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Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: July 5, 1932. 1932

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1932

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Tuesday, July 5, 1932, 2 P.M.

*waiver
p. 9*

*intended
11/16/32
subject
Read*

PRESENT: Regents Callahan, Wilkie, Sholts, Clausen; President Frank, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That Mrs. Louella H. Warner be reappointed assistant in the bureau of guidance and records for the academic year 1932-33; salary \$750 per annum, charge to item research assistants p. 16, fund 1A. (Subject to waiver)
Adopted.

- Physical Education - Women -

- R*
1. That the resignation of Mary Harrington, instructor in physical education - women, be accepted; to take effect July 1, 1932.
Adopted.

2. That Marguerite Schwarz be appointed instructor in physical education - women, for the academic year 1932-33; salary \$1900 per annum (with waiver); in place of Mary Harrington, resigned, to be charged as follows: \$1500 to physical education - women, p. 35, and \$400 to School of Education, physical education - women, p. 64, fund 1A.
Adopted.

*1900
76
1824*

- Letters and Science -

1. That Blanche A. Smith, appointed to the faculty of the Library School in place of Agnes King, be given the title of assistant professor of library science, with no salary from the University.
Adopted.

2. That Harry Yudin be appointed animal caretaker in the department of psychology for the academic year 1932-33; salary \$250 for the year; charge to item for animal caretaker, p. 53, fund 1A. (Subject to waiver)
Adopted.

- Education -

1. That Kai Jensen be appointed assistant professor of education for the academic year 1932-33; salary \$4,000 per annum; in place of M. V. O'Shea, deceased, p. 60, fund 1A. (Exempt from waiver)
Adopted. *Rundell*

2. That Robert Cecil Pooley be appointed assistant professor in teaching of English for the academic year 1932-33; salary \$3,500 per annum; charge to salaries, pp. 61 and 65, fund 1A. (Exempt from waiver)
Adopted. *not new*

3. That Mary C. Omen be appointed part-time teacher of home economics in the Wisconsin high school for the academic year 1932-33; salary \$1,575 per annum; charge to salaries, p. 65, fund 1A, vice Katherine Jones. (Subject to waiver)
Adopted. *1575*
63
1512 net *Rundell*

- Agriculture -

1. That Ethel Peterson be appointed assistant in rural sociology for the year 1932-33; salary at the rate of \$1200 per annum, twelve months' basis; charge to item labor, p. 80, fund 15-A. (Subject to waiver)
Adopted.

2. That Amy Gessner be appointed assistant in rural sociology for the year 1932-33; salary at the rate of \$1200 per annum, twelve months' basis; charge to item labor, p. 80, fund 1-A. (Subject to waiver)
Adopted.

3. That Clarence M. Gwin be appointed assistant in economic entomology for two months, beginning July 1, 1932; salary for the period \$200; charge to item vice Gwin, p. 84, fund 3-R. (Subject to waiver)

Adopted.

4. That Harold H. Hull be appointed instructor in soils for three months, beginning July 1, 1932; salary \$525 for the period, to be distributed as follows: University \$225, State Department of Agriculture \$300; charge to item for H. H. Hull, p. 91, fund 3-A. (Subject to waiver)

Adopted.

5. That Russell H. Austin be appointed chemist in the state soils laboratory for two months, beginning July 1, 1932; salary at the rate of \$150 a month (total \$300); charge to \$300 released by reallocation of salary of H. H. Hull to the State Department of Agriculture, p. 91, fund 3-A. (Subject to waiver)

Adopted.

6. That George Stanek be appointed assistant in economic entomology for three months, beginning July 1, 1932; salary at the rate of \$100 a month (total \$300); charge to assistants, p. 96, fund 1-A. (Subject to waiver)

Adopted.

7. That Kenneth M. Barr be appointed assistant in economic entomology for three months, beginning July 1, 1932; salary at the rate of \$100 a month (total \$300); charge to assistants, p. 96, fund 3-R. (Subject to waiver)

Adopted.

8. That J. G. Fuller, professor of animal husbandry, be appointed for summer service, beginning July 1, 1932; to receive \$375 for the period; charge to Farmers' Institutes budget, p. 106, fund 3-A. (Subject to waiver)

Adopted.

9. That Albert M. Shannon be appointed research assistant in agricultural bacteriology and agricultural chemistry for two months, beginning July 1, 1932; salary \$100 for the period; charge to Frascch fund, 15-B. (Subject to waiver)

Adopted.

10. That Sergius A. Wilde be continued as research assistant in soils for two months from July 1, 1932; salary at the rate of \$150 a month (total \$300); charge to Regents' Unassigned. (Subject to waiver)

Adopted.

11. That the salary of Waida Gerhardt, instructor in agricultural journalism, for the year 1932-33, be charged as follows: \$1100 to College of Agriculture, \$300 to radio budget, and \$800 to Regents' Unassigned (total \$2200). (Subject to waiver)

Adopted.

12. That William C. Sherman be appointed assistant in agricultural chemistry (part-time) for nine months, beginning October 15, 1932; salary at the rate of \$55 a month (total \$495); charge to National Research Council fund, 15-B. (Subject to waiver)

Adopted.

13. That Herbert R. Albrecht be appointed assistant ($\frac{1}{2}$) in genetics for two months, beginning July 1, 1932; salary \$150 for the period; in place of A. E. Clark, resigned, p. 97, fund 1A. (Subject to waiver)

Adopted.

14. That Arthur B. Chapman be appointed research assistant ($\frac{1}{2}$) in genetics for two months, beginning July 1, 1932; salary \$150 for the period; charge to item for assistant, p. 97, fund 1A. (Subject to waiver)

Adopted.

15. That John H. Draxler be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to assistant ($\frac{1}{2}$), p. 79, fund 15A. (Subject to waiver)

Adopted.

16. That M. H. Cohee be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to assistant ($\frac{1}{2}$), p. 79, fund 15-A. (Subject to waiver)

Adopted.

R
17. That the resignation of Mack O. North, assistant in poultry husbandry, be accepted; to take effect July 1, 1932, p. 91.

Adopted.

18. That Ernest K. Haugen be appointed assistant in dairy husbandry for the month of July, 1932; salary \$90 for the month; charge to extra labor, p. 84, fund 3-K. (Subject to waiver)

Adopted.

19. That Herman Kerst be appointed part-time student assistant in bio-chemistry for the academic year 1932-33; salary \$200 per annum; charge to labor (Link), p. 78, fund 1-A. (Subject to waiver)

Adopted.

20. That L. Wayne Brown be appointed assistant in agricultural bacteriology for the year 1932-33; salary at the rate of \$1,000 per annum, 12 months' basis; charge to item for assistant, p. 77, fund 1-A. (Subject to waiver)

Adopted.

21. That the appointment of Virgil Stebnitz, assistant in dairy husbandry, be changed from the academic year 1932-33 to the month of July, 1932, and nine months of the academic year 1932-33, with no change in salary.

Adopted.

22. That Sidney Henderson be appointed assistant in agricultural economics for the year 1932-33; salary at the rate of \$937.50 per annum, 12 months' basis, to be paid as follows: \$125 a month for July, August and September, and \$62.50 a month for the balance of the year; charge to labor, p. 79, fund 15-A. (Subject to waiver)

Adopted.

23. That Byron C. Denny be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to item assistant ($\frac{1}{2}$), p. 79, fund 1-A. (Subject to waiver)

Adopted.

24. That Robert F. Spilman be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to item for assistant ($\frac{1}{2}$), p. 79, fund 1-A. (Subject to waiver)

Adopted.

25. That Lawrence E. Dewey be appointed assistant in agricultural economics from July 1 to September 15, 1932, and for the academic year 1932-33; salary to be paid as follows: \$250 for the summer period and \$600 for the year; charge \$250 to labor, \$600 to assistant ($\frac{1}{2}$), p. 79, fund 1-A. (Subject to waiver)

Adopted.

26. That Agnes L. Zeimet be appointed research assistant ($\frac{1}{2}$) in genetics from July 1 to October 31, 1932; salary at the rate of \$50 a month (total \$200); charge to National Research Council, Committee on Problems of Sex, 15-B. (Subject to waiver)

Adopted.

27. That James G. Maddox be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to assistant ($\frac{1}{2}$), p. 79, fund 1A. (Subject to waiver)

Adopted.

28. That Charles M. Elkinton be appointed assistant ($\frac{1}{2}$) in agricultural economics for the academic year 1932-33; salary \$600 per annum; charge to assistant ($\frac{1}{2}$), p. 79, fund 15-A. (Subject to waiver)
Adopted.

29. That the renewal of the memorandum of agreement between the Pennsylvania Salt Manufacturing Company and the University of Wisconsin, relative to the continuation of an industrial fellowship in agricultural bacteriology and veterinary science, be approved. (\$180 monthly for period July 1, 1932 to June 30, 1933.) \$2160
Adopted.

30. That the renewal of the memorandum of agreement between the National Research Council and the University of Wisconsin for the continuation of research in animal genetics be approved. (\$1500 to be paid in quarterly installments of \$375 each, beginning July 1, 1932 to June 30, 1933.)
Adopted.

- Engineering -

1. That Gordon L. Fredendall be appointed assistant in electrical engineering for the academic year 1932-33; salary \$700 for the year; charge to item for instructor (\$1500), p. 112, fund 1A. (Subject to waiver)
Adopted.

2. That Ronald W. P. King be appointed assistant in electrical engineering for the academic year 1932-33; salary \$800 for the year; charge to item for instructor (\$1500), p. 112, fund 1A. (Subject to waiver)
Adopted.

3. That D. W. Nelson, assistant professor of steam and gas engineering, be appointed to do research work for seven weeks, beginning July 5, 1932; salary \$400 for the period; charge to the grant of the American Society of Heating & Ventilating Engineers, 15-B. (Subject to waiver)
Adopted.

4. That O. C. Cromer, instructor in steam and gas engineering, be appointed to do research work for four weeks, beginning July 5, 1932; salary \$125 for the period; charge to the grant of the American Society of Heating & Ventilating Engineers, 15-B. (Subject to waiver)
Adopted.

5. That Grover C. Wilson, assistant professor of steam and gas engineering, be appointed to do research work for seven weeks, beginning July 5, 1932; salary \$350 for the period; to be charged as follows: \$150 to the grant of the American Society of Heating & Ventilating Engineers, 15-B, and \$200 to Research 1A, engineering. (Subject to waiver)

Adopted.

6. That the following persons be appointed to do research in engineering during the summer session of 1932; each to receive the amount indicated for the service rendered; charge to Research 1-A:

George W. Washa, mechanics, \$50.

Raymond J. Roark, mechanics, \$200.

Richard S. Hartenberg, mechanics, \$180 (four weeks, beginning July 5, 1932.)

Jesse B. Kommers, mechanics, \$395 (four weeks, beginning July 5, 1932.)

(Subject to waiver)

Adopted.

- Medicine -

R
1. That the resignation of Rose Stillman, assistant in nursing, be accepted; to take effect July 1, 1932.

Adopted.

2. That Verna Lee be appointed assistant in nursing for the year 1932-33; salary \$1080 per annum, twelve months' basis; in place of Rose Stillman, p. 133, fund 1A. (Subject to waiver)

Adopted.

- Graduate School -

1. That Loretta M. Walsh be appointed research assistant in agricultural economics for the year 1932-33; salary at the rate of \$900 per annum, twelve months' basis; charge to research allotment 32:21, p. 141. (Subject to waiver)

Adopted.

2. That Grace Argall be appointed research assistant in agricultural economics for the year 1932-33; salary at the rate of \$900 per annum, twelve months' basis; charge to research allotment 32:21, p. 141. (Subject to waiver)

Adopted.

3. That Earl Kocher be appointed Carroll College scholar for the academic year 1932-33; stipend \$250; charge to fellows and scholars, p. 136, fund 1A. (Subject to waiver)
Adopted.

Scholar ✓

RA 4. That the resignation of Bayrd Still, Adams fellow in modern history, be accepted; to take effect at the beginning of the academic year 1932-33.
Adopted.

Fellow ✓

5. That Rosa Muench be appointed Schoelkopf scholar in German for the academic year 1932-33; stipend \$225; charge to fund 15-B. (Subject to waiver)
Adopted.

Scholar ✓

6. That Sulo Arthur Karjala be appointed research assistant in chemistry for the academic year 1932-33; salary \$600 per annum; charge to research allotment 32:34. (Subject to waiver)
Adopted.

7. That Robert Clinton Haring be appointed research assistant in chemistry for the academic year 1932-33; salary \$600 per annum; charge to research allotment 32:59. (Subject to waiver)
Adopted.

8. That Kenneth H. Parsons be appointed research assistant in agricultural economics for six months, beginning July 1, 1932; salary at the rate of \$150 a month (total \$900); charge to research allotment 32:65. (Subject to waiver)
Adopted.

physiology
9. That Thomas Jennings Mathews be appointed research assistant in ~~medicine~~ for the academic year 1932-33; salary \$1,000 per annum; charge to research allotment RF 32.84. (Subject to waiver)
Adopted.

10. That Margaret Benedict Siler be appointed research assistant in botany for the 1932 summer session and the academic year 1932-33; salary \$75 for the summer session and \$600 for the year; charge to research allotment RF 32:87. (Subject to waiver)
Adopted.

11. That Fred William Tinney be appointed research assistant in botany for the 1932 summer session and the academic year 1932-33; salary \$75 for summer session and \$600 for the year; charge to research allotment RF 32:87. (Subject to waiver)
Adopted.

12. That Robert B. Janes be appointed research assistant in physics for the academic year 1932-33; salary \$650 per annum; charge to Research allotment 32:27. (Subject to waiver)
Adopted.

13. That Charles F. DeVoe be appointed research assistant in physics for the academic year 1932-33; salary \$700 per annum; charge to Research allotment 32:27. (Subject to waiver)
Adopted.

14. That Winston Cram be appointed research assistant in physics for the academic year 1932-33; salary \$700 per annum; charge to Research allotment 32:43. (Subject to waiver)
Adopted.

15. That Harold Osterberg be appointed research assistant in physics for the academic year 1932-33; salary \$700 per annum; charge to research allotment 32:43. (Subject to waiver)
Adopted.

*
✓ Upon motion of Regent Sholts, seconded by Regent Wilkie, the recommendations of the President were all approved, with the understanding that all salaries not included in the list of exemptions approved by the Board are subject to the salary waiver.

S. H. Goodnight, Director of the Summer Session, attended the meeting and stated that the attendance this session would not exceed 3800 students; that the deficit in the budget for the summer session due to drop in attendance would approximate \$20,000.

was ✓ Upon motion of Regent Wilkie, seconded by Regent Sholts, it VOTED, That the Executive Committee request the Emergency Board to appropriate to the university a sum equal to the balances lapsed by the university beyond the balances anticipated as part of the university's voluntary saving of \$400,000, in order to enable the university to absorb the unanticipated drop in summer session receipts.

was ✓ Upon motion of Regent Wilkie, seconded by Regent Sholts, it VOTED, That the net deficit of the summer session of 1932 be taken from Regents' Unassigned.

Upon motion of Regent Sholts, seconded by Regent Wilkie, it was VOTED, That the following list of permanent improvements, to be financed from 20.41(1)R, be approved and that the Emergency Board be requested to release the funds:

Agricultural Short Course Dormitories <input checked="" type="checkbox"/>	\$8,000
Purchase of Rieder Farm <input checked="" type="checkbox"/>	25,000
Remodeling Soils Building <input checked="" type="checkbox"/>	5,000
Safety Devices <input checked="" type="checkbox"/>	5,000
Remodeling Law Building <input checked="" type="checkbox"/>	5,000
Meters <input checked="" type="checkbox"/>	1,500
Agricultural Chemistry Building Ventilation <input checked="" type="checkbox"/>	<u>1,500</u>
	\$51,000

Ref to ext mtg by reg. p. 1
 President Frank read a communication from Thomas E. Brittingham, Jr. with reference to permitting freshmen to reside in fraternity houses during their freshmen year. It was decided to invite Mr. Brittingham to attend the next meeting of the Executive Committee.

Upon recommendation of President Frank, it was VOTED, That the position of junior clerk stenographer formerly held by Margaret H. Shaffer in the Department of Graduate Records and Reference (\$1260) be eliminated from the budget; that the item of part-time help be increased from \$200 to \$1000, resulting in a saving of \$460. (Credited to Regents' Unassigned) ³⁵⁵

Corrected - see Ex. Com. Aug 2/32 p. 1

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That upon the recommendation of the State Architect, the contract for plumbing for the Vivarium Addition to the Biology Building be awarded to the C. A. Hooper Company, Madison, for the sum of \$130, and that the Business Manager be authorized to sign the contract. The bids were as follows:

C. A. Hooper Company	\$130
Anton Metz	185

(Confirming verbal approval)
 Adopted.

2. ✓ That upon the recommendation of the State Architect, the contract for Heating and Ventilating work for the Vivarium Addition to the Biology Building be awarded to the C. A. Hooper Company, Madison, for the sum of \$3,535, and that the Business Manager be authorized to sign the contract. The bids were as follows:

C. A. Hooper Company	\$3,535
A. B. Plaenert & Company	3,550

(Confirming verbal approval)
Adopted.

3. ✓ That upon the recommendation of the State Architect, the contract for electrical work for the Vivarium Addition to the Biology Building be awarded to the Capital Electric Company, Madison, for the sum of \$200, and that the Business Manager be authorized to sign the contract. The bids were as follows:

Capital Electric Company	\$200
Endres Electric Company	249
Schaub-Bradford Electric Co.	252

(Confirming verbal approval)
Adopted.

4. ✓ That the contract for the general construction of the Vivarium Addition to the Biology Building be awarded to the Swan Building Company, Madison, for the sum of \$7,318, and that the Business Manager be authorized to sign the contract. The bids were as follows:

Swan Building Company	\$7,318
J. H. Findorff & Son	7,470
George Nelson & Son	7,490
Vogel Bros. Building Company	7,648
C. B. Fritz Company	7,956

(Confirming verbal approval)
Adopted.

5. ✓ That upon the recommendation of the State Architect the following schedule of costs for the Vivarium Addition to the Biology Building be approved:

General Construction:	
Swan Building Company	\$ 7,318
Plumbing:	
C. A. Hooper Company	130

(Cont.)

Heating and Ventilating:		
C. A. Hooper Company		\$ 3,535
Electrical Work:		
Capital Electric Company		200
Heat Connections		150
Electric Connections and Fixtures		300
State Architect's Office and Engineers Service		1,000
Contingent		500
Equipments, etc.		<u>1,867</u>
	Total	\$15,000

Appropriations:

1-D Miscellaneous Capital		\$ 5,000
1-R Permanent Improvements		<u>10,000</u>
	Total	\$15,000

(Confirming verbal approval)
Adopted.

*permut
or file*

6. ✓ That upon the recommendation of Professor Trumbower, the "Renewal of Memorandum Agreement for Cooperative Studies of State, County, Township, and Municipal Taxes for Highways, and the Relationship between Road and General Property Taxes in the Various States" between the University and the Bureau of Public Roads, United States Department of Agriculture, be approved, and that the Business Manager be authorized to sign the renewal agreement for the fiscal year 1932-33. (Confirming verbal approval)

Adopted.

7. ✓ That upon the recommendation of Dean Goodnight, Professor L. R. Jones be permitted to withdraw cash in lieu of leave of absence credit for teaching in the 1931 Summer Session in the amount of \$712.50. (Confirming verbal approval)

Adopted.

*S.S.
cash*

8. That in accordance with the recommendation of the President of the Board of Regents, the President of the University and the head of the Athletic Department, and with the approval of Harlan B. Rogers, Nello Pacetti, of Kenosha, Wisconsin, be appointed to the Harlan B.

Scholar

(Cont.)

Rogers Athletic Scholarship for 1932-33 and be paid \$300 from the income of the fund; that Gregory Kabat, Ralph Lovshin, and Roy Oakes be approved as alternates if Mr. Pacetti should be unable to return to school. (Confirming verbal approval)
 Adopted.

9. ✓ It is recommended that the salaries of the following drivers of University trucks be increased by the sums indicated (for automobile liability insurance):

Harlan Schiffer	Campus mail truck	\$38.00
Reuben Jacobsen	Laundry truck	31.50
Lloyd Adams	Food truck	31.50
Wm. Reusch	South Hill Farm truck	31.50
Clifford Judd	Service Bldg. truck	31.50
Hugo C. Baum	Geological Survey (Biological Division)	15.75
Joe Gehrman	Geological Survey	21.66
G. O'Connor	Geological Survey	21.66
Louis Gottschalk	Geological Survey	21.66
J. T. Drindak	Geological Survey	21.66
R. H. Dana	Geological Survey	15.75

Adopted.

Summary of cash disbursements for the month of June, 1932, attached.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN

OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS

JUNE - 1932

Shops Pay Roll May 1-31.....	\$	33,593.37
University Band Pay Roll.....		1,815.00
Semi-monthly Pay Roll May 16-31.....		12,056.82
Student Pay Roll May 1-31.....		7,520.96
Dormitories & Commons Pay Roll May 1-31.....		9,604.25
10th Payment Instructional Pay Roll.....		327,231.38
Classified Pay Roll June 1-30.....		106,931.64
Semi-monthly Pay Roll June 1-15.....		9,617.63
Refunds.....		323.98
Lecture Department.....		610.00
University Creamery Milk & Cream.....		9,187.50
New Construction - Mechanical Engineering Bldg.....		127.90
" " - Radio Towers.....		3,999.00
" " - Boilers Central Htg. Station.....		26.43
" " - Safety Devices.....		55.59
" " - Agronomy Wing to Hort. Bldg.....		11.98
" " - Electric Distributing System.....		58.39
" " - Land Purchase.....		555.00
" " - Moving Engineering Equipment.....		14.70
" " - Animal Research Bldg.....		8.19
" " - Vivarium Addn. to Biology Bldg.....		6.10
" " - Marine Biology Lab.....		2,605.19
" " - Rebuilding Radio Station.....		86.55
" " - Forest Products Site.....		384.88
" " - Air Lines Mechanical Engr. Bldg.....		16.50
Miscellaneous disbursements, travel, food, etc.....		<u>107,538.32</u>
TOTAL.....	\$	633,987.25