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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: February 2, 1931. 1931

Madison, Wisconsin: Board of Regents of the University of
Wisconsin System, 1931

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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Monday, February 2, 1931, 1:30 P. M.

PRESENT: Regents Callahan, Richardson; President Frank, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Press Bureau -

R (see below) x
1. That the resignation of Charles M. Hulten, assistant in the press bureau, be accepted; to take effect February 1, 1931, p. 21.
Adopted.

2. That George Rinehart be appointed assistant in the press bureau; salary \$50 a month, beginning February 1, 1931; in place of Charles M. Hulten, resigned, p. 21.
Adopted.

- Letters and Science -

R
1. That the resignation of Thomas S. Stone, assistant to the junior dean, be accepted; to take effect at the close of the first semester of 1930-31; p. 33.
Adopted.

2. *X* That Charles M. Hulten be appointed assistant to the junior dean for the second semester of 1930-31; compensation \$375 for the semester; charge to item, assistants to junior dean, p. 33, fund 1-A.
Adopted.

3. That Chester Lloyd Jones, director of the school of commerce, be granted leave of absence with pay from February 13 to March 4, 1931. (Mr. Jones' teaching will be carried by members of his department during his absence.)
Adopted.

Lea

4. ✓ That Professor A. G. Taylor, of the Bureau of Foreign and Domestic Commerce, Washington, D.C., be appointed special lecturer in the school of commerce during the month of February, 1931; compensation \$130 in lieu of expenses; charge to L. & S. travel.
Adopted.

5. That Lillou Burns be appointed assistant in English for the second semester of 1930-31 without compensation.
Adopted.

6. That Irene Conley be appointed assistant in English for the second semester of 1930-31 without compensation.
Adopted.

7. That Borghild Haukland be appointed German house scholar for the second semester of 1930-31; compensation \$125 for the semester; charge to Milwaukee Seminary fund. *Scholar*
Adopted.

8. ✓ That Frankwood E. Williams be appointed lecturer in the Experimental College during the second semester of 1930-31; compensation \$500 for the service; charge to balance on salary of J. D. Wickhem, law school, p. 130.
Adopted.

- Education -

1. ✓ That Harry Coulter Thayer be appointed lecturer in industrial education (part-time) for the second semester of 1930-31; salary \$200 for the semester; charge to item salaries - assistants, p. 54, fund 1-A.
Adopted.

R 2. That Wayne LeMere Claxton be reappointed student assistant in art education for the second semester of 1930-31; compensation \$75 for the semester; to be charged as follows: \$50 to balance in item for assistants, \$25 to balance on salary for Carol Williams, resigned, p. 54, fund 1-A.
Adopted.

R 3. That the resignation of H. Kenneth Carmichael, part-time teacher of speech in the Wisconsin high school, be accepted to take effect at the close of the first semester of 1930-31, p. 56.
Adopted.

4. That Eugene Bahn be appointed part-time teacher of speech in the Wisconsin High School for the second semester of 1930-31; salary \$300 for the semester; charge to item salaries - teacher of speech, p. 56, fund 1-A.

Adopted.

- Agriculture -

1. That Robert M. Erickson be appointed student assistant (part-time) in agricultural bacteriology (legume culture) for the second semester of 1930-31; salary \$175 for the semester; charge to item vice Thexton, p. 65, 3K revolving fund.

Adopted.

931-32
2. That James N. Kavanaugh be reappointed county agricultural agent for Brown County, beginning April 1, 1931; salary at the rate of \$3,800 per annum, twelve months' basis, to be distributed as follows: University \$1,800, county \$2,000; charge to item for Brown County, p. 72, funds 3-E and 8-A revolving.

Adopted.

R
3. That the resignation of Verlyn F. Sears, county agricultural agent for Eau Claire County, be accepted; to take effect January 1, 1931, p. 72.

Adopted.

1931-32
4. That Ernest V. Ryall be reappointed county agricultural agent for Kenosha County, beginning February 1, 1931; salary at the rate of \$3,200 per annum, twelve months' basis, to be distributed as follows: University \$1,800, increase \$100; County \$1,400, increase \$600; charge to item for Kenosha County, p. 72, funds 3-E and 8-A revolving.

Adopted.

R
5. That the resignation of Hugo A. Murray, county agent for Washburn County, be accepted; to take effect January 1, 1931, p. 73.

Adopted.

6. That George C. Broome be appointed assistant in economic entomology (part-time) for five months, beginning February 1, 1931; compensation \$250 for the period; charge to item vice Woodworth, p. 79, fund 3-P.

Adopted.

7. That Ralph J. Bushnell be appointed student assistant in economic entomology (part-time) for five months, beginning February 1, 1931; compensation \$375 for the period; charge to item vice Woodworth, p. 79, fund 3-P.

Adopted.

8. That Arnold J. Ullstrup be appointed assistant in plant pathology (part-time) for five months, beginning February 1, 1931; compensation \$300 for the period; charge to item vice Smith, p. 85, fund 1-A.

Adopted.

9. That Hazel Hankinson be reappointed industrial fellow in agricultural bacteriology for five months, beginning February 1, 1931; salary \$400 for the period; charge to Chicago Medical Milk Commission fund (8B). *Fellow*

Adopted.

10. That Ormond J. Hummon be appointed industrial fellow in veterinary science for the second semester of 1930-31; salary \$375 for the semester; charge to Association Medical Milk Commission (8B). *Fellow*

Adopted. *American*

- Medicine -

1. That John E. Bentley be appointed instructor in clinical medicine (part-time) for the second semester of 1930-31; salary \$150 for the semester; charge to item for instructor in clinical medicine, p. 111, fund 1-A.

Adopted.

- Law -

R 1. That Ernest G. Fiedler be appointed lecturer in law for the second semester of 1930-31; salary \$500 for the semester; in place of Judge Rosenberry, resigned, p. 130.

Adopted.

See Bd. Mch. 4, 1931, p. 10

Physical Education - Men

1. That Harold E. Smith be awarded the Harlan B. Rogers Athletic Scholarship for the current year in the sum of \$125. *Fellow*

Adopted.

- Graduate School -

1. ✓ That \$100 be transferred from office supplies, p. 131, in the Graduate School to salaries and wages (extra help), p. 132, fund 1-A.
Adopted.

2. That Harold Fielding Eppson be appointed research assistant in pharmacy for the second semester of 1930-31; compensation \$500 for the semester; charge to research (9), p. 132, allotment 30:24.
Adopted.

physiological 3. That Virginia Torbet be appointed research assistant in ~~physical~~ chemistry for eight months, beginning October 1, 1930; salary \$400 for the period; charge to research (9), p. 132, allotment 30:52.
Adopted.

4. ✓ That \$100 be transferred from research allotment 30:21 economic developments in the Caribbean, Chester Lloyd Jones, to research allotment 30:53, research apparatus, fund (9) research.
Adopted.

- Extension -

R 1. That the resignation of Nina G. Smith, instructor in English, correspondence study, be accepted; to take effect February 1, 1931, p. 150. *Rundell*
Adopted.

2. That Mrs. Helen Gill Viljoen be appointed instructor in English, correspondence study, from January 26 to June 30, 1931; salary at the rate of \$2,000 per annum, twelve months' basis; in place of Nina G. Smith, resigned, p. 150, fund 2A. *Rundell*
Adopted.

3. That Florence Ann Warfield be appointed to conduct classes in retail selling at Antigo, Merrill, Rhinelander, Stevens Point, Wausau for ten weeks; compensation \$600 for the period; charge to item for instructor, retail selling, p. 152, fund 2AR.
Adopted.

4. That W. J. Schenck be appointed to conduct a class in accounting for executives at Appleton, twelve meetings; compensation \$170 for the course; charge to class instruction; additional instruction, p. 152, fund 2AR.

Adopted.]

5. That V. A. Utzinger be appointed to conduct an evening class in public speaking at Milwaukee, twelve meetings; to receive \$180 for the course; charge to class instruction, additional instruction, p. 152, fund 2AR.

Adopted.

6. That John P. Currie be appointed to conduct an evening class in business psychology at Milwaukee, seventeen meetings; to receive \$300 for the course; charge to Milwaukee center, additional instruction, p. 154, fund 2AR.

Adopted.

- Degrees -

1. ✓ That in accordance with the certification of the Registrar degrees be granted as shown in Exhibit A, as follows:

BACHELOR OF LAWS

George Raymond Wearing
Wilmer Wesley Davis

Adopted.

Degrees

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. ✓ That upon the recommendation of Dr. Stovall, \$224.00 be transferred from furniture to apparatus in the 20.41 (14) budget of the State Laboratory of Hygiene.

Adopted.

2. ✓ That upon the recommendation of Dean Snell, the following transfers be made in the budget of the University Extension Division:

✓ 20.41 (2)(AR) Revolving:

From Printing	\$3,131.04
From Postage	1,342.00
From Office Supplies	<u>1,800.00</u>
To General Supplies	\$6,273.04

20.41 (2)(A) Univ. Ext. Operation:

From General Supplies	\$3,735.00
To Postage	1,235.00
To Office Supplies	2,500.00

Adopted.

3. ✓ That upon the recommendation of Dean Turneure, the following transfers be made in the 20.41 (1)(D) Capital budget of the College of Engineering:

\$300 from apparatus to books
900 from machinery and tools to furniture
Adopted.

4. ✓ That upon the recommendation of Dr. Buerki, the 20.41 (10) (A) Hospital revolving fund be increased as follows:

Apparatus	\$3,000
Furniture	950
Books	<u>50</u>
	\$4,000

Increase chargeable to accumulated free cash surplus from previous years.

Adopted.

5. ✓ That upon the recommendation of Dr. Buerki, the 20.41 (10) (A) Infirmary budget for furniture be increased \$1,500, chargeable to increased receipts.

Adopted.

6. ✓ That upon the recommendation of the State Architect, the contract for the rubber tile floors in the Orthopedic Hospital be awarded to Flint and Holtz, Milwaukee, for the sum of \$8,049.00, and that the Business Manager be authorized to sign the contract.

(Cont.)

The bids were as follows:

Flint and Holtz, Milwaukee	\$8,049
Turner Resilient Floors, Milwaukee	8,157
W. J. O'Neill Floors, Milwaukee	8,737
J. R. Petley Co., Milwaukee	8,985.62

Adopted.

7. That upon the recommendation of the State Architect, the contract for the sterilizing equipment and an instrument case for the Orthopedic Hospital be awarded to Scanlan and Morris, Madison, for the sum of \$5,555.24, and that the Business Manager be authorized to sign the contract.

Adopted.

8. That upon the recommendation of Director Little and the Athletic Council, the 20.41 (5)(C) revolving fund budget of the Athletic Council be revised as follows:

REVISED BUDGET
Athletic Council
5-C Fund

	<u>Present Status</u>	<u>Requested Reductions</u>	<u>Revised Budget</u>
Salaries and Wages	101,580	1,750	99,830
Special Grants			
Opp. Share of Receipts	(111,700)	(19,700)	(92,000)*
Awards and Trophies	8,500	1,350	7,150
Postage	7,700	700	7,000
Office Supplies	1,000		1,000
Printing & Publishing	6,760	600	6,160
Telephones & Telegrams	2,000		2,000
Travel	35,750	2,800	32,950
General Supplies	40,800	2,300	38,500
Laundry	2,300	300	2,000
Seeds	100		100
Equipment Repairs	2,800	Add'l. 500	3,300
Rent	30,606		30,606
Heat and Water	300		300
Light and Power	100		100
Insurance	1,500		1,500
Subsistence	2,000		2,000
 Total Operation	 243,796	 9,300	 234,496

(Cont.)

	<u>Present Status</u>	<u>Requested Reductions</u>	<u>Revised Budget</u>
New Construction Current	22,467	17,000	5,467
Furniture	1,800	800	1,000
Machinery & Tools	11,162	300	10,862
Books	100		100
Apparatus	3,525	Add'l. 200	3,725
Photos & Lant.Slides	<u>250</u>	<u>50</u>	<u>200</u>
Total Capital	39,304	17,950	21,354
Maintenance	<u>6,000</u>	<u>1,500</u>	<u>4,500</u>
Grand Total	289,100	28,750	260,350

* Receipts Distributed of \$111,700 and \$92,000 not included in total.
Adopted.

9. That the resignations of the following dormitory fellows be accepted, effective February 8, 1931:

R

Kingsley Trenholme,	Noyes House, Adams Hall
William Whitney,	Van Hise House, Adams Hall
John McCleary,	Faville House, Adams Hall

Adopted.

Fellows

10. That the following men be approved as dormitory fellows for the second semester of the academic year 1930-31, appointments to become effective when notified by the Director that their services are required, each to receive free board and each to pay \$50 for their room for the semester:

Richard E. Moody,	108 Langdon Street
Robert Loomis,	South Hall
Lorrie N. Douglas,	Adams Hall

Adopted.

Fellow

11. That \$190 be transferred from (1) D, Regents' Unassigned, to Physical Plant, New Construction Current. (To provide funds for a second coat of paint in the remodeled rooms of Lathrop Hall, as recommended by the State Architect.)
Adopted.

The Business Manager reported to the committee that the lease on the Thomas farm at Spooner, Wisconsin, would expire on December 31, 1931.

✓ The Business Manager reported that Mrs. Cape was offering her property on Orchard Street for the sum of \$8500, reserving the privilege of removing the house from the premises. It was

VOTED, That if the proposal is received in proper form it be accepted, the amount to be charged to the balance of \$11,000 in 20.41(1)R. for this purpose.

✓ Upon recommendation of Director Halverson, authority was granted for the closing of Adams Hall for the summer session.

✓ Upon recommendation of Director Halverson, it was VOTED, That students withdrawing from the university at the end of the first semester may be allowed to terminate their leases for the year.

✓ Upon recommendation of Director Halverson, authority was granted for the closing of one section in one of the men's dormitories during the second semester of the current year, if necessary.

✓ The matter of extension of time for the payment of room and board bills was discussed and also the matter of excusing students from living in the dormitories who have rooms leased there and who remain in the university. No action was taken.

✓ Upon recommendation of the Secretary it was VOTED, That authority be granted to deposit with the Bondholders' Committee bonds to the amount of \$4000 of the Fuller & Johnson Mfg. Co. which were received from the Torgler Thompson Estate, subject to further advice of the Attorney General.

✓ The Secretary presented a communication from Kemper K. Knapp, of Chicago, together with a check for \$5000, representing an additional donation to the Kemper K. Knapp Loan Fund. It was VOTED, That the gift be accepted and that the Secretary be requested to express to Mr. Knapp the appreciation of the regents for this generous gift. (This makes the total donation for this fund from Mr. Knapp \$25,000.)

gift

A communication was presented from the Ford Motor Company, of Dearborn, Michigan, presenting to the department of physics, for the museum, a cut-away motor. It was

gift
VOTED, That the gift be accepted and that the Secretary advise the Ford Motor Company of the appreciation of the regents.

Summary of cash disbursements for the month of January, 1931, attached.

The meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN
ACCOUNTING DEPARTMENT
CASH DISBURSEMENTS FOR JANUARY, 1931

Pay Roll Dec. 16-31 (Shops).....	\$18,270.46
" " " " " (Other).....	15,666.10
" " " " " (Hospital).....	6,632.59
" " " " " (Dorm & Commons).....	3,102.42
" " Jan. 1-15 (Shops).....	16,482.40
" " " " " (Other).....	12,733.53
" " " " " (Hospital).....	6,539.11
" " " " " (Dorm & Commons).....	5,476.16
" " Jan. 1-31	414,035.25
Student Pay Roll Dec. 1-31.....	12,723.02
Lecture Bureau Weekly Pay Roll.....	2,369.05
University Creamery - Milk & Cream.....	14,324.10
Fuel.....	15,991.86
Refunds.....	557.95
New Construction - Mechanical Engineering Bldg.....	66,923.41
" " - Chemistry Bldg. Ventilators.....	51.77
" " - Electric Distributing System.....	19.14
" " - Heating Station Boilers.....	875.96
" " - Lathrop Hall Remodelling.....	7,522.92
" " - Agronomy Wing to Hort. Bldg.....	1,123.99
" " - Electric Distributing System.....	236.16
" " - Student Infirmary.....	853.85
" " - Water Line.....	2,360.93
" " - Animal Research Bldg.....	756.37
" " - Meters.....	161.70
" " - Chemistry Bldg. Equipment.....	117.77
" " - Orthopedic Hospital.....	25,097.38
Miscellaneous disbursements, travel, food, etc.....	<u>230,701.65</u>
	\$881,707.00