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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: March 27, 1931. 1931

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1931

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, March 27, 1931, 2 P.M.

*Entered
5/17/31
Indexed
Read*

PRESENT: Regents Callahan, Richardson; President Frank, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That \$150 be transferred from the balance on salary item for J. D. Wickhem, Law School, p. 130, to L. & S. (1A) Unassigned. Adopted.

- Physical Education - Men -

1. That Loren Cockrell be appointed assistant in physical education (tennis coach) for two months, beginning April 1, 1931; salary \$200 for the period; charge to budget of the department, p. 25, fund 5-C. Adopted.

2. That the action of the Executive Committee on February 27, 1931, appointing Fred H. Swan, be changed as follows:

That Fred H. Swan be appointed assistant professor of physical education for three years, beginning March 15, 1931; salary at the rate of \$5,000 per annum, ten months' basis; and that he be paid moving expenses from Colgate University, Hamilton, New York, to Madison, Wisconsin, to an amount not to exceed \$250.

Adopted.

1931-32

- Physical Education - Women -

1. That Fru Agnete Bertram of Copenhagen, Denmark, be appointed to give a lecture and demonstration in physical education on April 15, 1931; honorarium \$100 in lieu of expenses; to be charged to item for part-time instruction, p. 28.
Adopted.

- Letters and Science -

1. That the following persons be granted Juilliard scholarships in music for the second semester of 1930-31, 8-B:

David Williams.....\$ 66.50
Leonard Keller..... 100.00.

Scholar

Adopted.

2. That A. E. Haydon, professor of comparative literature, University of Chicago, be appointed lecturer in the Experimental College, to give two lectures during the second semester of 1930-31; honorarium, \$150, to be charged to L. & S. (1A) Unassigned.
Adopted.

3. That Dr. Edward W. Morehouse, Evanston, Illinois, be appointed to give a lecture before the class in public utilities on March 23, 1931; honorarium, \$25, in lieu of expenses; charge to L. & S. (1A) Unassigned.
Adopted.

- Education -

1. That Harry F. Ellerman be appointed student assistant in education (physical education for men) from April 1, 1931, to the close of the second semester of 1930-31; salary \$125 for the period; charge to \$200 item provided in the budget, fund 1A.
Adopted.

2. That Frank S. Moulton be appointed lecturer in art education for the academic year 1930-31, without compensation.
Adopted.

- Agriculture -

1. That Douglas J. Curran be appointed county club leader for Dodge County, from March 15, to July 1, 1931; salary \$525 for the period, to be distributed as follows: University \$481.25, County \$43.75; charge to part-time county leaders, p. 70, 8A revolving fund.
Adopted.

2. That Frank H. Everson be appointed county club leader for Jefferson County from April 1 to June 30, 1931; salary for the period, \$550; charge to item for part-time county club leader, p. 70, 8A revolving fund.
Adopted.

931-32
3. That Gustav A. Sell be reappointed county agricultural agent for Outagamie County, beginning April 1, 1931; salary at the rate of \$3,200 per annum, twelve months' basis, to be distributed as follows: University \$1,700, County \$1,500, p. 72, funds 3E and 8A revolving.
Adopted.

931-32
4. That Robert V. Hurley be reappointed county agricultural agent for LaFayette County, beginning March 15, 1931; salary at the rate of \$2,400 per annum, twelve months' basis, to be distributed as follows: University \$1,700, County \$700, p. 72, funds 3E and 8A revolving.
Adopted.

5. That the following persons be paid each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p.98:

W. C. Brill	Special Worker	\$150.00
Mrs. L. D. Hopkins	" "	50.00
C. H. Imig	" "	150.00
R. A. Kolb	" "	150.00
Roy McDonald	" "	187.50
Mrs. John G. Niles	" "	110.00
Otto Onstad	" "	225.00
T. J. Pattison	" "	250.00
C. S. Ristow	" "	162.50
P. C. Swartz	" "	200.00

Adopted.

6. That Isadore J. Komaroff be granted a Pullman loan scholarship in animal husbandry; stipend \$250; charge to Pullman Scholarship Loan Fund (8-B gifts).
Adopted.

Scho

Gift
accepted

7. ✓ That the memorandum of agreement between the Linseed Meal Educational Committee and the University of Wisconsin be cancelled on June 30, 1931, the close of the second year of the agreement.
Adopted.

Fellon ✓

Gift
withdrawn

8. ✓ That the withdrawal of the offer of \$1,000 from the National Council of the Protestant Episcopal Church for a summer course for seminarians be approved.
Adopted.

931-3

Ex. Com. Mech 27/31 (1)

9. That Professor Karl Link be appointed research professor of bio-chemistry for five years; that the proposal for the appointment and the provision for laboratory facilities, etc., as outlined in Dean Russell's letter to President Frank, dated February 27, 1931, be approved and ratified; the appointment to be effective March 1, 1931; the funds for Professor Link's salary to be provided by the Brittingham University of Wisconsin Trust, as follows: \$5000 for each of the first two years, \$5250 for the third year and \$5500 for the fourth and fifth year. (Total for the five years, \$26,250.)
Adopted.

Link
Mech

931-32
Gift

10. ✓ That the memorandum of agreement between the Wisconsin Cannery Association and the University of Wisconsin, relative to the establishment of an industrial research fund of \$500 for the period April 1, 1931 to March 31, 1932, be approved, and that the Business Manager be authorized to sign the agreement.
Adopted.

Fellon ✓

- Engineering -

1. That William A. Kuehlthau be appointed student assistant in electrical engineering from March 27, 1931 to the close of the academic year; salary at the rate of \$7.00 a week; charge to saving on salary of C. A. Andree, p. 102, fund 1A.
Adopted.

2. ✓ That \$1,600 be transferred from the uncommitted balances in the salary budgets of the various departments (\$1,867.50) to the research fund of the College (1A); and that it be allotted as follows:

Hydraulic and Sanitary Engineering.....	\$400
Mining and Metallurgy.....	300
Steam and Gas Engineering.....	300
Chemical Engineering.....	300
Electrical Engineering.....	200
Mechanics.....	100
	<u>\$1300</u>

Adopted.

3. That Robert Loewe be appointed student research assistant in electrical engineering, beginning March 27, 1931; salary at the rate of \$7.00 a week; charge to research 1A.
Adopted.

4. That H. W. Hanners be appointed student research assistant in electrical engineering, beginning March 27, 1931; salary at the rate of \$7.00 a week; charge to research 1A.
Adopted.

- Medicine -

R 1. That the resignation of David N. Treweek, resident in anaesthesia, be accepted; to take effect February 1, 1931 (Hospital 10A).
Adopted.

✓ 2. That \$41.65 be transferred from the balance for clerks and stenographers in the department of neuropsychiatry to staff in the department of radiology.
Adopted.

✓ 3. That the salary of Martha E. Lewis, instructor in physical therapy, be charged to the budget of the department of radiology during the months of April, May, and June, 1931, instead of Orthopedic Hospital 10AB.
Adopted.

4. That Catherine Hannum be appointed assistant in occupational therapy for three months, beginning April 1, 1931; salary \$240 for the period; charge to salaries, p. 116, fund 1A.
Adopted.

- Graduate School -

1. That Gordon MacDonald be appointed research assistant in sociology from March 20, 1931 to the close of the second semester; salary \$100 for the period; charge to allotment 30:51, p. 132.
Adopted.

R 2. That the resignation of Hans T. Gebhardt, research assistant in dairy husbandry, be accepted; to take effect April 1, 1931, p. 132.
Adopted.

3. ✓ That \$360 be transferred from research allotment 30:39 to research allotment 30:53.
Adopted.

- Fellows and Scholars -

1. That the following legislative scholarships be granted for the second semester of 1930-31:

Graduate

Henry Jerkins
Dorothy Allen.

Adopted.

*Legis
Scholar*

1931-32 ✓
2. That Mrs. Helen Gill Viljoen be appointed Markham Traveling Fellow in English for the year 1931-32, fund 8B, amt determined *Note July 1*
Adopted.

Fell

3. That Wisconsin scholarships be granted in accordance with the recommendation of the Committee on Loans and Undergraduate Scholarships, \$100 each, fund 1A, EXHIBIT A, as follows:

*W
Scholar*

- | | |
|--------------------------------------|---------------------------------------------|
| 1. Atwood, Sanford Souerhill | 26. Meek, Ben W. |
| 2. Belisle, Armodos J. | 27. Morse, Howard A., Jr. |
| 3. Berg, Eutelle W. | 28. Neill, Wayne K. |
| 4. Brennan, John E. | 29. Nutting, Jean A. |
| 5. Bruins, Robert Wagner | 30. Owens, Florence Genevieve |
| 6. Clark, Charles Otis | 31. Rautmann, Arthur L. |
| 7. Colingsworth, Donald R. | 32. Reese, Lauren A. |
| 8. Condon, A. Margaret | 33. Roehr, Edna M. |
| 9. Cook, Ina Marie | 34. Schmidt, Erwin G. |
| 10. Coombs, Harry E. | 35. Schwitzgoebel, Roland |
| 11. DeNoyer, Donald B. | 36. Seifert, Frederick F. ^{Robert} |
| 12. Dickie, Helen A. | 37. Sharp, Mildred L. |
| 13. Doerfler, Joseph H. | 38. Smith, Rex M. |
| 14. Gnauck, Felix G. | 39. Sobel, Roslyn |
| 15. Haese, Adeline E. | 40. Spangenberg, James Louis |
| 16. Hagberg, Glenn H. | 41. Swanson, Gladys |
| 17. Hammerstrand, Florence M. | 42. Swanson, Irving W. |
| 18. Harris, Parmley | 43. Tock, Wilfred H. |
| 19. Hendrickson, Geraldine Elizabeth | 44. Topp, Albert Lee |
| 20. Horton, William H. | 45. Vaniman, Nancy H. |
| 21. Justl, Norman George | 46. Vasby, Helmer T. |
| 22. Kelly, Marion Laura | 47. Wagner, Fred C. |
| 23. Komrusch, Herman Robert | 48. Wheeler, Edward N. |
| 24. Mannering, John William | 49. Wilde, Erwin H. |
| 25. Maslow, Harold | 50. Zarky, Hilbert Phillip |

Adopted.

- Extension Division -

1. That Herb Heilig be appointed to conduct an evening class in engineering management and production at Clintonville, six meetings; compensation \$125 for the course; charge to additional instruction, class instruction, p. 152, fund 2AR.

Adopted.

2. That Mrs. Paul M. Fulcher be appointed instructor in English from March 23 to May 31, 1931; salary at the rate of \$150 a month; charge to correspondence study, additional instruction, p.152, fund 2AR.

Adopted.

3. That the following persons be appointed to conduct classes at Milwaukee, each to receive the salary indicated for the service rendered; charge to additional instruction, p. 154, fund 2AR:

C. A. Holmes, business correspondence,
1 meeting, \$12.

Victor Warren, laboratory assistant and
code instructor in radio, February 18 to
June 9, 1931, \$20.00 a week, total for
16 weeks, \$320.

James A. Book, second class in auditing,
14 meetings, beginning March 4, 1931,
\$140.

Adopted.

- Observatory -

1. That C. M. Huffer, assistant professor of astronomy, be granted leave of absence for services at the Yerkes Observatory for seven weeks, beginning April 7, 1931; and that during that period Dr. C. T. Elvey, a member of the staff of the Yerkes Observatory, be placed in charge of Professor Huffer's work at the University; each to receive his salary from his respective institution.

Adopted.

- Degrees -

1. That in accordance with the certification of the Registrar the degree of Bachelor of Laws be conferred upon the following persons:

Fredric William Crosby
Donald Patrick MacDonald
Joseph Henry Riedner.

Adopted.

Degrees

Lea

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. ✓ That upon the recommendation of the State Architect, the contract for electric fixtures for the Orthopedic Hospital be awarded to the Capital Electric Company of Madison for the sum of \$1,814, and that the Business Manager be authorized to sign the contract. The bids were as follows:

Capital Electric Company, Madison	\$1,814
Badger Electric Company, Madison	1,927
Harloff Electric Company, Madison	2,037.35
Robert J. Nickles, Madison	2,047
Schultz & Fuhr, Inc., Milwaukee	2,214
Blackhawk Electric Company, Madison	2,340
Schaub-Bradford Electric Company, Madison	2,367

Adopted.

2. ✓ That upon the recommendation of Mr. Halverson, the summer session rates for board and room in Barnard, Chadbourne, Adams, and Tripp Halls be revised as follows:

	<u>For the 6 weeks' Period</u>	
	<u>Old Rates</u>	<u>New Rates</u>
Board	\$45.00	\$42.00
Single Rooms	27.00	23.00
Suites (Per Person)	27.00	23.00
Double Rooms (Per Person)	22.00	19.00
Fifth Floor Single - Barnard	22.00	19.00
Fifth Floor Double - Barnard	20.00	15.00

Adopted.

3. ✓ That upon the recommendation of Dean Turneure, \$1,500 be transferred from Machinery and Tools to Apparatus in the 20.41 (1)(D) Capital budget of the College of Engineering.

Adopted.

4. ✓ That upon the recommendation of Dean Sellery, \$600 be transferred from Printing and Publishing to Equipment Repairs in the Letters and Science budget Fund 20.41 (1)(A).

Adopted.

5. ✓ That upon the recommendation of Dr. Buerki, the following transfers be made in the Hospital budget fund 20.41 (10)(C):

\$1,650 from Furniture to New Construction Current
 1,350 from Apparatus to New Construction Current
 Adopted.

S.S.
Board
Room

6. ✓ That upon the recommendation of Dr. Buerki, the following transfers be made in the Hospital budget, Fund 20.41 (10)(A):

\$6,500 from Subsistence to General Supplies
 4,900 from Subsistence to Laundry
 2,000 from Subsistence to Equipment Repairs
 6,600 from Subsistence to Chemicals
 400 from Printing & Publishing to Chemicals
 400 from Travel to Chemicals
 500 from Heat & Water (Gas) to Chemicals
 300 from Heat & Water (Gas) to Light & Power
 650 from Furniture to Machinery & Tools

Adopted.

7. ✓ That upon the recommendation of Dean Sellery, \$315.00 be transferred from (1)(A) Letters and Science Unassigned to Letters and Science Rent.

Adopted.

8. That upon the recommendation of Professor Bennett, \$400 be transferred from Light and Power to Equipment Repairs in the 20.41 (1)(A) budget of radio broadcasting (Administration and General).

Adopted.

9. ✓ That upon the recommendation of Dean Bardeen, the following specific funds budget for the Orthopedic Hospital be approved:

Wisconsin Orthopedic Hospital 20.41 10A (b)		Specific Fund
<u>Operation</u>		<u>1930-31</u>
Salaries and Wages		7,700
Postage		100
Office Supplies		70
Printing and Publishing		70
Telephones and Telegrams		50
Chemicals		1,100
General Supplies		5,350
Subsistence		5,000
Laundry		1,500
Heat and Water (Gas)		<u>60</u>
Total Operation		21,000
<u>Distribution of Legislative Funds</u>		
Operation 20.41 10A (b)		21,000

(Cont.)

Wisconsin Orthopedic Hospital
(Salaries and Wages)

Specific Fund

1930-31
Total
10-A(b)

Administration

Superintendent (Part)	A	166.66
Supervisor	*A	300
Junior Clerk	A	200
Assistant Clerk	A	150
Social Worker	A	200
Extra Labor		91.69
		<u>1,108.35</u>

Residents, Internes & Teachers

Resident	*A	200
Assistant Resident	*A	100
Anaesthetist ($\frac{1}{2}$)	A	166.66
Occupational Therapist	A	300
Assistant Occupational Therapist	A	180
		<u>946.66</u>

Nursing

Assistant Instructor	*A	200
General Duty Nurses (12 at \$80-\$100)	*A	2,040
Orderlies (2 at \$85)	A	340
Attendants (4 at \$60)	A	480
		<u>3,060</u>

Dietary

Dietitian	**A	170
Diet Kitchen Waitresses (2 at \$45)	**A	180
Kitchen Helper (1 at \$45)	**A	90
Cook	**A	150
Assistant Cook	**A	100
		<u>690</u>

Housekeeping

Maids (2 at \$60)	A	240
Janitor	A	200
		<u>440</u>

Radiology & Physical Therapy

Instructor in Physical Therapy	A	541.67
Assistant in Physical Therapy	A	200
Assistant in Physical Therapy	A	166.66
Junior Technician in Radiology	A	150
		<u>1,058.33</u>

Laboratories

Assistant Technician	A	200
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(Cont.)

Specific Fund

1930-31
Total
10-A(b)

General

Elevator Operator	A	130
Operating Engineer (1/4)	A	<u>66.66</u>
		196.66

* Also Board, Room, and Laundry; annual amount \$690
** Also Meals.
Adopted.

10. That upon the recommendation of Dean Snell, the following transfers be made in the salary and wage budget of the Extension Division:

<u>Fund 20.41 (2)(A) Operation</u>		
From General Administration		\$550.00
" Correspondence Study		97.19
" Class Instruction		.75
" Milwaukee Center		962.50
" Extension Teaching Administration		210.00
" Dramatic Activities		83.33
" Typing Office		1,197.75
" Duplicating		<u>21.54</u>
To Temporary Clerks & Stenographers		\$3,123.06

<u>Fund 20.41 (2)(AR) Revolving</u>		
From Temporary Clerks & Stenographers		\$2,575.03
" Correspondence Study		520.09
" Correspondence Study Royalties		288.59
" Correspondence Study Summer Session		379.14
" Class Instruction		2,835.72
" Extension Teaching Administration		.51
" Dramatic Activities		100.00
" Editorial Office		<u>.92</u>
		\$6,700.00

To Additional Instructors Correspondence		
Study		\$2,000.00
" " " Class Instruction		2,900.00
" " " Milwaukee Center		<u>1,800.00</u>
		\$6,700.00

Adopted.

11. That upon the recommendation of Mr. Haas, the following transfers be made in the budget of the College of Agriculture:

From Sal.-Agr.Eng. (vice Wilson)	\$625	(3B)	to	Furn.	\$300	(3B)
				Gen.Sup.	325	(3B)
" " -Agr.Econ.(I.F.Hall)	108.33	(3B)	to	Gen.Sup.	108.33	(3B)
" " -Econ.Ent.(vice Marvin)	150	(1A)	to	Equip.		
				Rep.	150	(1A)
" " -Agr.Econ.(vice Macklin)	1000	(1A)	to	"	1000	(1A)
" " -Admin. (vice Russell)	500	(1A)	to	Gen.Sup.	500	(1A)
" " -Peninsular Br.(vice Granovsky)	200	(3-0)	to	Labor	200	(3-0)
" " -Peninsular Br.(Summer Service)	30	(3-0)	to	Labor	30	(3-0)
" " -Summer Service(Balances)	159.50	(1A)	to	Gen.Sup.	159.50	(1A)
" " -State Soils Lab. (vice Chapman)	150	(3H)	to	Travel	150	(3H)
" " -Rural Sociology (J.H.Kolb)	200	(1A)	to	Labor	200	(1A)
" " -Agr.Econ.(vice Macklin)	300	(1A)	to	Agr.Chem.		
				Labor	300	(1A)
" " -Agr.Journ.(vice Sill-Assistants)	516.67	(1A)	to	Labor	516.67	(1A)
From Postage	500	(1A)	to	Feeds	500	(1A)
" Postage	500	(1A)	to	Gen.Sup.	500	(1A)
" Sal.-Econ.Ent.(vice Woodworth)	375	(3P)	to	Travel	175	(3P)
				Gen.Sup.	100	(3P)
				Chemicals	75	(3P)
				Equip.Rep.	25	(3P)
" Sal.-Home Demonstration Agents (Additional Agent)	100	(8A)	to	Home Econ.		
				Labor	100	(8A)
From Travel	1000	(1A)	to	Gen.Sup.	1000	(1A)

Adopted.

12. That upon the recommendation of Miss Shoemaker \$110.00 be transferred from travel to part time help (Salaries and Wages) in the Summer School for Workers in Industry budget (Summer Session).
Adopted.

13. That upon the recommendation of Dean Bardeen, the following transfers be made in the 20.41 (1)(A) budget of the Medical School:

From Sal. & Wages-Staff, Surgery to General Supplies	\$200
From Part-time Help Physiology to General Supplies	110
From Clerks & Sten., Neuro-Psychiatry to Off.Supplies	200
From Staff, Medicine to Printing	100

Adopted.

14. ✓ That upon the recommendation of the State Architect, the following schedule of costs for the Animal Research Building be approved:

Schedule of Costs

Contract Cost of Building	
Bid of George Nelson & Son	\$22,580
Architect's Expense & Superintendent's Fees	1,720
Connection with Lake Water and Well Water	389
Connections with Light & Power Lines	352
Connections with Heating Main and Conduit	480
Equipment for New Building and Cost of Remodeling	
Sheep Barn to house Genetics animals moved	
from present site of New Research Laboratory	8,979
Contingent	<u>500</u>
 Total Appropriation Available	 \$35,000
Adopted.	

✓ 15. That upon the recommendation of the State Architect, the contract for the general construction of the Animal Research Building be awarded to George Nelson & Son of Madison for \$22,580, and that the Business Manager be authorized to sign the contract. The bids were as follows:

George Nelson & Son, Madison, Wis.	\$22,580
Appleton Construction Co., Appleton, Wis.	23,644
A. L. Nussbaum, Madison, Wis.	23,707
J. H. Findorff & Son, Madison, Wis.	23,923
C. B. Fritz Company, Madison, Wis.	23,978
J. H. Kelly, Madison, Wis.	24,539
J. M. Walsh, Madison, Wis.	25,651.54
Immel Construction Co., Fond du Lac, Wis.	25,843
Vogel Bros. Building Co., Madison, Wis.	25,948
L. F. Schroeder Construction Co., Fond du Lac, Wis.	26,300
J. P. Cullen & Sons, Inc., Janesville, Wis.	26,329
Pehrson Brothers, Minneapolis, Minn.	26,534
Maas Bros., Watertown, Wis.	26,869
Hunzinger Construction Co., Milwaukee, Wis.	26,948
Wm. M. Christensen Construction Co., Inc., Racine, Wis.	27,489
Ray J. Eckenrode Co., Kenosha, Wis.	28,650
Adopted.	

✓ 16. That \$300 be appropriated from Regents Unassigned to replace the orchard now located on the site of the Forest Products Laboratory. Charge to Regents Unassigned 20.41(1)D.
Adopted.

17. ✓ That the request in the letter from Professor Larson for an appropriation of \$2000 for air lines to the Mechanical Engineering Laboratory be approved and that the Emergency Board be requested to release the money. Charge 20.41(1)R.

Adopted.

18. ✓ That the balance in the appropriation for remodeling and repairing released space (20.41(1)Q12) be made available for remodeling and repairing the old shops for the departments of art education and biology.

Adopted.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.