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Minutes of the special meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: December 29, 1937. 1937

Madison, Wisconsin: Board of Regents of the University of
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6-1-37
SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Wednesday, December 29, 1937, 9:00 A.M.

PRESENT: Regents Callahan, Wilkie; President Dykstra, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Letters and Science -

9-1-37
1. ✓ That the grant of \$800 from the National Research Council for the purchase of animals and feed and for technical assistance in connection with the study of the development of the copulatory reflex method in the department of zoology be accepted.

Adopted. (Confirming verbal approval.)

- Agriculture -

R
1. That the resignation of Josie Haried, assistant in agricultural bacteriology, be accepted; to take effect December 11, 1937, p. 72.

Adopted.

2. That John G. Cady be appointed assistant in soils from December 1, 1937 to June 30, 1938; salary \$600 for the period; charge to item for Jones, p. 76, fund 3A(E).

Adopted.

3. That Thomas L. Cleary be reappointed assistant in agricultural journalism from January 1 to June 30, 1938; salary \$1144 for the period; charge to item for assistant, p. 76, fund 15A(E).

Adopted.

4. ✓ That the resignation of the following cow testers be accepted; to take effect December 1, 1937, p. 82:

Ed Kubina
Eugene Larson
Wesley Neumann.

Adopted.

5. ✓ That the appointment and reappointment of cow testers, office of farm and dairy records, be approved for the period January 1 to March 31, 1938; salary at the rate of \$10 each a month; charge to the item for aid to associations, p. 82, fund 15A(E), as shown in EXHIBIT A, as follows:

Appointments

Carroll, Raphael, Jr.
Gillihan, Maurice
Hanson, DeWayne

Knutson, Oliver
Rolla, Clarence
Wangen, Maurice

Reappointments

Anderson, Ed. C.
Bloomquist, Theodore
Bonney, Millard
Clingan, Charles
Dahl, Lloyd
Deakins, J. E.
Decker, Donald
Dellemann, Herman
Duescher, Harold
Eggleston, Leonard
Ely, Frank
Eschenbach, Ivan
Evenson, Harold
Fleischauer, Frank
Frey, Elmer
Gall, Carl
Gums, Palmer
Habel, Joseph
Hardie, Donald
Hill, Milo
Hornig, Adolph
Howe, Harold
Huber, Harold
Hunsader, Arthur J.
Jahnke, Robert
Adopted.

Jensen, Morris
Jockmann, Harvey
Johnson, Donald
Johnson, Glen
Kolb, Carl A.
Koplin, Albert
Kumba, Alfred
Lunde, Olaf
Michels, Wilfred
Miller, Arthur
Moore, James
Nelson, Tom C.
Nordberg, Carl
Pamperin, Rudolph
Pearson, Harold
Phillips, John
Rehrauer, Ben
Reis, John E.
Senneff, Joseph
Sloop, Marvin
Togerson, Ingar
Weitzel, Alvin
Weinsheim, Pete
Winn, Jay
Wissink, Eugene

6. That an adjustment be made in the salary of Arlie Mucks, asso-

ciate professor of animal husbandry, and that he receive \$2005 for the academic year 1937-38; provided in the budget, p. 93, fund 15A(E). (The balance of Mr. Mucks' salary to be paid by Resettlement Administration - Farm Security Administration.)

Adopted.

7. That William B. Emmerton be reappointed county agricultural agent for Monroe County, beginning January 1, 1938; salary at the rate of \$2100 a year, 12 months basis, to be distributed as follows: University \$1700, County \$400; charge to item for Emmerton, p. 94, funds 15A(E) and 3A(E).

Adopted.

8. That W. R. Marquart be reappointed county agricultural agent for Polk County, beginning February 16, 1938; salary at the rate of \$2100 a year, 12 months basis, to be distributed as follows: University \$1700, County \$400; charge to item for Marquart, p. 95, funds 15A(E) and 3A(E).

Adopted.

9. That Oren G. Johnson be reappointed county agricultural agent for Vernon County, beginning January 1, 1938; salary at the rate of \$2300 a year, 12 months basis, to be distributed as follows: University \$1700, County \$600; charge to item for Johnson, p. 95, funds 15A(E) and 3A(E).

Adopted.

10. That A. Vernon Miller be reappointed county agricultural agent for Richland County, beginning January 1, 1938; salary at the rate of \$2100 a year; 12 months basis, to be distributed as follows: University \$1700, County \$400; charge to item for Miller, p. 96, funds 15A(E) and 3A(E).

Adopted.

11. That W. L. McFetridge be reappointed county agricultural agent for Taylor County, beginning January 1, 1938; salary at the rate of \$2200 a year, 12 months basis, to be distributed as follows: University \$1700, County \$500; charge to item for McFetridge, p. 96, funds 15A(E) and 3A(E).

Adopted.

12. That Ray L. Pavlak be reappointed county agricultural agent for Green County, beginning January 1, 1938; salary at the rate of \$2400 a year, 12 months basis, to be distributed as follows: University \$1700, County \$700; charge to item for Pavlak, p. 96, funds 15A(E) and 3A(E).

Adopted.

13. That Ben H. Walker be reappointed county agricultural agent for Grant County, beginning January 1, 1938; salary at the rate of \$3100 a year, 12 months basis, to be distributed as follows: University \$1800, County \$1300; charge to item for Walker and \$50 to additional agents, pp. 97 and 98, funds 15A(E) and 3A(E).

Adopted.

14. That Frank H. Everson be reappointed county club agent for Jefferson County, beginning January 1, 1938; salary at the rate of \$1800 a year, 12 months basis, to be distributed as follows: University \$1700, County \$100; charge to item for Everson, p. 98, fund 15A(E).

Adopted.

15. That Anita Gundlach be reappointed county home agent for La Crosse County, beginning January 1, 1938; salary at the rate of \$1800 a year, 12 months basis, to be distributed as follows: University \$1500, County \$300; charge to item for Gundlach, p. 98, fund 15A(E).

Adopted.

16. That Marlys R. Richert be reappointed county home agent for Green County, beginning January 1, 1938; salary at the rate of \$1700 a year, 12 months basis, to be distributed as follows: University \$1500, County \$200; charge to item for Richert and \$100 to item for additional county agents, pp. 98 and 100, fund 15A(E).

Adopted.

17. That Edith M. Brevig be reappointed county home agent for Vernon County, beginning January 1, 1938; salary at the rate of \$1700 a year, 12 months basis, to be distributed as follows: University \$1500, County \$200; charge to item for Brevig, p. 99, fund 15A(E).

Adopted.

18. That Ruth M. Huckstead be reappointed county home agent for Richland County, beginning January 1, 1938; salary at the rate of \$1700 a year, 12 months basis, to be distributed as follows: University \$1500, County \$200; charge to item for Huckstead, p. 99, fund 15A(E).

Adopted.

R 19. That the resignation of Mrs. Ruth B. Morley, assistant professor of home economics (Extension), be accepted; to take effect at the beginning of the academic year 1937-38, p. 99.

Adopted.

20. That Helen Stetzer be reappointed county home demonstration agent for Brown County, beginning January 1, 1938; salary at the rate of \$1500 a year, 12 months basis; charge to item for Stetzer, p. 100, fund 15A(E).

Adopted.

R
21. That the resignation of Mrs. Marjorie McDowell Christiansen, county home agent for Shawano County, be accepted; to take effect December 4, 1937, p. 100.
Adopted.

22. That Gertrude M. Hoffman be appointed county home demonstration agent for Shawano County, beginning December 6, 1937; salary at the rate of \$1800 a year, 12 months basis, to be distributed as follows: University \$1500, County \$300; in place of Marjorie McDowell Christiansen, resigned, p. 100, fund 15A(E).
Adopted.

ifc ✓ 23. That the memorandum of agreement between the Boron Agricultural Association and the University of Wisconsin, relative to the establishment of an industrial fellowship in soils, be accepted, and that the Business Manager be authorized to sign the agreement. (\$2400 for two-year period February 1, 1938 to February 1, 1940.) Fellow
Adopted.

ifc ✓ 24. That the memorandum of agreement between the United States Trust Company of New York, Trustees under Will of Elizabeth B. Frasch, and the University of Wisconsin, relative to research in the biochemistry of nitrogen fixation, be accepted, and that the Business Manager be authorized to sign the agreement. (\$2000 additional for period January 1, 1934 to December 31, 1938.) for assistants
Adopted.

ifc ✓ 25. That the memorandum of agreement between the Moorman Manufacturing Company, Hoover & Mason Phosphate Company and the University of Wisconsin, relative to the establishment of an industrial fellowship in agricultural chemistry, be accepted, and that the Business Manager be authorized to sign the agreement. (\$2000 for period January 1, 1938 to January 31, 1940.) Fellow
Adopted.

26. That Newell O. Sjolander be reappointed industrial fellow (Dow Chemical Company) in agricultural chemistry and agricultural bacteriology for the month of January, 1938; salary \$60 for the month; charge to Dow Chemical Company fellowship, fund 15B. Fellow
Adopted.

- Engineering -

1. That Douglas McFarlane be reappointed instructor in engineer-

ing economics (part-time) for the second semester of 1937-38; salary \$625 for the semester; charge to \$2500 item for instructor, p. 111, fund 1A.

Adopted.

2. That Lee N. Mockrud be reappointed assistant in engineering economics for the second semester of 1937-38; salary \$300 for the semester; charge to \$2500 item for instructor, p. 111, fund 1A.

Adopted.

- Medicine -

1. That the date of the resignation of Helene M. Boyer, resident in radiology, be changed from ~~December 15, 1937 to~~ January 1, 1938, p. 129.

Adopted.

to Dec. 15
1937
(Bob)

- Research -

1. That the resignation of Charles Lankford, research assistant in agricultural bacteriology, be accepted; to take effect January 10, 1938. (RF 37:222)

Adopted.

2. That Kenneth M. Houck be appointed research assistant in soils from December 4, 1937, to the close of the fiscal year 1937-38; salary \$343.18 for the period; charge to allotment RF 37:322.

Adopted.

3. That the resignation of Adrian Vander Veer, research associate in neuropsychiatry, be accepted; to take effect at the beginning of the academic year 1937-38. (RF 37:276)

Adopted.

4. That the resignation of Robert McDowell Williams, research assistant in physics, be accepted; to take effect at the beginning of the second semester of 1937-38. (RF 37:310)

Adopted.

5. That Francis Davis be appointed research assistant in physics

for the second semester of 1937-38; salary \$300 for the semester; in place of Robert McDowell Williams, resigned. (RF 37:310)
Adopted.

2
6. That the resignation of George E. Mackin, research assistant in the Forest Products Laboratory, be accepted; to take effect December 16, 1937. (This appointment was charged to the item for rent in the physical plant budget account of the Forest Products Laboratory.)
Adopted.

- Fellows and Scholars -

1. That Bristol Goodman be granted a graduate legislative scholarship for the academic year 1937-38.
Adopted.

Legis-Scholar

- Extension -

1. That Ruth L. Bristol be appointed to teach a class in educational methods 313-S at West Allis, 17 meetings, beginning November 9, 1937; salary \$238 for the class, including expenses; charge to additional instruction and fees from the class, p. 176, fund 2A.
Adopted.

- Degrees -

1. That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT B, as follows:

BACHELOR OF PHILOSOPHY

Charles Christian Hansen

Date of December 16, 1937

BACHELOR OF LAWS

Walter Monson Bjork

(Cont.)

degrees

Date of December 16, 1937

BACHELOR OF LAWS (Cont.)

Kenneth Bryant Chase
Edward Ignatius Crowley
Jack Nathan Eisendrath
Connor Hansen
Carroll Owen Heffernan
Maurice Moreau Jansky
Richard Albert Markham
George Horace Murwin
Kenneth McIntyre Orchard
Judson John Rikkers
William Howard Riley
Sverre Roang
Louis Joseph Roshar
Everett Arnold Stecker
Bernard Devereux Urist
Lawrence Michael Wittig

Adopted.

(18)

✓ The following list of salary increases effective January 1, 1938, for employees in the classified service was recommended to the Emergency Board for approval; \$270 to be charged to 1A Regents' Unassigned, other increases to budgets of departments indicated:

	<u>Present Rate</u>	<u>Proposed Rate</u>	
Ada Connolly, Jr. Dictaphone Machine Operator College of Agriculture	\$100	\$120	15B
Violet Fisher, Asst. Clerk Stenographer Psychiatric Institute	80	85	12
Elsie Boeck, Charwoman Physical Plant	96.66	100	1A
Floyd Riley, Tinner Apprentice Physical Plant	90¢ per hr.	95¢ per hr.	1M
Lawrence Paar, Operating Engineer Heating Station	150	158.33	1A
Marie Latham, Laundress Dormitories and Commons	60--3M (\$80)	65--3M (\$85)	5A

(Cont.)

	<u>Present Rate</u>	<u>Proposed Rate</u>	
Florence Perkins, Kitchen Helper Dormitories and Commons	70--BD (\$83)	75--BD (\$88)	5A
Edwin Larkin, Semi-skilled laborer Dormitories and Commons	93--D (\$100)	103--D (\$110)	5A
Gladys L'Anglais, Kitchen Helper Union Commons	65--BD (\$78)	70--BD (\$83)	5D
Lucy Davis, Kitchen Helper Union Commons	62--BD (\$75)	67--BD (\$80)	5D
John Erpenbach, Semi-skilled laborer Union Commons	90--3M(\$110)	95--3M(\$115)	5D
Phillip Fix, Semi-skilled laborer Union Commons	93--1M(\$100)	103--1M(\$110)	5D
Alburney Frey, Soda Fountain Attendant Union Commons	61--2M (\$75)	66--2M (\$80)	5D
✓ Lawrence McCarthy, Soda Fountain Attendant Union Commons	71--1M (\$78)	76--1M (\$83)	5D
Carl Hanson, Semi-skilled laborer Physical Plant	50¢ per hr.	55¢ per hr.	1M
Myron Brandt, Supplies Clerk Stores Department	\$128.33	\$140	1L
William Wendt, Accounting Clerk Stores Department	180.33	200	1L
Adeline Steffen, Sr. Library Assistant General Library	125.00	150	1A
Mrs. Ethel Lynaugh, Library Assistant General Library	116.67	125	1A

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That in accordance with the authority voted by the Board of Regents on December 8, 1937, and upon the recommendation of the State Chief Engineer, the following resolution voted by the Directors of the Wisconsin University Building Corporation on December 23, 1937, and the award of the contract therein made be approved by the Executive Commit-

tee for and in behalf of the Regents of the University of Wisconsin:

✓ "BE IT RESOLVED that contract for excavation for the Addition to the Memorial Union Building be awarded to George Nelson and Son, the low bidder, for the sum of \$7,400, the contract to be effective upon notification by J. D. Phillips, President, to George Nelson & Son that the contract has been awarded to George Nelson & Son." X

(Schedule of bids on file.)
Adopted.

(Confirming oral approval
of December 24, 1937)

2. ✓ That upon the recommendation of Colonel Weaver, \$110 be transferred from Regents' Unassigned 1-D Capital to Military Science - Equipment, and \$110 be transferred from Military Science salary savings 1-A to Regents' Unassigned 1-A.
Adopted.

3. ✓ That upon the recommendation of Mr. Gallistel, the vacant house at 421 Lorch Street, which has been condemned as unsafe for further use, be razed and the salvage material used for the construction of buildings at the Arboretum, the razing and removal of materials to be done by the C.C.C. Camp Arboretum.
Adopted.

✓ A communication was presented from W. F. Faulkes, State Supervisor of Vocational Rehabilitation, requesting rehabilitation scholarships of \$17.00 each for the current year for eighty-eight students. The list was referred to the Business Office for checking, and action upon the request was postponed to the January 19th meeting of the Board. *Scholars,*

✓ The Business Manager reported upon the appraisal of the Diller property in Milwaukee and stated that the information would be given to the special committee appointed to negotiate for the purchase of the property. *Postponed to next Bd. mtg. J. B. M.*

✓ The following recommendation of the Secretary was adopted:

That the check for \$3000 received from Grant C. Haas, Chairman of the Harriet Sauthoff Kroncke Scholarship Fund Committee, with his letter of December 3, 1937, be accepted and placed in the University Trust Funds to estab- *Gift* *Scholars*

lish "The Harriet Sauthoff Kroncke Scholarship"; that the income be used to assist worthy University of Wisconsin students who are interested in the advanced study of German; that such students are to be nominated for the award each semester by the Committee on Loans and Undergraduate Scholarships in cooperation with the Committee of the Department of German; that authority be granted to accept additional contributions to the fund as they may be presented from time to time in the future.

Scholar-
(undergrad)

Upon recommendation of the Secretary, it was

VOTED, That in lieu of local participation an appropriation be made from Regents' Unassigned to provide for materials in connection with the construction of the Olbrich Memorial Gate as follows:

Cement	\$381.20
Lime	80.00
Sand	<u>86.25</u>
	\$547.45
10% Contingent	<u>54.75</u>
Total	\$602.20

Upon recommendation of the Business Manager, it was VOTED, That the following recommendation of the Wisconsin University Building Corporation be approved:

"That the following revised schedule of costs of the Addition to the Memorial Union Building be approved:

- (1) Preliminary Expenses \$ 1,000
- (2) Land, Rights-of-way, etc.
- (3) Construction Costs:

(a) Contracts awarded:
Excavation - George Nelson & Son \$ 7,400

(b) Contracts to be awarded:

General Construction	\$526,350	
Plumbing	20,000	
Heating and Ventilating	30,000	
Air Conditioning	35,000	
Electrical Work and		
Fixtures	<u>15,000</u>	626,350

(Cont.)

✓ (c) Contingencies	\$ <u>25,000</u>	
Total Construction Costs		\$658,750

(4) Engineering:

(a) Design	34,000	
(b) Inspection and Supervision	<u>8,000</u>	
Total Engineering Costs		42,000

(5) Legal and Administrative Costs:

(a) Legal Fees		
(b) Legal Costs		
(c) Administrative and Overhead	<u>1,000</u>	
Total Legal and Administrative Costs		1,000

(6) Interest during Construction

(7) Miscellaneous Costs

Total Project Costs (Excludes equipment)		<u>\$702,750</u>
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Summary of Project Funds

Loan from State Annuity and Investment Board	\$525,000	
Memorial Union Building Committee appropriation	30,000	
Memorial Union Surplus	20,000	
P.W.A. Grant (Maximum)	<u>236,250</u>	
Total (Including equipment)		\$811,250"

✓ The Business Manager reported that the offer of \$18,000 for the Rieder farm was not acceptable to the Central Wisconsin Trust Company.

Summary of cash disbursements for the months of September, October and November, 1937, attached.

At 10:00 A.M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

CASH DISBURSEMENTS

September 1937

Pay Rolls September 1-30.....	\$519,771.43
University Creamery.....	9,938.67
Refunds.....	13.00
Miscellaneous disbursements, travel, food, etc.....	<u>179,221.35</u>
Total.....	\$708,944.45

October 1937

Pay Rolls October 1-31.....	\$534,641.47
University Creamery - milk and cream.....	10,763.50
Coal.....	9,241.02
Refunds.....	4,782.00
Miscellaneous disbursements, travel, food, etc.....	<u>297,414.67</u>
Total	\$856,842.66

November 1937

Pay Rolls November 1-30.....	\$559,073.46
University Creamery - milk and cream.....	12,091.69
Refunds.....	3,543.53
Coal.....	11,867.04
Miscellaneous disbursements, travel, food, etc.....	<u>251,119.94</u>
Total.....	\$837,695.66