

Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: July 26, 1941. 1941

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1941

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Saturday, July 26, 1941, 9:25 A.M.

Held in the Office of the President

The Regents met pursuant to a call for a special meeting. There were present Regents Callahan, Ekern, Glover, Kieczka, Vergeront. Since there was not a quorum present, the meeting was resolved into a meeting of the Executive Committee.

Noble Clark was present to discuss the matter of the remodelling of the old beef cattle barn at an estimated cost of \$3250. Upon motion of Regent Glover, seconded by Regent Kieczka, it was

VOTED, That an appropriation of \$3250 be made from Regents' Unassigned 1-D for this purpose.

The Comptroller reported that the Emergency Board at a meeting held on July 22, 1941, had made an appropriation for research and field work dealing with the pasteurization of milk for cheese making and extraneous material in cheese.

Upon motion of Regent Kieczka, seconded by Regent Glover, it was VOTED, That the appropriation be accepted and that the following budget be approved:

Pasteurization of Milk for Cheese Making Research

Salaries	\$4,000
Supplies and Expense	1,000
Equipment	500
	<u>\$5,500</u>

Field Work (Extension)

Salary	\$2,500
Supplies and Expense	1,300
Equipment	700
	<u>\$4,500</u>

The Comptroller reported that the Emergency Board at a meeting held on June 27, 1941, appropriated \$1350 for a study on insects affecting cheese production. Upon motion of Regent Glover, seconded by Regent Kleczka, it was VOTED, That the appropriation be accepted and that the following budget be approved:

Salaries	\$ 750
Supplies and Expense	500
Equipment	100
	<u>\$1,350</u>

Dean Fred came to the meeting to discuss the matter of continuing graduate courses in the Milwaukee area and presented a plan for approximately eight subjects. (Copy attached)

Upon motion of Regent Kleczka, seconded by Regent Glover, it was VOTED, That the plan be approved as an experiment for two years and that in addition to fees there be appropriated a maximum of \$2000 for supervisory expenses for the two-year period.

RECOMMENDATIONS OF THE PRESIDENT

- Gifts and Grants -

1. That the following gifts and grants be approved:

- (a) \$2,400.00 - The Quaker Oats Company, Chicago, Illinois, for the establishment of an industrial fellowship in biochemistry during the period September 1, 1941 to August 31, 1943, under the supervision of C. A. Elvehjem and F. M. Strong, for a study of the distribution of the vitamin B complex in oats and oat products, and that the Comptroller be authorized to sign the agreement.
- (b) 35.00 - Wisconsin Alumnae Junior Group of Southern California, for scholarship. *don*

The following have been approved by the Executive Committee:

- (c) 3,220.00 - Johnson Research Foundation, New Brunswick, New Jersey, for the continuation of an industrial fellowship in genetics and biochemistry, for 12 months, beginning September 1, 1941, under the supervision of Professors L. J. Cole, L. E. Casida, and P. H. Phillips, and that the Comptroller be authorized to sign the agreement.
- (d) 300.00 - Wisconsin Ice and Coal Company, Milwaukee, Wisconsin, for the establishment of an industrial fellowship in biochemistry, July 1 to September 15, 1941, under the supervision of Professor C. A. Elvehjem, for a study of the retention of vitamins in fresh vegetables, and that the Comptroller be authorized to sign the agreement.

- (e) \$3,000.00 - Rochester Button Company, Rochester, New York, for the establishment of an industrial fellowship in dairy industry, August 1, 1941 to June 30, 1942, for a study of the preparation and purification of casein with the aim of improving its effectiveness in the manufacture of certain casein plastic products, under the supervision of Professor H. H. Sommer, and that the Comptroller be authorized to sign the agreement.
- (f) 1,000.00 - Abbott Laboratories, North Chicago, Illinois, for the establishment of a third industrial fellowship in biochemistry, for 12 months, beginning September 1, 1941, for a study of organic substances, particularly derivatives of sugars, that show promise of prolonging the clotting time of blood, under the supervision of Professor K. P. Link, and that the Comptroller be authorized to sign the agreement.
- (g) 2,000.00 - Abbott Laboratories, North Chicago, Illinois, continuation of cancer research in the Medical School, under the direction and control of the Cancer Research Committee and under the supervision of Dr. H. P. Rusch, from August 1, 1941 to July 31, 1942, and that the Comptroller be authorized to sign the agreement. *fellowship*
- (h) 2,000.00 - Parke, Davis & Co., Detroit, Michigan, continuation of fellowship for anti-malarial study in the Medical School, beginning October 1, 1941.
- (i) That the original agreement between the Dairy Supply Association and the University (8/28/40 and 9/3/40) be extended for the twelve months' period beginning September 1, 1941, and that the Comptroller be authorized to sign the agreement. *fellowship*
- (j) Continuation for the year 1941-42 of 36 scholarships, Sears Roebuck Agricultural Foundation, Chicago, as follows: *done*
- 20 - \$135 each to Wisconsin boys enrolled as freshmen in four-year course.
 - 15 - \$ 45 each to Wisconsin farm boys enrolled as first-year students in Farm Folk School.
 - 1 - \$200 to the most needy and worth sophomore from among the recipients of Sears Roebuck scholars previous year.
- and that the Comptroller be authorized to sign the agreement.

- (k) \$1,000.00 - Solvay Sales Corporation, New York City, for the continuation of an industrial fellowship in connection with the Barker-Truog process for treating clays with soda ash, for the academic year 1941-42.
- (l) 1,250.00 - Commercial Solvents Corporation, Terre Haute, Indiana, renewal industrial fellowship in biochemistry, for vitamin research under the supervision of Professor Elvehjem, for 12 months, beginning July 1, 1941, and that the Comptroller be authorized to sign the agreement.
- (m) 1,600.00 - Wilson & Co., Chicago, renewal industrial fellowship in biochemistry, for vitamin research under the supervision of Professor Elvehjem, for 12 months, beginning September 1, 1941, and that the Comptroller be authorized to sign the agreement.
- (n) 3,000.00 - Malt Research Institute, Madison, renewal industrial fellowship in plant pathology and agronomy for studies on barley under the supervision of Professors Dickson and Shand, between now and February 28, 1942, and that the Comptroller be authorized to sign the agreement.
- (o) 2,000.00 - Red Star Yeast and Products Company, renewal of industrial fellowship for study of vitamin content of yeast under the supervision of Professors I. L. Baldwin and W. H. Peterson, from September 1, 1941 to August 31, 1942, and that the Comptroller be authorized to sign the agreement.

Adopted.

Upon motion of Regent Glover, seconded by Regent Kleczka, adopted.

- Engineering -

1. That the following budget of the National Defense Training Course in Drafting and Metal Processing, financed by a grant from the United States government, be approved:

Classification	Personal	Purchase	Rental & Services of Equipment	Other than Personal	Supplies & Materials	Total Cost
A. Administration and supervision	230	-	-	-	-	230
B. Instruction	2903	220	-	1000	-	4123
C. Maintenance and operation of plant	495	-	63	-	-	558
Grand Totals	3628	220	63	1000	-	4911

Adopted.

2, That the following instructional staff for the Engineering Defense Training Course in Drafting and Metal Processing during the summer of 1941 be approved:

H. D. Orth, professor of drawing and descriptive geometry, 6 weeks, beginning June 13, 1941, \$600.
 James M. Dorrans, associate professor of mechanical engineering, 12 weeks, beginning June 23, 1941, \$180.
 K. O. Shields, assistant professor of drawing and descriptive geometry, 6 weeks, beginning August 4, 1941, \$480.
 H. B. Doko, assistant professor of drawing and descriptive geometry, 6 weeks, beginning June 23, 1941, \$390.
 R. R. Worsenroft, instructor in drawing and descriptive geometry, 6 weeks, beginning August 4, 1941, \$353.80.
 Thomas Puddester, instructor in mechanical engineering, 12 weeks, beginning June 23, 1941, \$720.
 Lloyd Lincoln, assistant, 12 weeks, beginning June 23, 1941, \$375.
 Frank J. Durzo, assistant in drawing and descriptive geometry, 12 weeks, beginning June 23, 1941, \$360.

Adopted.

Upon motion of Regent Kloczka, seconded by Regent Glover, adopted.

- Medicine -

1. That Theodore Charles Erickson be appointed associate professor of surgery for the academic year 1941-42; salary at the rate of \$333.33 a month; provided in the 1941-42 budget.

Adopted.

Upon motion of Regent Kleczka, seconded by Regent Glover, adopted.

- Summer Session -

1. That the 1941 summer session budget revision be approved.
(Copy attached)
Adopted.

Upon motion of Regent Kleczka, seconded by Regent Glover, adopted.

Upon motion of Regent Glover, seconded by Regent Kleczka, it was
VOTED, That the actions taken by the President since the June 21,
1941, meeting of the Regents be approved and made a part of the records of
this meeting.

RECOMMENDATIONS OF THE COMPTROLLER

1. That \$3,500 be transferred from Regents Unassigned 1-D Capital
to supplement the Alumni Research Foundation allotment of \$12,000 for the
construction of a small animal house for the research studies in infantile
paralysis with the understanding that any additional amounts appropriated
by the Wisconsin Alumni Research Foundation be restored to Regents
Unassigned 1-D.

(Confirming verbal approval)

Adopted.

2. That the following schedule of costs for the small animal house
totalling \$15,500 be approved:

General Work	- Geo. Nelson & Son	\$7,149.	
Plumbing	- Pharo Heating Company	1,677.	
New Sewer Extension	- University Service Dept.	131.	
Heating and Ventilating	- Pharo Heating Company	3,647.	
Electrical Work	- Burkett & Meier Elec. Co.	635.	
Electric Feeder Extension	- University Service Dept.	190.	\$13,429.
Bureau of Engineering charges to July 1, 1941			936.
Contingent Fund, Supervision, etc.			1,135.
Total			\$15,500.

Source of Funds:

Alumni Research Foundation	\$12,000	
1-D Regents Unassigned	<u>3,500</u>	\$15,500.

(Confirming verbal approval)

Adopted.

3. That the following contracts be awarded to the low bidders on the small animal house, and that the Comptroller be authorized to sign the contract:

General Work	- Geo. Nelson & Son	\$ 7,149.
Plumbing	- Pharo Heating Company	1,677.
Heating and Ventilating	- Pharo Heating Company	3,647.
Electrical Work	- Burkett & Meier Electric Co.	635.

(Confirming verbal approval)

Adopted.

4. That the following proposed budget for the expenditure of the appropriation for the modernization, repair and improvement of Radio Station WHA transmitting facilities and equipment as provided by Chapter 275, Laws of 1941, be approved:

Capital

Land (22 acres)	\$ 3,000	
Antenna Tower	15,000	
Ground Network	1,000	
Tuning equipment, house and transmission line	750	
Transmitter House	8,500	
Transmitter Modernization	2,500	
Contingencies	<u>500</u>	\$31,250.

Supplies and Expense

General Supplies, Travel, and Miscellaneous	500
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Salaries and Wages

Extra help on testing and construction	<u>500</u>
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Total

\$32,250

(Confirming verbal approval)

Adopted.

5. That the following contracts be awarded to the low bidders for the grading and remodelling work at the Milwaukee Extension Division, and that the Comptroller be authorized to sign the contracts;

Grading and seeding

J. C. Walczak, Milwaukee

Bid No. 1 (Grading, sodding, seeding
and asphalt, etc.)

\$ 4,916

Alternate Bid No. 1-B (sodding south
portion)

450 \$ 5,366

Concrete work (concrete sidewalks, construction work, etc.)

Parkinson Construction Corporation,
Milwaukee - Bd No. 2

1,463

Source of funds:

5-1 Emergency Board

\$20,000

(Confirming verbal approval)

Adopted.

6. That upon the recommendation of F. X. Ritger, Director of the State Bureau of Purchases, and Colonel C. E. Driggers, Acting Commandant, the contract for the Advance Course R.O.T.C. Uniforms for 1941-42 be awarded to the Pettibone Brothers Manufacturing Company of Cincinnati, Ohio on their bid of \$34.65, and that the Comptroller be authorized to sign the contract.

Adopted.

7. That the contract for the Basic Course R.O.T.C. Uniforms for 1941-42 be awarded to the Royal Tailors of Chicago, Illinois on their bid of \$22.04, and that the Comptroller be authorized to sign the contract.

Adopted.

8. That upon the recommendation of F. X. Ritger, Director of the State Bureau of Purchases, and Professor R. Dvorak, Band Director, the contract for Band Uniforms for 1941-42 be awarded to Pettibone Brothers Manufacturing Company of Cincinnati, Ohio at their bid price of \$23.80, and that the Comptroller be authorized to sign the contract.

Adopted.

9. That \$900 be transferred from Regents' Unassigned 1-D to Physical Education, Women, for replacement of hair dryers.

Adopted.

Upon motion of Regent Glover, seconded by Regent Kleczka, adopted.

The Comptroller reported upon the following matters:

1. Present estimates of Summer Session fee income indicates a loss of \$10,000 compared with budget estimates. (Budget estimate was \$140,000 - Actual receipts probably will be about \$130,000.)

2. Emergency Board Actions:

a. The State Emergency Board has refused to appropriate funds requested by the Regents for the following items:

(1) Psychiatric Institute expenses in connection with Selective Service program - \$7,383. *noted defense*

(2) W.P.A. research projects - \$17,825.

(3) Vacations and sick-leave allowances for hourly employees - \$27,000. *salaries*

b. The State Emergency Board has appropriated \$10,000 to the University for research on milk and cheese. This appropriation was not requested by the Regents.

3. Personnel Board

The State Personnel Board will hold a hearing on the questions of prevailing hourly rates of pay, vacations and sick leave, at 2 P.M. on Tuesday, July 29, 1941 in the State Capitol.

If possible, the Regents should be represented by the special committee consisting of Regents Glover, Cleary and Ekern appointed to work with the Personnel Board on these questions.

employees
salaries

The matter of the proposed site for the new short course dormitory was discussed. Upon motion of Regent Glover, seconded by Regent Kleczka, it was

VOTED, That the Executive Committee recommends to the Board that the Regent action of June 21, 1941, approving as a site for the short course dormitory the tract of land lying north of Hiram Smith Hall and west of Van Hise Hall be rescinded, and that authority be granted to complete the studies of the area east of the Stock Pavilion and south of Linden Drive as a site for the Short Course buildings, and further, that authority be granted to proceed with plans and specifications and to advertise for bids if the aforesaid studies indicate that the site east of the Stock Pavilion is satisfactory.

Upon motion of Regent Glover, seconded by Regent Kleczka, it was VOTED, That the following budget from the National Teachers Seminary

Fund for the Department of German for 1941-42 be approved, charged to income
National Teachers Seminary Fund (trust fund):

SALARIES

R. O. Röseler	\$5,000 (Milw. Sem. Prof) (in budget)
John Eiselmeier	1,300 (Pension)
Paula M. Kittel	250 (German House (in budget)
S. M. Riegel	150 (Editorial work)
Blanche Hatfield	400 (German House Scholar)
C. M. Purin (summer session)	600
Elsie Fansler	500 (Secretarial work)

OTHER EXPENDITURES

Monatshafte printing	850
Monatshefte office supplies	150
German House entertainment	<u>75</u>
	\$9,275

At 10:55 A.M. the meeting adjourned.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN

Graduate School

GRADUATE WORK IN MILWAUKEE

1941-42

GENERAL INFORMATION

The Graduate Faculty of the University of Wisconsin, in order to enable qualified students in the Milwaukee area to pursue advanced study, has authorized the teaching of courses which will carry graduate credit applicable to the master's degree. This work is established primarily for those persons whose professional and vocational activities make it difficult or impossible to do advanced work in any other way.

Instruction

All instruction is to be given by regular staff members of the University of Wisconsin or by staff members of other institutions who have been approved for the status of graduate lecturers by the University of Wisconsin.

Credit

All graduate courses given in Milwaukee will carry graduate credit applicable to both course and residence requirements of the University for the master's degree, but the present requirement of one semester in residence on the campus at Madison for the master's degree shall be met. The minimum residence requirement for the master's degree is one academic year of full-time study. Graduate students who receive credit for courses to which undergraduates are admitted are expected to do work greater in quantity and higher in quality than that required of undergraduates. The nature of the additional requirement will be determined by the instructor.

Admission to Graduate Study

The Graduate School in Madison has direct supervision of the graduate courses offered in Milwaukee. Students who wish to take such graduate courses for credit must meet all of the requirements for admission to the Graduate School. The minimum residence requirement for the master's degree is one academic year or its equivalent in summer sessions. In applying for admission to graduate courses

a student must submit complete, official transcripts of his undergraduate work (unless a graduate of the University of Wisconsin) and a statement of his field of specialization prior to the opening of the courses. If he is admitted the credits he earns will be recorded in the office of the Graduate School as regular course and residence credit. The rules of the Graduate School relating to the conduct of courses, grades and transcripts will apply to all work done in graduate study in Milwaukee. Students should familiarize themselves with the rules and regulations as stated in the Graduate School catalogue. Admission to the Graduate School may be arranged by personal interview with a representative of the Graduate School in Madison or in Milwaukee, or may be made by correspondence in advance of registration. Graduates of the University of Wisconsin and other approved institutions must have at least 70 semester hours of academic work outside of the major and must have a grade-point average of 1.5 to be admitted to full standing in the Graduate School. In some cases students with grade-point averages as low as 1.25 may be admitted on probation. Extension work may be applied as credit toward admission only if taken at the University of Wisconsin or at the institution from which the student was graduated. The Assistant Dean of the Graduate School will be at the Extension Center in Milwaukee, Saturday, September 13, and on occasional days thereafter for personal conferences.

Registration

The details of class organization, collection of fees and similar matters will be handled by the University Extension Division in accordance with its regular procedures. At the time of registration a student must present evidence of admission to the Graduate School. Tentative enrollment may be permitted on rare occasions in advance of official admission, but graduate course or residence credit will not be given for work taken until the student has been officially admitted to the Graduate School. A student who may be granted the privilege of tentative enrollment and who later is denied admission to the Graduate School may re-enroll as an Extension student.

Program of Study

As soon as possible a student should seek the advice of his department of specialization regarding a program of study leading to an advanced degree. In order to be counted toward a degree, courses taken must have the approval of the department in which the degree is desired. The instructors in charge of the courses offered in Milwaukee will serve as advisors to students there. Proposed programs of study should be approved by the department concerned as early as possible. Students fully employed may not take more than one course for graduate credit in a single semester. The Graduate School reserves the right to withdraw any course for which there is insufficient enrollment. Residence credit of six weeks will be given for four semester credits earned throughout the academic year. No residence credit will be given for work carried but one semester.

Fees

Fees charged for graduate courses are the same as those charged for regular Extension study, \$5 per credit hour.

COOPERATIVE GRADUATE WORK IN ELEMENTARY EDUCATION WITH MILWAUKEE STATE TEACHERS COLLEGE

The University of Wisconsin and the Milwaukee State Teachers College have arranged a three semester program by which properly qualified students who hold a baccalaureate degree may qualify for a degree in Elementary Education at Milwaukee State Teachers College and for the master's degree in Education given by the University of Wisconsin.

Admission

All students before entering the program must be regularly admitted to the Graduate School of the University of Wisconsin.

Advisory System

Each student in counsel with representatives of a joint administrative committee must submit an approved schedule of study showing the program of courses by which he expects to complete the requirements for the master's degree.

The Program of Work

During the first semester of the three semester program the student will devote himself to undergraduate courses in the Milwaukee State Teachers College which are required of students earning the Elementary School Teachers Certificate. These courses are art, music, science, training in the techniques of elementary school teaching, and practice teaching. During the second semester of the program the student will continue to be registered as a full time student in the Milwaukee State Teachers College. The student will register for nine credits of graduate work, six of which are to be taught by members of the department of Education from the University of Wisconsin and three of which will be taught by members of the staff of the Milwaukee State Teachers College who have been fully approved as lecturers in the faculty of the University of Wisconsin.

During the third semester of the program the student will be required to be in residence at the University of Wisconsin in Madison. This requirement may also be satisfied by residence during two eight-week summer sessions.

The satisfactory completion of the nine credits of graduate work offered at Milwaukee shall be regarded as satisfying one semester's course and residence requirement towards the master's degree.

At the conclusion of the three semesters of study, providing that all requirements of the elementary division of the Milwaukee State Teachers College as well as all requirements of the Graduate School and of the Department of Education of the University of Wisconsin for the master's degree have been met, the student will be awarded the degree of Bachelor of Science in Elementary Education by the Milwaukee State Teachers College and the master's degree in Education by the University of Wisconsin. He will also be certified to the State Department of Public Instruction as qualified to teach in the elementary schools of Wisconsin.

1941 Summer Session

Budget Revision

SUMMARY

	<u>Decrease</u>	<u>Increase</u>
Administration		No change
College of Letters and Science		\$420.27
School of Education	\$ 444.68	
College of Engineering	404.50	
Medical School	725.00	
Law School		No change
College of Agriculture	415.00	
	<hr/>	<hr/>
	\$1,989.18	\$420.27
	420.27	
	<hr/>	
Net Decrease	\$1,568.91	

Decrease Increase

Administration

Zoe Bayliss, Asst. to Dean of Women (pt),	\$100.00	No change
Lincoln J. Usilton, Special Policeman,	150.00	No change

College of Letters and Science

Astronomy

Asst. Prof. C. M. Huffer		
70 cr. @ \$4.50	\$315.00	
vice est.	300.00	\$ 15.00

Botany

John Catenhusen, Asst.,	\$180.00	No change
Charles G. Shaw, Asst.,	180.00	No change
vice assts. to be named		

Chemistry

Asst. Raymond N. Keller,	\$180.00	
Asst. Lester G. Lundstedt,	180.00	
Asst. Frank T. McClure,	180.00	
Asst. Harold H. Snyder ($\frac{1}{2}$),	90.00	
Asst. Benj. Veldhuis,	180.00	
Asst. Forrest S. Mortimer ($\frac{1}{2}$),	90.00	
Asst. Alfred Wilds ($\frac{1}{2}$),	<u>90.00</u>	
	\$990.00	
vice assts. to be named	900.00	90.00

Commerce

Edwin Petersen, Asst.,	\$ 20.00	
Jack Thomas, Asst.,	125.00	
vice assts. to be named.	240.00	\$ 95.00

Economics

Asst. George Kleiner,		No change
vice Thos. H. Smith, resigned		
Asst. Vernon Israelson,		No change
vice asst. to be named		
Sten. Marjorie Heup, (pt),	\$ 12.50	
Sten. Helen B. Locke, (pt),	12.50	
vice part-time help		No change

Decrease Increase

English

Asst. Warren Morgan		
vice Warren Morrison (error)		No change

History

Asst. Robert Holtman (pt),	\$40.00	
Asst. Maurice Vance (pt),	30.00	
Asst. Roman Zorn (pt),	30.00	\$100.00

Music

Asst. David Kvan ($\frac{1}{3}$),	\$ 90.00	
Asst. John Woldt, ($\frac{1}{3}$),	90.00	
vice assts to be named,	200.00	\$20.00
 Inst. Henry Herreid,		
Six students @ \$18 -	\$108.00	
vice est. \$65		43.00

Music Clinic

Lect. Frederick Boots,	\$30.00	
vice lect. to be named,	30.00	No change
Lect. Arthur Knecht,	150.00	
vice Walter Heerman,		
resigned		No change
Lect. Alois Kinard,	30.00	
Lect. Jean Smith,	30.00	
Lect. Wayne Hugoboom,	25.00	
	<u>\$ 85.00</u>	
vice lect. to be named	85.00	No change
Lect. Einar M. Cannelin,	60.00	
vice lect. to be named	60.00	No change
Lect. Marvin Fennoma,	60.00	
vice lect. to be named,	60.00	No change
Lect. Mrs. Mary Nevery,	60.00	
vice lect. to be named,	60.00	No change
Sten. Evalyn Pederson, hour		
basis not to exceed	75.40	
vice clerical help	100.00	24.60
Assts to be named, ..	148.13	
Withdrawn		148.13

Pharmacy

Assoc. Prof. A. H. Uhl	
vice L. W. Busso	No change

	<u>Decrease</u>	<u>Increase</u>
<u>Philosophy</u>		
Asst. Harold Taylor, (2/3), \$ 120.00 vice asst. to be named		No change
<u>Physics</u>		
Asst. Inez Milbauer (pt), \$40.00		\$40.00
<u>Psychology</u>		
Asst. Elinor Trout ($\frac{1}{2}$), \$90.00 vice asst. to be named 90.00		No change
<u>Sociology and Anthropology</u>		
Asst. C. Wright Mills, Six weeks, \$90.00 Two weeks, <u>30.00</u> \$120.00 vice assts. to be named, 165.00		\$45.00
<u>Spanish and Portuguese</u>		
Asst. E. R. Mulvihill, Change from 2/3 to full time		\$60.00
Asst. Adolph Ramirez, Change from 2/3 to full time		60.00
Asst. Wm. E. Bull (pt), \$ 120.00		120.00
Inst. Victor Oelschlager (pt), 100.00		100.00
Lect. Mack Singleton (pt), 125.00		125.00
Total, College of Letters and Science (Inc.)		\$420.27

Decrease Increase

School of Education

Education

Lect. Donald L. Siman	\$600.00	
vice Frank Adams,	600.00	No change
Lect. Flora Mildred Thurston(pt)	200.00	
vice Isobel Turnbull,		
resigned	200.00	No change
Lect., Laboratory School, Workshop		
Withdrawn		\$50.00
Asst. Dorothy West,	122.00	
vice County Supt. Conf.,	200.00	78.00
Asst. Monie B. Archie,	100.00	
Asst. Allan D. Bartelt,	100.00	
Asst. Ralph A. Behling,	150.00	
Asst. Ethel M. Cain,	100.00	
Asst. J. Kenneth Elliott,	100.00	
Asst. G. Gordon Ellis (8 wks),	133.33	
Asst. Mary Frances Gates,	100.00	
Asst. Albert E. Harris (8wks),	133.33	
Asst. Wilfred C. Harris,	100.00	
Asst. Cliff Hawley,	100.00	
Asst. Fred. V. Hein,	100.00	
Asst. Alvin G. Hellfritzsche,	100.00	
Asst. Phil C. Lange,	100.00	
Asst. Clifford S. Liddle,	100.00	
Asst. David H. McEuen,	100.00	
Asst. James L. Merrihew		
(8 wks),	133.33	
Asst. Marvin J. Ottilie,	100.00	
Asst. Percy T. Teska,	100.00	
Asst. Gerald W. Vaughan,	100.00	
Asst. J. Hartt Walsh,	100.00	
	\$2,149.99	
Vice assts. and sten.	2,400.00	250.01

Laboratory School

Mrs. Wm. E. Sieker,	\$ 25.00	
vice part-time help,	25.00	No change
Lect. Flora Mildred Thurston,	300.00	
vice Isobel Turnbull,		
resigned		No change
Helen Sosinsky,	75.00	
vice Nursery School asst.,	60.00	
and dishwasher,	15.00	No change
Asst. Katherine Jones,	75.00	
vice Dramatic Asst.,	75.00	No change

		<u>Decrease</u>	<u>Increase</u>
Betty Rhodee,	\$150.00		
vice Dietitian,	150.00		No change
Swimming Inst. Jane Meadows,			
Jean Smith, Mary Lou			
Sanborn, not to exceed	30.00		
vice Swimming Inst. to			
be named,	30.00		No change
Asst. Ruth Thomas,	100.00		
vice asst. to be named			No change
Wm. R. Armitage (Janitor,			
City Schools),	15.00		No change
Asst. \$50.00 - Withdrawn		\$50.00	
Inst. Ethel B. Wright,	300.00		
vice Inst. to be named,	300.00		No change

Library Training

Revisor Bella Newman ($\frac{1}{2}$),	75.00		
vice Revisor to be named,	75.00		No change

Physical Education for Women

Lect. Charlotte MacEwan	133.33		
Change from full to $\frac{1}{3}$ time		266.67	
Lect. Helen Knight ($\frac{2}{3}$),	260.00		\$260.00
Asst. Norma Behrens,	7.50		
Musician Gerald Borsuk,	195.00		
Musician Florence Burns,	140.00		
Asst. Helen L. Case (pt),	22.50		
Asst. Helen I. Driver (pt),	50.00		
Asst. Mabel Hupprich (pt),	50.00		
Asst. Elizabeth King (pt),	35.00		
	<u>\$500.00</u>		
Vice musicians and assts.	510.00	10.00	

Total, School of Education	\$ 444.68
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Decrease Increase

College of Engineering

Hydraulic and Sanitary Engineering

Assoc. Prof. L. H. Kessler, fee basis, 7 cr. @ \$5.00	\$ 35.00	
Prof. J. G. Woodburn, fee basis, 23 cr. @ \$5.00	115.00	
Vice fee basis est.	325.00	\$175.00

Mechanics

Inst. R. S. Hartenburg Fee basis	222.75	
Vice G. W. Wascha		
Inst. Geo. J. Tauxe, Jr. Fee basis	159.75	
Vice est.	350.00	\$ 32.50
Inst. Geo. J. Tauxe, Jr. - pre-session - fee basis	108.00	
Vice est.	100.00	8.00

Railway Engineering

Inst. Ray F. Voelker (2/3)	180.00	
Withdrawn		180.00

Topographic Engineering

Inst. Ray F. Voelker (1/3)	90.00	
Withdrawn		90.00

Total, College of Engineering		\$404.50
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Medical School

Medical Bacteriology

Asst. ($\frac{1}{2}$),	\$90.00	
Withdrawn		\$ 90.00

Pharmacology

Prof. A. L. Tatum	750.00	
Change from full to part time	250.00	500.00

Physiology

Inst. ($\frac{1}{2}$)	135.00	
Withdrawn		135.00
Total, Medical School		\$725.00

Decrease Increase

Law School

Library Asst. Richard Bardwell, \$60.00
 Library Asst. Arthur A. Cirilli, 60.00
 Library Asst. Jos. Filacheck, 60.00
 Library Asst. Norman Wengert, 60.00
 Library Asst. Jack Harvey, 40.00

(First five weeks) 280.00

Second five weeks - the above
 not to exceed 88.00

Vice Assts. to be named 368.00

No change

College of Agriculture

Agricultural Bacteriology

Prof. I. L. Baldwin
 2 cr. @ \$5.00 \$10.00
 Assoc. Prof. Elizabeth McCoy,
 2 cr. @ \$5.00 10.00
 Inst. Wayne Umbreit,
 2 cr. @ \$5.00 10.00
 Vice est. 30.00

No change

Agricultural Economics

Prof. George Wehrwein,
 2 cr. @ \$5.00 10.00
 Vice est. 200.00

190.00

Agricultural Engineering

Assoc. Prof. Stanley Witzel
 2 cr. @ \$4.50 9.00
 Vice est. 60.00

51.00

Agricultural Journalism

Prof. A. W. Hopkins
 2 cr. @ \$4.50
 2 cr. @ \$5.00 19.00
 Vice est. 20.00

1.00

		<u>Decrease</u>	<u>Increase</u>
<u>Agronomy</u>			
Asst. Prof. H. L. Ahlgren,			
4 cr. @ \$4.50	\$18.00		
Prof. L. F. Graber,			
6 cr. @ \$5.00	30.00		
Vice est.	30.00		\$ 18.00
<u>Animal Husbandry</u>			
Asst. Prof. J. M. Fargo,			
8 cr. @ \$4.50			
3 cr. @ 5.00	51.00		
Vice est.	100.00	49.00	
<u>Biochemistry</u>			
Prof. C. A. Elvehjem,			
18 cr. @ \$4.50			
42 cr. @ 5.00	291.00		
Vice est.	300.00	9.00	
Asst., 2/3	120.00		
Withdrawn		120.00	
<u>Dairy Husbandry</u>			
Prof. Gustav Bohstedt,			
3 cr. @ \$5.00	15.00		
Vice est.	30.00	15.00	
<u>Dairy Industry</u>			
Prof. H. H. Sommer,			
10 cr. @ \$5.00	50.00		
Assoc. Prof. L. C. Thomsen			
6 cr. @ 4.50			
4 cr. @ 5.00	47.00		
Vice est.	30.00		67.00
<u>Economic Entomology</u>			
Asst. Prof. T. C. Allen			
5 cr. @ \$5.00	25.00		
Prof. Harley F. Wilson,			
5 cr. @ 5.00	25.00		
Vice est.	45.00		5.00

Genetics

Prof. R. A. Brink,	
3 cr. @ \$5.00	\$15.00
Assoc. Prof. L. E. Casida,	
5 cr. @ 5.00	25.00
Asst. Prof. Arthur B. Chapman,	
2 cr. @ 5.00	10.00
Asst. Prof. Delmer C. Cooper,	
1 cr. @ 5.00	<u>5.00</u>

\$55.00

Vice est.

60.00

\$ 5.00

Plant Pathology

Prof. J. G. Dickson,	
4 cr. @ \$5.00	20.00

Vice est.

80.00

60.00

Soils

Prof. Emil Truog,	
9 cr. @ \$5.00	45.00

Vice est.

50.00

5.00

Total, College of Agriculture

\$415.00

RESIGNATIONS:

1. Robert L. Bennett, assistant professor of physical therapy, May 31, 1941.
2. Clayton E. Holmes, assistant professor of poultry husbandry, close of the academic year 1940-41.
3. Marie J. Kellogg, instructor in rural sociology, June 30, 1941.
4. Arthur J. Macht, instructor in neuropsychiatry, student health, July 1, 1941.
5. Blanche R. Platz, instructor in biochemistry, August 1, 1941.
6. Helen B. Bakken, instructor and supervisor in nursing, June 6, 1941.
7. Harland Austin, assistant in dairy plant, June 7, 1941.
8. William Eichenberger, assistant in dairy plant, June 15, 1941.
9. D. Mark Hegsted, assistant in biochemistry, July 1, 1941.

APPOINTMENTS:

1. Arthur J. Macht, instructor in neuropsychiatry, Psychiatric Institute, July 1, 1941 to February 1, 1942, at the rate of \$2,500 per annum, 12 months' basis.
2. C. Evelyn Schmidt, instructor and supervisor in nursing, beginning June 16, 1941, at \$125 per month and lodging.
3. Dena Cederquist, instructor (half-time) in home economics (administration and foods), academic year 1941-42, at \$800.
4. Berch W. Henry, instructor in plant pathology, July 1, 1941 to June 30, 1942, at \$360.
5. William Henry McGibbon, instructor in poultry husbandry, 1941 summer service, at \$300, academic year 1941-42, at \$2200.
6. Banner Bill Morgan, instructor in veterinary science, July 21, 1941 to June 30, 1942, at \$2,000.
7. Osborne J. Attoe, instructor in soils and horticulture, July 1, 1941 to June 30, 1942, at \$2,100.
8. Marion LeRoy Jackson, instructor in soils, 1941 summer service at \$350, academic year 1941-42, at \$2,600.
9. John R. Barton, lecturer in rural sociology, June 30 to July 11, 1941, at \$70.
10. A. L. Masley, lecturer in rural sociology, June 30 to July 11, 1941, at \$70.
11. Howard Becker, lecturer in rural sociology, June 30 to July 11, 1941, at \$70.
12. Frank A. Hanna, research director, Wisconsin Income Study, July 1 to September 30, 1941, at \$333.33 a month.
13. Sidney M. Lerner, research associate, Wisconsin Income Study, July 1 to September 30, 1941, at \$208.33 a month.
14. Joseph A. Pechman, research associate, Wisconsin Income Study, July 1 to September 30, 1941, at \$208.33 a month.
15. Anne Joanne Bolton, assistant supervisor in social service, June 16, 1941, at \$130 a month.
16. Ruth Karen Sjolander, assistant in social service, June 23, 1941, at \$125 a month.

APPOINTMENTS:

17. Muriel E. Harden, assistant in agricultural bacteriology, academic year 1941-42, at \$600.
18. Ermer L. Moore, assistant in agronomy, July 1 to August 31, 1941, at \$150, academic year 1941-42, at \$600.
19. Louis Goette, assistant in agronomy, July 1 to August 31, 1941, at \$150.
20. John R. Jackson, assistant in agronomy, July 1 to August 31, 1941, at \$150.
21. Arnold G. Lueck, assistant in agronomy, July 1 to August 31, 1941, at \$150.
22. Baldur Kristjanson, assistant in agricultural economics, academic year 1941-42, at \$600.
23. Earl R. Glover, assistant in agricultural economics, academic year 1941-42, at \$600.
24. William B. Ennis, assistant in agronomy, July 1 to August 31, 1941, at \$150, academic year 1941-42, at \$600.
25. George A. Gries, assistant in plant pathology, July 1 to August 31, 1941, at \$125.
26. Charles F. Gerlach, assistant in economic entomology, July 1, 1941 to June 30, 1942, at \$750.
27. Ellsworth H. Fisher, assistant in economic entomology, July 1 to August 31, 1941 at \$150, academic year 1941-42, at \$600.
28. Charles F. Simon, assistant in dairy plant, June 13, 1941 to June 30, 1941, at \$62.96.
29. Frank X. Sandner, student assistant in civil engineering, 6 weeks, summer of 1941, at \$100.
30. Alfred Alfons Bertagnolli, assistant in economic entomology, July 1, 1941 to February 1, 1942, at \$450.
31. Lewis E. Knollmeyer, research assistant, Wisconsin Income Study, July 1 to September 30, 1941, at \$150 a month.
32. Mildred A. Cornell, research assistant, Wisconsin Income Study, July 1 to September 30, 1941, at \$100 a month.

33. Kermit C. Berger, assistant in soils, July 1 to September 30, 1941, at \$450.
34. Joseph Edward Green, assistant in soils, July 1 to September 20, 1941, at \$402.
35. Russell Clarence Mills, assistant in biochemistry, July 1, 1941 to July 1, 1942, at \$1200.
36. G. Burton Wood, assistant in agricultural economics, July 1 to September 15, 1941, at \$312.50.
37. John K. Thompson, assistant in plant pathology, July 1, 1941 to June 30, 1942, at \$180.
38. Maurice Wayne Adams, assistant in agronomy, academic year 1941-42, at \$600.
39. Wayne I. Tretsven, assistant in dairy plant, July 1 to August 31, 1941, at \$200.
40. William Newman, assistant in poultry husbandry, 1941 summer service period, at \$150.
41. Kenneth N. Wedin, assistant in agronomy, July 1 to August 31, 1941, at \$170.
42. Lawrence Muskovitch, assistant in economic entomology, June 15 to 30, 1941, at \$50.
43. Lyman J. Noordhoff, assistant in agricultural journalism, July 1 to September 1, 1941, at \$250.
44. Alice W. Hantke, assistant in agricultural journalism, July 1 to September 1, 1941, at \$300.
45. Alice C. Harper, assistant in wildlife management, July 1, 1941 to June 30, 1942, at \$1200.
46. Charles W. Schaller, assistant in agronomy, academic year 1941-42, at \$600.
47. Edward H. Ruks, assistant in agricultural economics, academic year 1941-42, at \$600.
48. Gladys J. Everson, assistant in biochemistry, July 1, 1941 to June 30, 1942, at \$800.
49. Robert H. Snyder, assistant in biochemistry, July 1, 1941 to June 30, 1942, at \$720.
50. Margaret Andersen, assistant in rural sociology, July 1 to September 30, 1941, at \$450.

APPOINTMENTS:

51. Milo B. Tesar, assistant in agronomy, academic year 1941-42, at \$600.
52. Charles F. Simon, assistant in dairy plant, July 1, 1941 to June 30, 1942, at \$1200.
53. Richard M. Shackelford, assistant in genetics and veterinary science, July 1, 1941 to June 30, 1942, at \$720.
54. Jesse M. Scholl, assistant in agronomy, July 1 to August 31, 1941, at \$160, academic year 1941-42, at \$400.
55. Hsi Ku Chang, assistant in rural sociology, September 1, 1941 to June 30, 1942, at \$500.
56. Lyman J. Noordhoff, assistant in ^{agricultural}journalism, June 1 to 30, 1941, at \$125.
57. Robert A. McCabe, assistant in wildlife management, July 1, 1941 to June 30, 1942, at \$600.
58. Bryant Kearn, assistant in agricultural journalism, academic year 1941-42, at \$500.
59. Richard S. Hill, assistant in rural sociology, academic year 1941-42, at \$600.
60. Elizabeth C. McFetridge, assistant in the agricultural library, June 19 to September 6, 1941, at \$208.
61. Wilbur Hockerman, assistant in dairy plant, July 1 to September 15, 1941, at \$250.
62. Carrol Max Voss, assistant in economic entomology, July 1, 1941 to June 30, 1942, at \$750.
63. Winfred K. Burkett, assistant in agricultural economics, July 1 to September 15, 1941, at \$312.50.
64. The following persons appointed graduate assistants in residence halls for the academic year 1941-42, at \$600 each and board (3 meals):

Virginia M. Piper
Ruth E. McBride
Iris D. Forbes
Elizabeth Simpson.

APPOINTMENTS:

65. Glenn A. Ketchum, assistant in agronomy and plant pathology, July 1 to August 31, 1941, at \$150.
66. R. L. Murphree, assistant in genetics, July 1 to August 31, 1941, at \$120.
67. Gordon L. Bender, assistant in economic entomology, July 1 to September 10, 1941, at \$225.
68. J. Grant MacKenzie, clinical assistant in ophthalmology, beginning July 1, 1941, without salary.
69. Leon Persson, manager of the Pro Arte Quartet, school of music, June 1, 1941 to the close of the year 1940-41, at \$50.
70. Stephen William Brouwer, junior resident in medicine, July 1 to August 1, 1941, at \$25 a month and maintenance.
71. Roy B. Larsen, junior resident in surgery, beginning July 1, 1941, at \$50 a month and maintenance.
72. Kathe Petersen, substitute in the German department, Extension Division, June 16 to July 16, 1941, at \$150.
73. Robert Doremus, substitute in the English Department, Extension Division, July 1 to September 1, 1941, at \$150 a month.
74. Gertrude Malz, substitute in Greek and Latin Department, Extension Division, July 14 to August 14, 1941, at \$150.
75. Magdalen Duncan, substitute in the English department, Extension Division, June 20 to September 20, 1941, at \$150 a month.
76. Albert E. May, to teach a course in elementary mathematical analysis 52, Racine, 10 weeks, beginning June 9, 1941, to receive fees up to \$350 (includes expenses).
77. Jordis Wiken, to teach a class in photographic painting at Milwaukee Center, 12 weeks, beginning June 4, 1941, not to exceed \$66.
78. Dick Wiken, to teach two classes in sculpturing and modeling at Milwaukee Center, 12 weeks each, one to begin June 3, 1941, to receive fees not to exceed \$159.00 of which \$27.00 is for modeling fees, the other class to begin June 5, 1941, to receive fees from the class not to exceed \$99.50, of which \$13.50 is for modeling fees.

APPOINTMENTS:

79. Edward A. Boerner, to teach a class in outdoor sketching and painting at Milwaukee Center, 2 meetings a week, 12 weeks, beginning June 24, 1941, to receive the fees from the class not to exceed \$120, also to teach a class in drawing and painting at Milwaukee center, 2 meetings a week, 12 weeks, beginning June 23, 1941, to receive the fees from the class not to exceed \$112.00, of which \$6.00 is for modeling fees.
80. Ellen M. Krueger, county club agent for Buffalo County, June 16 to September 15, 1941, at \$201.
81. Lorraine E. Ausman, county club agent for Eau Claire County, June 9 to September 9, 1941, at \$213.
82. Amy Snoeyenbos, county 4-H Club agent for St. Croix County, June 1 to August 31, 1941, at \$180.
83. Doris M. Tuttle, county 4-H Club agent for Jackson County, June 10 to September 10, 1941, at \$177.
84. Charlotte W. Van Horn, county club agent for Columbia County, June 16 to September 16, 1941, at \$200.
85. Violet Schoeppel, assistant home agent at large, September 1, 1941 to June 30, 1942, at \$1416.67.
86. Jean Robinson, county 4-H club agent for Walworth County, June 15 to September 15, 1941, at \$172.50.
87. N. Anormallee Martin, county 4-H club agent for Chippewa County, June 7 to September 7, 1941, at \$250.
88. John W. Clark, assistant county agricultural agent for Dane County, beginning July 1, 1941, at \$1500 per annum, 12 months' basis.
89. Dorothea Steckling, county 4-H club agent for Door County, June 16 to September 15, 1941, at \$240.
90. Mildred C. Olson, county home agent for Bayfield County, beginning July 1, 1941, at \$1500 per annum, 12 months' basis.
91. Robert H. Dudgeon, industrial fellow ⁱⁿ agricultural engineering, June 15 to September 15, 1941, at \$300.
92. Amos M. Einerson, industrial fellow ⁱⁿ agricultural engineering, June 15 to September 15, 1941, at \$300, and for the academic year 1941-42, at \$700. *Carnegie Illinois*

APPOINTMENTS:

93. Russell J. Kilpatrick, industrial fellow in agricultural engineering, June 15 to September 15, 1941, at \$300. *Carnegie Illinois*
94. Herbert H. Beck, industrial fellow in dairy industry, July 1, 1941 to June 30, 1942, at \$3300. *WARF*
85. Mott D. Cannon, industrial fellow in biochemistry, July 1 to October 1, 1941, at \$180. *Cerophyl Lab*
96. Reggie J. Laird, industrial fellow in soils, July 1, 1941 to June 30, 1942, at \$720. *Am. Potash*
97. Thell A. Bailey, industrial fellow in soils, July 1, 1941 to June 30, 1942, at \$720. *Am Potash*
98. Forrest W. Quackenbush, industrial fellow in biochemistry, July 1 to August 31, 1941, at \$500. *Leven Bros*
99. Carl S. Brandt, industrial fellow in soils, July 1 to October 1, 1941, at \$180. *Organic Nitrogen*
100. Edward Nielsen, industrial fellow in biochemistry, July 1 to August 31, 1941, at \$120. *Leven Bros + Meat Bd.*
101. The following persons appointed dormitory fellows in residence halls, for the six weeks summer session of 1941, room and board:
- Beth E. Schuster
Mardelle Mohn
Elizabeth L. Mackay
Patricia J. Lovelock
Mary E. Johnston.
102. 44 students at Wisconsin high school awarded school scholarships for the academic year 1941-42. ✓
103. 13 students at Wisconsin high school awarded Regent scholarships for the academic year 1941-42. ✓
104. Frank Urban, post-doctorate fellow, for the summer session of 1941, this fellowship to carry with it exemption from the summer session fees with the exception of the \$4.00 fee for infirmary, union and publications.

SALARY AND SERVICE ADJUSTMENTS:

1. Vernon W. Peroutky, county 4-H club agent for Kewaunee County instead of Green and Lafayette County, beginning June 9, 1941, at \$1700 per annum, 12 months' basis.
2. William W. Cravens, assistant professor of poultry husbandry, salary adjusted for the academic year 1941-42, to \$2600.
3. Richard H. Gruenhagen, assistant in plant pathology, salary adjusted for the fiscal year 1941-42, to \$210.
4. Hiram E. Grant, assistant professor of drawing, Milwaukee Center, salary adjusted from \$2,200 to \$1935 for the academic year 1941-42.
5. Glen G. Eye, assistant professor of education, appointment for the academic year 1941-42 changed to a three year appointment beginning with the academic year 1941-42.
6. Elizabeth Grimm, instructor in residence halls, appointment changed from the six to the eight-week summer session, 1941, salary increased from \$100 to \$125 plus room and board.
7. Mary Jane Howell, assistant in residence halls, appointment changed from the eight to the six-week summer session, 1941, salary decreased from \$75 to \$50 plus room and board.
8. John H. Lilly, instructor in economic entomology, appointment adjusted to \$270 for the 1941 summer service and \$900 for the first semester of 1941-42.
9. Wilbur L. Mitchell, instructor in mathematics, Milwaukee Center, salary reduced from \$1800 to \$1670 for the academic year 1941-42.
10. Edna A. Baumann transferred from home agent at large to home agent for Langlade County, beginning June 11, 1941, at \$1500 per annum, 12 months' basis.
11. Alice W. Hantke, assistant in agricultural journalism, changed from part-time to full time for the month of June 1941, salary \$150.
12. Robert W. Fulton, assistant in horticulture, salary for the period July 1, 1941 to February 5, 1942 to be paid at the rate of \$125 a month, \$25 for the portion of February 1942.
13. Wilbur Hockerman, assistant in dairy plant, appointment increased from half to full time, June 16 to 30, 1941, salary \$75.
14. Fannie M. Steve, radio education assistant, to receive \$100 for the use of her original music and for her work in preparing material for the "Rhythm and Games" booklet issued by the Wisconsin School of the Air.

PROMOTIONS:

1. Norman S. Lundquist, half-time assistant in dairy husbandry, promoted to full time instructor in dairy husbandry for the academic year 1941-42, at \$1800.

LEAVES OF ABSENCE:

1. Herbert Shulman, resident in medicine, granted leave of absence, without pay, beginning June 1, 1941.