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## **Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: March 26, 1925. 1925**

Madison, Wisconsin: Board of Regents of the University of  
Wisconsin System, 1925

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*Budget*  
*Read*

REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin

Thursday, March 26, 1925, 11 A. M.

PRESENT: Regents Callahan, Grady, Olbrich; President Birge, Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

-Agriculture-

*Budget*  
*p. 55*

1. That W. G. Caldwell be appointed technical assistant in agricultural engineering, beginning April 1, 1925; to be paid at the rate of \$1 an hour; total not to exceed \$200 for the remainder of the year 1924-25; charge to balance on Professor Ullsperger's salary.

Adopted.

" 2. That J. Donohue be appointed technical assistant in agricultural engineering, beginning April 1, 1925; to be paid at the rate of \$1 an hour; total not to exceed \$200 for the remainder of the year 1924-25; charge to balance on Professor Ullsperger's salary.

Adopted.

" 3. That W. T. Liens be appointed technical assistant in agricultural engineering, beginning April 1, 1925; to be paid at the rate of \$1 an hour; total not to exceed \$100 for the remainder of the year 1924-25; charge to balance on salary of Professor Ullsperger.

Adopted.

61 4. That the service of R. H. Stinchfield, assistant in Agricultural Journalism, be changed from half to full time, and his salary increased from \$75 to \$150 a month, beginning March 16, 1925; amount involved, \$262.50, to be charged as follows: \$200 summer service - Professor Hopkins; \$62.50 to assistant in agricultural journalism, budget p. 61.

Adopted.

63  
R 5. That the resignation of R. S. Hulce, professor of animal husbandry, be accepted; to take effect March 16, 1925.

Adopted. *Nichols*

2 R 6. That the resignation of Harry F. Clements, assistant in agronomy, be accepted; to take effect March 15, 1925.  
Adopted.

66 R 7. That George L. Meyer be appointed mechanic in the dairy department from March 1, 1925 to the close of the year 1924-25, at a salary of \$100 a month, in place of Guy L. Cruzen, resigned; charge to allotment under foreman for this position.  
Adopted.

69 8. That Katherine Jones be appointed instructor in home economics, from March 9, 1925, to the close of the year 1924-25; salary at the rate of \$950 per annum; in place of Florence Corbin resigned. (Miss Jones also Wisconsin high school, \$900).  
Adopted.

75 9. That Carlyle Bennett, assistant professor of botany at Michigan Agricultural College, be granted an honorary fellowship in plant pathology for the second semester of 1924-25.  
Adopted.

*Hon. Fellow*

75 10. That Homer D. Chapman be appointed industrial fellow in soils from March 1, 1925, for a period of eight months; salary \$100 a month; charge to fund furnished by the National Lime Association.  
Adopted.

*Fellow*

11. That the following persons be paid, each the sum set opposite his name, for the service indicated; charge to budget of

#### FARMERS' INSTITUTES

for the month of March:

|                        |           |       |       |
|------------------------|-----------|-------|-------|
| Ray C. Walker-----     | Conductor | ----- | \$120 |
| C. H. Imig -----       | "         | ----- | 120   |
| L. E. Scott -----      | "         | ----- | 100   |
| John D. Imrie -----    | "         | ----- | 80    |
| Walter C. Brill ----   | "         | ----- | 120   |
| E. A. Umbreit -----    | "         | ----- | 120   |
| Roy McDonald -----     | "         | ----- | 100   |
| H. R. Burr-----        | "         | ----- | 80    |
| C. S. Ristow -----     | "         | ----- | 120   |
| Mrs. Ida V. Patterson- | "         | ----- | 100   |
| Mrs. A. J. Zoerb ---   | "         | ----- | 40    |
| Mrs. N. A. Rasmussen   | "         | ----- | 100   |
| Mrs. L. D. Hopkins -   | "         | ----- | 93.50 |
| Mrs. D. W. Nelson --   | "         | ----- | 40    |
| Peter C. Swartz, ----  | Asst      | ----- | 120   |

145

145

|                  |      |                 |       |       |    |
|------------------|------|-----------------|-------|-------|----|
| Weston Woodard   | ---- | Asst. Conductor | ----- | \$    | 60 |
| D. W. Huenink    | ---- | Special Worker  | ----- |       | 64 |
| Frank Anderson   | ---- | "               | "     | ----- | 10 |
| N. A. Rasmussen  | ---- | "               | "     | ----- | 40 |
| H. W. Ullsperger | --   | "               | "     | ----- | 80 |

Adopted.

-Extension-

140

1. That Burr Lee be appointed to conduct an evening class in commercial correspondence, Milwaukee; to receive \$9 a meeting; total not to exceed \$135; charge to fund for class instruction.  
Adopted.

140

2. That A. A. Engelhard be appointed to conduct a second evening class in public speaking, Milwaukee; to receive \$7.50 a meeting; total not to exceed \$127.50; charge to fund for class instruction. (It is understood that the class will be dismissed and the appointment cancelled if the fees from the students do not amount to at least \$127.50).  
Adopted.

-Letters and Science-

33

1. That E. W. Meyers be appointed reader in business administration from March 1, 1925, to the close of the year 1924-25; to be paid at the rate of 50 cents an hour; total not to exceed \$25 a month; charge to budget of department.  
Adopted.

33

2. That Frank A. Butler and Clyde W. Gleason be appointed assistants in education from March 1, 1925, to the close of the year 1924-25; salary, \$100 each for the period, to be charged to balance on salary of Torgerson, resigned.  
Adopted.

34

3. That Julia G. Wales, instructor in English, be given leave of absence, without pay, for the remainder of the academic year, beginning April 1, 1925, on account of illness.  
Adopted.

*Leave*  
*Shumaker*

34

4. That Helen Shumaker be reappointed assistant in English for the remainder of the second semester, beginning March 1, 1925, salary \$300 for the period, to be charged to budget of department  
Adopted.

34 5. That Mrs. Helen Payne be appointed assistant in English for the remainder of the semester, beginning March 1, 1925; salary, \$300 for the period, to be charged to budget of department.

Adopted.

35 6. That Dr. Isaiah Bowman, of New York, Director of the American Geographical Society, be appointed special lecturer in geography, to give a series of four lectures in March, and to receive an honorarium of \$250 in lieu of expenses; charge to unassigned instruction.

Adopted.

36 7. That Harold C. Deutsch be reappointed assistant in history for the second semester of 1924-25; salary, \$187.50 for the semester, to be charged to budget of department.

Adopted.

36 8. That the salaries of R. C. Buley and Alina M. Lindegren, assistants in history, be increased for the second semester of 1924-25 from \$250 to \$375 each, on account of increased teaching; increase to be charged to unassigned instruction.

Adopted.

36 9. That the salary of F. W. Prescott, assistant in history, be increased for the second semester of 1924-25 by \$100 on account of increased work; to be charged to unassigned instruction.

Adopted.

37 10. That W. W. Ellsworth be appointed special lecturer in journalism, to give one lecture in March and to receive an honorarium of \$50 in lieu of expenses; charge to budget of department.

Adopted.

40 11. That the salary of Theodore Soller, assistant in physics, be decreased for the second semester of 1924-25 by \$200 on account of decreased teaching, making total salary for the semester \$200 instead of \$400.

Adopted.

42 12. That the salary of Helen Jamieson, assistant in French, be increased from \$600 to \$800 for the second semester of 1924-25; on account of increased teaching; increase to be charged to budget of department.

Adopted.

-Medicine-

- 7 1. That Dr. M. E. McGarty be granted leave of absence from March 1, 1925 to September 1, 1925, without pay. *S. M. S.* *Leave*

Adopted.

- " 2. That Dr. Ivan G. Ellis be appointed instructor in the department of student health service for the remainder of the year 1924-25, beginning March 23; compensation at the rate of \$166.67 a month; in place of M. E. McGarty, on leave of absence. *Wickham*

Adopted.

- " 3. That Esther Silverman be appointed part-time technician in medicine, beginning March 16, 1925; salary, at the rate of \$40 a month, to be charged to balance on salary of Mrs. Clifford Olson, resigned. *R*

Adopted.

-Physical Education-

- 25 *R* 1. That the resignation of Cynthia M. Wesson, assistant professor of physical education, be accepted; to take effect July 1, 1925. *Wickham*

Adopted.

- " 2. That the resignation of Marie L. Carns, assistant professor of physical education, be accepted; to take effect July 1, 1925. *Wickham*

Adopted.

- 10 *Rev* 3. That James Brader be appointed assistant in physical education (football) beginning March 1, 1925; salary at the rate of \$3500 per annum, ten months' basis; charge to athletic council funds.

Adopted.

- 10 *Rev* 4. That Irvin Uteritz be appointed assistant in physical education (football) beginning March 1, 1925; salary at the rate of \$3500 per annum; ten months' basis; charge to athletic council funds.

Adopted.

-General-

1. That the holders of International Fellowships be placed on the same basis as regular University fellows. (See also *Fellow*

Adopted.

2. That in accordance with the ~~certification~~ of the registrar the following

DEGREES

be granted:

Bachelor of Laws:

Thomas Nicholas Burke, B. A.  
William Jennings Bryan Janisch  
Frederick Charles Jonas  
Eugene Paul Meyer  
Frederick James Moreau, Ph. B.

Adopted.

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That the contract for the heating equipment for the Nurses' Home be awarded to Messrs. C. A. Hooper & Company, Madison, Wisconsin, for the sum of \$7,050, and that the Business Manager be authorized to sign the contract. Chargeable to 20.41 (10)(d).

The bids for the heating equipment were as follows:

|  | <u>Bid No. 2</u> |
|--|------------------|
| American Plumbing & Heating Co., Madison | \$ 9,100         |
| Paul E. Mueller Company, "               | 7,785            |
| Pharo Heating Company, "                 | 8,666            |
| C. A. Hooper & Company, "                | 7,050            |
| J. J. Egan & Company, Minneapolis        | 9,596            |

Adopted.

2. Bids for the plumbing equipment for the Nurses' Home:

|  | <u>Bid No. 3</u>               |
|--|--------------------------------|
| American Plumbing & Heating Co., Madison | \$15,500                       |
| William Owens, "                         | 16,500                         |
| W. J. Hyland Plumbing Company, "         | 18,685                         |
| R. T. Royston, "                         | 17,900                         |
| George Kraft, "                          | 25,059 (and marble partitions) |
| C. A. Hooper & Company                   | 13,600                         |
| J. J. Egan & Company Minneapolis         | 12,563 (withdrawn)             |

Action deferred

3. That the contract for the electrical work for the Nurses' Home be awarded to the American Plumbing and Heating Company, Madison, Wisconsin, for the sum of \$4,500, and that the Business Manager be authorized to sign the contract. Chargeable to 20.41 (10)(d)

The bids for the electrical work were as follows:

|                                    |         | <u>Bid No. 4</u> |
|------------------------------------|---------|------------------|
| Nickles Electric Company,          | Madison | \$ 4,999         |
| Schaub-Bradford Electric Co.,      | "       | 4,717            |
| — American Plumbing & Heating Co., | "       | 4,500            |
| Blackhawk Electric Company,        | "       | 4,840            |

Adopted.

4. That the following schedule of costs for the Science Hall elevator project be approved:

|   |                 |
|---|-----------------|
| Contract to Heller Elevator Co. for elevator                | \$5,535         |
| — Lowest bid of Wisconsin Iron & Wire Works for Steel Tower | 5,230           |
| Bid from George Nelson for Mason Work                       | 480             |
| Estimate for Electric Service Wiring                        | 60              |
| Adjusting and placing door controllers                      | 100             |
| Estimate for Superintendence                                | 195             |
|   | <u>\$11,600</u> |

Adopted.

5. That the contract for the Steel Tower for the elevator in Science Hall be awarded to the Wisconsin Iron and Wire Works, Milwaukee, Wisconsin, for the sum of \$5,230, and that the Business Manager be authorized to sign the contract. Chargeable to 20.41 (8) Balances:

The bids were as follows:

|                              |           | <u>Bid No. 1</u> |
|------------------------------|-----------|------------------|
| Wisconsin Iron & Wire Works, | Milwaukee | \$ 5,230         |
| A. F. Wagner Iron Works,     | "         | 5,446            |
| Hackendahl & Schmidt Co.,    | "         | 5,740            |
| C. Hennecke Company,         | "         | 5,900            |
| J. H. Findorff & Son,        | Madison   | 6,750            |

Adopted.



6. That the contract for the concrete work for the Science Hall elevator be awarded to George Nelson, Madison, Wisconsin, for the sum of \$480, and that the Business Manager be authorized to sign the contract; chargeable to 20.41(8) Balances.

Adopted.

7. That the budget item of \$1,000 for furniture, Athletic Council, be increased to \$1,250.

Adopted.

8. That the budget item of \$90,030 for General Supplies, Land Clearing (3-LR) be increased by \$140,000, making a total of \$230,030.

Adopted.

9. That a rebate of \$66.78 be granted to Esther Caldwell, a Barnard Hall resident.

Adopted.

10. That a rebate of \$10 be granted to Helen Wild, a Barnard Hall resident.

Adopted.

#### RECOMMENDATIONS OF THE BUSINESS MANAGER

regarding

NEEDS NOT PROVIDED FOR IN THE DEFICIENCY BILL were approved as follows:

1. That the redistribution of the budget item of \$150,000 under 20.41 (1)(d) Capital made necessary on account of the reduction to \$125,000 in the deficiency bill, be left to the President and Business Manager.

Adopted.

2. That the Extension Division be authorized to expend a sum not to exceed \$33,585 for the operation of the central office at Madison during the current fiscal year, chargeable to 20.41(1)(a).

Adopted.

3. That the Extension Division be authorized to expend a sum not to exceed \$1,135.84 for Medical Extension Operation during

the current year, chargeable to 20.41 (2)(a) or 20.41(2)(ar).  
Adopted.

4. That the Extension Division be authorized to expend a sum not to exceed \$1,724 for apparatus, equipment, etc., for the central office at Madison, chargeable to 20.41 (1)(d).  
Adopted.

The Business Manager discussed the location of the <sup>first</sup> Dormitory units. It was

VOTED, That the Business Manager be requested to discuss this matter again with Dean Russell.

Upon recommendation of the Business Manager, it was  
VOTED, That the lease of the University Extension Division quarters in Milwaukee, in the Old Line Life Building, be extended for one year.

The Business Manager presented report of survey, military equipment, and the report was approved.

Authority was granted to rent one of the new modern Hollerath tabulating machines for the Accounting Department, at a monthly rental of \$150.

Upon recommendation of Dean Bardeen, it was  
VOTED, That the salary of Josephine Maher, senior stenographer in the Medical School, be increased from \$120 to \$130 per month, effective March 1, 1925.

The Business Manager reported the gift of a testing machine for the College of Engineering from the Monarch Metal Products Company of St. Louis, and the Secretary was instructed to make appropriate acknowledgment of this gift for the regents.

The Business Manager reported upon a proposed change in boat-house concession at the University boathouse.

The matter was referred to the Business Manager with authority to act.

Upon recommendation of the Business Manager, it was

VOTED, To grant the request of the Camp Directors' Association for courses in swimming June 8-13, 1925, using the tank in Lathrop Hall, the students to pay all expenses, such as laundry, etc.

It was

VOTED, That the request of the National Aeronautic Association for the use of the University gymnasium for a lecture and pictures, be approved; the usual charge to be made for placing the stage and chairs. The profits are to be used in helping to secure a landing field in Madison.

Upon recommendation of the President a legislative scholarship was granted to Vladimir N. Rimsky-Korsakoff for the current year.

*Legis.  
Scholar*

The following payments from the

UNIVERSITY TRUST FUNDS INCOME

were approved:

|                        |   |         |
|------------------------|---|---------|
| Paul M. Fulcher-----   | Mary M. Adams Fellow in English, #1---- | \$66.24 |
| Louis C. Zucker-----   | " " " " " " #2----                      | 66.24   |
| Kenneth Scott-----     | Pres. Adams Fellow in Greek -----       | 66.24   |
| E. Marguerite Hall---- | " " " " " " Mod. Hist. #1-----          | 66.24   |
| Sterling Tracy -----   | " " " " " " #2-----                     | 57.82   |
| F. J. Bacon-----       | Hollister Pharmacy Fellowship-----      | 68.42   |
| Howard L. Smith-----   | Jackson Professorship in Law -----      | 150.00  |
| Walter Gausewitz-----  | Henry Gund Scholar, #1 -----            | 31.15   |
| Avrom Landy -----      | " " " " " " #2 -----                    | 31.15   |

Summary of cash disbursements for March, 1925, attached.

At 4:00 P. M. the meeting

A D J O U R N E D.

M. E. McCaffrey,

Secretary

# CASH DISBURSEMENTS

for the Month of

March, 1925

|  |              |
|--|--------------|
| Pay Roll - February 16-28 - Shop           | \$10,595.68  |
| Pay Roll - February 16-28 - Other          | 16,096.03    |
| Pay Roll - March 1-15 - Shops              | 10,442.51    |
| Pay Roll - March 1-15 - Other              | 16,521.33    |
| Pay Roll - March 1-31                      | 291,490.58   |
| Wisconsin Legislative Scholarships         | 5,000.00     |
| Creamery Pay Rolls                         | 10,175.92    |
| Univ. Ext. Div. Lect. Bureau Pay Rolls     | 4,927.35     |
| Hospital Equipment                         | 6,661.66     |
| Nurses' Home                               | 6,442.06     |
| Coal                                       | 19,658.67    |
| Pyrotol                                    | 30,810.00    |
| Miscellaneous Disbursements, Travel, etc., | 157,141.56   |
| Refunds                                    | 5,880.23     |
| Total Cash Disbursements                   | \$591,843.58 |