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Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: November 21, 1930. 1930

Madison, Wisconsin: Board of Regents of the University of
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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Friday, November 21, 1930, 3 P.M.

PRESENT: Regents Callahan, Butler, Richardson; President Frank, Business Manager Phillips.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That Charles Hulten be appointed assistant in the press bureau, beginning October 1, 1930; salary at the rate of \$50 per month (total \$450); in place of R. H. Foss, transferred, p. 21, fund 1A.

Adopted.

2. That O. R. Buchanan be appointed chief operator of the radio station for the academic year 1930-31; compensation to be paid at the rate of 75¢ per hour, total not to exceed \$500 for the year; provided in the budget, p. 21, fund 1A.

Adopted.

3. ✓ That upon the recommendation of Mr. Haas, the following additions be made to the budget of the College of Agriculture, 20.39 (8)(A) U.S. Grants, Cooperative Federal funds for Extension, chargeable to increase in appropriation by the Federal Government:

Travel		\$ 3,000
Printing and Publishing		1,693.33
Furniture		1,000
Machinery and Tools		700
Salaries and Wages:		
Agr. Economics:		
A. C. Hoffman, Asst. Prof.	\$2,240	
Contingent	1,500	
Horticulture:		
N. K. Morris, Instr.	1,866.67	
Agr. Extension (Boys and Girls)		
Geneva Amundson, Co. Club Leader	1,500	
Home Econ. (Dem. Agents)		
Contingent	3,000	
Agr. Extension (Co. Reps.)		
Contingent	3,500	
		<u>13,606.67</u>

Total

\$20,000.00

Adopted.

4. ✓ That upon the recommendation of Mr. Haas, \$800 be transferred from General Supplies to Rent in the 20.41 (3)(K) Dairy and Farm Sales revolving fund budget of the College of Agriculture.
Adopted.

5. ✓ That upon the recommendation of Mr. Haas, \$700 be transferred from Apparatus Additional to Machinery and Tools Additional in the 20.41 (1)(D) Capital budget of the College of Agriculture.
Adopted.

6. ✓ That upon the recommendation of Miss Nardin, \$30.00 be transferred from Printing, Administration and General, to extra clerical help in the Dean of Women's Office.
Adopted.

7. ✓ That upon the recommendation of Mr. Halverson, \$1,000 be transferred from Contingent to Postage in the 20.41 (5)(D) Union Revolving Fund budget.
Adopted.

8. ✓ That the contract for two electric elevators and one dumb-waiter for the Orthopedic Hospital be awarded to the Otis Elevator Company for the sum of \$14,700, and that the Business Manager be authorized to sign the contract. The bids were as follows:

F. Rosenberg Elevator Company, Milwaukee	\$15,650
S. Heller Elevator Company, Milwaukee	15,260
Otis Elevator Company, Madison	14,700
A. Kieckhefer Elevator Company, Milwaukee	12,816

Adopted.

9. ✓ That the revised Extension Division budget submitted by Dean Snell be approved. (Original budget all funds \$669,515, revised budget all funds \$635,015, a reduction of \$34,500) (EXHIBIT A attached).
Adopted.

Ex. Com. Nov. 21/30

on file

10. ✓ That the proposed request of the Dean of the Graduate School and a cooperating committee consisting of Professors Guyer, Hisaw, Duggar, Steenbock, Link, Walker, Riker, and Dickson for assistance from the General Education Board for \$350,000 for a five year program of research in the chemistry of vital processes be approved. (Letters on file)
Adopted.

11. ✓ That the offer of a scholarship in Anne Emery Hall to cover room and board during the second semester of the school year be denied.

Adopted.

Scholar

The meeting

A D J O U R N E D .

J. D. PHILLIPS,

Secretary pro tem

EXTENSION DIVISION

Revised Budget Requests

1930-31

Operation	Specific Funds			Revolving Funds		
	Original	Revised	Changes	Original	Revised	Changes
Salaries and Wages	231,362	226,540	4,822 D.	253,273	243,085	10,188 D.
Lect., Conc., & Conv.				54,500	53,500	1,000 D.
Postage	9,763	8,513	1,250 D.	1,447	1,447	
Office Supplies	6,035	5,495	540 D.	1,800	1,800	
Printing & Pub.	12,140	10,330	1,810 D.	4,070	3,270	800 D.
Tel. & Tel.	3,220	3,180	40 D.	50	50	
Travel	17,980	15,592	2,388 D.	9,500	4,488	5,012 D.
Chemicals				6,500	3,500	3,000 D.
Gen. Supplies	4,115	14,955	10,840	34,875	20,375	14,500 D.
Rent	980	980				
Heat and Water	3,000	3,000				
Light and Power	1,500	1,500				
Equipment Repairs	2,005	2,015	10			
Total Operation	292,100	292,100		366,015	331,515	34,500 D.
<u>Maintenance</u>						
Bldg. Repairs, Milw.	2,900	2,900				
<u>Capital</u>						
Apparatus Additions	2,000	2,000				
Books Additions	1,200	1,200				
Furniture Replac.	500	500				
Furniture Additions	3,000	3,000				
Mach. & Tools Add'ns.	100	100				
Photos & L.S. Repl.	200	200				
Photos & L.S. Addns.	1,500	1,500				
Total Replacements	700	700				
Total Additions	7,800	7,800				
<u>Grand Total</u>	<u>303,500</u>	<u>303,500</u>		<u>366,013</u>	<u>331,515</u>	<u>34,500 D.</u>
<u>Fund Distribution</u>						
2 A Operation	286,600	286,600				
2 AR Operation				316,015	281,515	34,500 D.
2 B Capital	8,500	8,500				
2 C L C & C				50,000	50,000	
2 D Medical Ext.	5,500	5,500				
2 E Maint., Milw.	2,900	2,900				
Total	303,500	303,500		366,015	331,515	34,500 D.

Exh. A

EXTENSION DIVISION

Salaries and Wages
Revised Budget Requests

1930-31

	Specific Funds			Revolving Funds		
	Original	Revised	Changes	Original	Revised	Changes
General Admin.	27,940	27,940		1,000	1,000	
Corres. Study	58,299	55,200	1,099 D.	48,344	53,461	5,117
Class Instruction	3,888	3,695	193 D.	24,900	17,000	7,900 D.
Medical Classes	3,950	3,950		6,000	6,000	
Milwaukee Center	30,110	30,110		138,739	133,246	5,493 D.
Admin., Ext. Teach.	12,675	12,675		3,920	3,920	
Debating & Public Discussion	22,310	22,185	125 D.	465	465	
Lectures and Short Courses	3,200	3,200		1,440	1,440	
Visual Instruction	12,330	12,340	10	4,255	4,245	10 D.
Municipal Inform.	5,700	5,700				
Recreation and Organization	1,320	1,320		480	480	
Community Music				1,200		1,200 D.
Dramatic Activ.	4,300	4,300		300	300	
Landscape Gard.				1,200	1,000	200 D.
Dist. #1, Madison				4,900	4,600	300 D.
Dist. #2 Lake Shore	6,350	6,350				
Dist. #3 Appleton	4,500	4,500		1,900	1,900	
Dist. #5 Eau Claire				2,600	2,600	
Dist. #6 La Crosse				2,950	2,950	
Field Org. Admin.	7,580	7,510	70 D.	100	100	
Typing Office	18,780	16,735	2,045 D.	2,000	2,000	
Duplicating Room	5,810	4,510	1,300 D.	1,000	1,000	
Mailing Room	1,020	1,020		300	300	
Editorial Office	3,300	3,300		4,200	3,998	202 D.
Stock Room				1,080	1,080	
Totals	231,362	226,540	4,822 D.	253,273	243,085	10,188 D.

Fund Distribution

2 A Operation	227,412	222,590	4,822 D.			
2 AR Operation				253,273	243,085	10,188 D.
2 D Med. Exten.	3,950	3,950				
Totals	231,362	226,540	4,822 D.	253,273	243,085	10,188 D.

EXTENSION DIVISION

Salaries and Wages Revisions

1930-31

(If the revised budget rate is different than the amount shown in the column headed "Revised Budget Amount", the annual rate is shown in parentheses)

		Original	Revised	Changes	
		Budget	Budget	Specific	Revolving
		Rate	Amount	Funds	Funds
<u>Correspondence Study</u>					
T L Martin	Asst.Prof. (1,650)	1,500	1,306	194 D.	
(vice Schenck)					
A Hallam	Asst.Prof. (3,800)	3,800	3,550		250 D.
J L Miller	Instr. (2,400)	2,600	2,434		166 D.
(vice Dedrick)					
R W Fowler	Asst.Prof. (3,150)	3,150	2,625	525 D.	
(vice Grenoble)					
E Schafer	Instr.	2,150	1,800	350 D.	
(vice Troyer)					
F Crane	Asst.Prof.				
	(1 yr.) (2,500)	2,500	2,084		416 D.
Clara Jensen	Asst. ($\frac{1}{4}$ time)	390	360	30 D.	
Kathryn Tufts	Instr.	300	1,300		1,000
	Jr.Clk. (pt.)	600		600 D.	
Eleanor Bong	Asst.Clk.Typ.	1,080	1,200	120	
	Temp.Ckls.& Sten.	900	3,329	480	1,949
	Add'l.Instr.				
	(Fee Basis)	16,000	19,000		3,000
Total Changes				1,099 D.	5,117
<u>Class Instruction</u>					
T L Martin	Asst.Prof. (1,650)	1,500	1,307	193 D.	
(vice Schenck)					
	Lecturer	3,000			3,000 D.
	Instr.Aviation ($\frac{1}{2}$)	1,500	2,000		500
Clinton Case	Asst.Prof.	3,500	3,000		500 D.
	Instr.Sociology	2,000			2,000 D.
	Instr.Retail Selling	2,800	1,500		1,300 D.
	Assoc.Prof. Bus.				
	Adm. (pt.)	1,600			1,600 D.
Total Changes				193 D.	7,900 D.

EXTENSION DIVISION

Salaries and Wages Revisions (Cont.)

		Original	Revised	Changes	
		Budget	Budget	Specific	Revolving
		Rate	Amount	Funds	Funds
<u>Milwaukee Center</u>					
Grace Torinus (vice Moore)	Instr. English	2,000	1,850		150 D.
Leon Battig (vice Bunyan)	Instr. Math.	2,700	2,200		500 D.
D C Boughton	Instr. Zoology	2,600	2,800		200
	Assoc. Prof. Bus. Admin. (pt.)	1,600			1,600 D.
V A Reinders	Instr. Chem.	1,800	1,900		100
R J K Blake	Instr. English	2,000	1,950		50 D.
	Instr. Ind. Rel.	2,000			2,000 D.
J I Vass	Instr. Math.	2,000	2,200		200
	Asst. Sten.	900			900 D.
	Addl. Instruction	30,000	27,302		2,698 D.
	Temp. Clks. & Sten.	3,095	5,000		<u>1,905</u>
Total Changes					5,493 D.
<u>Exten. Teaching Admin.</u>					
Bernice Phillips Jr. (vice Duehr)	Jr. Sten. (1,200)	1,260	1,198		62 D.
	Temp. Clks. & Sten.	200	262		<u>62</u>
<u>Debating & Pub. Discussion</u>					
Mrs. A Meyers	Asst. (pt.)	660	1,260	600	
Gladys Morgenson	Asst. Sten.	1,260	1,200	60	D.
	Jr. Clk. (pt.)	600		600	D.
Mary Phillips	Asst. Clk. (pt.)	780	715	<u>65</u>	D.
Total Changes					125 D.
<u>Visual Instruction</u>					
Genevieve Berigan	Asst. Clk.	1,140	1,200	60	
Homer Montague	Jr. Tech.	1,550	1,500	50	D.
	Temp. Clks. & Sten.	1,630	1,620		<u>10</u> D.
Total Changes				10	10 D.
<u>Community Music</u>	Instr.	1,200			1,200 D.
<u>Landscape Gard.</u>	Instr.	1,200	1,000		200 D.

EXTENSION DIVISION

Salaries and Wages Revisions (Cont.)

			Original	Revised	Changes	
			Budget	Budget	Specific	Revolving
			Rate	Amount	Funds	Funds
<u>District #1 Madison</u>						
Geo. Tyler	Instr.	(2,400)	2,400	2,100		300 D.
<u>Field Org. Admin.</u>						
F W Koehler	Asst.	(1,320)	1,320	1,250		70 D.
<u>Typing Office</u>						
vice Bong	Asst. Clk. Typ.		1,140			1,140 D.
vice Paley	Jr. Clk. Sten.		1,200	235		965 D.
Laura Kaether	Jr. Clk. Typ.		1,320	1,260		60 D.
Catherine Libby	Jr. Clk. Sten.		1,320	1,380		60
Esther Cholseth	Jr. Clk. Sten.		1,200	1,260		60
Total Changes						2,045 D.
<u>Duplicating Room</u>						
Hamilton Watson	Sr. Dup. Mach. Opr.		1,550	130		1,420 D.
Mrs. B Gilbertson	Asst. Clk.		780	900		120
Total Changes						1,300 D.
<u>Editorial Office</u>						
Marion Ganshert	Asst. Clk.	(900)	900	735		165 D.
Florence Swenson	Jr. Clk.	(1,200)	1,260	1,223		37 D.
Total Changes						202 D.

November 18, 1930