



Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: July 29, 1939. 1939

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1939

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Saturday, July 29, 1939, 10 A.M.

Held in the Office of the Comptroller

PRESENT: Regents Callahan, Gates, Wilkie; President Dykstra, Comptroller Peterson, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Administration and General -

1. That the actions of the Letters and Science Faculty and the University Faculty as shown in EXHIBIT A, as follows, be approved:

1. That the Ph.B. requirement of four credits in sophomore composition for students who do not pass a year of foreign language in college may be satisfied with three credits of sophomore composition earned in one semester.

2. That candidates for the Ph.B. degree may use ten credits in the survey science courses, commonly called the "17" courses, in meeting the requirements of that degree.

3. That each department shall schedule approximately at least 45% of its class hours, including laboratory, quiz, lecture, and seminar classes, in the afternoons and on Saturday morning.

4. That at least 1/8 of the class hours of courses having four or more sections, laboratory sections excluded, shall be scheduled at 12:00 o'clock noon.

Adopted.

- Comptroller -

1. That in accordance with the advice of the Attorney General, the Comptroller be authorized to make payment of \$15,121.90 to the Collector of Internal Revenue, on account of taxes assessed by the Federal Government on athletic admissions for the period from September 1936 through April 1937. Payment to be charged to the 5-C Athletic Council revolving fund, and to be paid under protest. (Confirming verbal approval of the Executive Committee.)

Adopted.

2. That upon the recommendation of Dean Christensen, authority be requested of the Governor to replace the 1936 Chevrolet sedan, used by the Short Course department of the College of Agriculture, with a new Chevrolet sedan at an estimated cost of \$450 net, chargeable to the 1-D budget of the College of Agriculture. (Confirming verbal approval)

Adopted. *automobile*

- University Press -

1. That Ellen Shuart be appointed technical assistant, University Press, beginning October 1, 1939; salary \$125 a month; provided in the budget, p. 23.
Adopted.

- Education -

1. That William Ashby McCloy be appointed instructor in art education for the academic year 1939-40; salary \$1900 per annum; in place of James Watrous, transferred; p. 63, 1A.
Adopted.

- Agriculture -

1. That the resignation of Helen O. Briggs, county home demonstration agent for Winnebago County, be accepted; to take effect July 31, 1939. P. 126, 15A(E). *72*
Adopted.

2. That Ethel Mae Seward be appointed county home demonstration agent for Winnebago County from August 1, to December 31, 1939; salary at the rate of \$1700 per annum, to be charged as follows: \$1500 paid by the University, vice Briggs, resigned; p. 128, 15A(E); \$200 paid by the County. Total for the period \$708.33 - \$625 from the University; \$83.33 from the County.
Adopted.

3. That the resignation of Helmuth A. Wegner, assistant in biochemistry, be accepted; to take effect at the beginning of the summer service period; p. 133, 1A(R). R

Adopted.

4. That Charles F. Huebner be appointed assistant in biochemistry for the summer of 1939; salary \$150, vice Wegner, resigned; p. 133 1A(R).

Adopted.

5. That Stephan Kliman be continued as assistant in soils from August 1 to October 31, 1939, with the following adjustment of salary: additional for August, \$35; September, \$110; October, \$110; total \$255; charged \$150, extra labor (Ext.); \$105, saving on Hull salary; p. 109, 3A(Ext.)

Adopted.

6. That David Oberts be appointed assistant in soils from July 22 to August 21, 1939; salary \$50 for the period; charged \$25 extra labor; \$25 - 15B Milwaukee Sewage Commission; p. 109, 1E(R) and 15B(R). *fellowship*

Adopted.

7. That Dwight Stephens be appointed assistant in animal husbandry from September 1, 1939 to June 30, 1940; salary \$1330 for the period; to be charged as follows: Assistant \$665 1A(I); \$665 1A(R).

Adopted.

8. That Mrs. Margaret House Irwin be appointed instructor in biochemistry (half time) from August 1, 1939 to November 15, 1939; salary \$350 for the period, to be paid in four installments, to be charged as follows: 1A(R) S.S. \$86.00 - Ahlgren \$30; Sommer \$36; Cole \$20; 15A(R) S.S. \$264.00 - Brink \$20; Elvehjem \$76; Aamodt \$168.

Adopted.

9. That James S. Earley be appointed lecturer in rural sociology from July 18, 1939 to July 20, 1939; salary \$22.00 for the period; charge to lectures and convocations, fund 1E (Instructor.)

Adopted.

- Medicine -

1. That Robin N. Allin be appointed assistant in student health from August 7, 1939 to June 30, 1940; salary at the rate of \$180 a month; vice Walsh, resigned; p. 23, 1E.

Adopted.

2. That the resignation of Anna Scott Hoyer, student assistant in physiology, *RC* be accepted; to take effect September 1, 1939; p. 159, 1A.
Adopted.

3. That Rozell Rork be appointed graduate assistant in physiology for the academic year 1939-40; salary \$400 per annum; vice Hoyer, p. 159, 1A.
Adopted.

4. That William H. Stevens be appointed graduate research assistant in medical bacteriology for the academic year 1939-40; salary \$600 per annum; charge to gifts, 15B-256.
Adopted.

- Engineering -

1. That the resignation of William A. Bain, Jr., instructor in chemical engineering, be accepted, to take effect July 10, 1939, p. 143, 1A. *RC*
Adopted.

2. That Charles A. Rowe be appointed instructor in chemical engineering for the academic year 1939-40; salary \$1800 per annum; vice Bain, resigned; p. 143, 1A.
Adopted.

3. That Roger J. Altpeter, assistant professor of chemical engineering, be *leave* granted leave of absence, without pay, for the academic year 1939-40; p. 143, 1A.
Adopted.

4. That Nils K. Anderson and Charles A. Rowe be appointed fellows under the Universal Oil Products Fellowship grant for the month of August, 1939; each to receive \$100 for the service; total, \$200 charge to fund for that purpose. *Fellows.*
Adopted.

- Research -

1. That the following persons be appointed under the research grant of \$2640 for a tax study, approved by the Board of Regents at the June 16-17, 1939, meeting; each to receive the salary indicated for the service rendered:

Frank Hanna, Research Director, \$333.33 a month for three months, beginning August 1, 1939

Sidney Lerner, Research Associate, \$200.00 a month for four months,
beginning July 1, 1939

Joseph Pechman, Research Associate, \$200.00 a month for three months,
beginning August 1, 1939

Mildred Cornell, Research Assistant, \$100.00 a month for three months,
beginning August 1, 1939.

Adopted.

2. That Carl E. Johnson be appointed research assistant in medicine for the
academic year 1939-40; salary \$600 per annum; vice Welden White, 15B.
Adopted.

3. That Jacob William Stutzman be appointed research assistant in physiology
during July and August of 1939; salary \$200 for the period; charge to Lakeside
Laboratory fund, 15B.
Adopted.

- Extension -

1. That Volmer H. Sorenson be appointed field representative in District 1,
(rank of instructor) for eleven months, beginning August 1, 1939; salary at the
rate of \$2300 per annum (\$191.66 a month); provided in the budget, p. 225, 2AB.
Adopted.

2. That the following persons be granted leave of absence, without pay, for
two months, beginning July 1, 1939:

James S. Parker, assistant professor of economics,
Class Instruction, p. 221, 2AB.

Leaves.

Mrs. Georgia M. Corp, assistant in debating and public
instruction, p. 224, 2AB.

Adopted.

- Degrees -

1. That upon the recommendation of the Faculty of the Law School the
following degrees be granted:

Bachelor of Laws

Robert Milburn Bair
Max E. Bassewitz
Robert Edward Byrne
Eugene Edward Dixon
Arthur Francis Zeman

Adopted.

Regent Wilkie presented a communication from Harlan B. Rogers of Portage in relation to the Zona Gale bequest of \$1000. It was

VOTED, That the bequest be accepted in accordance with the terms set up in the will. *donation*

The President presented a request from Dean Christensen for an appropriation of \$1920 from Regents' Unassigned for the purchase of laboratory desks for the Biochemistry Building. It was

VOTED, That this expenditure be charged to the 1D budget of the College of Agriculture and that the question of reimbursing the budget of the College of Agriculture from Regents' Unassigned be deferred.

Upon recommendation of the President, it was

VOTED, That the budget be amended to correct an error in connection with the salary of J. Kenneth Little, Assistant Professor of Education; that his total salary be placed at \$3500, two-thirds to be paid from the budget of the Department of Education and one-third from the budget of the Extension Division, the additional charge of \$163 to be transferred from Class Instruction, Additional Instruction, University Extension Division.

The Comptroller reported upon the special work done by G. R. Willet & Co. of Chicago on the telephone exchanges at the University and recommended that in lieu of the commission on a percentage of savings basis to be paid the G. R. Willet & Co. in accordance with the Regent action of December 13-14, 1938, the stipend for professional services of G. R. Willet & Co. be fixed at \$2550 for twelve months beginning January 1, 1939, chargeable as follows: \$750 to 1938-39 1-A balance and \$1800 to Regents' Unassigned 1939-40, payable in six monthly installments @ \$250 ~~300~~ each. Upon motion, it was

VOTED, That this recommendation be approved.

Upon recommendation of the President, it was

VOTED, That a requisition of \$117.00 for art work done by Hattie Wakeman at the request of Dr. Davis be approved, charged to Hospital funds.

Upon recommendation of the President and Comptroller, it was VOTED, That an appropriation of \$2500 be made to the Wisconsin University Building Corporation to supplement the schedule of costs for the turn-around at the Memorial Union Building; \$1000 to be charged to the budget of the Division of Physical Plant and \$1500 to Regents' Unassigned 1-D. PWA ✓

Upon recommendation of the President and Comptroller, it was VOTED, That an expenditure be authorized of approximately \$17,000 on the terrace at the Women's Dormitories to provide a recreation, lounge, and storage area not included in the original plans, chargeable to the Women's Dormitories project (PWA 1502-F).

It was VOTED, That a check for \$50 from the Wisconsin Alumni Club of Philadelphia for a scholarship to be awarded to a needy and worthy undergraduate student be accepted.

The Secretary presented correspondence with Atwell & Atwell of Stevens Point with reference to the University acquiring the Frost property on Orchard Street. It was understood that the Regents were not in a position to take any action on the matter at this time.

The Secretary presented a communication from a city real estate agent of Milwaukee with reference to the Regents acquiring the South one-half of Lot 10 in Block 166, Milwaukee, the area in which the University Extension Division building is located. It was

VOTED, That the Secretary be authorized to try to work out some plan for the purchase of this property for the University.

The following recommendations of the Secretary were adopted:

1. That the interest rate on the Delta Upsilon Loan, balance \$13,000, be reduced from 5% to 4%, effective July 19, 1939. Jms ✓

Adopted.

2. That the interest rate on the Pearl E. Moore Loan, balance \$1,600, be reduced from 4½% to 4%, effective July 17, 1939. Jms ✓

Adopted.

3. That the interest rate on the Joseph Brunner Loan, \$2,000, be reduced from 6% to 5%, effective with the next payments.

Adopted.

4. That the interest rate on the Mary Grane Loan, balance \$2,500, be reduced from $5\frac{1}{2}\%$ to 5%, effective May 1, 1939.

Adopted.

5. That the interest rate on the George C. Sellery Loan, balance \$1,200, be reduced from $4\frac{1}{2}\%$ to 4%, effective July 20, 1939.

Adopted.

6. That the purchase of a \$1000 Bond of the Dominican Fathers of the Blessed Sacrament Church of Madison, Wisconsin December 1, 1936 to December 1, 1946, $3\frac{1}{2}\%$ @ 101 be approved.

Adopted.

7. That the purchase of \$5000 of the paid up shares of Stock (Insured) of the Provident Loan and Building Association for each of the following funds be approved:

- a. University Trust Funds
- b. National Teachers Seminary Fund
- c. Summer Session Deposit Account

Adopted

8. That a loan of \$4,500 to Frank T. Morant on his residence property at 810 Huron Hill, Madison, for five years @ $4\frac{1}{4}\%$ be approved.

Adopted.

At 10:30 A.M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary