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Minutes of the special meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: July 1, 1939. 1939

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SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Saturday, July 1, 1939, 9 A.M.

Held in the Office of the Comptroller

PRESENT: Regents Callahan, Gates, Wilkie; President Dykstra, Comptroller Peterson, Secretary McCaffrey, Mr. Hammes.

Pursuant to the adjournment of the last meeting of the Board held June 16-17, 1939, President Wilkie announced that the meeting for the consideration of the budget and other matters be called for Tuesday, July 11, 1939, at 10 A.M.

RECOMMENDATIONS OF THE PRESIDENT

- Comptroller -

1. That upon the recommendation of Dean Goodnight, Professor Arthur Beatty be permitted to withdraw cash in the amount of \$1,135.41 from the summer session trust fund in lieu of leave of absence credit for teaching in the summer sessions of 1927 and 1932.

Adopted.

2. That upon the recommendation of Mr. Butts, the following refunds be made on account of overpayment of Union fees:

Wm. R. Curkeet, Jr.	
From fees paid 1937-38, 1938-39	\$16.50

Willard S. Stafford	
From fees paid Summer Session of 1938 and year 1938-39	11.50.

Adopted.

3. That the Department of Dormitories and Commons be authorized to permit the Men's Dormitory Association to use the basement of Mack House for a barber shop and dormitory store with the understanding that the Association may lease the barber shop portion of the basement to a lessee under terms to be approved by the Director of Dormitories and Commons and the Comptroller of the University.

Adopted.

Kronhage Dorm

4. That upon the recommendation of Dean Christensen, the Comptroller be authorized to sign a renewal of an agreement between Leander Grosse and the Department of Dairy Industry of the University covering delivery service of dairy products from the University Dairy Plant for the period of July 1, 1939 to July 1, 1941. The renewal agreement provides that all conditions of the present agreement are to remain in effect and that the monthly compensation to be paid Mr. Grosse be increased from \$225 per month to \$250 a month when deliveries are started to the new men's dormitories and to \$275 a month when deliveries begin for the new women's dormitories plus the commission provided in the present agreement.

Adopted.

5. That upon the recommendation of Dean Goodnight, Professor Glenn T. Tre-wartha be permitted to withdraw cash in the amount of \$937.66 from the summer session trust fund in lieu of leave of absence credit for teaching in the summer sessions of 1929 and 1937.

Adopted.

6. That upon the recommendation of Dean Goodnight, Miss Abby Marlatt be permitted to withdraw cash in the amount of \$1,140 from the summer session trust fund in lieu of leave of absence credit for teaching in the summer sessions of 1924 and 1926.

Adopted.

- Agriculture -

1. That the resignation of Lawrence J. Henry, county agricultural agent for Kewaunee County, be accepted; to take effect June 1, 1939, p. 111. *RC*

Adopted.

2. That Earl A. Polley be reappointed county agricultural agent for Racine County, beginning July 1, 1939; salary at the rate of \$3,000 per annum, 12 months' basis, to be distributed as follows: University \$1200, County \$1800; charge to 1939-40 budget, fund 15AE.

Adopted.

3. That Annette McDonald be reappointed county home demonstration agent for Green Lake County, beginning June 30, 1939; salary at the rate of \$1700 per annum, 12 months' basis, to be distributed as follows: University \$1500, County \$200; charge to 1939-40 budget, fund 15AE.

Adopted.

Gift 4. That the memorandum of agreement between the Wisconsin Alumni Research Foundation and the University of Wisconsin, relative to the renewal of a research fellowship in dairy industry and biochemistry, be accepted, and that the Comptroller be authorized to sign the agreement. (\$7,000 for period July 1, 1939 to June 30, 1940 to be paid in four installments as follows: July 1, 1939, \$1,000, October 1, 1939, January 1, 1940 and April 1, 1940 \$2,000 each.)

Adopted.

5. That Herbert H. Beck be reappointed industrial fellow in dairy industry from July 1, 1939 to June 30, 1940; salary \$3,000 net for the period; charge to Wisconsin Alumni Research Foundation grant, fund 15B(R). fellow.

Adopted.

Gift 6. That the memorandum of agreement between Commercial Solvents Corporation and the University of Wisconsin, relative to the establishment of an industrial fellowship in biochemistry, be accepted, and that the Comptroller be authorized to sign the agreement. (\$1,250 for the period July 1, 1939 to June 30, 1940 to be paid in two installments July 1, 1939 and January 1, 1940, \$625 each.)

Adopted.

Gift 7. That the memorandum of agreement between Lever Brothers Company and the University of Wisconsin, relative to the renewal of an industrial fellowship in biochemistry, be approved, and that the Comptroller be authorized to sign the agreement. (\$6,275 for the period July 1, 1939 to June 30, 1940 to be paid in three installments: \$525 on or before July 1, 1939, \$3,000 on or before September 1, 1939, and \$2,750 on or before February 1, 1940.)

Adopted.

8. That William W. Schultz be reappointed assistant county agent for Barron County, beginning July 1, 1939; salary at the rate of \$1800 per annum, 12 months' basis, to be distributed as follows: University \$480, U.S.D.A. \$1320; charge to fund 15AE. (This reappointment contingent upon allocation of Federal funds after August 31, 1939.)

Adopted.

9. That Richard K. Tam be appointed research assistant in agricultural bacteriology for two months, beginning July 1, 1939; salary \$100 for the period; charge to Frasci funds, 15B(R).

Adopted.

10. That Wayne A. Nettleton be reappointed assistant county agent for Marinette County, beginning July 1, 1939; salary at the rate of \$1800 per annum, 12 months' basis, to be distributed as follows: University \$480, U.S.D.A. \$1320; charge to additional agents, fund 15A(E). (This reappointment contingent upon allocation of Federal funds after August 31, 1939.)

Adopted.

11. That Mammie E. Frey be reappointed assistant county agent for Kenosha County, beginning July 1, 1939; salary at the rate of \$1800 per annum, 12 months' basis, to be distributed as follows: University \$480, U.S.D.A. \$1320; charge to additional agents, fund 15A(E). (This reappointment contingent upon allocation of Federal funds after August 31, 1939.)

Adopted.

12. That Armin Frederick Meyer be reappointed assistant county agent for Trempealeau County, beginning July 1, 1939; salary at the rate of \$1800 per annum, 12 months' basis, to be distributed as follows: University \$480, U.S.D.A. \$1320; charge to additional agents, fund 15A(E). (This reappointment contingent upon allocation of Federal funds after August 31, 1939.)

Adopted.

13. That Henry N. Haferbecker be reappointed county agent for Waushara County, beginning July 1, 1939; salary at the rate of \$1800 per annum, 12 months' basis, to be distributed as follows: University \$480, U.S.D.A. \$1320; charge to additional agents, fund 15A(E). (This reappointment contingent upon allocation of Federal funds after August 31, 1939.)

Adopted.

- Medicine -

1. That the resignation of Ruth M. Anderson, assistant and physio-therapist, be accepted; to take effect July 3, 1939. *TC*

Adopted.

2. That Helen A. Toms be appointed assistant and physio-therapist, beginning July 4, 1939 for the balance of the year 1939-40; salary at the rate of \$100 a month; in place of Ruth M. Anderson, resigned, fund 10-A.

Adopted.

- Research -

1. That the resignation of Willard F. Hollander, research assistant in genetics, be accepted; to take effect May 24, 1939. (RF 38:309) *TC*

Adopted.

- Fellows and Scholars -

✓ 1. That William H. Elder be appointed Chappel Brothers fellow for two months, beginning July 1, 1939; salary \$120 for the period; charge to Chappel Brothers fund, 15B. *Fe 11/10/39*

Adopted.

2. That Hsing-Han Lei be given the status of international fellow for the summer of 1939. *Fellow*
Adopted.

- Extension -

1. That Harmon B. Stephens be appointed instructor in economics and sociology for two months, beginning July 1, 1939; salary \$333.34 for the period; charge to additional instruction, correspondence study, fund 2-AB.

Adopted.

2. That Albert E. May, instructor in mathematics, be appointed to teach a class in mathematics 54 in Racine for nine weeks, beginning June 21, 1939; to receive the fees from the class not to exceed \$300; charge to additional instruction, class instruction, fund 2-AB.

Adopted.

3. That the following persons be appointed to teach special extension rural classes in Taylor County from June 21 to July 8, 1939; salary \$150 each for the period; charge to additional instruction, class instruction, fund 2-AB:

Robert Finley, instructor in geography
Warren Crow, instructor in history.

Adopted.

- Dormitories and Commons -

1. That Sonja M. Frankowsky and Joan C. Niland be appointed graduate assistants in the department of dormitories and commons for the academic year 1939-40; salary at the rate of \$75 a month plus board; charge to \$2700 item for assistants, 1939-40 budget.

Adopted.

- School for Workers in Industry -

1. That the following persons be appointed for the 1939 summer school for workers; each to receive the amount indicated for the service rendered; to be charged to the fees from the summer school in accordance with the action of the Executive Committee, June 11, 1939:

Workers in Ind

Mrs. Rebecca C. Barton, teacher of psychology	\$300.00
Florence Henderson, teacher of English	300.00
William Klopp, teacher of English	75.00
Sally Loomis, teacher of English	300.00
Edwin J. Lossin, teacher, social workshop project	75.00
Harry Miller, teacher of economics	300.00
Robert Powers, teacher of economics	300.00
Rex Schnaitter, teacher of economics	300.00
Ben Stephansky, teacher of economics	<u>300.00</u>

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TOTAL

\$2250.00;

and that Ernest Schwarztrauber be continued as director of the 1939 summer school for workers; salary \$550 for the period; and Dorothy Evans be continued as executive secretary during the 1939 summer school for workers; salary \$200 for the period; charge to item of \$750 from Regents' Unassigned, provided by the Executive Committee, June 11, 1939.

Adopted.

Upon motion it was

VOTED, That a payment of \$60 be made for the fiscal year 1938-39 for dues in the Association of Governing Boards of State Universities and Allied Institutions. ✓

Upon motion it was

VOTED, That upon recommendation of the Award Committee of the Kohler Family Scholarships, the following students be appointed for the year 1939-40: ✓

Scholars.

Hilda Gertrude Jacob	178 South Road
Robert Otto Maschke	108 Lincoln Circle.

Upon recommendation of the Comptroller, it was

VOTED, That the Comptroller be authorized, pending the passage of the 1939-40 budget, to approve necessary commitments and to pay current bills. ✓

At a meeting of the Executive Committee held on June 11, 1939, approval was given for the disposal of the Dahle & Brager farm. The Secretary presented a bill of sale of the personal property, an assignement of the lease to Orval Truttmann and an option terminating September 2, 1939. Upon recommendation of the Secretary, these documents were approved.

JF Dew

President Dykstra presented an analysis of the proposed budget for 1939-40, which had been prepared in accordance with the policies suggested by the Regents at the meeting of the Board on June 16-17, 1939. The President was requested to complete the details of the budget as outlined in the analysis and to prepare a summary explanatory statement to show the nature and extent of budget changes for presentation to the Board on July 11, 1939.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary