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Minutes of the regular meeting of the Executive Committee of the Board of Regents of the University of Wisconsin: March 28, 1930. 1930

Madison, Wisconsin: Board of Regents of the University of
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REGULAR MEETING OF THE EXECUTIVE COMMITTEE

Madison, Wisconsin,

Friday, March 28, 1930, 2:00 P.M.

(3)

PRESENT: Regents Callahan, Richardson, Butler; President Frank,
Business Manager Phillips, Secretary McCaffrey.

RECOMMENDATIONS OF THE PRESIDENT

- Letters and Science -

R 1. That the resignation of Victor Vacquier, assistant in physics, be accepted; to take effect February 28, 1930.
Adopted.

2. That Lester V. Whitney be appointed assistant in physics, beginning February 28, 1930; salary at the rate of \$800 per annum; in place of Victor Vacquier, resigned.
Adopted.

3. ✓ That Professor Walton H. Hamilton, Yale School of Law, be appointed lecturer in the Experimental College during the second semester; to receive a stipend of \$500 for the service; charge to Regents Unassigned.
Adopted.

4. ✓ That Professor A. E. Haydon, Chicago University, be appointed lecturer in the Experimental College during the second semester; to receive a stipend of \$250 for the service; charge to Regents Unassigned.
Adopted.

5. That the salary of Matilde Carranza, instructor in Spanish, be increased from \$625 to \$875 for the second semester of 1929-30, on account of additional teaching; increase charged to budget of department of Romance Languages, p. 47. (To correct an error.)
Adopted.

6. That Max Plavnick be appointed part-time teacher of music in the Wisconsin high school from March 1, 1930, to the close of the year 1929-30; salary \$360 for the period; charge to salary allotment of Ralph M. Holmes, resigned February 8, 1930, p. 58.
Adopted.

7. That \$250 be transferred from Regents Unassigned to the Travel Fund of the Supervisory Service Bureau of the School of Education.
Adopted.

8. That Fritz Jochem be appointed student assistant in art history from March 24, 1930, to the close of the second semester; salary \$180 for the period; charge to Regents Unassigned.
Adopted.

9. That Louise Ackley be reappointed student assistant in accounting for the second semester of 1929-30; salary \$150 for the semester; charge to Regents Unassigned.
Adopted.

10. That the salary of J. E. Shafer, assistant in economics, be increased from \$562.50 to \$687.50 for the second semester of 1929-30, on account of additional teaching; increase to be charged to Regents Unassigned. (To correct an error.) P. 37.
Adopted.

11. That Professor Eduard Prokosch be appointed to give a special lecture in German on March 28, 1930, with an honorarium of \$75.00 in lieu of expenses; charge to the Milwaukee Seminary Fund.
Adopted.

12. That Professor Edwin C. Roedder be appointed to give a special lecture in German on April 4, 1930, with an honorarium of \$75.00 in lieu of expenses; charge to Milwaukee Seminary Fund.
Adopted.

13. That \$1,500 be transferred from Regents Unassigned to Letters and Science - English - for the salary of Charles W. Thomas for the second semester.

Adopted.

14. That the salary of Marshall R. Beard, reader in History, be increased for the second semester 1929-30 from \$250 to \$500; increase to be charged to Regents Unassigned.

Adopted.

15. That Lawrence M. Davis be appointed reader in psychology at the rate of 60 cents an hour, not to exceed \$50 for the balance of the semester; salary to be charged to Regents Unassigned.

Adopted.

- Agriculture -

R 1. That the resignation of Hannah D. Thompson, instructor in agricultural bacteriology, be accepted; to take effect March 4, 1930, p. 68.

Adopted.

2. That Janet McCarter, part-time assistant in agricultural bacteriology, be placed on full time basis for the last three payments of the year 1929-30; total salary at the rate of \$120 a month; charge to balance on item for Hannah D. Thompson, resigned, p. 68.

Adopted.

3. That I. F. Hall, assistant professor of agricultural economics, be placed on full time basis for four months, beginning March 1, 1930; total salary at the rate of \$341.66 per month, amount involved \$500; charge to vice, Mortenson item, p. 70.

Adopted.

4. That Marie Ehmann be appointed assistant county club leader for Ozaukee County, from March 15 to September 15, 1930; salary \$800 for the period, divided as follows: University \$700, County \$100; charge to item for county club leaders, p. 73. (To correct an error).

Adopted.

5. That Mrs. A. E. Schnase be appointed county club agent for Pierce County from May 20 to October 4, 1930; salary \$450 for the period to be distributed as follows: University \$350, County \$100; charge to item for temporary county club leaders, p. 73.

Adopted.

6. That Irene Boese be appointed county club agent for Waukesha County for three months, beginning June 1, 1930; salary at the rate of \$135 a month; charge to temporary county club leaders, p. 73.

Adopted.

R 7. That the resignation of W. S. Comings, county agent for Trempealeau County, be accepted; to take effect March 20, 1930, p. 76.

Adopted.

Wickham

1930-31 8. That Paul A. Thatcher be appointed county agent for Trempealeau County, beginning March 24, 1930; salary at the rate of \$2200 per annum, twelve months' basis, distributed as follows: University \$1,700, County \$500; charge to item for Trempealeau County, p.76.

Adopted.

Wickham

1930-31 9. That H. G. Seyforth be reappointed county agricultural agent for Pierce County, beginning July 1, 1930; salary at the rate of \$3200 per annum, twelve months' basis; distributed as follows: University \$1800 (increase \$100), County \$1400; charge to item for Pierce County, 1930-31 budget.

Adopted.

10. That R. H. Rasmussen be transferred from county agricultural agent, Washburn County, to instructor in agricultural journalism, from May 1, 1930, to June 30, 1930; salary at the rate of \$2,600 per annum, twelve months' basis; in place of Jerome J. Henry, resigned, p. 77.

Adopted.

11. That the following persons be paid, each the sum indicated for the service rendered; charge to Farmers' Institutes budget, p.103;

B. J. Gehrman	Special Worker	\$100.00
J. C. Hanson	" "	10.00
Mrs. L. D. Hopkins	" "	50.00
J. F. Kasierski	" "	60.00
R. A. Kolb	" "	50.00
Otto Onstad	" "	50.00
T. J. Pattison	" "	175.00
C. S. Ristow	" "	112.50
P. C. Swartz	" "	150.00
H. W. Ullsperger	" "	135.00
Nick Woyak	" "	10.00

Adopted.

12. That R. G. Shands be appointed assistant professor of agronomy from April 1 to June 30, 1930; salary at the rate of \$2800 per annum; to be paid by the Bureau of Plant Industry, U.S. Department of Agriculture.

Adopted.

13. That Olaf Larson be appointed industrial fellow in soils from April 1 to June 30, 1930; salary at the rate of \$30 a month; charge to N. V. Potash Export My Industrial Research Fund.

Adopted.

Fellow

14. That the memorandum of agreement between the Agricultural and Scientific Bureau of the N. V. Potash Export My and the University of Wisconsin, relative to the establishment of an industrial fellowship in soils, be accepted. (\$650 for period April 1, 1930, to June 30, 1931.)

Adopted.

Fellow

15. That the memorandum of agreement between E. R. Squibbs and Sons and the University of Wisconsin, relative to the renewal of an industrial fellowship in agricultural chemistry, be approved. (\$1800 for period July 1, 1930, to June 30, 1931.)

Adopted.

Fellow

16. That the memorandum of agreement between the Corona Chemical Division of the Pittsburgh Plate Glass Company and the University of Wisconsin, relative to the renewal of an industrial research fellowship in plant pathology, be approved. (\$1000 annually for period February 1, 1930, to January 31, 1934.)

Adopted.

Fellow

- Engineering -

1. That the leave of absence granted to D. W. Mead, professor of hydraulic engineering, be continued to May 1, 1930, without compensation.

Adopted.

Leave

abstract filed
Gift
1930-31

abstract filed
Gift
1930-31

abstract filed
Gift
1930-31

2. That the following arrangement be made to take care of instruction in hydraulic engineering during the absence of D. W. Mead in the month of April, 1930; total, \$450, to be charged to salary of D. W. Mead:

C. N. Ward, continued at.....\$100
Henry Hunt, continued at.....\$100
~~F~~ P. M. Dawson, continued at.....\$100
S. E. Kotz, laboratory assistant.....\$150.

Adopted.

- Medicine -

R 1. That the resignation of Raymond Zeunert, instructor in sanitary chemistry, be accepted; to take effect February 10, 1930.
Adopted. *Wickham* ✓

1930-31 ✓
2. That Harry McGrath be appointed assistant resident (eye, ear, nose, and throat) Wisconsin General Hospital, beginning February 1, 1930; salary \$50 a month; charge to balance on salary of J. A. Moffitt, resigned, Rev. p. 41.
Adopted.

1930-31 ✓
3. That Maxine Baumgartner, instructor in nursing, be changed from part to full time and her salary placed at \$100 a month, beginning February 1, 1930; charge to Hospital 10-A, p. 130.
Adopted.

- Extension -

1. That L. J. Chasse be appointed to conduct two classes in banking at Marinette, fourteen meetings each; to receive the fees from the classes, in each case not to exceed \$100; charge to 2 AR, additional instruction, p. 163.
Adopted.

2. That M. M. Bober be appointed to conduct a class in banking at Appleton; fourteen meetings; to receive the fees from the class, not to exceed \$120; charge to 2 AR, additional instruction, p. 163.
Adopted.

3. That the following persons be appointed to conduct evening classes during the second semester of 1929-30, each to receive the salary indicated for the service rendered; charge to 2 AR, additional instruction, pp. 163, 165:

Hannah Shaw Burdick, a second class in home decorating, at Fort Atkinson, ten meetings, \$100.

Robert Erickson, navigation, at Madison, sixteen meetings, \$285.

Nevin S. James, modern poetry, at Oshkosh, sixteen meetings; to receive the fees from the class, total not to exceed \$370.

Norman E. Knutzen, public speaking, at Green Bay, ten meetings, \$150.

Carl Oestreich, a second class in estimating for builders, at Milwaukee, sixteen meetings, \$160.

Vera Ellwood, advanced home planning and decorating, at Milwaukee, seventeen meetings, \$170.

Adopted.

- Physical Education -

R
1. That the resignation of Earl Hicks, student assistant in physical education (corrective gymnastics) be accepted; to take effect February 1, 1930, p. 26.

Adopted.

- Military Science -

R
1. That the resignation of Corporal Edward A. Gough, assistant in military science, be accepted; to take effect March 1, 1930.

Adopted.

1930-31
2. That Sergeant James F. Grady be appointed assistant in military science, beginning March 18, 1930; salary at the rate of \$300 per annum, twelve months' basis; in place of Edward A. Gough, resigned.

Adopted.

- General -

- ✓ 1. That \$500 be transferred from Regents Unassigned to Printing and Publication, College of Engineering.
Adopted.

Degrees

- ✓ 2. That in accordance with the certification of the registrar the following degrees be granted:

BACHELOR OF LAWS

John Magnus Rooney
Phillip Owens
Clarence Alfred Westring

Adopted.

Research

3. That James Waddell be appointed research associate in Agricultural Chemistry for the months of February and March, 1930, at a salary of \$100 (\$50 monthly) to be charged to 8-B, Wisconsin Alumni Research Foundation Grant #5.

Adopted.

4. That the resignation of James Waddell, research associate in Agricultural Chemistry for the year 1929-30, be accepted; to take effect April 15, 1930. (Allotment 29.20). P. 140.

Adopted.

5. That J. R. Roebuck be appointed research professor in physics for the second semester of the year 1929-30; salary \$3,000 for the semester; charged to Wisconsin Alumni Research Foundation Fund.

Adopted.

Fellows and Scholars

6. That Ivar Johansson be appointed honorary fellow in animal husbandry for the second semester of 1929-30, p. 138.

Adopted.

7. That Luis Ortegon be granted a Latin American scholarship for the second semester of 1929-30; in place of Mauricio Pages, who did not register for the second semester. (Stipend \$112 for the period)

Adopted.

Fellow

Scholar

Degrees

8. That W. V. Ludbrook be appointed honorary fellow in plant pathology for the second semester of 1929-30.
Adopted.

Fellow

9. That \$375 be transferred from fellowships and scholarships to research fund.
Adopted.

10. That Russell Waitt be appointed scholar in sociology for the second semester of 1929-30; stipend, \$125 for the period, to be charged to Regents Unassigned.
Adopted.

Scholar

Library

11. That the following appointments and resignations of library student assistants be approved:

R. S. Cook, beginning March 10, 1930, 35 cents an hour
D. Loughborough, " March 10, 1930, 35 cents an hour
N. J. Murray, " March 10, 1930, 40 cents an hour

U. G. Bussan, resigned October 2, 1930
S. W. Turner, resigned October 2, 1930

Adopted.

*4/22
for change
of date
from March
April*

*1930-31
8/15*

12. That Clara M. Sherwood, library assistant, be granted leave of absence, without compensation, from March 16 to September 1, 1930.
Adopted.

Leave

13. That Gladys M. McFarland be appointed library assistant, beginning March 16, 1930; salary at the rate of \$100 a month; in place of Clara M. Sherwood, on leave.
Adopted.

*1930-31
1930-31*

RECOMMENDATIONS OF THE BUSINESS MANAGER

1. That authority be requested of the Governor for the purchase of a Ford Model A truck with pick-up body and closed cab for the Department of Plant Pathology, estimated cost \$507.00, chargeable to 20.39 8-A Purnell, U.S. Grants.
Adopted.

2. That the house at 1206 West Johnson Street be rented at \$60.00 per month, beginning April 1, 1930, for the partial housing of visual instruction, chargeable to 20.41 (2)(AR) University Extension Operation Revolving Fund. (To provide for additional remodeling of the property). (Continuing)

Adopted.

3. That upon the recommendation of Mr. C. A. Smith the savings of \$975.00 in the salary and wage budget of the Faculty Secretary's Office be transferred to extra clerical help, page 16.

Adopted. (Non-continuing)

4. That \$1,000 be transferred from Regents' Unassigned 20.41 (1)(A) to Physical Education Women for the repair of Lathrop Parlors furniture. (Non-continuing)

Adopted.

5. That upon the recommendation of Dean Snell, the following transfers be made in the budget of the Extension Division:

In the Medical Extension Fund 20.41 2-D

\$950 from Office Supplies to General Supplies
36 from Printing to Travel
45 from Postage to Telephones and Telegrams

In the Operation Fund 20.41 2-A

\$1,500 from General Supplies to Chemical Supplies

In the 20.41 2-AR Revolving Fund

\$3,500 from Printing to Salaries and Wages (Class Instruction)
Adopted. (Non-continuing)

6. That upon the recommendation of Dean Turneure, the following transfers be made in the budget of the College of Engineering:

\$1,300 from Machinery & Tools to Furniture, 20.41 (1)(D)
300 from Machinery & Tools to Books, 20.41 (1)(D)
400 from Research to Printing & Publishing, 20.41 (1)(A)
200 from Travel to Office Supplies, 20.41 (1)(A)
Adopted. (Non-continuing)

7. That due to increased receipts, the budget of the University Theater be increased as follows:

Salaries and wages	\$	320
Office supplies		50
Printing and publications		250
Travel		5
General supplies		1,000
Insurance		15
Books		20
Machinery and tools		30
Apparatus		500
Total		<u>\$2,190</u>

Adopted. (Non-continuing)

8. That upon the recommendation of Mr. Halverson, the salary and wage budget of the Department of Dormitories and Commons be increased from \$173,860 to \$190,860; increase of \$17,000 chargeable to increased receipts. (Continuing)

Adopted.

9. That upon the recommendation of Mr. W. M. Smith, the savings of \$877.05 in the budgeted salary of Clara M. Sherwood be transferred to student help, Library, page 23. (Non-continuing)

Adopted.

10. That upon the recommendation of Dean Bardeen, the following transfers be made in the 20.41 (1)(A) budget of the Medical School:

\$ 50 from Laundry to Postage	
250 from Research to Equipment Repairs	
50 from Office Supplies to Feeds	
50 from General Supplies to Feeds	
36 from Administration extra labor to Anatomy Salaries	(Non-continuing)

Adopted.

11. That upon the recommendation of Dean Russell the following transfers be made in the budget of the College of Agriculture:

20.41 (1)(A) Operation

\$1,000 from Rent to Equipment Repairs
750 from Rent to General Supplies
150 from Heat and Water to General Supplies
1,000 from Travel to General Supplies
1,000 from Salaries and Wages Forestry (page 67 budget) to General Supplies

✓ 20.41 (1)(D) Capital

\$ 300 from Photos to Furniture
300 from Machinery and Tools to Furniture

20.41 (3)(K) Dairy and Farm Sales - Revolving

\$ 100 from Printing to Telephones and Telegrams
400 from Printing to Travel
100 from Printing to Seeds
75 from Light and Power to General Supplies
600 from Printing to Equipment Repairs

20.41 (3)(B) Agr. Extension

\$ 75 from General Supplies to Laundry
150 from Postage to Equipment Repairs
150 from Postage to Furniture

20.41 (3)(D) Branch Stations

\$ 100 from Travel to Office Supplies
50 from Repairs to Printing and Publishing
250 from Repairs to Equipment Repairs
100 from Repairs to Light and Power
110 from Repairs to Insurance
175 from Apparatus to New Construction Current

20.41 (3)(E) Agr. Representatives

\$ 15 from Travel to Printing
100 from Travel to Telephones and Telegrams
25 from Travel to Furniture
15 from Travel to Machinery and Tools
25 from Travel to Photos

20.41 (3)(M) Hancock-Coddington

\$ 50 from Livestock to Printing
75 from Livestock to Light and Power

20.41 (3)(O) Peninsular Branch Station

\$ 13 from Travel to Postage
55 from Travel to Printing
100 from Travel to Equipment Repairs
35 from Fertilizer to Heat and Water
38 from Fertilizer to Insurance
75 from Rent to Light and Power

Adopted.

(Non-continuing)

12. ✓ That upon the recommendation of Dr. Lorenz, the following transfers be made in the budget of the Psychiatric Institute, 20.41(12)

\$1,665.31 from Salaries and Wages to be distributed as follows:

\$ 50.00 to Postage
37.74 to Office Supplies
496.10 to Printing and Publishing
91.78 to Telephones and Telegrams
276.18 to Travel
534.15 to General Supplies
3.00 to Rent
176.36 to Research

Adopted.

(Non-continuing)

13. ✓ That Regents' Unassigned 20.41 (1)(A) be increased \$13,000 due to increased receipts from student fees and miscellaneous sources.
Adopted.

Contract filed
14. ✓ That the Business Manager be authorized to accept the proposal of the Babcock and Wilcox Company of New York to furnish two 516 horse power Cross Drum Boilers for the sum of \$23,466, chargeable to 20.41 (1)(R) Permanent Improvements. (Schedule of Costs approved March 5, 1930, provides \$24,850.)
Adopted.

Contract on file
15. ✓ That the Business Manager be authorized to accept the proposal of the American Engineering Company of Philadelphia to furnish two Taylor Underfeed Stokers complete for the sum of \$14,055, chargeable to 20.41 (1)(R) Permanent Improvements. (Schedule of Costs approved March 5, 1930, provides \$14,179.)
Adopted.

Contract filed
16. ✓ upon the recommendation of Mr. Ritger and Major Fox, the Business Manager be authorized to accept the proposal of the Pettibone Brothers Manufacturing Company, Cincinnati, Ohio, for R.O.T.C. uniforms Basic Course, for the year 1930-31 at a total cost per uniform of \$17.50, chargeable to 20.41 (1)(E) Military Fees, Revolving.
Adopted.

17. That upon the recommendation of Dean Sellery, the following transfers be made in the Letters and Science budget 20.41 1-A:

\$800 from Printing and Publishing to Equipment Repairs
300 from Travel to Office Supplies
200 from Postage to Office Supplies

Adopted.

18. ✓ That upon the recommendation of Director Little, the following transfers be made in the Athletic Council budget, 20.41 5-C:

\$800 from Building Repairs to Equipment
Repairs
300 from Laundry to Insurance
200 from Laundry to Apparatus
Adopted.

Ex. Com. Res. 28. 1930

19. ✓ That a refund of \$112 be made to Charles A. Getz for tuition and incidental fees for the second semester of 1929-30, as Mr. Getz has been unable to attend any classes, due to illness.

✓ VOTED, that this recommendation be adopted because of the exceptional situation, but that in the future refunds be made in the amounts provided in the by-laws as of the date of withdrawal from the University or dismissal from the hospital.

RECOMMENDATION OF THE SECRETARY

1. ✓ That the terms and conditions for the operation of the Shrimski Student Aid and Loan Fund of \$2000, bequeathed to the University by Israel Shrimski, for the present be the same as approved for the Israel Shrimski Loan Fund; viz.,

- Gift*
- (1) For loans to students in regular attendance at the University of Wisconsin.
 - (2) Each loan, before it is made, to be recommended by an appropriate committee of the faculty.
 - (3) Each loan to draw interest at the rate of three per cent per annum for the first term and at the rate of six per cent per annum for each renewal term.
 - (4) No loan or renewal of a loan to be made for a longer term than one year.

Adopted.

Summary of cash disbursements for the months of February and March, 1930, attached.

The meeting

A D J O U R N E D.

M. E. McCAFFREY,
Secretary

THE UNIVERSITY OF WISCONSIN
OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS FOR FEBRUARY 1930

Pay Roll	Jan. 16-31	(Shops)	\$16,663.19
"	"	"	" (Other).....	20,004.02
"	"	"	" (Dorm. & Commons).....	6,329.87
"	Feb. 1-14	(Shops)	14,975.06
"	"	"	" (Other).....	19,232.87
"	"	"	" (Dorm. & Commons).....	6,178.70
"	Feb. 1-28		412,926.70
University Extension Div.	Lect. Bureau		6,632.57
Creamery (Milk & Cream)			15,698.24
Fuel			20,488.57
New Construction - Chemistry Bldg			353.49
"	"	Tank House	154.98
"	"	Feed Storage Bldg	603.50
"	"	Elect. Distributing System	317.72
"	"	Heating Station Boilers	372.37
"	"	Orthopedic Hospital	699.69
Miscellaneous disbursements, travel, food, etc			<u>237,021.53</u>
Total			\$778,653.07

THE UNIVERSITY OF WISCONSIN
OFFICE OF THE ACCOUNTANT

CASH DISBURSEMENTS FOR MARCH 1930

Pay Roll Feb. 16-28 (Shops).....	\$12,992.96
" " " " " (Other).....	19,911.90
" " " " " (Dorm. & Commons).....	6,256.41
" " March 1-15 (Shops).....	15,612.62
" " " " " (Other).....	19,918.93
" " " " " (Dorm. & Commons).....	5,953.38
" " March 1-31.....	413,285.87
Univ. Extension Lecture Bureau.....	965.18
University Milk & Cream.....	14,948.13
Fuel.....	14,841.88
New Construction - Feed Storage Bldg.....	3,485.67
" " Dairy Bldg. Equipment.....	16'
" " Chemistry Bldg. Ventilators.....	
" " Electric Distributing System....	
Miscellaneous disbursements, travel, food, etc.....	
Total.....	