



Annual report of the Board of Education of the city of Madison, for the year 1868.

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Journal Block, [s.d.]

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ANNUAL REPORT

OF THE

BOARD OF EDUCATION

OF THE

CITY OF MADISON,

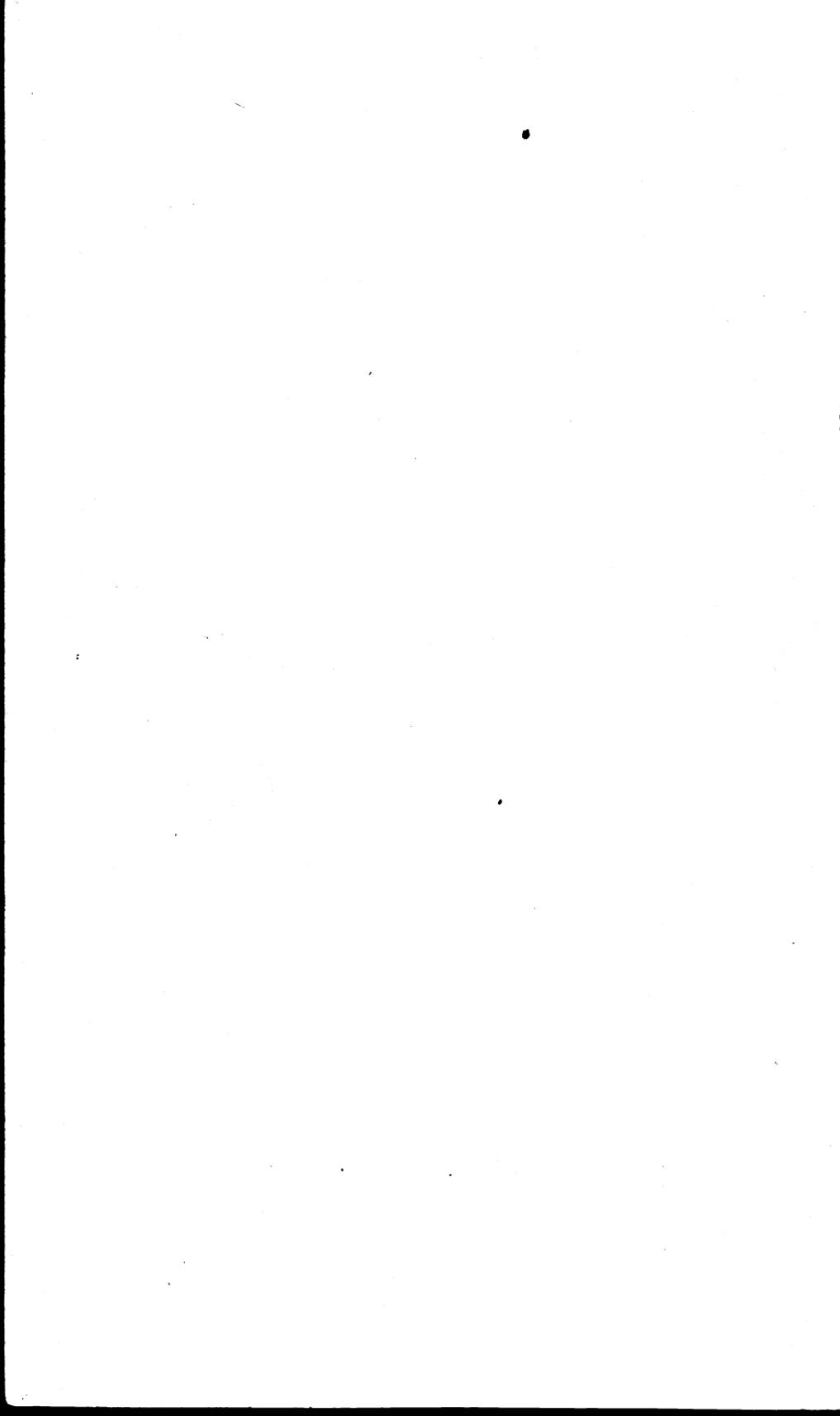
FOR THE YEAR 1868.

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MADISON, WIS. :

ATWOOD & RUBLEE, BOOK AND JOB PRINTERS, JOURNAL BLOCK.

1869.



MEMBERS OF BOARD OF EDUCATION FOR 1869.

| | |
|------------------|---|
| ELISHA BURDICK, | term of office expires December 31, 1869. |
| D. K. TENNEY, | " " " 31, 1869. |
| W. T. LEITCH, | " " " 31, 1870. |
| S. H. CARPENTER, | " " " 31, 1870. |
| HENRY WINCKLER, | " " " 31, 1871. |
| J. H. CARPENTER, | " " " 31, 1871. |
| DAVID ATWOOD, | <i>ex officio</i> , while Mayor. |
| H. N. MOULTON. | <i>ex officio</i> while alderman. |

OFFICERS.

President.

J. H. CARPENTER.

Clerk.

S. H. CARPENTER.

Treasurer.

ELISHA BURDICK.

Superintendent of Schools.

B. M. REYNOLDS.

STANDING COMMITTEES.

Finance Committee.

S. H. CARPENTER, WINCKLER and BURDICK.

Committee on Text Books.

S. H. CARPENTER, MOULTON and LEITCH.

Committee on Examination of Teachers.

J. H. CARPENTER, S. H. CARPENTER and ATWOOD.

Building Committee.

MOULTON, BURDICK and TENNEY.

Committee on Fuel and Supplies,

BURDICK and WINCKLER,

VISITING COMMITTEES.

Central School—S. H. CARPENTER, ATWOOD and TENNEY.

First Ward —TENNEY, S. H. CARPENTER and ATWOOD.

Second Ward —J. H. CARPENTER, LEITCH and MOULTON.

Third Ward —WINCKLER, MOULTON and BURDICK.

Fourth Ward —BURDICK, MOULTON and LEITCH.

N. E. District—LEITCH, ATWOOD and J. H. CARPENTER.

BOARD OF INSTRUCTION IN THE MADISON PUBLIC SCHOOLS.

CENTRAL SCHOOL.

| | | Salary, per year. |
|-------------------------------------|------------------------------------|-------------------|
| <i>High School Department</i> | B. M. REYNOLDS, Principal | \$1,500 |
| | Miss JULIA C. WATT, Assistant..... | 480 |
| <i>Grammar Department</i> | Miss CARRIE H. WHITTLESEY..... | 376 |
| <i>Intermediate</i> " | Miss HENRIETTE PETTIGREW..... | 376 |
| <i>Primary</i> " | Miss MARY PALMER | 400 |

FIRST WARD.

| | | |
|--------------------------------------|---------------------------------------|-------|
| <i>Grammar Department</i> | Miss JENNIE M. ROWELL, Principal..... | \$540 |
| | Miss MARY E. BEVITT, Assistant..... | 320 |
| <i>Intermediate Department</i> | Miss NELLIE A. QUINER | 400 |
| <i>Primary</i> " | Miss ELLA BYRNE | 376 |

SECOND WARD.

| | | |
|---|----------------------------|-----|
| <i>Senior Grammar Department</i> . Miss MARY E. NYE, Principal..... | \$540 | |
| <i>Grammar Department</i> Miss ALICE M. POST..... | 400 | |
| <i>Intermediate</i> " | Miss SARAH M. ROBBINS..... | 400 |
| <i>Primary</i> " | Miss ANNA KAVENAUGH | 376 |

THIRD WARD.

| | | |
|---------------------------------|---|-------|
| <i>Grammar Department</i> | Miss BELLE L. PETTIGREW, Principal..... | \$540 |
| | Miss ANNA C. DRAKE, Assistant..... | 320 |
| <i>Intermediate</i> " | Miss MARY L. CRAIG | 400 |
| <i>Primary</i> " | Miss JULIA L. KARNES | 400 |

FOURTH WARD.

| | | |
|--|---------------------------|-----|
| <i>Senior Grammar Department</i> . Miss FANNIE L. BEMENT, Principal..... | \$540 | |
| <i>Grammar Department</i> Miss ALICE A. MURRAY | 400 | |
| <i>Intermediate</i> " | Miss FRANKIE WARNER | 400 |
| <i>Primary</i> " | Miss ELLA LARKIN | 400 |

DUNNING DISTRICT.

| | | |
|---------------------------|-------------------------|-------|
| <i>Mixed School</i> | Miss A. J. NEWCOMB..... | \$400 |
|---------------------------|-------------------------|-------|

The salaries of the teachers given above at \$376, will be advanced to \$400, should they be employed by the Board more than one term.

ANNUAL REPORT.

Gentlemen of the Board:

I have the honor to submit to your body the Annual Report of the condition, wants, &c., of the public schools of this city for the year ending Dec. 31, 1868.

It gives me pleasure to assure you that the year has been one of prosperity, and that some progress has been made. There have been no serious disturbances, but everything has gone on quietly and harmoniously and with very general satisfaction. Our schools are holding rank with those of our sister cities of the state. Many favoring circumstances have combined within the last two or three years, to bring about this result, among which may be mentioned the building of two new school buildings, one on Third and the other on Fourth lake, thereby giving ample and pleasant accommodations and increasing the interest of the people in the public schools. The teachers, too, as a body, have been teachers of ability and fidelity.

The Board itself has given cordial and ready support to the teachers, while at the same time it has performed its own duties both as a body and by its committees, with a most commendable promptness.

ATTENDANCE.

The following table exhibits the statistics of the Schools for the year.

| SCHOOLS. | No. days of school. | No. Enrolled, &c., since Sept. 2, 1867. | | | | | | Now members. | Av. daily attendance. | Average membership. | Tardiness. | No. $\frac{1}{2}$ days absence. | No. of visits. | Per cent. of attendance. | Per cent. of punctuality. | No. $\frac{1}{4}$ days attendance. |
|---------------------------------|---------------------|---|--------|--------|------------|-------------|-------|--------------|-----------------------|---------------------|------------|---------------------------------|----------------|--------------------------|---------------------------|------------------------------------|
| | | Boys. | Girls. | Total. | Withdrawn. | Readmitted. | | | | | | | | | | |
| High School..... | 391 | 58 | 63 | 121 | 118 | 48 | | 51 | 56.5 | 61.5 | 833 | 1,412 | 275 | 93.6 | 98.5 | 22,228 |
| Second Ward Senior Grammar..... | 230 | 32 | 34 | 66 | 30 | 3 | | 39 | 42.8 | 44.5 | 102 | 390 | 138 | 96.0 | 98.8 | 9,856 |
| Fourth Ward Senior Grammar..... | 375 | 60 | 65 | 125 | 121 | 38 | | 42 | 47.5 | 49.2 | 842 | 1,366 | 438 | 92.0 | 96.0 | 17,821 |
| First Ward Grammar..... | 390 | 71 | 62 | 133 | 145 | 57 | | 45 | 67.1 | 67.7 | 212 | 1,234 | 199 | 95.2 | 99.1 | 26,178 |
| Second Ward Grammar..... | 230 | 46 | 31 | 77 | 37 | 16 | | 56 | 56.7 | 58.2 | 66 | 379 | 196 | 97.0 | 99.4 | 13,044 |
| Third Ward Grammar..... | 390 | 69 | 58 | 127 | 123 | 49 | | 53 | 62.9 | 65.2 | 279 | 932 | 133 | 96.2 | 98.7 | 24,553 |
| Fourth Ward Grammar..... | 377 | 55 | 54 | 109 | 137 | 58 | | 30 | 53.6 | 53.6 | 218 | 1,363 | 254 | 93.2 | 98.8 | 20,221 |
| Central Grammar..... | 390 | 46 | 57 | 103 | 77 | 20 | | 46 | 42.0 | 39.9 | 150 | 302 | 479 | 98.1 | 99.0 | 16,415 |
| First Ward Intermediate..... | 367 | 58 | 48 | 106 | 94 | 30 | | 42 | 51.0 | 57.6 | 250 | 763 | 197 | 96.3 | 98.7 | 20,769 |
| Second Ward Intermediate..... | 233 | 38 | 40 | 78 | 35 | 16 | | 59 | 54.7 | 56.8 | 65 | 380 | 142 | 96.9 | 99.4 | 12,759 |
| Third Ward Intermediate..... | 390 | 37 | 65 | 102 | 87 | 40 | | 55 | 53.7 | 55.7 | 184 | 946 | 184 | 95.4 | 99.0 | 20,963 |
| Fourth Ward Intermediate..... | 380 | 65 | 49 | 114 | 125 | 70 | | 59 | 55.6 | 57.7 | 337 | 1,363 | 288 | 98.5 | 98.3 | 21,049 |
| Central Intermediate..... | 380 | 51 | 40 | 91 | 51 | 10 | | 50 | 45.6 | 47.0 | 223 | 792 | 262 | 95.4 | 98.7 | 17,352 |
| First Ward Primary..... | 369 | 63 | 85 | 148 | 135 | 33 | | 46 | 49.8 | 54.8 | 400 | 1,531 | 378 | 92.1 | 97.9 | 19,409 |
| Second Ward Primary..... | 234 | 56 | 42 | 98 | 39 | 15 | | 74 | 57.5 | 58.2 | 149 | 1,107 | 169 | 91.7 | 98.7 | 13,472 |
| Third Ward Primary..... | 390 | 84 | 74 | 158 | 128 | 44 | | 74 | 55.8 | 66.1 | 385 | 964 | 136 | 95.4 | 98.1 | 21,173 |
| Fourth Ward Primary..... | 378 | 92 | 82 | 174 | 225 | 101 | | 50 | 58.6 | 58.3 | 339 | 1,737 | 247 | 92.1 | 98.5 | 22,162 |
| Little Brick..... | 310 | 43 | 43 | 86 | 50 | 6 | | 42 | 45.0 | 50.2 | 351 | 889 | 172 | 93.6 | 97.4 | 13,963 |
| Dunning District..... | 390 | 36 | 35 | 71 | 81 | 51 | | 41 | 38.0 | 39.9 | 254 | 767 | 77 | 94.8 | 98.2 | 14,830 |
| Summary..... | 1,060 | 1,027 | 2,087 | 1,888 | 705 | 954 | 994.4 | 1042.1 | 4,639 | 18,617 | 4,309 | 94.6 | 95.7 | 348,197 | | |

The above table does not exhibit the whole number of different pupils, for the reason that each room in each building, so far as enrolment is concerned, is perfectly distinct from all others and pupils who may pass on from room to room during a single year, on account of the pressure upon the primary department, will be enrolled in each room as new pupils, whereas there should be one general register in the building in which should be enrolled the name, age, parentage and birthplace of each pupil, together with the name of his parent or guardian, and the street in which he lives. Such a register would be valuable.

In connection with this subject of attendance, I would remark that in the High School, Charles Pickard and William D. Turville were not absent or tardy during the year. In the First Ward, Charles Copp, Archie Durrie and Tryphena Hubbard were not absent or tardy during the year. Master Copp has been punctual three years, and Archie Durrie has been absent but one half day for two years.

In the Third Ward, Jennie Seiler was also punctual during the year.

GRADING AND PROGRAMME.

There is a defect in our grading, owing to the fact that our programme of studies is indefinite in that it is a programme by text books instead of a programme by subjects. The programme should state definitely what subjects should be taught in a given time, and grade; and should also state the order in which those subjects should be studied, and should be so arranged as to require more oral teaching. By such a programme the corresponding classes in the same grade would be kept more nearly together, and much comparatively useless matter might be omitted, and there would be more emulation among teachers in the same grade. Under the present arrangement there is but little oral teaching, and that little is of an indifferent character. If, however, our present programme were closely followed there would be much more oral teaching than there is.

The only effectual way to enforce such teaching is to examine the classes in the subjects prescribed under that head and make the result a part of the basis of promotion. So far as I am aware, there have never been such examinations. In judging of the merits of a teacher we should give careful attention to the manner and the result of her oral instruction as well as to the manner and the result of her instruction in other exercises. Occasionally our teachers will start on a course of object teaching, but it is usually, I fear, a spasmodic effort, instead of a persevering, uniform practice, as it should be. I know of no better way to set this matter right than to arrange such a programme as I have mentioned, and enforce its strict observance. In the present course of studies, I think we introduce a book in arithmetic too early. I would postpone it till the child has been in school two years, but would have oral arithmetic with exercises on the slates, till they could perform examples in the "Four Rules," recite the multiplication table through twelve, and numerate and read with perfect readiness any number under billions. In place of the book in arithmetic, I would introduce other things, such as drawing, writing and sentence making, &c. These latter exercises are postponed till too late a day, even if they are attended to at all.

EXAMINATIONS.

It has been customary for some years to conduct the examination of classes in private, and in the higher grades to examine in writing, and the examinations have been almost wholly in charge of the teachers themselves. I think examinations in writing are very valuable; some of our teachers, however, I am afraid, make the exercise too long. I am inclined to the belief that more public examinations, conducted orally, with parents and friends present, would be highly beneficial. The influence on teachers and pupils would be most excellent. The parents would become more interested, and the real value of the teacher and her work would be better known. The public exhibitions given on the last day of the term would be no offset to such public examinations.

In this connection, I would suggest the propriety of appointing committees of parents, consisting of either ladies or gentlemen, to examine schools and classes, and that they be requested to report in writing their impressions of the instruction and discipline. Such a course would, I believe, accomplish much good.

An objection is raised by some to examinations at all, urging that the teacher knows, as well before examination as after, the real rank of the pupil. In reply, I would say that by the examination the teacher applies a test to the completeness of his own work, and if the examination is conducted by another person the test will be more critical, and the teacher can see where his instruction has been wanting, and the pupil, too, will see where he has failed fully to master the subject, and thus both parties will be led to study with more care in future. Even if we leave out of view the fact that there should be supervision over the schools in reference to their instruction and discipline, examinations are valuable. Experience proves that schools that have periodical examinations conducted rigidly, accomplish more than those schools where they are dispensed with.

PRIMARY AND INTERMEDIATE GRADES.

Most children leave school before completing their fifteenth year, and hence a large majority are in the Primary and Intermediate grades, and there they obtain most of their school education. Such being the case, it is of vital importance that the programme, discipline, and school manipulations should be such that no time may be lost. Those grades should be under the charge of ladies perfectly competent to do what is required, who can at once find the laboring point, and so apply their efforts that none of them shall be wasted. The impressions made on the young pupil should be the very best. Those teachers should have culture, experience, a sympathetic nature, ability and great moral force, whose "unconscious tuition" will be of the right kind.

It is not true that it is unimportant what persons are placed in charge of the Primary grades, for there impressions are made that last, and if those impressions are bad and the instruction faulty, all remaining school years under the best teachers, may not wholly correct the evil. I believe those cities act wisely that pay higher wages in the Primary grade than in the Intermediate. Thus they secure better talent in that grade.

GOVERNMENT.

It is an interesting question how far the teacher shall exert himself to maintain order. Teachers differ too as to what constitutes order.

The teacher must govern the school in mass. There is not time, as many suppose, to govern individually. The latter would be the better course, could it be done, and the more the teacher governs his pupils by private admonition, the better. A school must be governed in mass, and hence there should be the most perfect system or "machinery," in order to attain this government. Whatever teacher attempts to manage a school as large as ours generally are, without the most perfect system of signals and movements, will most certainly have confusion, disorder and trouble. In such a school there will most likely be corporal punishment. But the teacher that has the most perfect "machinery" and whose pupils know exactly what each signal means, and are trained to obey such signals promptly and exactly in concert, will have good order with very little if any whipping. Some people think there is too much "machinery" in the schools of this city. I think there is too little. The more we have, the better control we shall have over the pupils, and the less corporal punishment there will be, as well as scolding and fretting. The government in the schools might be called good, and yet, good as it is, there is very much valuable time lost through lack of system. The exercises are constantly interrupted in many rooms, by late pupils, by absence, by whispering and communicating in various ways, by play, by idleness, by indefiniteness in many

things on the part of the teacher, by lack of prompt obedience, by lack of close attention in the class exercises, and by exercises too long. In other school rooms many of these evils are scarcely detected, every signal is obeyed promptly, and without noise or confusion, the teacher says just enough to be clearly understood and no more, and issues his directions in low, mild tones.

In those rooms time is not frittered away, there is no scolding, and pupils are very seldom whipped and very seldom suspended. Not so in the rooms where the teachers talk much and in loud tones, and have no system.

I hope every effort will be made to have the most perfect system in our schools.

CONCLUSION.

I congratulate the board that the year has been successful, and I congratulate the people that the schools are so fully meeting their necessities. I hope we shall continually move "forward," until our school system shall as far as possible, be divested of all defects, until the educational advantages of our beautiful city, shall be our crowning excellence.

I have to express my grateful acknowledgements to the people, for their hearty support; to the Board for their prompt and active co-operation and wise suggestions; to the teachers for the zeal and cheerfulness with which they have complied with the rules and regulations, endeavoring to advance the interests of the schools; to the press of the city for the many kind "notices" which they have gratuitously inserted in their journals, and to all who have lightened our toil by their kind encouragement.

I am, gentlemen, very respectfully,

Your obedient servant,

B. M. REYNOLDS,
Superintendent of Schools.

COURSE OF STUDY.

PRIMARY DEPARTMENT.

FIRST YEAR.

First Term.—Alphabetic Charts.

Printing Exercises and Primer.

Oral instruction on form, color, flowers, morals and manners; physical exercises and singing.

Second Term.—Primer and Printing Exercises.

Exercises in Counting.

Oral instruction on numbers, color, plants, animals, morals and manners; drawing on slate and blackboard; print reading lessons; singing and physical exercises.

Third Term.—First Reader.

Exercises in Adding.

Oral instruction on parts, size, qualities, trades and professions, morals and manners; slate and blackboard drawing and printing; singing and physical exercises.

SECOND YEAR.

First Term.—First Reader.

Oral Arithmetic, Addition and Subtraction.

Home Geography—oral

Oral instruction on form, trees, plants, foreign productions, morals and manners; drawing, and writing reading lessons in script; singing and physical exercises.

Second Term.—Second Reader.

Oral Arithmetic and Robinson's Table Book.

Geography.

Oral instruction on form, size, color, weight; five senses, Home Geography, morals and manners; drawing and printing; singing and physical exercises.

Third Term.—Second Reader.

Geography.

Oral instruction on common things, morals and manners; recitation of multiplication table, and printing it on slate and board; singing and physical exercises.

INTERMEDIATE DEPARTMENT.

FIRST YEAR.

First Term—Second Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction on animals, trees, plants, morals and manners; slate and blackboard exercises in adding numbers; concert recitation of multiplication table; sentence making, with punctuation; definitions and spelling; singing and physical exercises.

Second Term—Third Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction on foreign and home productions, morals and manners; slate and blackboard exercises in adding numbers; concert recitation of multiplication table; map drawing; sentence making, with definitions, marks of punctuation and spelling; singing and physical exercises.

Third Term—Third Reader.

Primary Geography.

Primary Arithmetic.

Oral instruction, &c., same as 2d term.

SECOND YEAR.

First Term—Third Reader.

Primary Geography and Map Drawing.

Intellectual Arithmetic.

Oral and Written Spelling.

Oral instruction on miscellaneous topics, biographical sketches, morals and manners; map drawing; sentence making, with punctuation, use of capitals and definitions; declamation once in two weeks; singing and physical exercises.

Second Term—Third Reader.

Primary Geography and Map Drawing.

Intellectual Arithmetic.

Oral and Written Spelling.

Oral instruction, &c., same as 1st term.

Third Term—Third Reader.

Primary Geography.

Practical Arithmetic.

Oral and Written Spelling.

Oral instruction, &c., same as 2d term.

GRAMMAR DEPARTMENT.

FIRST YEAR.

First Term—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction on sound, light, water, air, morals and manners; sentence making, with composition; vocal music; declamation and composition once in two weeks throughout the year.

Second Term—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction on topics selected from natural history, morals and manners; oral grammar and sentence making; vocal music; declamation and composition once in two weeks.

Third Term—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography and Map Drawing.

Oral and Written Spelling.

Penmanship.

Oral instruction, &c., same as second year.

SECOND YEAR.

First Term—Fourth Reader.

Practical Arithmetic.

Mental Arithmetic.

Geography.

English Grammar—Introduction.

Spelling and Penmanship.

Oral instruction on properties of matter, laws of motion, physiology and hygiene; historical sketches; vocal music; composition and declamation once in two weeks throughout the year.

Second Term—Fourth Reader.

- Mental Arithmetic.
- Practical Arithmetic.
- Geography.
- English Grammar—Introduction.
- Spelling and Penmanship.

Oral instruction, etc., same as first term.

Third Term—Fourth Reader.

- Mental Arithmetic.
- Practical Arithmetic.
- Geography.
- English Grammar—Introduction.
- Spelling and Penmanship.

Oral instruction etc, same as second term.

SENIOR GRAMMAR DEPARTMENT.**FIRST YEAR.***First Term*—Fifth Reader, with Elocutionary Exercises.

- Practical and Mental Arithmetic.
- English Grammar.
- High School Geography.

Second Term—Fifth Reader, with Elocutionary Exercises.

- Practical and Mental Arithmetic.
- High School Geography.
- English Grammar.

Third Term—Fifth Reader, with Composition.

- Practical and Mental Arithmetic.
- High School Geography.
- English Grammar.

Oral instruction and vocal music each term, according as the teacher may direct. Declamation and composition once in two weeks.

SECOND YEAR.*First Term*—Fifth Reader.

- Higher Arithmetic and Elementary Algebra.
- English Grammar.
- History of the United States.

Second Term—Fifth Reader.

- Higher Arithmetic and Elementary Algebra.
- English Grammar.
- History of the United States.

Third Term—Fifth Reader.

Elementary Algebra.

English Analysis.

Physical Geography.

Composition and declamation once in two weeks throughout the year.

HIGH SCHOOL DEPARTMENT.

FIRST YEAR.

First Term—Fifth Reader.

Higher Algebra.

Physical Geography.

Higher Arithmetic.

History (Outlines of).

Second Term—Fifth Reader.

Higher Algebra.

Physiology and Hygiene.

Higher Arithmetic.

Third Term—Fifth Reader.

Higher Algebra.

Evans' Geometry.

History—U. S.

Natural Philosophy.

Declamation and composition once in two weeks throughout the year.

SECOND YEAR.

First Term—Higher Algebra.

Rhetoric.

Constitution of the United States.

Mental Philosophy (commenced).

Evans' Geometry.

Second Term—Geometry (Plane).

Natural Philosophy.

Mental Philosophy (concluded).

Astronomy.

Third Term—Natural Philosophy.

Geology.

Botany.

Ancient History.

Moral Philosophy.

Declamation and composition once in two weeks throughout the year.

Latin and Greek may be studied in connection with or in place of such other studies as the Principal may designate.

TEXT BOOKS USED IN MADISON PUBLIC SCHOOLS.

PRIMARY SCHOOLS.

McGuffey's Primer and First and Second Readers; Monteith's Geography No. 2; Robinson's Table Book, and all the charts that can conveniently be procured.

INTERMEDIATE SCHOOLS.

McGuffey's Second and Third Readers; Monteith's Geographies Nos. 2 and 3; Robinson's Primary, Intellectual and Practical Arithmetics.

GRAMMAR SCHOOLS.

McGuffey's Fourth Reader; Union Speller; Robinson's Intellectual and Practical Arithmetics; Green's Introduction to English Grammar; McNally's Geography; Payson, Dunton and Scribner's Penmanship.

SENIOR GRAMMAR SCHOOLS.

McGuffey's Fifth Reader; Robinson's Intellectual and Practical Arithmetics, Green's Introduction to English Grammar; Robinson's Higher Arithmetic; McNally's Geography; Robinson's Elementary Algebra; Goodrich's History of the United States; Payson, Dunton and Scribner's Penmanship.

HIGH SCHOOL.

Robinson's Elementary and University Algebras; Warren's Physical Geography; Hitchcock's Physiology; Outlines of History; Well's Natural Philosophy; Quackenboss' Rhetoric; Wood's or Gray's Botany; Evans' Geometry; Wayland's Political Economy; Haven's Mental and Moral Philosophy; Hitchcock's Geology; Robinson's Astronomy; Constitutional Text Book.

GENERAL REGULATIONS OF THE PUBLIC SCHOOLS.

SUPERINTENDENT.

1. The Superintendent shall act under the advice of the Board of Education, and shall have the general supervision of all the public schools, school houses and apparatus; and shall visit each school as often as once in each week, and oftener, if it should be necessary, in order to acquaint himself thoroughly with the qualifications of the teacher and the condition of the school.
2. He shall assist the teachers in the classification and promotion of pupils, aid in maintaining good order in the school, and cause the course of study adopted by the Board to be strictly followed.
3. It shall be his duty to enforce the regulations of the Board, for which purpose he shall have power to suspend such teachers or pupils as may refuse to comply with the requirements of the Board of Education, and report such suspension immediately to the President of the Board.
4. He shall meet the teachers as often as once in each week during term time, for the purpose of instructing them in the theory and practice of teaching, and the best methods of governing their respective schools; and shall make a report to each regular meeting of the Board, of the attendance and punctuality of the teachers, and other points which he may deem of importance.
5. He shall have power to fill vacancies, in case of temporary absence of teachers, and report the same to the Board at their next meeting.
6. It shall be his duty to keep a record of the weekly reports of each teacher, embracing the average attendance, punctuality, deportment and scholarship of the pupils in their respective schools, as well as the number of parents and others who have visited the schools, and make a written report containing an abstract of the same to the Board at each regular meeting.
7. He shall take especial pains to secure the physical well-being of the pupils, by guarding them from the evils of improper ventilation and temperature, and giving them such exercises as will tend to strengthen and develop their physical energies.

8. At the close of each year, he shall prepare a report of his doings, the condition of the schools, together with such suggestions, information and recommendations as he may deem proper.

9. It shall be the duty of the Superintendent to report to the Board, during the last two weeks of each term, what teachers then in the schools, should, in his opinion, be no longer retained therein.

TEACHERS.

The Board of Education will determine before the close of each school term, what teachers then engaged in the schools shall be retained longer therein. And it shall be the duty of the clerk to notify the teachers of such action of the Board.

All teachers occupying positions in the schools of the city, must fully subscribe to the following conditions:

1. Teachers shall observe and carry into effect all the regulations of the Superintendent and Board of Education, in relation to their respective schools and attend punctually and regularly the weekly meetings of teachers under the direction of the Superintendent, and all teachers employed in the schools of this city, when absent from the teachers' weekly meeting, shall be required to report the cause of such absence to the Superintendent, in writing, within the week thereafter; and the Superintendent shall present the same to the Board, together with any facts within his knowledge that may aid the Board in determining the propriety of such absence.

2. The salaries paid, entitle the Board to the services of the teachers for five and one-half days each week, excepting legal holidays

3. All teachers shall be present at their school rooms, at least thirty minutes before the time appointed for opening the schools in the morning, and fifteen minutes in the afternoon. Teachers who are not present at their school rooms at the appointed time, shall report themselves as tardy.

4. Teachers shall require their pupils to be in their seats punctually at the appointed time; and shall commence their schools without allowing any time for scholars to assemble after school hours. They shall also close their schools precisely at the appointed hour.

5. The morning exercises of each department of the several schools may commence with reading the Scriptures, without note or comment, and by appropriate secular, vocal and instrumental music, and no other opening exercises shall be allowed.

6. Each teacher shall regulate the school room clock by the city time; and all the teachers shall conform to this standard in making the record of attendance for themselves and their scholars.

7. It shall be a duty of the first importance with teachers that they exercise a vigilant watchfulness over the conduct of their pupils, and, on all suitable occasions, to instruct and encourage them in correct manners, habits and principles.

8. It shall be the duty of teachers to discourage and discountenance the infliction of corporal punishment, resorting to it only in extreme cases, and then administering the punishment in private, reporting the case with the reasons for its infliction to the Superintendent, who shall embody such reports in his monthly reports to the Board.

9. The Principals of the several schools shall have the general superintendence of the lower departments of their schools, and shall attend to their proper classification and promotion, subject to such regulations as the Superintendent may prescribe. They shall have the supervision of the grounds, buildings, books, charts, locks, keys and other school property under their charge, and shall be held responsible for their being kept in proper condition. They shall establish rules for securing good order in the halls and on the stairways; but each teacher shall be held personally responsible for the order and discipline of the school rooms they occupy, and for any damage done in the same while the school is under their control.

10. Teachers may have power to suspend from school such pupils as have been guilty of gross misconduct or insubordination to school regulations, and in cases where the same shall be practicable, notice of such misconduct shall be given to the parent or guardian before suspension; immediate notice of such suspension shall be given to the Superintendent and to the parents or guardian of the pupil.

11. All teachers shall keep their school registers neatly and accurately, according to the forms prescribed therein, and fill out the blank reports of the condition and progress of their respective schools, according to the direction of the Superintendent.

12. Teachers shall attend carefully to the ventilation and temperature of their school-rooms, effectually changing the air at recess, so that the breathing of impure air may be avoided.

13. Any teacher who may be absent from school on account of sickness or other necessity shall cause immediate notice of such absence to be given to the Superintendent.

14. All teachers shall be examined by the Superintendent and the Examining Committee of the Board, at least once in each year; and the result of such examination shall be reported to the Board, with some recommendation for its action.

15. Such examination shall take place within one week after the close of a school term.

16. The *Annual Examination* shall take place during the first week succeeding the close of the Summer Term.

17. Every new applicant for a teacher's situation shall before being employed, pass an examination satisfactory to the Board; which examination shall be separate from the examination of those who have been previously engaged in teaching in the schools of the city; and such examination shall take place as soon as practicable after the close of a school term.

18. All teachers passing a satisfactory examination before the examining Committee will receive a certificate of qualification from the Superintendent and Board of Education.

PUPILS.

1. No child shall be admitted as a pupil in a Primary School who has not attained the age of five years; nor in the Intermediate or Grammar Schools unless regularly transferred, or found upon examination qualified to enter the lowest class therein, except by permission of the Superintendent.

2. All pupils are required to be in their respective school rooms before the time of beginning school; to be regular and punctual in their daily attendance, and conform to the regulations of the school; to be diligent in study, respectful to teachers, and kind to schoolmates; and to refrain entirely from the use of profane and indecent language.

3. Scholars who shall accidentally or otherwise injure any school property, whether school furniture, apparatus, or buildings, fences, trees, shrubs, or any property whatever belonging to the school estate, shall be liable to pay in full for all damages.

4. Pupils attending the Public Schools are required to furnish all the necessary text books used in their classes.

5. Every pupil who shall be absent from school, shall bring to his teacher a written excuse from his parent or guardian for such absence.

6. A scholar absenting himself from his seat for one entire week, shall forfeit all right thereto, and can be re-admitted only as a new pupil.

7. Six half day's absence (two tardy marks being equivalent to a half day's absence), in any four consecutive weeks, sickness only excepted, shall render the pupil liable to suspension.

8. Any scholar who shall absent himself from any regular examination, or who fails to render a sufficient excuse for such absence, shall not be allowed to return to the school without the consent of the Board of Education.

9. For open disobedience, insubordination, or indulgence in profane or indecent language, a pupil may be suspended by a teacher, or expelled by the Superintendent, immediate notice of which shall be given to the parent or guardian; in all cases of suspension, the pupil can only be re-admitted into the school by written permission from the Superintendent, and in cases of expulsion, by permission of the Board of Education.

10. Whenever any parent or guardian feels aggrieved by the action of any teacher, it shall be his duty to give information thereof to the Superintendent; and in case the matter is not satisfactorily adjusted by him, such parent or guardian may appeal to the Board.

SCHOOL TERMS.

The school year shall commence on the Monday nearest the first day of September, and continue forty weeks, and be divided into three school terms.

The Fall Term shall commence on the Monday nearest the first day of September, and continue sixteen weeks.

The Winter Term shall commence on the first Monday in January, and continue twelve weeks.

The Summer Term shall commence on the second Monday of April, and continue twelve weeks.

CALENDAR FOR 1869.

Winter Term begins January 4, 1869; closes March 26.

Summer Term begins April 12, 1869; closes July 2.

Fall Term begins August 30, 1869; closes December 17.

GENERAL RULES.

1. There shall be two daily sessions of the schools, each three hours in length. The morning sessions of the schools shall commence at 9 o'clock, and close at 12, during the year. The afternoon sessions shall commence at 1 1-2 P. M. from the first of October until the first of April, and at 2 o'clock for the remainder of the year. In each department there shall be a recess of fifteen minutes during each session.
2. Besides the ordinary vacations, the schools shall be closed on Saturday, all Thanksgiving and Fast days appointed by the State and General Government, and Fourth of July. No teacher shall take any other day as a holiday, or close school, except at the regular time, for any purpose, save on account of sickness or some unavoidable necessity.
3. There shall be a public examination of all the schools at the close of each term. All promotions from the Primary to the Intermediate, or from Intermediate to Grammar schools, shall be made at the close of the term, and be determined by examination. The Superintendent may promote scholars at other times for special merit, when found qualified.
4. The classification of scholars in the different departments shall be made with strict adherence to the course of study adopted by the Board; and no text book shall be used, or studies pursued, in any department of the schools, except those prescribed by the board.
5. No text books shall be furnished to any of the teachers of the Public Schools, except upon the written order of the Visiting Committee of the school for which the books are wanted, drawn on the clerk of the Board, and the clerk shall charge them to the teacher to whom they are delivered; the purchase price of the books to be deducted from the teachers' wages, unless the teacher, shall, at the end of his term of service, return the books to the Clerk of the Board in good condition.
6. The several school committees may, in proper cases of indigence, purchase necessary school books for the use of poor persons attending the public schools.
7. The President and Clerk are authorized to issue warrants for the payment of teachers each half term.
8. The teachers' meeting on Saturday of each week, during term time, shall be regarded as a school session, and absence therefrom shall be counted the same as a half day's absence from school.

BY-LAWS OF BOARD OF EDUCATION.

OFFICERS.

The officers of the Board of Education shall consist of a President, Clerk, Treasurer, and the following standing committees, viz., Committee on Text Books, Committee on Finance, Building Committee, Visiting Committees, Committee on Supplies, and Committee on Examination of Teachers.

PRESIDENT'S DUTIES.

The President shall call the Board to order at the hour appointed for the meeting, sign all certificates of appropriation, and perform all the duties appropriately belonging to his office. He shall also have authority to review the action of the Superintendent or Teachers in suspending or expelling pupils, or in other matters relating to the management of the schools, and his action shall be final unless appealed from to the Board at its next regular meeting.

In case of the absence of the President, the Clerk shall call the meeting to order, and a President *pro tempore* shall be elected.

CLERK'S DUTIES.

The Clerk shall be elected annually by the Board from its own body, who shall hold his office for the term of one year, and until his successor is elected and qualified. The Clerk shall notify the Common Council whenever a vacancy may occur in the Board; he shall keep a record of the proceedings of said Board, and shall keep all the records and papers belonging thereto; he shall in each year, between the 20th and 31st days of the month of August, cause to be taken a census of all the children residing in the city between the ages of four and twenty years; and report the same to the State Superintendent of Public Instruction, as provided by law; he shall notify all members of the Board of special meetings; he shall issue certificates of appropriation, after being signed by the President of the Board, directly to the Treasurer, in the order in which appropriations are made, specifying in said certificates the purposes for which such appropriations are made; he shall at every regular meeting of the Board, lay before the Board a balance sheet of the financial books of the Board; he shall also perform such other duties as the Board may prescribe or may be required by the laws of the State.

TREASURER'S DUTIES.

The Treasurer, in addition to the duties required of him by law, shall keep a faithful account of all receipts and disbursements, and shall make a written report of his doings at the last regular meeting of the Board, in December of each year. He shall also be required to report the amount in the treasury at every regular meeting, and at such other times as the Board may direct. Whenever he shall receive money from any source, he shall immediately report the same, and the amount thereof, to the Clerk.

No tuition fee shall be demanded of any pupil from the country whose parents pay a city tax to the amount of thirty dollars. In all other cases a tuition fee of five dollars per term shall be charged all pupils not residents of the city.

COMMITTEE ON TEXT BOOKS.

The Committee on Text Books may recommend what books shall be used in the schools, subject to final action of the Board to be had thereon.

DUTY OF COMMITTEE ON FINANCE.

The Committee on Finance shall examine and report on all accounts prior to final action thereon, and perform such other duties as the Board may require.

DUTIES OF BUILDING COMMITTEE.

The Building Committee shall have the general supervision of all matters pertaining to the erection of school houses, the alterations or repairs of the same, and shall report to the Board when desired.

DUTIES OF VISITING COMMITTEE.

It shall be the duty of the Visiting Committee to visit their respective schools as often as once in each month, and report the condition and progress of the schools at the close of each term.

DUTIES OF SUPPLY COMMITTEE.

It shall be the duty of the Supply Committee to procure such school books as may be required for the use of the pupils in the city schools, and to purchase all school supplies.

STANDING RULES.

QUORUM.

Five members shall constitute a quorum, and the following order of business shall be observed at all regular meetings:

ORDER OF BUSINESS.

1. Reading of proceedings of previous meeting.
2. Clerk and treasurer's monthly report of funds in treasury.
3. Presentation of accounts.
4. Presentation of communications and petitions.
5. Reports of Standing Committees.
6. Reports of Special Committees.
7. Reports of Visiting Committee.
8. Report of Superintendent.
9. Unfinished business.
10. New business.

QUESTIONS OF ORDER.

All questions of order shall be decided by the Chair, whose decision shall prevail, unless overruled by an appeal to the Board. Any member shall have a right to appeal in such case.

AYES AND NOES.

Any member may demand the ayes and noes on any question, when the vote shall be taken. And in all cases appropriating money the vote shall be taken by ayes and noes, and a majority vote of all the Board shall be required to make an appropriation.

SUSPENSION OF RULES.

These rules may be suspended by a majority of the Board.

RESOLUTIONS AND REPORTS TO BE IN WRITING.

All resolutions and reports of committees shall be in writing. Every member who shall be present when the motion is put, shall give his vote, unless the Board, for special reasons, excuse him.

All questions relating to the conduct of teachers, their qualifications, etc., shall be considered with closed doors, and no remark made by any member, while considering said qualifications, shall be repeated at any time or place.

BOARD MEETINGS.

There shall be a regular meeting of the Board held on the first Tuesday of each month, at $7\frac{1}{2}$ o'clock p. m., from the first day of April to the first day of October, and at 7 o'clock p. m., from October first to April first. Special meetings shall be called by the Clerk, upon the request of the President or of two members of the Board.

DETAILED STATEMENT

*Of the Receipts and Expenditures of the Board of Education of
the City of Madison, Wis., from January 1, 1868, to Decem-
ber 31, 1868.*

RECEIPTS.

STATE SCHOOL FUND.

| | | | |
|----------|--|------------|-------|
| 1868. | STATEMENT OF RECEIPTS. | | |
| Jan. 27. | Received from County Treasurer... | \$1,708 32 | |
| Dec. 3. | Received of Town Treasurer of Blooming Grove..... | 22 53 | |
| | | \$1,730 85 | |

TAXES LEVIED FOR BOARD.

| | | | | |
|----------|---|------------|-------------|-------|
| Jan. 3. | Rec'd of Memhard, City Treasurer | \$7,500 00 | | |
| Jan. 10. |do.....do.....do..... | 7,000 00 | | |
| Mch. 4. |do.....do.....do..... | 1,000 00 | | |
| Mch. 23. |do.....do.....do..... | 1,000 00 | | |
| Mch. 31. |do.....do.....do..... | 8,082 02 | | |
| Aug. 6. | Rec'd of Town Treasurer of Bloom- ing Grove..... | 203 00 | | |
| Dec. 3. |do.....do.....do..... | 18 84 | | |
| Dec. 17. | Rec'd of Conklin City Treasurer. | 2,000 00 | | |
| Dec. 24. |do.....do.....do..... | 800 00 | | |
| | | | \$27,603 86 | |

NOTES PAYABLE.

Oct. 5. Cash of State Bank..... 5,000 00

DOG LICENSES.

TUITION.

| | | | | |
|----------|-----------------------------|--------|-------|---------|
| McH. 9. | Cash of John Cameron..... | \$5 00 | | |
| McH. 11. | Cash of B. M. Reynolds..... | 17 50 | | |
| Mch. 26. |do.....do.....do..... | 5 00 | | |
| Apr. 30. |do.....do.....do..... | 10 00 | | |
| Aug. 6. | Cash of H. Turville..... | 8 00 | | \$45 50 |

REAL ESTATE.

June 29. Cash of Theo. Herfurth, part payment for lots 1 and 2, block 137.. \$200 00
..... 24.915.59

LESS.

| | | | |
|---------------------------------|------------|------------|-------------|
| Treasury overdr'n, Jan. 1, 1868 | \$2,597 93 | | |
| Cert. outstand'g, Dec. 31, 1868 | 267 77 | \$2,330 16 | |
| | | | \$32,485 49 |
| | | | |
| | | | |

EXPENDITURES.

SITES AND STRUCTURES.

\$32,485 42

1868.

| | | | | |
|--------|---|---------------|-------|-------|
| Jan. 7 | W. T. Fish, cess pool, 2d ward school house.. | \$93 40 | | |
| June 2 | John Roth, trees for grounds..... | 7 00 | | |
| June 2 | S. Einstein, one-half pump, 4th ward..... | 6 75 | | |
| July 7 | Wm. J. Park & Co., goods for repair buildings | 2 90 | | |
| July 7 | Theo. C. Botsford, repairs tree boxes..... | 2 00 | | |
| Aug. 4 | L. P. Drake, surveying 2d ward lot..... | 2 50 | | |
| Sep. 1 | J. H. McFarland, front fence, 2d ward..... | 150 00 | | |
| Sep. 1 | B. Hallagan, gutters, 1st ward..... | 18 00 | | |
| Sep. 1 | Mat. O'Hara.....do..... | 18 00 | | |
| Sep. 1 | Ole Stephenson, side fences 2d and repairs 3d | 46 00 | | |
| Oct. 6 | E. Burdick, cash items, (building com.) | 19 00 | | |
| | | <u>385 55</u> | | |

INTEREST.

| | | | | |
|--------|--|---------------|-------|-------|
| Feb. 4 | E. Burdick, interest on loan, \$5,000..... | \$232 45 | | |
| May 5 |do.....do.....\$5,000..... | 268 89 | | |
| | | <u>501 34</u> | | |

SALARY CLERK.

| | | | | |
|---------|---|---------------|-------|-------|
| May 5 | S. H. Carpenter, quarter salary, clerk..... | \$37 50 | | |
| July 7 |do.....do..... | 37 50 | | |
| Oct. 6 |do.....do..... | 37 50 | | |
| Dec. 23 |do.....do..... | 37 50 | | |
| | | <u>150 00</u> | | |

TAKING CENSUS.

| | | | | |
|--------|---|--------------|-------|-------|
| Sep. 1 | N. L. Andrews, taking census, city..... | \$40 00 | | |
| Sep. 1 | E. Somers.....do.....N. E. district.. | 3 00 | | |
| | | <u>43 00</u> | | |

APPARATUS AND LIBRARY.

| | | | | |
|--------|--|------|-------|-------|
| Aug. 4 | F. W. Case, Appleton's Encyclopedia, 1867..... | 4 50 | | |
|--------|--|------|-------|-------|

PRINTING.

| | | | | |
|-------|---|---------------|-------|-------|
| May 5 | Atwood & Rublee, printing report, &c..... | \$178 50 | | |
| May 5 | Cantwell & Robison, printing slips..... | 2 50 | | |
| | | <u>181 00</u> | | |

FURNITURE.

| | | | | |
|---------|--|-----------------|-------|-------|
| Jan. 7 | E. Burdick, freight, 2d ward furniture..... | \$42 70 | | |
| Jan. 7 | J. H. Terry, furniture, little brick..... | 163 88 | | |
| Jan. 7 | G. & C. W. Sherwood, furniture, 2d ward..... | 996 18 | | |
| Feb. 4 | Fisher & Reynolds, teachers' furniture, 2d wd. | 179 25 | | |
| Mar. 3 | A. Parker, clocks and thermometers, 2d ward | 93 75 | | |
| Mar. 3 | M. A. Griswold, outline maps..... | 10 00 | | |
| Mar. 26 | Pollard, Nelson & Co., painting furniture.... | 3 50 | | |
| Mar. 26 | R. L. Garlick, mats..... | 32 50 | | |
| Mar. 26 | S. Klauber & Co., matting..... | 23 13 | | |
| May 5 | Copp Bros., step ladders..... | 10 00 | | |
| May 5 | Amos Parker, clocks, 1st and 3d wd., contract | 160 00 | | |
| May 5 | Jno. N. Jones, stove, N. E. district..... | 21 54 | | |
| Oct. 6 | E. Burdick, cash paid for outline maps..... | 63 00 | | |
| Oct. 6 | A. J. Cheney, constitutions, map form..... | 12 00 | | |
| Dec. 23 | E. Burdick, cash paid for furniture..... | 3 90 | | |
| Dec. 23 | Tuttle & Chaffee, furniture, N. E. district..... | 84 39 | | |
| Dec. 23 | John Lewis, coal stove..... | 188 30 | | |
| | | <u>2,088 02</u> | | |

INSURANCE.

| | | | | |
|--------|---|------|-------|-------|
| Feb. 4 | Williams & Main, Insurance N. E. sch. house.. | 6 00 | | |
|--------|---|------|-------|-------|

REPAIRS.

| | | | | |
|--------|---|-------|-------|-------|
| Jan. 7 | C. W. Heyl, repairing stove pipe, Central S. H. | 22 95 | | |
| Jan. 7 | S. Francomb, painting..... | 1 56 | | |
| Jan. 7 | C. Schmidt, repairing stove plate..... | 3 75 | | |
| Feb. 4 | Lewis & Allen, repairing furnaces, 1st and 3d.. | 18 85 | | |
| Feb. 4 | H. N. Moulton, repairs, 1st, 2d and 3d wards... | 45 07 | | |
| May 5 | Anderson, Davison & Co., repairs..... | 2 50 | | |
| June 2 | H. N. Moulton, repairs, 3d ward..... | 12 65 | | |

Carried forward..... \$107 17 \$3,329 41 \$32,485 42

| | | | | |
|------|-----------------|----------|------------|-------------|
| 1868 | Brought up..... | \$107 17 | \$8,329 41 | \$32,485 42 |
|------|-----------------|----------|------------|-------------|

Repairs—continued.

| | | | | |
|---------|---|--------|----------|-------|
| Aug. 3 | J. M. Haight, repairing melodeon, central... | 2 00 | | |
| Aug. 4 | S. Mills, repairing blackboard, Northeast... | 6 50 | | |
| Aug. 4 | J. Quinlan, Whitewashing..... | 25 00 | | |
| Sept. 1 | Ole Stephenson, repairs..... | 20 50 | | |
| Sept. 1 | E. Burdick, cash paid for repairs..... | 4 25 | | |
| Sept. 1 | H. N. Moulton, repairs, (blinds), 1st and 3d.. | 449 02 | | |
| Sept. 1 | J. Livesey, repairs, little brick, 1st, 3d, chimn's | 285 24 | | |
| Sept. 1 | Copp Bros., hardware for Little Brick..... | 13 79 | | |
| Sept. 1 | W. H. Karnes, carpenter work, Little Brick.. | 138 50 | | |
| Sept. 1 | J. Lawrence & Co., repairs | 40 90 | | |
| Sept. 1 | Jere Quinlan, Whitewashing..... | 86 00 | | |
| Oct. 6 | R. G. Norton, repairing clocks..... | 2 00 | | |
| Oct. 6 | Bunker & Vroman, lumber for repairs..... | 216 13 | | |
| Oct. 6 | Lewis & Allen, repairing grate, 2d ward..... | 3 00 | | |
| Oct. 6 | Wm. Lamp, painting Little Brick | 63 20 | | |
| Oct. 6 | W. P. Towers, painting 1st and 3d wards... | 163 73 | | |
| Nov. 25 | E. Burdick, cash items..... | 55 55 | | |
| Nov. 25 | S. Francomb, painting school houses, &c..... | 307 59 | | |
| Nov. 25 | W. Ramsay, hardware for repairs..... | 69 67 | | |
| Dec. 23 | H. N. Moulton, repairs school houses..... | 28 56 | | |
| | | | 2,088 30 | |

SUPPLIES.

| | | | | |
|---------|---|-------|--------|-------|
| Jan. 7 | Moseley & Bro., stationery and crayons..... | 22 88 | | |
| Jan. 7 | W. Ramsay & Co., hardware | 21 00 | | |
| Feb. 4 | John N. Jones, hardware..... | 12 82 | | |
| Feb. 4 | W. H. Karnes, blackboard brushes..... | 22 68 | | |
| Mch. 3 | E. Burdick, supplies, cash items..... | 18 40 | | |
| May 5 | S. H. Carpenter..do.....do..... | 2 03 | | |
| May 5 | E. Burdick.....do.....do..... | 3 95 | | |
| May 5 | Moseley & Bro., stationery and crayons..... | 72 50 | | |
| July 7 | S. H. Carpenter, cash items, P. O. &c..... | 1 88 | | |
| July 7 | Moseley & Bro., stationery..... | 6 60 | | |
| Oct. 6 | Elisha Burdick, cash items..... | 2 20 | | |
| Nov. 25 | W. Ramsay, hardware..... | 6 35 | | |
| Dec. 23 | John N. Jones, hardware..... | 17 66 | | |
| | | | 210 95 | |

FUEL.

| | | | | |
|---------|---|----------|-------|----------|
| Mch. 3 | Neely Gray & Co., coal..... | 161 75 | | |
| June 2 |do.....do..... | 52 50 | | |
| Oct. 6 | Madison Gas L. & Coke Co., 10 bu. coke..... | 2 40 | | |
| Nov. 28 | E. Burdick, cash paid for wood, N. E..... | 5 00 | | |
| Nov. 28 | Conklin, Gray & Co., coal..... | 1,590 64 | | 1,812 29 |

JANITORS' SERVICES, AND LABOR.

| | | | | |
|---------|---|-------|-------|-------|
| Jan. 7 | Owen Kelley, packing wood..... | 3 75 | | |
| Jan. 7 | Huntley & Taft, for Mrs. Kavanaugh, cleaning | 7 58 | | |
| Jan. 7 | Mrs. B. McDonell, cleaning 2d ward..... | 5 00 | | |
| Jan. 7 | Ellen Healy, janitress, Central..... | 61 00 | | |
| Jan. 7 | Josephine Somers, janitress, Northeast..... | 16 00 | | |
| Jan. 7 | Mrs. Mary Kalbfleisch, janitress, 3d ward..... | 40 00 | | |
| Jan. 7 | Martin Kelley, janitor 1st ward..... | 40 00 | | |
| Jan. 7 | Albert Hunt, janitor 4th ward..... | 10 50 | | |
| Feb. 4 | Owen Kelley, cutting wood..... | 14 00 | | |
| Mch. 26 |do.....do..... | 15 00 | | |
| Mch. 26 | Albert Hunt, janitor, 4th ward..... | 35 00 | | |
| May 5 | Henry Fisher, janitor, 2d ward..... | 40 50 | | |
| May 5 | Martin Kelley, janitor, 1st ward..... | 30 00 | | |
| May 5 | Josephine Somers, janitress, N. E. District..... | 12 00 | | |
| May 5 | Ellen Healey, janitress, Central..... | 42 00 | | |
| May 5 | Mrs. Mary Kalbfleisch, janitress, 3d ward..... | 30 00 | | |
| June 2 | Mrs. Wagner, janitress 3d ward, 4 weeks..... | 10 00 | | |
| July 7 | B. M. Reynolds, for janitress Central school..... | 42 00 | | |
| July 7 | Mrs. B. McMullen, janitress 3d ward..... | 20 00 | | |
| July 7 | Mrs. A. Gleason, janitress 4th ward..... | 42 00 | | |
| July 7 | Josephine Somers, janitress N. E. district..... | 12 00 | | |
| Aug. 4 | Martin Kelley, janitor 1st ward..... | 30 00 | | |
| Aug. 4 | Mrs. Margaret Pryor, janitress, 2d ward..... | 34 00 | | |
| Sept. 1 | B. M. Reynolds, cash paid for labor..... | 10 00 | | |
| Sept. 1 | Michael Morrissey, labor at school grounds..... | 11 25 | | |
| Oct. 6 | Mrs. Bremer, janitress Central..... | 13 00 | | |
| Nov. 22 | Mrs. McMullen, janitress 3d ward..... | 20 00 | | |
| Nov. 25 | Michael Morrissey, labor..... | 13 25 | | |

| | | | |
|----------------------|--------|----------|-----------|
| Carried forward..... | 659 83 | 7,440 95 | 35,485 42 |
|----------------------|--------|----------|-----------|

| | | | |
|----------------------|----------|------------|-------------|
| Brought forward..... | \$659 83 | \$7,440 95 | \$32,485 42 |
|----------------------|----------|------------|-------------|

1868.

Janitors' Services, &c.—continued.

| | | | | |
|---------|---|--------|----------|-------|
| Nov. 25 | E. Burdick, cash for labor..... | \$2 25 | | |
| Dec. 23 | Miss A. J. Newcomb, for janitress N. E..... | 16 00 | | |
| Dec. 23 | Martin Kelley, janitor 1st Ward..... | 40 00 | | |
| Dec. 23 | Richard Prior, janitor 2d Ward..... | 47 00 | | |
| Dec. 23 | Mrs. McMullen, janitress 3d (balance)..... | 20 00 | | |
| Dec. 23 | Mrs. Gleason, " 4th "..... | 48 00 | | |
| Dec. 23 | Mrs. Annecke, " central..... | 48 00 | | |
| Dec. 23 | Eli Williams, labor 2d Ward..... | 1 00 | | |
| Dec. 23 | E. Burdick, cash paid for labor..... | 4 62 | | |
| | | | \$886 70 | |

SECOND WARD SCHOOL HOUSE.

| | | | | |
|---------|---|----------|-------|------------|
| Jan. 4 | W. T. Fish, Est. No. 14..... | \$510 00 | | |
| Jan. 7 | W. Ramsay & Co., furnaces..... | 420 00 | | |
| Jan. 7 | Pollard, Nelson & Co., numbers for doors..... | 6 00 | | |
| Jan. 7 | L. P. Drake, services as superintendent..... | 60 00 | | |
| Jan. 25 | W. T. Fish & Co., on account 2d S. H..... | 2,000 00 | | |
| May 5 | W. T. Fish & Co., extras allowed 2d W'd S. H..... | 46 32 | | |
| June 2 | W. T. Fish, balance on contract..... | 299 30 | | \$3,341 62 |

TEACHERS' SALARIES.

| | | | | |
|---------|---|----------|-------|-------|
| Feb. 14 | B. M. Reynolds, teacher and supt., 6 weeks..... | \$225 00 | | |
| Feb. 14 | Miss M. A. Gorman, do. central..... do..... | 72 00 | | |
| Feb. 14 | J. E. Rowell, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Mary Craig, do. do. do..... 5 weeks..... | 40 00 | | |
| Feb. 14 | Nellie Quiner, do. do. do..... 6 weeks..... | 60 00 | | |
| Feb. 14 | L. M. Hill, do. 1st Ward..... do..... | 81 00 | | |
| Feb. 14 | J. C. Watt, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Helen E. Craig, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Mary Palmer, do. do. do..... do..... | 48 00 | | |
| Feb. 14 | L. A. Leonard, do. 2d Ward..... do..... | 81 00 | | |
| Feb. 14 | J. M. Rowell, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Mary E. Nye, do. do. do..... do..... | 48 00 | | |
| Feb. 14 | E. J. Sanborn, do. do. do..... do..... | 48 00 | | |
| Feb. 14 | B. L. Pettigrew, do. 3d Ward..... do..... | 81 00 | | |
| Feb. 14 | Lucy A. Rice, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Alice A. Murray, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Julia L. Karne, do. do. do..... do..... | 48 00 | | |
| Feb. 14 | Anna R. Clark, do. 4th Ward..... do..... | 81 00 | | |
| Feb. 14 | Kitty Larkin, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | Fanny L. Bement, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | M. M. Dann, do. do. do..... do..... | 60 00 | | |
| Feb. 14 | A. J. Newcomb, do. N. E. Dist., do..... | 60 00 | | |
| Mar. 26 | B. M. Reynolds, teacher and supt., 6 weeks..... | 225 00 | | |
| Mar. 26 | Miss M. A. Gorman, do. central..... do..... | 72 00 | | |
| Mar. 26 | J. E. Rowell, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Mary Craig, do. do. do..... do..... | 48 00 | | |
| Mar. 26 | Marie Miner, do. do. do..... 5 weeks..... | 40 00 | | |
| Mar. 26 | L. M. Hill, do. 1st Ward, 6 weeks..... | 81 00 | | |
| Mar. 26 | J. C. Watt, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Helen E. Craig, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Mary Palmer, do. do. do..... do..... | 48 00 | | |
| Mar. 26 | L. A. Leonard, do. 2d Ward..... do..... | 81 00 | | |
| Mar. 26 | J. M. Rowell, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Mary E. Nye, do. do. do..... do..... | 48 00 | | |
| Mar. 26 | E. J. Sanborn, do. do. do..... do..... | 48 00 | | |
| Mar. 26 | B. L. Pettigrew, do. 3d Ward..... do..... | 81 00 | | |
| Mar. 26 | Lucy A. Rice, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Alice A. Murray, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | Julia L. Karne, do. do. do..... do..... | 48 00 | | |
| Mar. 26 | Anna R. Clark, do. 4th Ward..... do..... | 81 00 | | |
| Mar. 26 | Kitty Larkin, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | F. L. Bement, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | M. M. Dann, do. do. do..... do..... | 60 00 | | |
| Mar. 26 | A. J. Newcomb, do. N. E. Dist., do..... | 60 00 | | |
| May 22 | B. M. Reynolds, teacher and supt., 6 weeks..... | 225 00 | | |
| May 22 | Miss M. A. Gorman, do. central..... do..... | 72 00 | | |
| May 22 | J. E. Rowell, do. do. do..... do..... | 60 00 | | |
| May 22 | Mary Craig, do. do. do..... do..... | 60 00 | | |
| May 22 | Mary Palmer, do. do. do..... do..... | 60 00 | | |
| May 22 | L. M. Hill, do. 1st Ward..... do..... | 81 00 | | |
| May 22 | J. C. Watt, do. do. do..... do..... | 60 00 | | |
| May 22 | Nellie Quiner, do. do. do..... do..... | 60 00 | | |
| May 22 | Clara D. Bewick, do. do. do..... do..... | 48 00 | | |

| | | | |
|----------------------|------------|------------|-------------|
| Carried forward..... | \$3,740 00 | \$7,440 95 | \$32,485 42 |
|----------------------|------------|------------|-------------|

Brought forward..... \$3,740 00 \$7,440 95 \$32,485 42

1868. *Teachers' salaries—continued.*

| | | | | |
|---------|--|---------|-------|-------|
| May 22 | Miss L. A. Leonard, teacher 2d ward, 6 weeks | \$81 00 | | |
| May 22 | J. M. Rowell.....do.....do.....do..... | 60 00 | | |
| May 22 | Mary E. Nye.....do.....do.....do..... | 60 00 | | |
| May 22 | Emma J. Sanborn.....do.....do.....do..... | 60 00 | | |
| May 22 | Belle L. Pettigrew.....do.....3d ward.....do..... | 81 00 | | |
| May 22 | Lucy A. Rice.....do.....do.....do..... | 60 00 | | |
| May 22 | Alice A. Murray.....do.....do.....do..... | 60 00 | | |
| May 22 | Julia L. Karne.....do.....do.....do..... | 60 00 | | |
| May 22 | Kitty Larkin.....do.....4th ward.....do..... | 81 00 | | |
| May 22 | Fanny L. Bement.....do.....do.....do..... | 60 00 | | |
| May 22 | Maria Miner.....do.....do.....do..... | 60 00 | | |
| May 22 | Ella Larkin.....do.....do.....do..... | 48 00 | | |
| May 22 | A. J. Newcomb.....do.....N. E. Dist.....do..... | 60 00 | | |
| July 2 | Mr. B. M. Reynolds tchr. and Sup't.....do..... | 225 00 | | |
| July 2 | Miss Mary A. Gorman.....do.....Central.....do..... | 72 00 | | |
| July 2 | J. E. Rowell.....do.....do.....do..... | 60 00 | | |
| July 2 | Mary Craig.....do.....do.....do..... | 60 00 | | |
| July 2 | Mary Palmer.....do.....do.....do..... | 60 00 | | |
| July 2 | L. M. Hill.....do.....1st ward.....do..... | 81 00 | | |
| July 2 | J. C. Watt.....do.....do.....do..... | 60 00 | | |
| July 2 | Nelly Quiner.....do.....do.....do..... | 60 00 | | |
| July 2 | Clara D. Bewick.....do.....do.....do..... | 48 00 | | |
| July 2 | L. A. Leonard.....do.....2d ward.....do..... | 81 00 | | |
| July 2 | J. M. Rowell.....do.....do.....do..... | 60 00 | | |
| July 2 | Mary E. Nye.....do.....do.....do..... | 60 00 | | |
| July 2 | Emma J. Sanborn.....do.....do.....do..... | 60 00 | | |
| July 2 | Belle L. Pettigrew.....do.....3d ward.....do..... | 81 00 | | |
| July 2 | Lucy A. Rice.....do.....do.....do..... | 60 00 | | |
| July 2 | Alice A. Murray.....do.....do.....do..... | 60 00 | | |
| July 2 | Julia L. Karne.....do.....do.....do..... | 60 00 | | |
| July 2 | Kitty Larkin.....do.....4th ward.....do..... | 81 00 | | |
| July 2 | Fanny L. Bement.....do.....do.....do..... | 60 00 | | |
| July 2 | Maria Miner.....do.....do.....do..... | 60 00 | | |
| July 2 | Ella Larkin.....do.....do.....do..... | 48 00 | | |
| July 2 | A. J. Newcomb.....do.....N. E. Dist.....do..... | 60 00 | | |
| Oct. 6 | Helen E. Craig.....do.....cent'r 2 5 weeks | 26 00 | | |
| Oct. 6 | J. E. Rowell.....do.....do.....3 weeks..... | 30 00 | | |
| Oct. 6 | Maggie Galbraith.....do.....do. 1%.....do..... | 10 00 | | |
| Oct. 30 | Mr. B. M. Reynolds tchr. and Supt. 8.....do..... | 300 00 | | |
| Oct. 30 | Miss J. C. Watt.....teacher, central.....do..... | 96 00 | | |
| Oct. 30 | Belle E. Pettigrew.....do.....6 weeks | 48 00 | | |
| Oct. 30 | M. J. Stevens.....do.....do.....4.....do..... | 32 00 | | |
| Oct. 30 | Mary Palmer.....do.....do.....8.....do..... | 80 00 | | |
| Oct. 30 | J. M. Rowell.....do.....1st ward.....do..... | 108 00 | | |
| Oct. 30 | Mary E. Bevitt.....do.....do.....do..... | 64 00 | | |
| Oct. 30 | Nelly Quiner.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | Clara D. Bewick.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | Mary E. Nye.....do.....2d ward.....do..... | 180 00 | | |
| Oct. 30 | Alice M. Post.....do.....do.....do..... | 64 00 | | |
| Oct. 30 | Sarah E. Robbins.....do.....do.....do..... | 64 09 | | |
| Oct. 30 | Emma J. Sauborn.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | Belle L. Pettigrew.....do.....3d ward.....do..... | 108 00 | | |
| Oct. 30 | Mary Craig.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | Alice A. Murray.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | Julia Karne.....do.....do.....8 weeks | 80 00 | | |
| Oct. 30 | Kitty Larkin.....do.....4th ward.....do..... | 108 00 | | |
| Oct. 30 | Fanny L. Bement.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | F. E. Warner.....do.....do.....do..... | 64 00 | | |
| Oct. 30 | Ella Larkin.....do.....do.....do..... | 80 00 | | |
| Oct. 30 | A. J. Newcomb.....do.....N. E. Dist.....do..... | 80 00 | | |
| Dec. 18 | Mr. B. M. Reynolds, tchr. and Sup't. do..... | 300 00 | | |
| Dec. 18 | Miss J. C. Watt.....teacher, Central.....do..... | 96 00 | | |
| Dec. 18 | J. M. Rowell.....do.....1st ward.....do..... | 108 00 | | |
| Dec. 18 | Mary E. Bevitt.....do.....do.....do..... | 64 00 | | |
| Dec. 18 | Nelly Quiner.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Clara D. Bewick.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Mary E. Nye.....do.....2d ward.....do..... | 108 00 | | |
| Dec. 18 | Alice M. Post.....do.....do.....do..... | 64 00 | | |
| Dec. 18 | Sarah E. Robbins.....do.....do.....do..... | 64 00 | | |
| Dec. 18 | Emma J. Sanborn.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Belle L. Pettigrew.....do.....3d ward.....do..... | 108 00 | | |
| Dec. 18 | Mary Craig.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Alice A. Murray.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Julia L. Karne.....do.....do.....do..... | 80 00 | | |
| Dec. 18 | Kitty Larkin.....do.....4th ward.....do..... | 108 00 | | |

Carried forward..... \$9,668 00 \$7,440 96 \$32,485 42

1868. Brought up \$9,658 00 \$7,440 95 \$32,485 42

Teachers' Salaries—continued.

| | | | | |
|---------|--|---------|--------------------|-------|
| Dec. 18 | Miss F. L. Bement, teacher 4th ward, 8 weeks.. | \$80 00 | | |
| Dec. 18 | F. E. Warner, ...do.....do.....do..... | 64 00 | | |
| Dec. 18 | Ella Larkin, ...do.....do.....do..... | 80 00 | | |
| Dec. 18 | H. E. Pettigrew, do.....Central.....do..... | 64 00 | | |
| Dec. 18 | M. J. Stevens, ...do.....do.....do..... | 64 00 | | |
| Dec. 18 | Mary Palmer, ...do.....do.....do..... | 80 00 | | |
| Dec. 18 | A. J. Newcomb,..do....N. E. Dist..do.... | 80 00 | | |
| | | | <u>\$10,170 00</u> | |

NOTES PAYABLE.

| | | | | |
|--------|--------------------------------------|-----------------|-----------------|-------|
| Feb. 4 | E. Burdick, loan at State Bank,..... | 5,000 00 | | |
| May 5 |do.....do..... | <u>4,995 00</u> | <u>9,995 00</u> | |

SCHOOL BOOKS.

| | | | | |
|---------|-----------------------------------|-------|--------|-------|
| Dec. 23 | A. P. Morgan, school books, | | 176 41 | |
|---------|-----------------------------------|-------|--------|-------|

OUTSTANDING CERTIFICATES.

| | | | |
|--|-------|---------------|------------------|
| Certificates outstanding, Dec. 31, 1867..... | | <u>133 08</u> | <u>32,143 76</u> |
| Balance in Treasury, Dec. 31, 1868 | | | <u>\$341 66</u> |

S. H. CARPENTER,
Clerk Board of Education.

BALANCE SHEET,
OF THE BOOKS OF THE BOARD OF EDUCATION, MADISON, WIS.,
DECEMBER 31, 1868.

DR.

ASSETS.

| | | | |
|------------------------|------------|------------|-------|
| City of Madison,..... | \$4,900 07 | | |
| Tax certificates,..... | 9 29 | | |
| | <hr/> | | |
| | | \$4,999 36 | |

ACCOUNTS.

| | | | |
|---------------------------------|--------|--------|-------------------|
| School books,..... | 176 41 | | |
| Elisha Burdick, Treasurer,..... | 341 66 | | |
| | <hr/> | | |
| | | 518 07 | <u>\$5,517 43</u> |

CR.

SUMMARY ANNUAL RECEIPTS AND EXPENDITURES.

| | | | |
|-------------------------------------|-------------|-------------|-------|
| Receipts as per statement,..... | \$34,815 58 | | |
| Less note payable, | 5,000 00 | | |
| | <hr/> | | |
| | | \$29,815 58 | |
| Less | | | |
| Expenses as per statement, | \$32,143 76 | | |
| Less notes payable, '67, \$9,995 00 | | | |
| Cer. ap.outstand'g, '67, 133 08 | | | |
| School books(ac.open) 176 41 | | | |
| | <hr/> | | |
| | 10,304 49 | | |
| Balance, 1867,..... | 21,839 27 | | |
| | <hr/> | | |
| | 7,858 28 | | |
| | <hr/> | | |
| | 29,697 55 | | |
| | <hr/> | | |
| | 118 03 | | |

INDEBTEDNESS.

| | | | |
|--|----------|------------|-------|
| Board Education orders outstanding,..... | 131 63 | | |
| Certificates appropriation outstanding,..... | 267 77 | | |
| Note payable..... | 5,000 00 | | |
| | <hr/> | | |
| | | \$5,517 43 | |

S. H. CARPENTER,
Clerk Board of Education.

TREASURER'S BALANCE SHEET,

DECEMBER, 31, 1868.

*The Board of Education of the city of Madison
in account with E. BURDICK, Treasurer.*

| 1868 | DR. | |
|---|------------|--------------------|
| Jan. 1 To balance overdrawn..... | \$2,597 93 | |
| Dec. 31 Certificates of appropriation paid and surrendered..... | 31,875 99 | |
| Dec. 31 Balance | 341 66 | |
| | | <u>\$34,815 58</u> |
| 1868 | CR. | |
| Jan. 3 By cash of city treasurer..... | \$7,500 00 | |
| Jan. 10 ...do.....do..... | 7,000 00 | |
| Mch. 4 ...do.....do..... | 1,000 00 | |
| Mch. 9 By cash of B. M. Reynolds, tuition. | 17 50 | |
| Mch. 13 John Cameron, tuition. | 5 60 | |
| Mch. 23 city treasurer..... | 1,000 00 | |
| Mch. 27 B. M. Reynolds, tuition. | 5 00 | |
| Mch. 28 town treasurer of Bloom- ing Grove, district tax. | 203 00 | |
| Mch. 31 city treasurer..... | 8,082 02 | |
| Mch. 31 city treasurer, dog fund. | 220 77 | |
| Apr. 27 B. M. Reynolds..... | 10 00 | |
| June 22 T. Herfurth on sale lots. | 200 00 | |
| June 27 Co. treas. app'nmt state school fund..... | 1,708 32 | |
| Aug. 3 B. M. Reynolds, tuition. | 8 00 | |
| Oct. 5 By loan from State Bank..... | 5,000 00 | |
| Dec. 5 By cash of town treas. Blooming Grove for Co. school tax..... | 18 84 | |
| By cash of town treas. Blooming Grove, for dog license..... | 14 60 | |
| By cash of town treas. Blooming Grove, state apportionment..... | 22 53 | |
| Dec. 17 By cash of city treasurer, ac't tax..... | 2,000 00 | |
| Dec. 24 ...do.....do.....do..... | 800 00 | |
| | | <u>\$34,815 58</u> |
| | | <u>\$34,815 58</u> |

ELISHA BURDICK,
Treasurer Board of Education,