

Minutes of the meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: May 27, 1940. 1940

Madison, Wisconsin: Board of Regents of the University of Wisconsin System, 1940

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MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Monday, May 27, 1940, 10 A.M.

Held in the office of the Comptroller

PRESENT: Regents Callahan, Glover, Kleczka; President Dykstra, Comptroller Peterson, Secretary McCaffrey.

The Comptroller presented the following four recommendations:

1. That the following schedule of costs for the Agronomy Seed Building be approved:

General Construction	\$19,900
Heating and Ventilating	2,553
Electrical Work	<u>1,872</u>
Sub-total	(24,325)
Engineering and supervision	1,000
Contingent	<u>1,000</u>
Total	\$26,325

Source of funds:

Appropriation by Legislature - (3)(f)	\$25,000
(3)(k) Dairy & Farm Sales Revolving Fund	<u>1,325</u>
Total	\$26,325

Ag - Aud ✓

2. That the (3)(k) Dairy and Farm Sales Revolving Fund budget for 1939-40 be increased by \$1,325, chargeable to additional receipts; the increase to be budgeted as New Construction Current. *Ag - Aud -*

3. That contracts for the construction of the Agronomy Seed Building be awarded as follows, and that the Comptroller be authorized to sign the contracts:

General Construction:

George Nelson & Son, Madison, low bidder \$19,900

Heating and Ventilating:

H. Toussaint, Madison, Wis., low bidder 2,553

Electrical Work:

Bradford Electric Co., Madison, Wis.

Lowest regular bid 1,872

(The bid of R. J. Nickles, Madison, for \$1,488 was irregular in that a performance bond in blank amount was furnished as surety in place of a certified check for 10% of the bid as called for in the specifications and instructions to bidders.)

4. (a) That that part of the agreement of March 20, 1940 with G. R. Willet & Company, Chicago, Illinois regarding the services of G. R. Willet & Company as communications consultants at the University for the period from March 1, 1940 to June 30, 1940 wherein it was agreed that G. R. Willet & Company would continue to serve the University for the period named in connection with general telephone problems, services and costs at a fee of \$300 per month be cancelled; all other arrangements in the agreement of March 20 to remain in full force and effect.

(b) That the Comptroller be authorized to sign a new agreement with G. R. Willet & Company for the period from May 1, 1940 to February 28, 1941 for the purpose of actively managing and supervising the University telephone department, including the centralization of switchboard facilities and the selection and training of operators, for a total fee of \$4,800, payable in equal monthly installments at the end of each month during the period of the agreement. That G. R. Willet & Company guarantees by furnishing a performance bond that telephone service at the University will be provided to the satisfaction of the University and that the annual savings in telephone expense, i.e. the difference between actual costs and the estimates of costs for a centralized service given by the Wisconsin Telephone Company in their report of April 11, 1940, will be at least equal to the amount of the fee paid G. R. Willet & Company under this agreement; the cost of the performance bond to be paid by the University and charged to the 5-A Dormitories and Commons Revolving Fund; the fee of \$4,800 to be charged as follows: \$2,400 to the 5-A Dormitories and Commons Revolving Fund and \$2,400 to 1-E Regents Un-assigned 1940-41 budget.

Adopted.

RECOMMENDATIONS OF THE PRESIDENT

- Letters and Science -

1. That \$1200 be appropriated from Regents' Unassigned, 1940-41, for the College of Letters and Science for the appointment of Dr. C. K. Leith on a part-time basis. The leave of absence heretofore granted him has been cancelled.

Adopted.

- Agriculture -

1. That Arlio M. Mucks, associate professor of agricultural extension, be changed from part-time to full time basis for the period May 23 to June 17, 1940; and that his salary for the period be \$200.50; charge to additional agents (home economics extension), p. 129, fund 15AE. (This readjustment does not increase the budget appointment for 1939-40.)

Adopted.

2. That \$600 be appropriated from Regents' Unassigned, 1940-41, for the employment on half-time basis of William H. Tomby, laborer, veterinary science department, who has reached retiring age.

Adopted.

3. That the salary of Lloyd C. Ferguson, instructor in genetics and veterinary science, be increased from \$2100 to \$2300 for the year 1940-41; increase to be charged to 15A Extra Labor, Research, Agricultural Economics, page 103.

Adopted.

4. That the salary of Henry L. Ahlgren, assistant professor of agronomy, be increased from \$3000 to \$3150 for 1940-41; increase to be charged to 1A Regents' Unassigned.

Adopted.

5. That the salary of Norman P. Neal, assistant professor of agronomy and genetics, be increased from \$3100 to \$3350 for 1940-41; increase to be charged to 3K (Hybrid Corn Receipts).

Adopted.

6. That the following changes be made in the Agricultural Budget for 1940-41:

- (a) P. 117, to correct a clerical error, Mrs. Mildred M. Johnson, assistant in veterinary science, \$720 instead of \$620 (also \$720, agricultural bacteriology, total \$1440), additional \$100 charged to 3-M, assistants (\$2160).
- (b) P. 128, Maurice R. Haag, assistant in agricultural extension, \$1800 instead of \$1600, because of increase in time, additional \$200 charged to extra labor, 15A.

Adopted.

- Medicine -

1. That the title of Dr. Robin C. Buerki be changed from Superintendent of Wisconsin General and Wisconsin Orthopedic Hospitals to Professor of Hospital Administration and Superintendent of Wisconsin General and Wisconsin Orthopedic Hospitals, no change in salary, beginning July 1, 1940.

Adopted.

2. That Dr. Merle Starr Nichol be promoted from Associate Professor to Professor of Sanitary Chemistry, State Laboratory of Hygiene, no change in salary, beginning July 1, 1940.

Adopted.

- Graduate School -

1. That Stephen M. Corey serve as assistant dean (half-time) for the six weeks summer session of 1940, salary \$375; charge to Graduate School budget, fund 1-A.

Adopted.

- Degrees -

1. That in accordance with the certification of the Registrar degrees be granted as shown in EXHIBIT A, copy of which is on file.

Adopted.

Upon recommendation of the President, it was
VOTED, That the transfer of \$2340 from lapsed library deposits

20.41(1)E to 20.41(11) revolving fund surpluses, to cover the payment of \$2340 interest to E. J. Young due March 27, 1940, be approved.
(Confirming verbal approval.)

The committee considered the matter of finding funds for the purchase of the library of Dr. William Snow Miller. The money does not seem to be available at this time and therefore the matter is being returned to the Board at the meeting to be held on June 15, 1940.

Summary of cash disbursements for the months of March and April, 1940, attached.

At 12 M the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary.

THE UNIVERSITY OF WISCONSIN

CASH DISBURSEMENTS

March 1940

Pay Rolls March 1-31, 1940.....	\$568,637.72
Refunds.....	3,498.31
Coal.....	29,492.90
University Creamery - milk & cream.....	15,178.51
Miscellaneous disbursements, food, travel, etc.....	<u>318,782.08</u>
Total.....	\$935,589.52

April 1940

Pay Rolls April 1-30.....	\$595,838.22
Refunds.....	742.05
Coal.....	20,644.51
University Creamery - milk & cream.....	16,534.16
Miscellaneous disbursements, travel, food, etc.....	<u>316,676.78</u>
Total.....	\$950,435.72