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Minutes of the special meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: September 4, 1931. 1931

Madison, Wisconsin: Board of Regents of the University of
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SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, September 4, 1931, 4 P.M.

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PRESENT: Regents Callahan, Richardson, Wilkie; President Frank, Business Manager Phillips, Secretary McCaffrey.

The State Engineer was present to discuss the bids for the refrigerating equipment for the Animal Research Laboratory. It was VOTED, That the contract be awarded to the Lipman Sales Company, Madison, Wisconsin, for the sum of \$2830. In the judgment of the Regents the bid is accepted as the best bid submitted from the standpoint of the state.

The bids are as follows:

	<u>Ammonia</u>	<u>Carbon Dioxide</u>
The Lipman Sales Co., Madison, Wisconsin	\$2,830.00	
The Vilter Manufacturing Co., Milwaukee, Wisconsin	2,794.00	
The Creamery Package Mfg. Co., Chicago, Illinois	2,929.70	
Westerlin & Campbell Company, Milwaukee, Wisconsin	2,990.00	
National Carbonic Machy. Co., Chicago, Illinois		\$3,100.00
Wittenmeier Machinery Co., Chicago, Illinois		3,175.00

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That the action of the Executive Committee taken at the meeting held June 2, 1930, be amended to read as follows:
That graduate students, when not required to pay incidental fees, be required to pay the regular infirmary and union fee.

fees

The former action reads as follows:
That graduate fellows and scholars and honorary fellows and scholars, when not required to pay incidental fees, be required to pay the regular infirmary and union fee.
Adopted.

R 2. That the resignation of Russell Baugh as dormitory fellow be accepted and that Norris Wentworth be appointed to succeed Mr. Baugh.

Adopted.

Fellow

R ✓ 3. That the resignations of Glenn L. Gilbert, Bursar, and Martin A. Bliese, Assistant Bursar, be accepted; that H. A. Bork, the Comptroller of the University, be temporarily appointed acting bursar, with William Campbell, of the accounting staff of the Comptroller's office, as acting assistant bursar, and that they be directed, under the supervision of the Business Manager, to complete a reorganization which will substitute for these two offices a single cashiership, with the record-keeping heretofore done in the bursar's office allocated to the comptroller's office, and that the receipts of the larger operating departments be deposited directly in the bank or banks serving as depository; and that the Business Manager submit a statement of the savings in administrative cost that can be effected by such reorganization.

Adopted.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.