120 required for the degree subject to the following conditions:
 - a. The privilege shall be open only to students who have completed 60 credits, L and S, with 60 grade points.
 - b. The full year in law shall be distributed over the Junior and Senior years, not more than 16 credits being taken in either year, nor more than 26 in both.
 - c. The student shall satisfy all requirements respecting a major subject, and may elect as his major subject either law or some subject in the College of Letters and Science.
2. The courses in law shall be chosen from the following list:

Agency	Legal Bibliography
Common Law Pleading	Personal Property
Constitutional Law	Public Service Companies
Contracts	Real Property
Criminal Law	Torts
Equity	

E. The Major in Medical Science.

1. A major in medical science is authorized, for the degree of B. A. in the general course.
2. In addition to all of the requirements for the degree, the student electing this major subject shall earn, as prerequisite to it, the following credits:

General Chemistry,	at least 8 credits
Organic Chemistry,	at least 4 credits
Biology,	at least 8 credits
Physics,	at least 8 credits

3. The work in the major shall consist of at least 20 credits, including thesis, in the medical sciences, and 10 of them shall be within a single department of the Medical School.

F. Classification of Students for Advanced Work and Thesis Purposes.

1. Classification. At the close of the sophomore year all students in the College of Letters and Science shall be provisionally divided into two groups on the basis of grade points earned during the freshman and sophomore years. Students who have earned at least 50% more grade points than credits by the end of the sophomore year shall in some way be designated as upper group students. A student's upper group status shall continue throughout the remainder of his college course as long as the total of all grade points earned in college is 50% greater than the total number of credits earned. Upper group status may be established, however, at any time after the sophomore year when the total of a student's grade points is 50% greater than the total of his credits.
2. Advanced Standing. Students transferring to the University of Wisconsin from other institutions shall be regarded as upper group students only after they have completed a year of work, earning 50% more grade points than credits.
3. Advanced Courses. Upper group students shall at the discretion of departments be eligible for more advanced work than other students.
4. Thesis. Upper group students shall comply with the present thesis requirement for graduation. For other students the thesis requirement shall be optional with the major department.

G. Other Amendments to Existing Practice.

1. A Committee on Student English shall be created, consisting of five members of the Faculty, one of whom (not the chairman) shall be a member of the Department of English. The committee will require the full time of one expert in English composition. The duties of the committee shall be:
 - a. to examine the work of students in the College of Letters and Science (but not in the special courses) reported to the committee as deficient in English, and to require such students to take special work in English before graduation;

- b. to conduct such special courses or conferences as may be necessary; and
- c. to make, upon its own initiative, studies in the status of student English, and take the necessary steps to improve the condition.

2. Conditions. Conditions removed shall not yield grade points.

3. Repetition of Failures. A student who has failed in a course shall be compelled to repeat it only in case he chose this course to satisfy a specific requirement for a major subject, a special course, or a degree.

MEMORANDUM REGARDING UNIVERSITY BILL

1921 Legislature

The University Bill, (550 S), was introduced in the Senate by the joint finance committee of the legislature on June 8, and its general provisions as compared with the Regents' legislative estimates were discussed in a letter sent by the President to each Regent on the same date.

The special session of 1920 granted over a million dollars of increased appropriations for 1920-21 for Operation, Maintenance and Ordinary Capital, in addition to the hospital appropriations. The failure to provide sufficient income to meet these appropriations necessitates an appropriation from the General Fund to the University Fund Income of \$207,000 for 1920-21. This item is included in section 5 of Bill 550 S as Par. (20.40)(8).

The University again requested of the 1921 legislature an income equivalent in amount to a 5/8 mill tax, but the legislature is apparently unable to reach a decision on taxation problems, and the 3/8 mill tax will probably continue in effect. In order to meet the appropriations contained in the bill, an addition to the 3/8 mill tax of a sum not to exceed \$823,675 for 1921-22 and \$876,175 for 1922-23 is to be appropriated from the General Fund to the University Fund Income. This is included under section 5 of Bill 550 S as Par. (20.40)(7).

Legislative appropriations concerning the University are included under some forty separate sub-sections, which are detailed below and compared with 1919-20, both estimated and actual disbursements, as well as with the fiscal year now closing, (1920-21). In con-

considering the budgets for 1920-21 and the coming biennium, it must be borne in mind that budget appropriations are shown, which are definite in the case of so-called "specified funds", and estimated for "revolving funds". The actual disbursements in a single year for "New Construction" will of course be far less than the appropriations, particularly in the case of the hospital, with \$1,350,000 appropriated, of which probably less than \$50,000 will be expended by July 1, 1921.

With this statement the following comparisons may be made as to the total budget:

	1919-20		1920-21	1921-22	1922-23
	Budget	Actual Disbursements			
Grand Total	\$3,579,228.73	\$3,978,080.45	\$6,121,869.20	\$5,078,305	\$5,125,130
Distributed					
Univ. Fund Income	2,283,452.42	2,308,217.32	2,979,123.00	3,157,075	3,310,375
General Fund	412,171.15	401,585.02	600,083.70	829,810	722,210
Revolving Funds	851,990.46	1,267,445.49	1,068,127.50	1,091,420	1,092,545
Special funds (Soldier bonus & hospital)	31,614.70	832.62	1,474,535.00		
	3,579,228.73	3,978,080.45	6,121,869.20	5,078,305	5,125,130

These actual and estimated disbursements are from the following sources:

State of Wisconsin					
3/8 mill tax	1,525,600.70	1,525,600.70	1,714,011.95	1,813,200	1,914,000
Gen. Fd. for Univ. Ad. Inc.			207,000.00	823,675	876,175
Reg. Gen. Fd. transfers	328,171.15	335,324.98	511,583.70	533,310	551,710
Gen. Fd. trans. land and new construction	84,000.00	66,260.04	88,500.00	296,500	170,500
Special (Soldier bonus and hospital)	31,614.70	832.62	1,474,535.00		
Total from State	1,969,386.55	1,928,018.32	3,995,630.65	3,466,685	3,512,385
Other sources (fees, balances, etc.)					
Revolving Funds	757,851.72	782,616.64	1,058,111.05	520,200	520,200
	851,990.46	1,267,445.49	1,068,127.50	1,091,420	1,092,545
	3,579,228.73	3,978,080.45	6,121,869.20	5,078,305	5,125,130

The following table shows the distribution of these totals by legislative funds, and estimates of the necessary income and details of the land and new construction plans for the coming biennium;

UNIVERSITY OF WISCONSIN

Analysis of appropriations and actual expenditures for 1919-20, appropriations for 1920-21 and appropriations for the coming biennium 1921-23 as provided in Legislative Bill 550 S.

Note: U = University Fund Income, G = General Fund, R = Revolving fund estimates.
1919-20

		Budget	Actual Disbursements	1920-21	1921-22	1922-23
20.38 (8) U.S.Grants	R	\$208,460.46	R \$226,756.16	R \$ 213,930	R \$ 213,930	R \$213,930
Gifts	R	13,000.	R 76,769.40	R 15,000	R 15,000	R 15,000
20.41 (1)(a) Operation	U	1577,056.		U 1,635,344	U 1,635,344	U 1635,344
Bal. July 1, 1919	U	436,756.42	U 2016,387.80			
Soldier bonus	Spl.	19,539.170		Spl. 100,000		
Add'l. Operation				U 998,529	U 998,529	U 998,529
Add'l. Operation*				U 92,827	U 225,027	U 225,027
Est. for coal (sum sufficient)				U 150,300	U 150,300	U 150,300
Est. for insur. (" ")				U 25,000	U 25,000	U 25,000
Emergency	U	23.92				
A TOTAL		2,033,352.12	2,016,411.72	2,733,873	2,902,000	3,034,200
20.41 (1)(b) Semitics	U	5,250.	U 5,250	U 5,250	U 5,250	U 5,250
(c) Maintenance	U	81,390	U 96,906.22	U 125,000	U 154,825	U 170,925
(d) Books &						
Appar. *	U	95,000	U 93,373.15	U 120,000	G 195,610	G 199,510
Books	G	28,855.15	G 28,855.15			
(e) Lab. Sup. &						
Mil. Suits	R	93,200	R 167,106.31	R 133,200	R 139,850	R 139,850
New Constr.	G	63,000	G 45,349.79	G 88,500	G 176,000a	G 170,500b
Land	G	6,000	G 5,910.25		G 120,500c	
" (Marshfield)	G	15,000	G 15,000.			
New Hospital				Spl. 1,350,000		
" " Site				G 209,283.70		
20.41(1)(h) Sale of Appar.	R	240.				
(i) Sch. of Music	L C G C R	2,500	R 621.41	R 2,500	R 2,500	R 2,500

		1919-20									
		Actual									
		Budget	Disbursements			1920-21			1921-22	1922-23	
20.41(1)(j)	Clinic & Hosp.	R \$ 52,500	R 47,371.33	R	85,522.50	R	100,000	R	100,000		
(1)	Stores Revolving		R 14,596.52								
20.41(2)(a)	Univ. Extension	G 171,110	G 200,769.08	G	190,000.	G	200,000	G	200,000		
	" Ext. Bal.	G 26,406		G	10,000						
(ar)	Univ. Ext. Fees	R 59,700	R 82,363.83	R	95,000	R	96,000	R	96,000		
	" " Soldier										
	bonus	Spl. 12,075		Spl.	24,535						
(b)	U. Ext. Books, etc.	G 5,000	G 6,528.78	G	5,000	G	5,000	G	5,000		
(c)	U. Ext. L C & C	R 40,000	R 42,942.69	R	41,060	R	45,000	R	45,000		
(d)	U. Ext. Med.	G 5,500	G 5,539.71	G	5,500	G	5,500	G	5,500		
(d)	U.X. War Emerg.		G 433.94								
20.41(3)(a)	Farm. Institutes	U 20,000	U 24,270.64	U	20,000	U	20,000	U	20,000		
(b)	Agr. Extension	U 40,000	U 40,354.52	U	40,000	U	45,000	U	45,000		
(c)	Dem. Stations	G 3,000	G 2,000	G	3,000	G	3,000	G	3,000		
(cr)	" "	R 4,535	R 6,911.05	R	5,675	R	6,035	R	6,035		
(d)	Branch Sta. Opr.	G 15,685	G 15,698.29	G	15,685	G	19,000	G	19,000		
	Br. Sta. Maint.	G 1,500	G 1,382.87	G	1,500	G	1,500	G	1,500		
	" " Cap.	G 1,315	G 744.53	G	1,315	G	2,000	G	9,500		
(e)	Co. Agr. Rep.	G 45,000	G 46,630.43	G	50,000	G	58,000	G	65,000		
(h)	Soils	G 2,000	G 2,444.23	G	2,000	G	5,000	G	5,000		
(hr)	Soils Revolv.	R 990	R 1,063.57	R	1,600	R	1,600	R	1,600		
(i)	Hog Chol. Serum	G 2,500	G 2,489.52	G	2,500	G	2,500	G	2,500		
(ir)	" " Revolv.	R 11,755	R 14,131.98	R	11,755						
(k)	Agr. Sales	R 149,700	R 251,688.05	R	165,500	R	159,700	R	159,700		
(l)	Land Clearing	G 7,500	G 11,572.53	G	7,500	G	15,000	G	15,000		
	" " Bal.	G 4,500									
(lr)	" " REVolv.		R 14,995.56								
(m)	Waushara Co.	G 3,000	G 4,231.85	G	3,000	G	3,000	G	3,000		
(n)	W Co. Impr.		G 406.16								
(o)	Door County	U 5,000	U 406.10	U	12,000	G	12,000	G	12,000		
20.41(4)(a)	Pharm. Exp. Sta.	G 5,000	G 5,232.30	G	5,000	G	5,000	G	5,000		
(b)	" " "	R 500	R 571.53	R	500	R	500	R	500		
(5)(a)	Dorm. & Commons	R 178,150	R 238,710.84	R	237,800	R	237,800	R	237,800		
(b)	Gym. Fees	R 6,000	R 9,619.57	R	9,085	R	9,845	R	10,445		
(c)	Ath. Council	R 31,000	R 70,978.69	R	50,000	R	63,660	R	64,185		
20.41 (7)	Memorial Park	G 300	G 365.61	G	300	G	1,200	G	1,200		

Section	1919-20		Disbursements	1920-21	1921-22	1922-23
	Budget	Actual				
20.41 (9) Spec. Investigations	U 23,000	U 17,611.47	U	23,000	U	30,000
Fire Insurance		Spl. 832.62				
Refunds Tuition		U 13,525.82				
Tax		U 107.68				
TOTALS		\$3,579,228.73	3978,080.45	6,121,869.20	5,078,305	5,125,130

* \$30,000 formerly charged to Heat and Water under Operation 20.41 (1)(a) changed to Maintenance 20.41 (1)(c) and \$30,000 (New Construction - Current) formerly charged to Maintenance 20.41 (1)(c) change to Apparatus and permanent equipment 20.41 (1)(d).

a. New Construction 1921-22

Chemistry addition	\$ 90,000
Agr. Bldg. and track	31,000
" boiler	15,000
Service Bldg.	25,000
Water Mains	12,000
Meters	3,000
	\$176,000

b. New Construction 1922-23

Beef Cattle Barn	\$16,000
Elec. sub-station	40,000
Boilers, etc.	88,000
Tunnels, etc.	26,500
	\$170,500

c. Land Estimates

Edmondson	\$45,000) Union Bldg.
Birge	35,000)
Hinze	20,000	- Hospital
Kempf	12,000	- Hoard Memorial
Brown	8,500	- Service Bldg.
	120,500	

	<u>1921-22</u>	<u>1922-23</u>
University Fund Income Appropriations	\$3,157,075	\$3,310,375
Estimated receipts to meet appropriations		
3/8 mill tax	1,813,200	1,914,000
Interest University Fund	10,000	10,000
" Current balances	15,000	15,000
" Agr. College fund	13,000	13,000
Non-resident tuition	221,000	221,000
Summer session tuition	50,000	50,000
Incidental fees	191,200	191,200
Various sources	20,000	20,000
Transfer from General Fd. not to exceed	823,675	876,175
	<u>\$3,157,075</u>	<u>\$3,310,375</u>

6

The distribution of the large appropriation for Operation (See A of total analysis) among the various University divisions is as follows:

	1919-20		1920-21	1921-22	1922-23
	Budget	Actual			
A (p.3)	\$2,033,352.12	\$2,016,411.72	\$2,733,873.00	\$2,902,000	\$3,034,200
Admin. and General	157,499	150,846.89	194,516	211,946	222,086
General Library	29,335	29,789.52	38,800	44,195	47,040
Physical Education	54,615	46,654.54	62,600	69,095	72,795
Military Science	7,340	10,253.15	11,720	12,162	12,162
Col. of Letters and Science	692,737	703,849.01	914,600	947,315	985,530
Col. of Agriculture	323,447.19	324,155.82	486,645.53	514,132	547,216
Col. of Engineering	139,575	124,075.40	223,335	239,750	248,500
Law School	33,585	33,057.59	44,135	49,965	52,065
Medical School	123,684	122,169.59	166,466	186,388	195,698
School of Music	29,993	30,468.09	36,505	40,400	42,400
School of Education	45,857	45,237.02	53,075	58,190	59,840
Summer Session	54,185.93	56,152.62	76,032.87	100,280	104,067
Hygienic Laboratory	13,835	13,573.38	17,435	18,635	19,995
Washburn Observatory	7,210	6,624.96	6,825	9,885	9,985
Forest Products Lab.		867.37			
Physical Plant	312,454	317,527.60	401,182.60	224,362	239,521
Sum sufficient for coal				150,300	150,300
Sum suf. for insurance				25,000	25,000
Dormitories & Commons		190.71			
Army Schools		- 1,481.25			
Milwaukee Branch		2,399.71			
Acct. Smith-Hughes	8,000				
Totals	\$2,033,352.12	\$2,016,411.72	\$2,733,873.00	\$2,902,000	\$3,034,200

June 15, 1921

Rd. June 21, 1921, p. 19

(Copy)

THE UNIVERSITY OF WISCONSIN

Madison

Office of the
Purchasing Agent

May 15, 1921

Mr. H. J. Thorkelson,
Business Manager
University of Wisconsin

Dear Sir:

Attached is comparative statement of the business transacted by the Purchasing Department, and Stores Department under its direction, for the years 1919 and 1920, ending December 31, 1920. STORES REPORT (See Appendix).

Yours very truly,

(Signed) F. X. Ritger,

Purchasing Agent

FXR/C

The fall of 1920 witnessed the "break" in market conditions which had been expected since the signing of the armistice in November, 1918. Contrary to all expectations prices did not decline sharply after hostilities ceased but advanced steadily until June and July, 1920, when the peak was reached.

Deliveries during 1920 were, for the most part, very poor. Quotations, except in rare cases, were practically unobtainable, goods being sold on the "price prevailing at time of delivery" basis. Since the "break", prices have generally continued to decline and in some lines the prices now are below the actual cost of production. Reaction in these lines is undoubtedly bound to occur. That still further declines are bound to come, is generally accepted, but how far prices will decline or what levels will eventually maintain, is a question. There is at present no fair basis for comparison. Selling prices are considered fair and reasonable when they represent the cost of raw material, plus cost of production and distribution, plus a reasonable profit.

The process of removing excess inflation, occasioned by abnormal war time conditions, will be slow and likely to cover a period of from three to six years.

As previously stated prices in some lines are now below the cost of production, but still somewhat above

pre-war prices. The most notable example is that of Agricultural products. Since Agriculture is the largest single industry in the world, and since its relationship to all other industries is so far reaching, it is our belief that industrial conditions generally will not improve until prices paid for agricultural products yield the producer a fair return.

Our requirements can roughly be divided into six classes as follows:

1. Metals, and metal products.
2. Agricultural products, cotton, food stuffs.
3. Paper, paper products, office supplies.
4. Scientific apparatus, glassware, chemicals.
5. Lumber, furniture, filing equipment.
6. Oils, soaps, leather goods, miscellaneous.

Comparing present prices with those of 1913 we find the situation in the various classes about as follows:

	Highest above 1913 %	Percent above 1913 %
Group 1.	95-105	40-60
Group 2.	160	26
Group 3.	180	65
Group 4.	150	90-100
Group 5.	180-200	65-80 (Office furniture declined but very little)
Group 6.	<u>150</u>	<u>65-80</u>
Average	160	65

It is our belief that price declines since "break" as compared to 1913 levels cannot be taken for anything but a slight indication that further reductions are still coming.

It will be noted from the report herewith that the number of purchase orders placed during the year 1920 is about 180 less than the year previous. In this connection we must keep in mind that during the year 1919 a large number of orders for vocational students' requirements were placed through the purchasing department. This must also be taken into account in comparing the total money value of the total purchases for the years 1919-1920. Still the total purchases for 1920 exceed those of 1919 by approximately \$93,000. The statement of the classifications of purchases shows wherein the increases occur.

Attention is especially invited to the report showing where the orders issued were placed, e.g., local, state, United States, foreign, cancellations etc. The number of cancellations were materially increased but when we consider that industry in general was in the throes of an epidemic of "Cancellitis" the figure really reflects a compliment to my predecessor, and indicates that sources were very well chosen. Inability to supply was invariably the reason for order cancellation.

Although our connection as purchasing agent has been of but brief duration we are gratified at the progress made thus far. The personnel of the purchasing department is

exceptional, capable and efficient to a high degree. The cooperation of the various departments of the University has been splendid. It is our hope that this continuity will result in even greater and more effective service to the University.

PURCHASE ORDERS ISSUED

	<u>1919</u>			<u>1920</u>		
	<u>No.</u>	<u>Orders</u>	<u>Aver- age</u>	<u>No.</u>	<u>Orders</u>	<u>Aver- age</u>
Local	6217	224,424.15	36.10	5282	200,078.08	37.89
State	1982	144,956.02	73.13	2028	149,597.49	73.76
U.S.	4266	223,773.08	52.45	4772	335,214.98	70.24
Foreign	25	1,534.28	61.37	46	2,366.20	51.44
No Charge	24			17		
Cancelled	<u>276</u>			<u>466</u>		
	12790	594,687.53	46.50	12611	687,256.75	54.49

	<u>1919</u>	<u>1920</u>
Number of firms with whom orders were placed:	2372	2510
Average amount each firm:	250.80	273.76

Cost of Administration

	<u>1919</u>	<u>1920</u>
Salaries	\$5,596.00	\$6,383.00
Postage	450.00	450.00
Stationery, etc.	350.00	550.00
Furniture and equipment	95.00	7.00
Travel	35.00	10.00
Periodicals, etc.	<u>70.00</u>	<u>70.00</u>
	\$6,596.00	\$7,470.00
Cost per order	\$.52	\$.59
Decrease in orders 15%		Increase .13

STATEMENT OF BUSINESS HANDLED

1919-1920

	<u>1919</u>	<u>1920</u>
Local	\$224,424.15	\$200,078.08
State -	144,956.02	149,597.49
U.S. (Excl. of Wisconsin)	223,773.08	335,214.98
Foreign	<u>1,534.28</u>	<u>2,366.20</u>
	<u>594,687.53</u>	<u>687,256.75</u>

Classification of Purchases

	<u>1919</u>	<u>1920</u>
Electric Supplies and Wire	19,352.32	14,775.65
Plumbing supplies	11,456.48	4,584.93
Janitor supplies	2,614.08	8,556.95
Office supplies	11,595.64	14,599.49
Hardware	13,034.61	10,393.05
Lumber	23,008.29	16,311.13
Building material	14,661.76	14,143.96
Paper and envelopes	15,528.80	29,731.68
Furniture & Filing Equipment	31,597.75	42,737.50
Feeds	51,772.48	50,441.53
Chemicals and drugs	17,711.23	39,926.81
Sci. appar. and Sup.	44,496.27	90,704.26
Machinery and tools	36,243.89	69,562.51
Paints, oils and glass	10,731.18	10,165.89
Athletic goods and equipment	9,497.67	22,383.79
Steel, iron, brass	10,587.19	7,896.55
Books and periodicals	20,710.54	43,010.03
Supplies for Vocational students	4,581.03	-----
#Miscellaneous	<u>245,506.32</u>	<u>197,331.04#</u>
	<u>\$594,687.53</u>	<u>\$687,256.04</u>

#See attached list showing some of the items of \$500.00 or more included in miscellaneous amount.

AMOUNTS OF \$500

OR OVER CHARGED TO MISC. COLUMN

Pipe covering, asbestos -----	\$1,076.19
Pipe, riveted, pressure -----	1,690.00
Contract for laying riveted main-----	7,818.00
Contract work in Engineering shops -----	510.40
Contract, rainwater sewers -----	900.00
Contract, steam tunnels -----	4,785.00
Contract, concrete conduits -----	1,143.00
Contract for storm sewer -----	2,037.75
Contract, Elec. work in Eng. Shops at Camp Randall--	1,876.00
Contract, foundation and ditching of General Hospital-----	752.08
Cattle -----	7,427.17
Hogs -----	1,230.00
Coal, screenings -----	7,738.74
Evergreens -----	622.80
Material and laying of brick pavement-----	600.00
Water -----	847.09
Truck, Kissel -----	2,290.49
Diplomas, engrossing -----	596.92
Cartons, butter print -----	772.92
Repairs on link belt conveyor -----	1,682.50
Rent of land -----	600.00
Films -----	1,500.00
Building for Mr. Delwiche -----	580.00
Motion Picture Film Negatives -----	4,000.00
Grading of Sidetrack to track scales-----	597.29
Heating of Engineering Shops -----	6,359.00
Bull, pure bred Holstein (half-interest)---	1,750.00
Cartridging T. N. T. -----	<u>33,140.00</u>

\$94,923.34

APPENDIX

REPORT OF STORES OPERATIONS FOR YEAR ENDING DECEMBER 31, 1920

The effectiveness of the service of the Stores is dependent upon these points:

1. Proper stock list.
2. Adequate quantities in stock.
3. Supervision and operation.

We are analyzing our stock with a view of eliminating as far as possible unnecessary grades and styles of the same commodity. Standardization is aimed at wherever practical, although not to such an extent as to preclude the use of other materials, should occasion demand a change. It has been found that in some instances material has been carried in stock for the exclusive need of a certain department. These items are being eliminated for the reason that cash is being tied up unnecessarily.

It is our purpose to maintain a well balanced stock of the various commodities based, as far as possible, on past requirements. Cooperation between the various branches of the Service departments and the Stores is necessary so that sudden and unusual demands may be provided for. During the past year, ending December 31, 1920, difficulty was experienced in a few cases where unusual demands were made upon the stores. In view of the high prices and a limited operating capital it was difficult at times to maintain a normal stock. Conditions, however, have improved greatly, and we are looking forward to greater efficiency than ever before.

The University maintains two distinct stores: Store "A", in the Service Building, and Store "C" in the basement of the Chemistry

Building, both of which are under the supervision of Storekeeper, Mr. R. J. Schanel. It is necessary, because of the maintenance of separate stores to have two forces, to operate. If it were possible to bring both stores under the same roof we believe the efficiency would be increased - more people would become familiar with the same line of work, and a greater volume of business could be handled with the same personnel. We also believe much lost motion could be obviated by having the two stores consolidated, provided proper space and location could be found. It is hoped that space for combined stores will be provided in the proposed addition to the Service Building.

The Purchasing Department cooperated with certain of the State Boards in the matter of joint requirements. On April 3rd, a joint contract covering Mazda lamps was entered into with the State Board of Control, the State Board of Normal Schools Regents, and the Superintendent of Public Property. By virtue of this contract the various institutions concerned receive a discount of 31% from the price list on all purchases of Mazda lamps up to \$5000.00, and 33% on all purchases if the total amounts to \$10,000.00.

An order has recently been placed for paper towels for both the State Board of Normal School Regents and the University in order to take advantage of carload price.

The University also supplies occasional needs of chemicals and glassware to the various normal schools and to the State Board of Health for use in its cooperative laboratories throughout the state. It is our intention wherever possible to be of service to these various state institutions and to encourage them to place their order through the Purchasing Department of the University, thereby in-

ing our buying power.

It will be noted from this report that there has been an increase of approximately \$36,000.00 in 1920 over 1919, in the business handled through the Stores Department, and the cost of operation has been reduced. Present inventories (May 15, 1921) show Store "A" with a stock in amount \$42,300, and Store "C", \$39,750.00.

SUPPLIES ON HAND IN STORES, January 1, 1921

	STORE "A"	<u>1919</u>	<u>1920</u>
Electrical Supplies-----		\$ 3,216.27	\$ 4,635.00
Plumbing Supplies -----		4,666.78	5,760.00
Janitor Supplies -----		4,384.45	6,155.00
Office Supplies -----		3,448.32	6,440.00
Hardware -----		1,641.90	1,800.00
Cement -----		207.66	100.00
Lumber -----		953.48	2,275.00
Paper and Paper Products-----		3,858.18	8,500.00
Paints, Oils and Brushes-----		3,032.31	3,500.00
Miscellaneous -----		<u>7,194.72</u>	<u>10,089.87</u>
		\$32,604.07	\$49,305.87

STORE "C"

Chemicals -----	12,572.19	16,829.03
Apparatus -----	<u>14,185.82</u>	<u>27,658.07</u>
Total Store "C" -----	<u>26,758.03</u>	<u>44,487.10</u>
GRAND TOTAL, Stores "A" and "C"-----	\$59,362.08	\$93,792.97

	BUSINESS HANDLED	<u>1919</u>	<u>1920</u>
Store "A" -----		\$66,390.16	\$77,196.87
Store "C"-----		<u>32,306.88</u>	<u>57,034.96</u>
		\$98,697.04	\$134,231.83

COST OF OPERATION

	<u>1919</u>	<u>1920</u>
Store "A"-----	\$4,157.89	6.3%
Store "C"-----	3,069.99	9.5%
	5,239.89	6.77%
	3,540.98	6.22%