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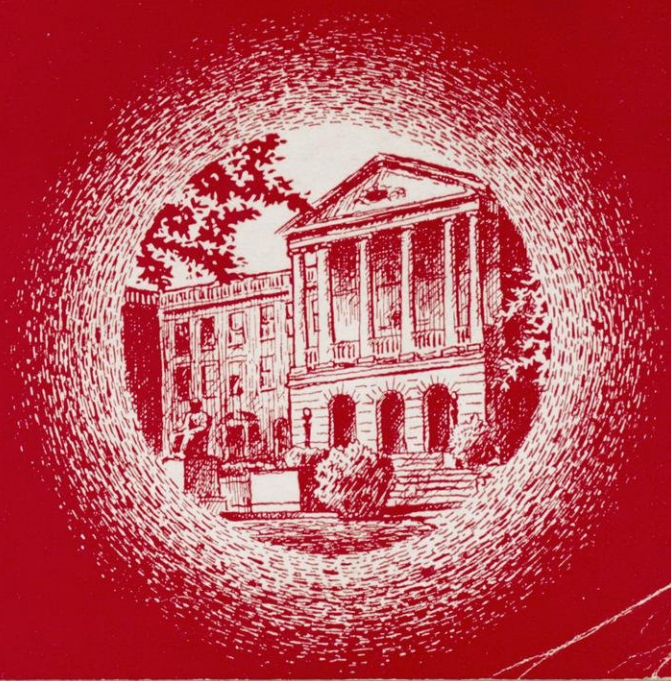
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1948



University of Wisconsin
STUDENT HANDBOOK





The
University of Wisconsin

STUDENT HANDBOOK



MADISON
SEPTEMBER 1948

Greetings from the President



This handbook is an effort on our part to help make you feel at home in the University of Wisconsin. We want you to feel that this is your home away from home. We hope that you will find this a kindly, friendly university in every way.

When you need advice and counsel, there are many persons waiting to help you. I urge you to become well acquainted with your adviser and other members of our faculty. We of the faculty and the administrative staff want to help you.

As a student in the University of Wisconsin you will play an important role in shaping the course of a great institution. With your opportunity to study in one of the nation's leading universities comes an equal responsibility to make it a better institution. We invite your interest and your help in developing the kind of a university that will best serve its students.

I ask that you keep in mind at all times that, as a student in the University, you are a representative of the University—in your family, among your friends, in your home town—wherever you go. As you are judged, so will the University be judged. It is in your success and happiness that the University finds its reward.

I wish for you an enjoyable, profitable college career!

Yours sincerely,

E. B. Fred

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Introduction

This handbook will serve to help you get acquainted with the University. We want you to feel at home in the University as quickly as possible. You will learn much from your advisers, other faculty members, and students. In addition, the University prepares many handbooks and bulletins for students. You should know about and have for ready use at least these three bulletins: (1) this Student Handbook; (2) the General Information Bulletin of the University; and (3) the Bulletin of your school or college. One copy of each of these bulletins is provided to each new student. If you wish a Directory which lists the names, addresses, and telephone numbers of all offices, faculty members, and students, you may purchase one as soon as it has been prepared in the fall semester.

The Student Handbook is prepared for students of all classes. Its purpose is to provide useful information about important areas of university life. It does not include information on courses, instruction, and degrees. For this kind of information, ask for the bulletin of the school or college in which you are enrolled.

You will find this handbook useful throughout your university life. Each new student is given one copy. Additional copies may be purchased.

Special Services

You will have the same problems in university life as would confront you in any community. In addition you will have some special ones because you are a student.

The university staff members in the offices indicated below will be pleased to discuss with you special questions or problems which may arise.

Directory

PERSON OR OFFICE	LOCATION
Faculty Adviser -----	See Directory
Instructor -----	See Directory
Resident Fellow -----	} In your house
Housemother -----	
Admission Offices	
Freshman -----	167 Bascom Hall, U14
Advanced Standing	
Agriculture -----	108 Agric. Hall, U205
Engineering -----	202 M.E. Bldg., U133
L.&S., Educ., Law, Comm. -	166 Bascom Hall, U400
Graduate -----	150 Bascom Hall, U196
Business Office for Veterans --	717 Langdon Street, U123
Chairmen of Academic Depart- ments -----	See Directory under appro- priate department name
Deans in schools and colleges --	See Directory under "Deans"
Dean of Women -----	100 Lathrop Hall, U37
Dean of Men -----	123 Bascom Hall, U41
Information Office (University)	172 Bascom Hall, U10
Loans and Scholarships Com- mittee -----	123 Bascom Hall, U41
Memorial Union -----	770 Langdon, U377
Office of Veterans Affairs -----	124 Bascom Hall, U41
Placement agencies and offices -	See following section on Vocational and Job Placement Information

PERSON OR OFFICE	LOCATION
Reading and Study Service ----	740 Langdon Street, U887
Records and Registration Office	B1 Bascom Hall, U859
Registrar -----	123 Bascom Hall, U41
Residence Halls, Division of ---	Slichter Hall, U690
Speech Clinic -----	403 Bascom Hall, U102
Student Activities Counselor --	124 Bascom Hall, U54
Student Counseling Center ----	740 Langdon Street, U887
Student Financial Adviser (Organizations) -----	Memorial Union, U350
Student Health Clinic -----	Infirmiry Bldg., Wisconsin General Hospital U5 or 6-6811
Student Personnel Office -----	124 Bascom Hall, U41
University Employment Bureau	Memorial Union, U43
University Housing Bureau ---	434 Sterling Court, U100 or 5-9508
U. S. Veterans Administration -	448 State Street, 6-1921
Veterans Guidance Unit -----	448 State Street, G4383

The following sections suggest how and where you may get special help when you need it.

Information and Lost Articles

The UNIVERSITY DIRECTORY is published each fall and may be purchased at the University Information Office. It contains names, Madison addresses, and telephone numbers of students, faculty, and student organizations; and a listing of the faculty by departments. If available, the Directory should be consulted before calling the University Information Office.

The UNIVERSITY INFORMATION OFFICE, 172 Bascom Hall, U10, will provide the following services from 7 A.M. to 11 P.M. daily while the University is in session:

1. Addresses and telephone numbers of students and faculty
2. Office location and telephone numbers of faculty, departments, and deans' offices
3. Bulletins of the schools and colleges of the University
4. Copies of the University Directory available for purchase after publication during the fall semester.
5. Lost and found service for Bascom Hall

Lost articles may be located and claimed at the Lost and Found Desk in the Memorial Union or from the building custodian of each university building. Found articles should be turned in at these places.

Financial Aid

About one half of the students earn part or all of their university expenses. Some work only in the summer; others borrow and do not attempt to work while in school; a great many are employed part time while they attend the University; and some qualify for scholarships which are available to deserving students.

Employment

The UNIVERSITY EMPLOYMENT BUREAU, Memorial Union Building, helps men and women students who are partially or wholly self-supporting while at the University. The Bureau has information concerning jobs both on and off the campus. Students find part-time employment as:

Stenographers	Clothes pressers
Typists	Musicians
Clerks	Repairmen
Waiters	Window washers
Waitresses	House cleaners
Houseworkers	Gardeners
Dishwashers	Tutors
Cooks	Laboratory helpers
Janitors	Skilled tradesmen
Bellboys	Technical workers

Part-time teaching, technical, and semi-professional work are usually handled by graduate students or upperclassmen who have been in attendance here.

The following recommendations are made for employed students:

1. Do not work during the first semester in attendance unless it is absolutely necessary.
2. For students who are entirely self-supporting, it is advisable to carry a reduced class schedule so that you may do justice to your education and to your employment.
3. Work should be organized so as to allow free time for outside activities and recreation.

4. Regulations which govern student wages and hours may be obtained at the Bureau.
5. Women students must request permission from the Office of the Dean of Women to work after WSGA closing hours. See Appendix III, page 86.

Loans and Scholarships

Scholarships are awarded annually to a limited number of individuals selected on the basis of their scholastic attainment and financial need. Loans are made on an emergency basis for periods of less than a year. The loans are limited in amount, and are available to students who have attended the University for one semester and who have a satisfactory scholastic record. In certain limited cases loans repayable after graduation may be granted. (In view of the keen competition for scholarships among students who have been in residence at the University, there is ordinarily little opportunity to consider the applications of new students. There are special scholarship opportunities for entering freshmen. In general, both types of funds are administered by the Faculty Committee on Undergraduate Loans and Scholarships.) Applications or information may be obtained from the Chairman of this Committee in the STUDENT PERSONNEL OFFICE, Room 124, Bascom Hall. Information about loans for women should be obtained from the OFFICE OF THE DEAN OF WOMEN, 100 Lathrop Hall. Bulletin boards and the *Daily Cardinal* carry notices of special scholarships.

Vocational and Job Placement Information

At some point in your university career, you may need information and counsel about occupations and opportunities for employment. In addition to consulting specialists in our faculty, you may get information at the OFFICE OF THE DEAN OF WOMEN, Lathrop Hall, the STUDENT COUNSELING CENTER, 740 Langdon Street, and the EDUCATION LIBRARY. University libraries, departmental offices or major advisers have information regarding their special fields of interest. During the year, WSGA and WMA sponsor Job Opportunities Conferences to bring to the campus representative of business, industry, and the professions to discuss their fields.

Job Placement

The University has a placement committee which helps in bringing together employers and students who are prospective employees. Business firms and governmental units from all sections of the country list their personnel needs with the University. Frequently they send representatives to the campus to interview interested students.

Students wishing to contact one of their representatives or to secure information concerning current job opportunities for university graduates should contact the chairman of their major department or the appropriate placement officer in their major area of study. The names and addresses of placement officers in the various areas follow:

NAME	AREA	UNIVERSITY ADDRESS
		Madison, Wisconsin
Miss Emily Chervenik -----	General ----	103 Lathrop Hall, U75
Mr. William E. Truax, Jr. -----		740 Langdon Street, U887
Dr. Llewellyn R. Cole -----	Medicine ---	418 N. Randall Ave, U5
Prof. Henry G. Goehring --	Engineering	356 Mechanical Engineer- ing Bldg., U894
or		
Miss Kay Franke, Sec'y., Placement Office -----		
Prof. Grant M. Hyde -----	Journalism -	301 South Hall, U64
Dean Vincent Kivlin -----	Agriculture -	108 Agriculture Hall, U205
Prof. Villiers Meloche -----	Chemistry --	269 Chemistry Bldg., U70
Prof. Henry R. Trumbower ---	Commerce & Economics --	406 Sterling Hall, U87
Prof. Arthur H. Uhl -----	Pharmacy --	353 Chemistry Bldg., U71
Prof. Marlin M. Volz -----	Law -----	104 Law Bldg., U318
Director R. A. Walker -----	Teaching ---	120 Bascom Hall, U19
Prof. Frances Zuill -----	Home Econ.	119 Home Economics Bldg., U250

For information regarding part-time student employment see the section on Financial Aid, page 9.

Health

The DEPARTMENT OF STUDENT HEALTH consists of (1) The CLINIC, for the diagnosis and treatment of ambulatory patients, and (2) the INFIRMARY, for the diagnosis and treatment of patients requiring special studies, medical care necessitating bed rest and emergency surgery. The Clinic and the Infirmary are

located in one building adjoining the Wisconsin General Hospital at 1300 University Avenue, telephone 6-6811 or U5. In placing telephone calls for appointments, ask for the Student Clinic. For inquiries concerning hospital patients, ask for the Infirmary.

The proper knowledge and care of one's physical and psychological health are important. The Student Health Service, therefore, has these objectives: (1) preventive medicine, (2) remedial medicine, (3) the education of the individual student in his own health problems. For these purposes the Student Health Service maintains a staff of experienced physicians and nurses. This staff is ready at all times to assist when the student has a health problem, either physical or psychological.

The Student Health Service is maintained for the protection and care of all students who are regularly enrolled in the University at the time they require medical attention. The service does not assume responsibility for students who: (1) are enrolled in the Extension Division for correspondence work, (2) are registered in the University on a limited-credit basis with non-payment of Student Health fees, (3) are graduate assistants or faculty members unless they are also registered as students. It does not assume responsibility for the families or dependents of students unless such individuals are themselves registered in the University.

Hours

The Clinic is open to students on the following schedule:

Monday through Friday	8 - 12 A.M.	2 - 4 P.M.
Saturday	8 - 12 A.M.	
Sunday	10 - 11 A.M.	

Urgent or Emergency Cases

Medical care for urgent cases is provided at any time. Such cases should be reported either by calling 6-6811 or U5, the Student Clinic, or by going directly to the Clinic. Transportation must be arranged by the student. Call a meter cab, or, if necessary an ambulance, private, or in emergency or accident cases, the police ambulance. Any charge for an ambulance is paid by the student.

House Calls

Patients who are physically unable to come to the Clinic will be seen at their residence. It is strongly recommended, however, that the student should arrange for transportation to the Clinic. It is particularly important in accident cases, possible pneumonia, and in all abdominal conditions that the student be brought to the Clinic. Examinations and laboratory studies which are not possible at the residence, can be carried out in the Clinic or Infirmary, and much valuable time can be saved for the student.

Services Not Rendered

The Student Health Service does not provide dental care or eye refractions. For detailed information concerning the services available, consult the Health Service or their General Information leaflet.

See also section pertaining to Veterans, page 14.

Speech Difficulties

The UNIVERSITY SPEECH CLINIC, 403 Bascom Hall, has facilities for a limited number of students who have defective speech. Students who want remedial help should apply early in the semester. The Clinic is in operation during all periods when the University is in session.

Veterans

While veterans may use any university service available to all students, certain special services are available. The OFFICE OF VETERAN AFFAIRS, in the Student Personnel Office, 124 Bascom Hall, is an informational headquarters. The BUSINESS OFFICE FOR VETERANS, 717 Langdon Street, handles problems of fees and books for veterans attending the University under the "G. I. Bill."

The UNITED STATES VETERANS ADMINISTRATION has a regional office at 448 State Street. The University maintains, in connection with this regional office, a Veterans Guidance Unit which offers vocational and educational counseling. The service includes individual counseling and testing with an analysis of the veteran's interests, aptitudes and abilities. The office also has information

on colleges and technical, trade and vocational schools in the area. Information on vocational trends, job opportunities and descriptions of duties, training needed and the responsibilities in many areas of employment are available to any veteran.

Through the CONTACT SECTION at the Regional Office the veteran may secure information regarding disability claims, dental claims, National Service Life Insurance, applications for educational training, and many other services. A regional MEDICAL OFFICE is located on the fourth floor at 905 University Avenue. This clinic provides out-patient treatment, dental care in some instances, and mental hygiene counsel for those veterans who have been rated "service connected" for the disability that requires such treatment. This office will also assist in determining need for hospitalization in a Veteran Administration Hospital or in a private hospital if the requirements for such are met.

Learning, Study, and Reading Problems

If you have difficulty in maintaining the level of achievement in your courses that you think you should, get in touch with the INSTRUCTORS of your courses to see whether they can help you find the source of your difficulty. Discuss the problem with your FACULTY ADVISER and the RESIDENT FELLOW or your HOUSE-MOTHER. Your background in the various subject areas may be weak. Perhaps your reading level in speed, comprehension and vocabulary need improvement.

For help in such problems, go to the STUDENT COUNSELING CENTER at 740 Langdon Street and ask about the READING AND STUDY SERVICE. Assistance is provided in the following ways: (1) each semester, students may enroll in a 30-hour course to improve their vocabulary, rate of reading, comprehension level, and efficiency in study habits. They will receive directed supervision while working on practice material two hours a week. A third hour is spent in direct application of newly learned techniques to the study of college subjects; (2) to help you plan your time, take lecture notes, and prepare for examinations, short four-hour courses are conducted monthly; (3) help in analyzing and improving general study habits in a given college course may be obtained by individual appointments arranged with Reading and Study Service specialists.

In special instances, on the advice of course instructors, TUTORS may be obtained. The charge for tutors is paid by the student.

Planning Your Program of Studies

Your educational program should be planned carefully. Help will be given to you by your INSTRUCTORS, ADVISERS, and DEANS. Of these, your faculty adviser is the person who should be consulted upon most matters. The final responsibility for the selection of courses and the choice of major is yours. Faculty advisers may recommend, but cannot require that you take a particular course or program. You must know and fulfill the general and specific requirements for the degree for which you are working. Study the bulletin of your college or school to learn which courses are specifically required and which courses may be elected. See Appendix I, page 54.

Counseling Services

The STUDENT COUNSELING CENTER, 740 Langdon Street, helps students upon request regarding problems which arise during attendance at the University. The counselors try to help the student become accurately informed about his aptitudes, abilities, and interests, and to arrive at intelligent decisions about his educational and occupational goals. They also assist students who have difficulty in adjusting to the university community.

Students who wish to have help from these counselors may arrange for an appointment at the Counseling Center. On the basis of information gained from discussion with the student, university and high-school personnel records, psychological tests and inventories, the counselor may help the student understand his problems, assume responsibility for them, and work out better solutions.

Occupational information about most areas of work is available to any student at the Center. By use of this information, students may become informed about occupational opportunities and vocational trends.

In the OFFICE OF THE DEAN OF WOMEN, on the first floor of Lathrop Hall, women students may discuss, in an informal,

friendly atmosphere, questions pertaining to their personal, academic, social or vocational welfare.

The DEAN OF MEN in the Student Personnel Office, 124 Bascom Hall, is available to discuss with men any questions arising out of their attendance at the University.

Religious groups, active on the campus, maintain Student Centers. CHAPLAINS and staff advisers are available for consultation. See also section entitled Student Religious Activities, page 43.

See also sections entitled Veterans and Learning, Study, and Reading Problems, page 14.

Housing

Room accommodations and housing available to students are:

1. University-owned and operated residence halls under the supervision of the Division of Residence Halls, Slichter Hall, U799.
2. Privately owned and operated dormitories, lodging houses, and rooming houses approved by the University Housing Bureau, 5-9508 or U100.
3. Fraternity and sorority houses.
4. Coöperative houses.
5. Rooms in private homes.
6. Emergency housing, including Badger Village project and trailer camps.

University Residence Halls

The OFFICES OF THE DIVISION OF RESIDENCE HALLS are located in the basement of Slichter Hall. In addition to providing well-kept rooms and meals, the Division of Residence Halls conducts a program of social education which provides valuable experience in group-living and democratic self-government. (See page 41.) A house fellow is assigned to each hall. The house fellow sees that proper living and study conditions are maintained, counsels students, and helps them arrange well-balanced programs of study and recreation.

The residence halls for men are: Adams, Tripp, Kronshage, Slichter, and Stadium. Eighteen hundred men live in these halls.

The residence halls for women are: Barnard, Chadbourne, Elizabeth Waters, and the Badger Club. Nine hundred women live in these halls.

Application for Admission and Room Rates. Inquiries about application for admission to the University Residence Halls and up-to-date information on room rates should be directed to the office of the Division of Residence Halls, Slichter Hall, Madison 6, Wisconsin.

Room Assignment. Assignments to university residence halls for the academic year are made on July 1. Preference in room assignments is given to Wisconsin residents. Out-of-state applicants are assigned if Wisconsin applicants do not use all available space. Students from each class are assigned on a percentage basis: freshmen, 34 per cent; sophomores, 28 per cent (25 returning, 3 new); juniors, 22 per cent (20 returning, 2 new); seniors, 16 per cent (15 returning, 1 new). In the men's halls preference is given to Wisconsin veterans so that at present these quotas vary somewhat. Graduate students are not assigned to university dormitories unless undergraduate students do not use all available space.

Rooms are rented for the entire academic year. A student may not leave at the end of the first semester unless a satisfactory substitute is available. Students who plan to move into fraternity or sorority houses in the second semester are urged not to apply for rooms in the university halls.

When a student first applies for admission to one of the residence halls, his academic record is not taken into account. To continue residence there, however, a student must maintain at least a "C" average. To be assured of a room, women must maintain an even better average (1.3 G.P.A., see page 54.)

Trailer Camps (Veterans). One hundred ninety-one trailers are available for small families at Monroe and Randall Parks near the Stadium. Sites for parking privately owned trailers are maintained at the East Hill Trailer Camp located at the corner of Regent Street and Meadow Lane. For information inquire at the Division of Residence Halls, Slichter Hall, Madison 6, Wisconsin.

Badger Village (Veterans). One-, two-, three-, and four-room apartments are maintained at the Badger Village project which is located on Highway 12 about 35 miles northwest of Madison

Express bus service is available at a nominal fee. For information inquire at the Division of Residence Halls, Slichter Hall, Madison 6, Wisconsin.

University Housing Bureau

The University Housing Bureau, 434 Sterling Court, aids students in their search for housing. Those who do not live in one of the university residence halls, a fraternity or sorority house, should take advantage of this service. For information, inquire in person at this Bureau.

All types of student housing accommodations are listed with the Bureau. Many of these have been inspected and are known to conform with university, city, and state housing policies. Although the Bureau provides information on where and how to apply for available rooms, it cannot accept applications and deposits from applicants. It is strongly recommended that students apply for housing in person. Financial arrangements must be made directly with the house owners.

Rental Agreements. Students are urged to live in university-approved houses. For these houses, the Student Housing Bureau provides rental-agreement forms. Students are urged to sign these agreement forms in the interest of good business, and will find that they are of mutual benefit to themselves and house owners. Rental agreements will be supported by the Housing Bureau only where approved rental-contract forms are used.

When signing an agreement, students are advised to ascertain whether the contract is for a semester or for the academic year. It is recommended that rent be paid for not more than four weeks in advance except where university-approved agreement forms have been signed.

All questions pertaining to contracts, room rent and housing facilities should be referred to the University Housing Bureau. Matters pertaining to the personal and social welfare of students within a residence should be referred to the OFFICE OF THE DEAN OF MEN for men's residences and to the OFFICE OF THE DEAN OF WOMEN for women's residences.

Fraternities and Sororities

Approximately 30 fraternities and 16 sororities maintain chapter houses near the campus. Rooms are available only to frater-

nity and sorority members. Students who plan to live in a chapter house during the second semester are advised not to rent a room in a dormitory or house which requires a contract for the academic year. See section on Social Fraternities and Sororities, page 48. See also Appendix II for Membership in Fraternities and Sororities, page 81.

Cooperative Houses

Women. Tabard Inn and Andersen House offer accommodations for approximately 30 undergraduate women students who prefer coöperative living and wish to minimize expenses. Further information may be obtained from the Office of the Dean of Women.

Groves Coöperative House is for women students who are interested in inter-racial living. Further information may be obtained from the University Housing Bureau, 434 Sterling Court, or the House President, Groves Women's Coöperative House, 1104 West Johnson Street.

Men. The Babcock House is a coöperative house for a limited number of men students in the College of Agriculture. Further information may be obtained from the Associate Dean of the College of Agriculture.

News Service

Every student of the University plays an active part in the Public Relations of the University. Upon the activities and accomplishments of students, both on the campus and at home, much of the University's reputation depends. The University of Wisconsin News Service is the agency which keeps the state and the nation informed of student activities and accomplishments.

Students and student groups who wish state-wide or national publicity for planned events receive advice and aid in planning their programs at the News Service. All news releases to state and national publications must be channelled through the University News Service, or its companion Sports News Service, 711 Langdon Street, or Agricultural News Service, 118 Agric. Hall, depending upon content of information to be distributed.



Academic Life

The essence of any university or college is its academic life—the quality of its teaching and learning. Detailed descriptions of the many curricula and course requirements are found in the bulletins of the schools and colleges of the University. This section of the Handbook gives a very general and brief description of those aspects of the academic life of the University which affect all students.

Purpose

The aim of an education is not only to acquaint the student with some particular field of human knowledge but also to give him further understanding of himself and of the world in which he lives. As the student progresses, he sets up goals of personal development toward which to strive. This entails more than the acquisition of a store of useful knowledge and the establishment of contact with the great minds and great works of the past. It includes also the development of a set of values and a philosophy upon which he can depend. Thus a university education is not an end in itself but rather the means by which the student lays a solid foundation for continuing growth and development throughout life.

Curricula

University curricula and courses offer many choices to students. These courses are the result of careful planning and have definite educational purposes. They are designed to give students a well-balanced education while emphasizing special fields of interest. Some of the specialized curricula, as in the College of Engineering and some of the courses of the College of Letters and Science (applied mathematics and mechanics, pharmacy, etc.) have more of required studies than others. The general courses of the College of Letters and Science and the long course in the College of Agriculture provide a wider selection of studies. These curricula should be studied carefully and discussed with

your advisers. For detailed information concerning curricula and course requirements, see the bulletin of the school or college concerned. These bulletins may be obtained at the Information Office in Bascom Hall.

Degrees

The University confers the following undergraduate degrees: Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Bachelor of Music, Bachelor of Laws, and Bachelor of Library Science. The student who completes the requirements for the Bachelor of Arts degree will have demonstrated competence in one or more foreign languages. The student who earns the Bachelor of Science degree will have demonstrated considerable mastery in the areas of science and mathematics. The other degrees are granted to students who have concentrated more of their studies in the fields indicated.

The number of academic credits required for a degree varies. The general course of the College of Letters and Science requires 120 credits. Some of the special courses in this college require more credits. The curricula of the College of Agriculture and the School of Education require 124 credits. The curriculum of the School of Commerce requires 128 credits and that of the College of Engineering, 146 credits. In addition, all students must meet specific requirements in Physical Education and Military Science. In general, students should carry a credit load each semester which is equal to one eighth of the total number of credits required for their degrees. For regulations concerning minimum and maximum credit loads, see Appendix I.

Advisers

Each student is assigned a faculty adviser when he enters the University. In general, a student is assigned an adviser in the field in which the student says he expects to specialize. The adviser is expected to help the student in the choice of his courses, in the interpretation of course requirements, and in the election of a well-balanced program suited to the student's needs. A student, however, should not expect nor permit advisers to make his choices for him. He should study the bulletins, take stock of his own interests and abilities, and discuss his plans intelligently with his adviser. Working out an adequate academic

program takes thought and time. Therefore the student should not put off seeking assistance until the last-minute rush of registration. See also section on Planning Your Program of Studies, page 15.

Mathematical Preparation

Students who have entered the University without mathematical preparation are restricted in the courses which they may elect. For specific information see the General Information Bulletin or the bulletins of the various schools and colleges. The student in doubt concerning his mathematical preparation should consult the Office of Admissions (Freshman), 167 Bascom Hall.

Senior Summary

Before a student registers for the first semester of his senior year, he will receive a senior summary. This summary lists all of the studies the student has completed and the requirements for graduation which the students must fulfill in his senior year. Students in the College of Agriculture and the College of Engineering will receive their summaries from the offices of their respective deans. All other students will receive their summaries from the office of Records and Registration, B 1 Bascom Hall, U859.

Veterans' Elective War Credits

Students who have served with the armed forces for at least 90 days and have been honorably discharged are eligible to apply for 15 elective war credits provided that they entered service before March 31, 1947, have satisfied the regular university entrance requirements, and have not been granted assigned credit for college work completed while in service or for C.P.T., advanced R.O.T.C. or N.R.O.T.C. work.

For each unit of entrance deficiency, four of the potential 15 elective credits are deducted, and the first 15 assigned credits earned in service run parallel to the 15 elective war credits.

Veterans in the College of Letters and Science, School of Commerce, or School of Education wishing to apply for elective war credits should take their discharge papers (or certified copies of them) to Room 166, Bascom Hall, where they will be asked to fill out an application form.

In the College of Agriculture, a veteran should consult the Office of the Associate Dean for information concerning the granting of elective war credits.

In the College of Engineering, a veteran should consult his adviser in his major department concerning the granting of elective war credits.

Transcripts

Students who want transcripts of their university records can obtain them at the Records and Registration Office, B 1 Bascom Hall, U858. Each student is entitled to one copy of his transcript without charge. A fee of one dollar is charged for additional copies. If several copies are requested at once, the charge is one dollar for one transcript and twenty-five cents for each additional copy.

See Appendix I, page 53, for information regarding the following:

1. Credit loads
2. Adding courses
3. Dropping courses
4. Transfers within the University
5. Attendance

Libraries of the University and State Historical Society

The central library building, at State and Park streets, houses the general collections of the University, in the north wing, and the important collections of the State Historical Society, in the south wing. Other libraries on the campus are:

Agriculture—in Agriculture Hall
Biology—in the Biology Building
Chemistry—in the Chemistry Building
Education—in the Engineering and Education Building
Engineering—in the Mechanical Engineering Building
Geology and Geography—in Science Hall
Music—in Music Hall
Physics and Mathematics—in Sterling Hall

The central library has two circulation desks. The north one is the University desk. The south one is the State Historical Society desk. Instructions stamped on the cards in the card catalog will tell you which desk to approach in calling for books. Cards in the catalog are also stamped to indicate the library in which any book may be found if it is shelved in one of the various branch libraries mentioned above.

The card catalog in the central library is made up of three parts: (1) subject cards for the University Library; (2) subject cards for the Historical Society; (3) author cards in a single alphabet for both the University and the Historical Society libraries.

How to Secure a Book. Fill out either a University or Historical Society call slip. Write out the call number (found in upper left-hand corner) in full. Give all information requested on the call slip. Write out your signature, do not print. When the call slip has been filled out, take it to the appropriate desk. The book, or books (up to four) will be brought to you as soon as possible.

The book you want may be in use. For a service charge of five cents, you will be notified when the book is returned to the library for your use.

Fines. Books ordinarily must be returned 14 days from the date withdrawn. The fine on overdue books is two cents per day, except for books on reserve, on which the fine is greater.

Renewals. Some books may be renewed for an additional 14-day period. Requests for renewals must be made in person.

Return of Books. When the library is not open, books may be returned through the slots in the basement doors.

The Quonset Hut Reading Room. Instructors in many courses ask that the libraries hold certain books on "reserve" for use by students in their classes. Most books on reserve are to be found in the Quonset Hut just east of the central library building. Reserved books may be withdrawn according to the instructor's wishes for two-hour periods, or three, seven and ten-day periods. Be sure to return books on time because the fine on all reserved books is necessarily severe.

In order to secure a book at the Quonset Hut, obtain a call slip, find the call number of the book you want on the reading lists posted there, put this number on the call slip and take it to the librarian's desk. The reading lists are arranged alphabetically by departments (Geography, History, Political Science, etc.), and by course number within each department.

Special Library Services to Students. There are four places in the central library where you can obtain "special" services. These are: the desk of the Historical Society; the desk placed near the card catalogs; the desk in the Reference Room (Main Reading Room); and the desk in the current Periodical Reading Room.

"Special" service consists of helping you with such problems as finding material on a certain subject, or helping you to use the card catalogs. Do not hesitate to ask for help!



Student Life

The life of the student at the University of Wisconsin consists of many stimulating activities that supplement those which center about the classroom. The university community provides a large number of events and groups in which the student broadens his social and cultural development.

The University of Wisconsin has many traditional events. "Orientation" opens the fall semester with its open houses, conferences, and tours. Other major events include the fall football rallies, Homecoming with its dance and house decorations, Careers Conferences for Women, the Job Opportunities Conference for Men, Winter Carnival, Workday, Student Elections, Tournament of Song, Senior Swing-Out and Commencement.

A great variety of campus talent is always visible in Humorology, the fraternity variety show; Haresfoot, the all-male show; Orchesis, the student dance production; and Wiskits, the women's variety show.

The key social events of the year are the Homecoming Dance, Prom, Panhellenic Ball, Inter-fraternity Ball, Charity Ball, Dormsylvania, Military Ball, and Senior Ball. The dorms, the fraternities, the independent houses, and the sororities hold numerous open houses, formals, and exchange suppers. Matinee dances, regular Saturday evening dances, as well as many informal open houses are a part of the Union's program.

Intercollegiate athletic events provide exciting entertainment at all seasons of the year. Football opens the season, with crew, boxing, wrestling, track, basketball, tennis and baseball sponsoring events open to the student body.

Athletics. Athletic coupon books may be purchased by students who are regularly enrolled in the University of Wisconsin at Madison. Freshmen or incoming students may purchase books at the Gymnasium Annex after their fees have been paid for the semester in which they are enrolled. The price of the book is \$9.00 (\$7.50 plus Federal Tax of \$1.50). Married students may purchase an additional book for wife or husband.

Athletic coupon books provide admission to all regularly scheduled home intercollegiate athletic events with certain restrictions because of the limited seating capacity for some events. Students must identify themselves by presenting their receipted fee card along with their coupon book when being admitted to athletic events.

Music. The School of Music presents many concerts by its musical organizations during the year. The Union sponsors a concert series as well as many additional musical activities including symphony concerts, Sunday Sings, and record programs. Tickets may be purchased for single events or for the total concert series at the Theater Box Office, Memorial Union.

Drama. Plays are presented by the Wisconsin Players and the Department of Speech, both as major productions in the Union Theater, and workshop experiments in the Play Circle. Season coupon books may be purchased at the opening of the fall term and some tickets are available for single plays. A few professional productions come to the campus each season and several departmental organizations present small theatricals. Outstanding movies are shown every week-end in the Play Circle Theater of the Union.

Lectures. The University Lectures Committee, many student organizations, the Union, and various university departments bring outstanding leaders to the campus representing many fields of endeavor in the state and nation.

Reading. The Union maintains a book and record library with current books and magazines as well as a complete record collection available for student use.

Arts and Crafts. Students interested in arts and crafts are invited to use the Union Workshops. Exhibits of student, faculty, and traveling shows are continuous in the Union Gallery. The Madison Free Library, on North Carroll Street, sponsors a number of exhibits in its gallery.

Conferences. Each year there are a series of regular conferences sponsored by departments of the University bringing many professional, business, and national leaders to the campus as well as visitors from all over the state. National organizations frequently have meetings and conventions on the campus, and students are often invited to participate in these conferences.

Radio. There are three radio stations in the Madison community in addition to station WHA, the state station. WHA and WHA-FM offer a complete coverage of university activities and a wide program of news, music, and educational broadcasts.

Recreation. The University provides Picnic Point for students with swimming and picnicking facilities. Outstanding among the arboreta in the country is the 1200-acre University Arboretum, which with Vilas, and Wingra parks almost surrounds Lake Wingra.

The city of Madison offers the student many social, educational, and recreational features. There is Vilas Park with a zoo, Olin Park with picnic and camp sites, Tenney and Conklin parks on Lake Mendota with excellent swimming, tennis, and picnic facilities, Sunset Point and Hoyt Park with fireplaces, and recreational areas. To make reservation for use of picnic facilities for groups in the Madison parks call 6-8331. There are seven golf courses and two riding stables in the community and surrounding areas. The campus provides excellent opportunities for swimming, sailing, canoeing, bicycling, tennis, baseball, and hiking as well as numerous winter sports.

The country surrounding Madison has a number of scenic spots including The Dells, Devils Lake, Blue Mounds Park, Cave of the Mounds, Little Norway, Wyalusing State Park, Tower Hill State Park, and Taliesen.

There is a charge for the use of some of these facilities.

Student Organizations

Student organizations on the Wisconsin campus represent all areas of student interest. They are accepted by the students, not only as an outlet for interest satisfaction, but for the development of leadership and personality. The student activity program of the campus has long been recognized as a training ground for democratic living.

On the Wisconsin campus there are many types of organizations including student government, social groups such as fraternities and sororities, professional and departmental activities, honorary groups, political and social action groups, and religious centers and activities.

Information concerning the various campus activities, as well as counseling assistance with student activity problems, may be secured from the STUDENT ACTIVITIES COUNSELOR in the Student Personnel Office, Room 124, Bascom Hall. Further information concerning any of these groups can also be secured from organization advisers and student officers. Advisers are listed with each organization in the sections that follow and student officers may be found in the University Directory. Counseling on activity financial problems is provided by the STUDENT FINANCIAL ADVISER, Memorial Union Building.

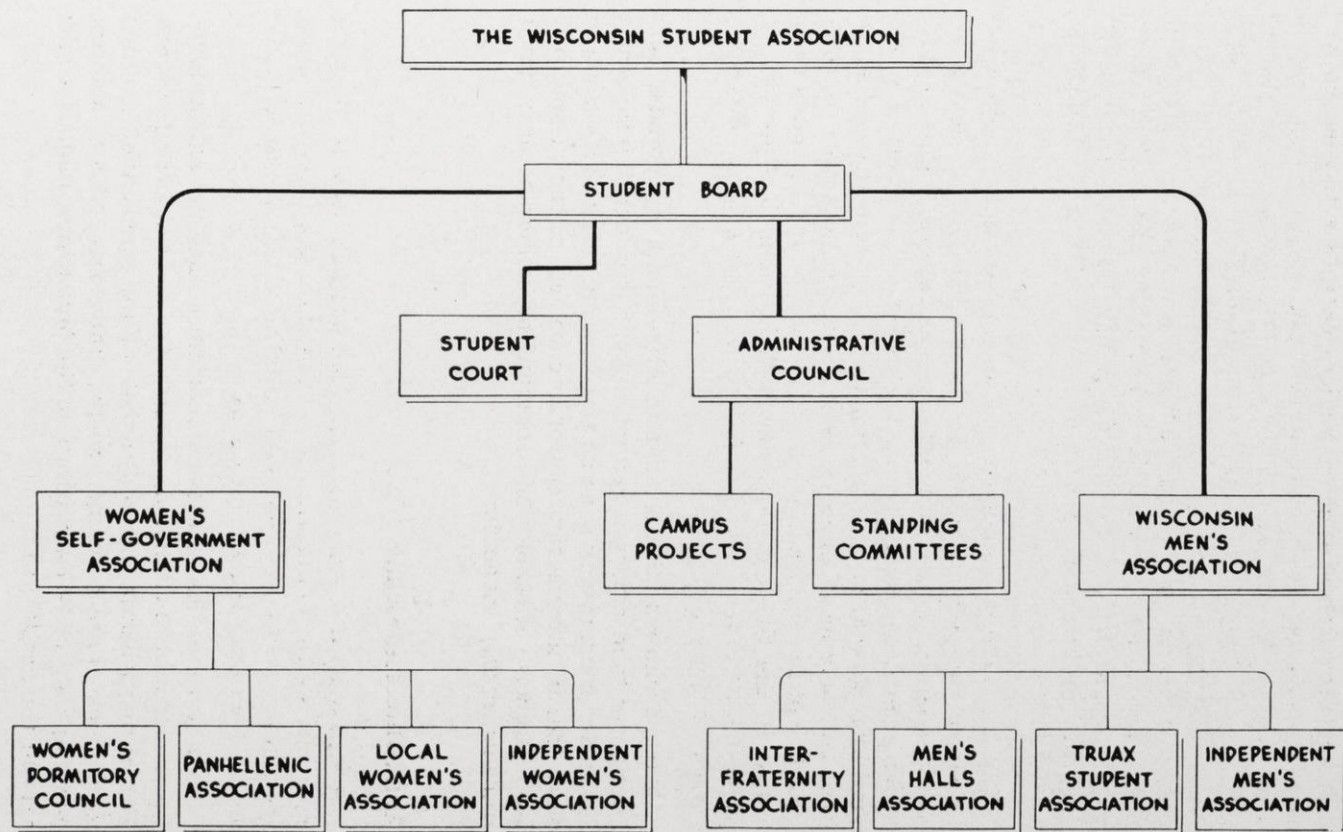
The University Committee on Student Life and Interests has developed the policies which govern student life, including the required annual registration of all organizations, regulations for social events, the planning of the activities calendar, and the eligibility standards for participation in certain groups, activities, and holding of office. These policies are controlled through the office of the chairman of the Student Life and Interests Committee in the Student Personnel Offices. Consult Appendix II, pages 71-84, for a complete statement concerning university student activity policies and regulations.

Many organizations are open to all students on campus; some are limited to members of certain colleges or departments; others are either invitational or honorary. The following guide contains more specific information concerning student organizations. Unless otherwise specified the organization named is open to all students of the University.

Activities Calendar

A calendar of major university campus activities is prepared each year by the Committee on Student Life and Interests. These are printed in the University Calendar which is available to students when they register in the fall.

Each week the Student Personnel Office issues an official bulletin which lists the calendar of registered events for the week. This is published in the *Daily Cardinal* and is distributed widely to various student living groups, university offices, Madison newspapers and to other points in the Madison community. (See Appendix II, page 79.)



Student Government and Policy-Forming Groups

Wisconsin has a great tradition in student government activities and student policy-forming organizations. Some 20 student governing groups assist in determining policy and plan over-all activities in many areas of campus life. Participation in these groups is considered to be of value in the training of citizenship; it gives the student a voice in the administration of certain areas of campus life, and assists in coordinating faculty and student activities.

THE WISCONSIN STUDENT ASSOCIATION. All students are members of this Association. A twenty-five cent activities fee is solicited from the members. The Wisconsin Student Association has been organized to discharge the administrative and legislative functions of student self-government. The Association is governed by a Student Board elected by the students. The president of the Board becomes the president of the Association.

THE STUDENT BOARD. The Student Board is the executive, legislative, and administrative organization of the Wisconsin Student Association. Positions on the Board are secured through campus-wide elections and administrative committee posts by interview and appointment. The Board sponsors many campus events such as Orientation, Student Speakers Bureau, United Nations Conference, Elections, Campus Community Chest, Junior Prom, and other special activities in the areas of leadership training, student government, organization registration, and campus public relations. The Student Board is directly responsible to the Student Life and Interests Committee. Its office is on the third floor of the Union.

THE WOMEN'S SELF-GOVERNMENT ASSOCIATION, the WISCONSIN MEN'S ASSOCIATION, and the STUDENT COURT are direct branches of the Student Board receiving their operating funds from the fees collected by the Board. The diagram on page 31 indicates the relationship of key governmental agencies on the campus to the Student Board.

STUDENT COURT. The Student Court consists of seven judges who are appointed by Student Board. The Court is the judicial body on matters of Student Board Legislation. With the assistance of the Committee on Student Life and

Interests and other faculty committees and university officials, the Court rules over certain types of student individual and group conduct including campus traffic violations.

WOMEN'S SELF-GOVERNMENT ASSOCIATION. WSGA regulates matters pertaining exclusively to the undergraduate women of the University and plans and coordinates numerous activities for women students including the annual Careers Conference, Senior Swing-Out, Freshman Scholarship Banquet, service projects, and social activities. All undergraduate women of the University are members of the association. The president, vice-president, and secretary are elected from the membership at large and the members of the Women's Administrative Committee are interviewed and appointed by the officers. A complete statement concerning WSGA rules regarding women's activities is found in Appendix III, page 85.

WISCONSIN MEN'S ASSOCIATION. All men students are members of the Association. The Wisconsin Men's Council is the executive, legislative, and administrative body for the Men's Association. Its president and secretary are elected by the male student body and the Council members represent the key men's organizations on campus. The Council plans and coordinates activities of interest for men including the Job Opportunities Conference, some intramural activities, and is generally concerned with the welfare of men students. The office is located in the Student Board Office of the Memorial Union. Men interested in working with the Council are invited to serve on its administrative committees.

INDEPENDENT MEN'S ASSOCIATION. All men who are not residents of fraternity houses, dormitories, or other organized university-operated houses are considered members of the Association. The Independent Men's Council is the governing board for the Independent Men's Association and consists of one man from each of eleven areas of the Madison community. The men elect officers, plan activities for the independent men of the university community, and develop zone organizations within each of their own areas. Gordon Klopf, Adviser, 124 Bascom Hall.

INDEPENDENT WOMEN'S ASSOCIATION. The Independent Women's Association includes all women students who do not live in women's dormitories or are not members of social sororities. The organization aims to further the interests of the independent women and to represent them in student government and activities. The Executive Council consists of the officers, the WSGA coördinator, and committee chairmen. Helen Clarke, Adviser, 369B, Bascom Hall.

LOCAL WOMEN STUDENTS ASSOCIATION. The activities and interests of the local women students are coördinated through the governing board of this Association. Barbara Colbron, Adviser, 100 Lathrop Hall.

THE WISCONSIN UNION, THE UNION COUNCIL, THE UNION DIRECTORATE. All students are members of the Wisconsin Union upon payment of the regular university fees at the time of registration. Five dollars of the fee is for Union membership. Upon a total payment of fifty dollars students are life members.

The Wisconsin Union, as an organization, is headed by two governing groups, the Union Council and the Union Directorate. The Council determines policies for the Union building and program and consists of students who are elected and appointed, alumni, and faculty, as well as representatives of the Union staff. The Directorate is the activity-planning group of the Union appointed by the Council and is composed entirely of the student chairmen of the sixteen activity groups. The director of the Union is responsible for the administration of these activities. Additional information concerning the Union will be found on page 51.

INTERFRATERNITY ASSOCIATION. The Association is composed of all social fraternities recognized by the Student Life and Interests Committee and professional fraternities that request membership. Each member fraternity selects representatives to the Interfraternity Congress. The Association consists of three governing bodies: the Interfraternity Congress, the executive commission and the judicial commission. The voting procedure is dependent upon the number of members a delegate represents.

The Association deals with matters of policy concerning fraternities and plans and coördinates activities of interest

to them such as Interfraternity Ball, Interfraternity Sing, Humorology, rushing, and the Fraternity Booklet. The office of the Association is in the Union Building. Paul L. Trump, Adviser, 124 Bascom Hall.

PANHELLENIC ASSOCIATION AND COUNCIL. The Association consists of representatives from the national and local social sororities on campus. The governing Council aims to unify the interests of sorority women, regulate pledging, rushing, and to plan social activities of interest to women in the Association. The Council in general acts as a sounding board for discussion of sorority life and concerns itself with the welfare of its members. The office of the Council is in 104 Lathrop. Helen Kayser, Adviser, 104 Lathrop Hall.

PROFESSIONAL PANHELLENIC COUNCIL. The Professional Panhellenic Council operates as a coördinating group for the professional sororities on the campus with two representatives from each sorority holding membership on the Council. The office of the Council is 104 Lathrop Hall. Helen Kayser, Adviser, 104 Lathrop Hall.

AGRICULTURAL STUDENT COUNCIL. The Agricultural Student Council consists of two representatives from each of the agriculture and home economics activity groups. Its aim is to work for closer relationship between agricultural activities and other campus activities. Vincent E. Kivlin, Adviser, 108 Agriculture Hall.

LAW SCHOOL ASSOCIATION. All law students are members of the Association which provides a medium for more effective coöperation with the faculty, encourages high scholarship, and provides activities for law students. O. S. Rundell, Adviser, 102 Law Building.

POLYGON BOARD. The Board is a group consisting of representatives of the engineering societies in the College of Engineering. It sponsors all the major activities in the college. Kenneth G. Shiels, Adviser, 219 Education-Engineering Building.

CARDINAL BOARD OF DIRECTORS. Three faculty members and five students serve on the Board to assist in determining Cardinal policies and appoint the editorial staff. The student members are chosen by university-wide elections. See also page 46.

STUDENT ATHLETIC BOARD. Representatives from each major and minor sport serve on the Board which assists in developing some athletic policies and coördinates the activities of the W Club. The president represents the students on the University Athletic Board. William H. Aspinwall, Adviser, Athletic Ticket Office.

UNIVERSITY RELIGIOUS COUNCIL. The Council is a clearing committee consisting of two students, one faculty member, and the student pastor from campus religious groups desiring representation. It sponsors Religious Emphasis Week program as well as inter-faith and inter-denominational activities. Robert Schumpert, Adviser, University YMCA.

BADGER BOARD OF CONTROL. A board of five elected students and three members of the faculty which acts in an advisory capacity. The Board supervises the staff and policies of the university yearbook, The Wisconsin Badger. See also page 46.

WISCONSIN COUNTRY MAGAZINE BOARD OF CONTROL. Develops policies and selects staff. V. E. Kivlin, Adviser, 108 Agriculture Hall.

Professional and Departmental Groups and Activities

Professional and departmental groups, with the name of the adviser and the office of the sponsoring department, are listed below. Further information concerning any of these groups can be secured from the student officers listed in the University Directory, the advisers, or the departmental offices listed below.

Language Groups. Students interested in a language and the culture it represents are invited to attend meetings and participate as an active member in the foreign-language groups on campus. The French Club maintains a club house for serving meals for men and women and a residence for women at 1105 University Avenue. The German Club has similar facilities at the Deutsches Haus, 508 North Frances Street. Information concerning either can be secured directly at the houses or from the particular department.

<i>Group</i>	<i>Adviser</i>	<i>Office Location</i>
French Club -----	Alexander Kroff -----	267 Bascom Hall
German Club -----	W. Vortriede -----	84 Bascom Hall
Italian Club -----	Joseph L. Russo -----	256 Bascom Hall
Norse Club -----	Einar I. Haugen -----	69 Bascom Hall
Russian Club -----	Mrs. Larissa Wilde -----	56 Bascom Hall
Spanish Club -----	L. A. Kasten -----	221 Bascom Hall

Engineering. The College of Engineering sponsors seven engineering societies most of which are student branches of national professional engineering organizations. All engineering groups are represented on a coördinating board, "Polygon," which plans engineering events.

<i>Group</i>	<i>Adviser</i>	<i>Office Location</i>
American Society of Civil Engineers ---	James G. Woodburn -----	5 Hydraulics Laboratory
American Society of Mechanical Engineers -----	G. L. Larson -----	206 Mechanical Engineering Building
American Institute of Chemical Engineers	Robert S. Kirk -----	111 Chemical Engineering Building
American Institute of Electrical Engineers	John C. Weber -----	208 Electrical Laboratory
American Institute of Mining and Metallurgy -----	Phillip C. Rosenthal -----	14 Mining & Metallurgy Building
Society of Auto- motive Engineers -	Leroy A. Wilson -----	322 Mechanical Engineering Building

Agriculture. In addition to several agricultural fraternities, sororities, and honorary organizations the College of Agriculture provides opportunities for a variety of related agricultural interests. The major part of them are coördinated through the Agricultural Student Council and can be participated in by securing a student activity fee card from the Council, Room 108, Agriculture Hall.

American Society of Agricultural Engineers. For students majoring in Agricultural Engineering. Hjalmar D. Bruhn, Adviser, 102 Ag-Engineering Building.

Babcock Dairy Science Club. Active membership is open to students in the long dairy course. Walter V. Price, Adviser, 210 Dairy Building.

Blue Shield Country Life Club. Develops an appreciation of rural life through recreation, crafts, and discussion. John R. Barton, Adviser, 318 Agric. Hall.

Euthenics Club. The home economics organization for majors in the department. Frances Zuill, Adviser, 119 Home Economics Building.

4 H Club. Open to any former 4 H member desiring to continue his interests in the activities of the organization. Agnes Hansen, Adviser, 3 Agric. Hall.

Future Farmers of America. For former high-school FFA members. John A. James, Adviser, 301 Agric. Hall.

Institute of Food Technologists. Open to all food industry majors. K. G. Weckel, Adviser, 304 Hiram Smith Hall.

Landscape Council Ring. Concerned with the further preparation of those students interested in the profession of landscape architecture. G. William Longenecker, Adviser, 4 Horticulture Building.

Poultry Club. Open to students interested in the poultry industry. William H. McGibbon, Adviser, 202A Poultry Building.

Saddle and Sirloin Club. For students interested in the breeding of livestock. Sponsors of the Little International. James G. Fuller, Adviser, 204 Agric. Hall.

Taylor-Hibbard Club. Open only to graduate students in Agriculture interested in a fellowship group. Orville H. Krause, Adviser, 304 Agric. Hall.

Speech

Debate and Discussion. Intercollegiate and intramural activities are sponsored by the Department of Speech. Winston L. Brembeck, Adviser, 317 Bascom Hall.

Dramatics. Tryouts for major dramatic productions are announced periodically during the year and are open to all but freshmen. Advisers: Frederick Buerki, Memorial Union Building; John Dietrich, 200A Bascom Hall; Ronald Mitchell, 374 Bascom Hall.

Hesperia. A debating society open to all men students. Winston L. Brembeck, Adviser, 317 Bascom Hall.

Oratory. Numerous contests in oratory are sponsored during the year. Andrew T. Weaver, Adviser, 254 Bascom Hall.

Radio. Opportunities in radio acting, production, and announcing are provided for students through station WHA. Henry L. Ewbank, 258 Bascom Hall. Harold McCarty, Director, WHA, Radio Hall.

Wisconsin Forensic Union. An organization that meets weekly assisting with the planning and coordination of forensic activities. Winston L. Brembeck, Adviser, 317 Bascom Hall.

The Wisconsin Players. Invitation to membership is recognition of outstanding participation in dramatic activities. Frederick Buerki, Adviser, Memorial Union Building.

Music

A Capella Choir. Membership is by tryout and is open to the student body. No credit is given to freshmen. Paul Jones, Director, 39 Music Hall.

University Chorus. Students, faculty, and civil service staff associated with the University are invited to try out. Paul Jones, Director, 39 Music Hall.

Women's Chorus. Membership is open to university women by tryout. No credit is given to freshmen. Helen Stratman-Thomas, Director, 38 Music Hall.

Men's Chorus. Membership is open to university men by tryout. No credit is given to freshmen. Bjornar Bergethon, Director, 33 Music Hall.

Regimental, Concert, and Freshman Bands. The university bands are open to all students by tryout. Students are assigned to bands according to their ability. The marching band is composed of men volunteers. Credit is not given to freshmen. Director of Concert Band: Raymond Dvorak. Director of Regimental and Freshman bands: Robert M. Fleury, 3 Music Hall.

Symphony Orchestra. The Symphony Orchestra and the Second Orchestra are open to the entire student body by tryout. No credit is given to freshmen. Richard Church, Director, 1 Music Hall.

Tudor Singers. The Tudor Singers is a group open to students by special invitation. Edgar B. Gordon, Director, Radio Hall.

Other Departmental Groups

Alpha Epsilon Iota. A society for women students in medicine.

Art Students League. An art group open to all university students. Alfred Sessler, Adviser, 231A Art Education Building.

Conservation Club. Open to all students majoring in conservation. John W. Thompson, Adviser, 209 Biology Building.

Geography Club. For graduate students and majors in geography. John Borchert, Adviser, 310 Science Hall. R. C. Emmons, Adviser, 110 Science Hall.

John R. Commons Club. An economics club for graduate students. Selig Perlman, Adviser, 303 Sterling Hall.

Occupational Therapy Club. For majors in occupational therapy. Caroline Thompson, Adviser, Temporary Building 14.

Pharmaceutical Society. For students in the School of Pharmacy. Louis W. Busse, Adviser, 356 Chemistry Building.

Physical Education Club. For women students majoring in physical education. Ruth Jacobs, Adviser, 407 Lathrop Hall.

Physical Therapy Club. For majors in physical therapy. Margaret Kohli, Adviser, 154 Memorial Institute.

Political Science Club. For graduate students in political science. Llewellyn Pfankuchen, Adviser, 202 South Hall.

Real Estate and Building Association. Open to all students interested in real estate and home building. Richard Ratcliff, Adviser, Sterling Hall.

Recreation Leadership Club. Open to all students indicating a professional interest in the field of recreation. S. Marvin Rife, Adviser, 224 Education-Engineering Building.

Social Work Club. For majors and graduate students in social work. Margaret Dunning, Adviser, 372 Bascom Hall.

Young Schoolmasters Club. For students working for the teachers' certificate. John Rothney, Adviser, 317 Education-Engineering Building.

Honorary Groups

Membership in honorary groups is by invitation of the active membership. The requirements for membership vary with the different groups and the field they represent.

Alpha Kappa Delta. Sociology. W. H. Sewell, Adviser, 315 Agric. Hall.

Alpha Omega Alpha. Medicine. Erwin R. Schmidt, Adviser, 448 Wisconsin General Hospital.

Alpha Zeta. Agriculture. R. H. Grummer, Adviser, 201 Agric. Hall.

Beta Gamma Sigma. Commerce. Fayette H. Elwell, Adviser, 406 Sterling Hall.

Crucible. Junior women's scholarship and activity. Louise Troxell, Adviser, 100 Lathrop Hall.

Coif. Law. Richard Effland, Adviser, Law Building.

Delta Sigma Rho. Debate. Henry L. Ewbank, Adviser, 204 Bascom Hall.

Delta Epsilon. Men's Halls. Arnold Dammen, Adviser, Slichter Hall.

Eta Kappa Nu. Electrical Engineering. Ludwig Larson, Adviser, Electrical Engineering Lab.

Gamma Alpha. Science. Harold Wolfe, Adviser, 73 Biology Building.

Iron Cross. Senior men's activity.

Mortar Board. Senior women's scholarship and activity. Louise Troxell, Adviser, 100 Lathrop Hall.

National Collegiate Players. Dramatics. John Dietrich, Adviser, 204 Bascom Hall.

Omicron Nu. Home Economics. Dorothy Hussemann, Adviser, 323 Home Economics Building.

Phi Beta Kappa. Junior and senior scholarship honorary. Walter Meek, Adviser, 124 Bascom Hall.

Phi Eta Sigma. Freshman men's scholarship honorary. Paul L. Trump, Adviser, 124 Bascom Hall.

Phi Lambda Upsilon. Chemistry.

Phi Sigma. Graduate science.

Phi Delta Kappa. Education honorary for men. Russell Gregg, Adviser, 209 Education-Engineering Building.

Phi Kappa Phi. Senior. E. E. Witte, Adviser, 308 Sterling Hall.

Phi Lambda Theta. Education honorary for women. Mrs. Douglas F. Parry, Adviser, Student Counseling Center.

Phi Mu Epsilon. Mathematics. C. C. MacDuffee, Adviser, 202 North Hall.

Pi Tau Sigma. Mechanical Engineering. G. L. Larson, Adviser, 206 Mechanical Engineering Building.

Psi Chi. Psychology. Norman Cameron, Adviser, 16 Bascom Hall.

Rho Chi. Pharmacy. Lloyd Parks, Adviser, 302 Chemistry Bldg.

Sigma Delta Pi. Spanish. J. H. Herriott, Adviser, 150 Bascom Hall.

Sigma Epsilon Sigma. Freshman honorary for women. Mrs. Julia Hill, Adviser, 223 Home Economics Building.

Sigma Sigma. Medicine.

Sigma Xi. General Science.

Tau Beta Pi. Engineering. Kurt F. Wendt, Adviser, 66 Education-Engineering Building.

Theta Sigma Phi. Journalism for women. Helen Patterson, Adviser, 301 South Hall.

Foreign Student Groups

The Chinese Students Association. The Association aims to promote friendship and is open to all Chinese students. Eugene P. Boardman, Adviser, 186 Bascom Hall.

India-Pakistan Association. For all students from India and Pakistan interested in a social and cultural program and the promotion of greater understanding between students.

The International Club. An organization open to all students interested in an international fellowship. The group is sponsored as a part of the Union activities program. Betty Capers, Adviser, Third Floor, Memorial Union Building.

Organizations in Residence Units

All of the university-sponsored living facilities have some form of governing group within their units and provide a social, recreational, and cultural program for the residents. On the whole, however, these organizations sponsor events only open to the residents of the particular living group and their guests.

The Men's Halls Association consists of all men living in Tripp Hall, Stadium Dorm, Adams Hall, Slichter Hall, and the Kronshage Unit; and through its elected Cabinet and appointed administrative and activity committees plans a number of social functions, operates a store, sponsors clubs, conducts an intramural athletic program, sponsors a choral group, and assists in the supervision of the Halls. The House Presidents' Council acts as a coordinating group for the house organizations within the Halls.

The Truax Student Association is the organization in which all residents of the Truax Project are members. It sponsors a social and recreational program and considers the general wel-

fare of the residents. Truax also has a House Presidents Council coordinating activities of the individual houses.

The four residence units for women operated by the University are Elizabeth Waters Hall, the Badger Club, Chadbourne Hall, and Barnard Hall. All have associations to which all residents belong. They sponsor social and cultural programs and coordinate with WSGA concerning women's housing policies.

Babcock House, Tabard Inn, Andersen House, and Groves Cooperative are cooperative houses in which students assist in the preparation of the meals and with the upkeep of the house. Each has its own organization and activity program.

Badger Village, a married student community of some 700 families, is governed by the Badger Village Association. The Village has a Council which acts as the governing body for the community. The Badger Wives Club is affiliated with the Council and plans a program of interest to students' wives. The Wisconsin Union also sponsors a recreational program for the residents of Badger Village.

Randall Park Village and Monroe Park Village are two trailer camps operated by the University, each having its own association and government. They use a regular city government set-up with a Council and a Mayor. Their social and recreational programs are centered about a community hall located between the two villages.

Lee Burns, Director of Residence Halls, Ferd P. Hintz, Acting Director, and Arnold Dammen, Assistant Director, with the assistance of the residence staffs and house fellows direct the activities program of the Residence Halls.

Political and Social Action Groups

During periods preceding major elections, students often form campus organizations in support of their favorite parties or candidates. Other organizations exist for students who are interested in broad social, economic and political issues. As with other student activities which are not sponsored by university departments, none of these organizations carry the endorsement of the University. During the past year the following student organizations were registered: Students for Democratic Action, Young Republicans Club, John Cookson Marxist Discussion Club, Socialist Club, American Youth for Democracy. Information

about such groups registered in any year may be obtained at the Student Personnel Office, 124 Bascom Hall.

Student Religious Activities

There are seventeen campus religious groups who sponsor worship services, discussion groups, and fellowship activities for students. All but one of the groups is affiliated with a national religious organization. The oldest dates to 1878. Information concerning the extensive program of these groups can be secured from the various religious centers, the ministers or advisers listed below, or from the Student Personnel Office, 124 Bascom Hall.

Baha'i Youth Group. Students of the Baha'i faith make up the regular members of the group, but anyone interested in the discussion meetings is invited to attend. Paul C. Whitworth, Adviser, 300 Sterling Hall.

Badger Christian Fellowship. An inter-denominational group open to all students. Meets weekly in Union. Arthur Swanson, Adviser, 203 Dairy Annex.

Calvary Lutheran University Church. The church is sponsored by the Synodical Conference. The church and lounge facilities are located at 713 State Street, Badger 6670. Worship services are held Sundays at 9:15 and 10:45, and discussions, study, and social activities are held during the week. Rev. William C. Burhop, University Pastor.

Channing Club. For students interested in the Unitarian faith. Center at 504 No. Carroll, 5-4080. Weekly Sunday night fellowship hours. Rev. Kenneth Patton, Sponsor.

Christian Science Organization. Meets weekly at the First Congregational Church. Mrs. Edward Morton, Adviser.

Congregational Student Association. A student house is maintained at 422 North Murray Street, 286. Sunday morning worship is at the First Congregational Church, 1609 University Avenue. The activity program includes a Sunday Bible class and evening supper and worship programs, discussion groups, and social events. Rev. David Maitland, University Pastor.

Evangelical Youth Fellowship. Sponsors regular weekly cost suppers at the First Evangelical United Bretheran Church, Wisconsin Avenue at East Johnson. Rev. B. B. Bartel, Minister.

Hillel Foundation. The Foundation is located at 508 State Street, Gifford 6405. Weekly Sabbath Services are held on Friday evening. The activities include a dance and study group as well as many social, cultural, and recreational events. The Wisconsin Chapter of the Intercollegiate Zionist Federation of America is affiliated with the Hillel Foundation. Rabbi Max Ticktin, Foundation Director.

Lutheran Student Association. The Association is sponsored by churches affiliated with the National Council and maintains a student center at 228 Langdon Street, 6-1337. Sunday evening worship and social

programs are held at the Lutheran Memorial Church, University Avenue. Other regular events include discussion groups and social activities. Rev. A. Henry Hetland, University Pastor.

Moravian Student Fellowship. The Fellowship meets monthly to provide an opportunity for students of Moravian faith to know one another and to worship together. Rev. F. Wolff, Badger 5739, Minister.

Presbyterian Student Center. "Pres House" is located at 731 State Street, Badger 6498. The three Sunday morning services are at 9:00, 10:00, and 11:30. Other regular events are Bible classes, graduate club meetings, Sunday evening services, vespers, and suppers, discussions, courtship and marriage classes and recreational activities. Rev. Cecil Lower, University Pastor.

St. Francis Episcopal Student Center. The center is at 1001 University Avenue, Fairchild 363. There are daily masses, evensongs at 5:00, and Sunday masses at 8:30 and 10:00. Tea is served every afternoon at 4:00 and social activities and programs are scheduled periodically. Rev. Fr. Carrol E. Simcox, University Pastor.

St. Paul's University Chapel—Catholic. The chapel and club facilities and Eating Coöp are at 723 State Street, 5-1383. Five masses are held on Sunday at 8:00, 9:00, 10:00, 11:00, 12:15 and two daily at 6:30 and 7:30. Confessions are on Saturday from 4-6 and 7-9. The Chapel sponsors the Newman Club with a complete program of discussion groups, religious classes and socials. Rev. Fr. Alvin Kutchers is the Pastor.

The Wayland Club—Baptist. Maintains a student center and Eating Coöp at 429 North Park Street, 5-2073. Weekly activities include a Sunday Bible class and evening fellowship hour and worship program, devotional group meetings, and social service projects. Sunday morning worship is held at the First Baptist Church, located at Carroll and Dayton streets. Rev. George ("Shorty") Collins, University Pastor.

Wesley Foundation Student Association—Methodist. The chapel, eating coöperative, the Three Squares Club, and lounge are in the Foundation Building at 1127 University Avenue, 5-4116. Sunday morning worship services are at 9:30 and 11:00. There are weekly Sunday evening suppers and vespers, interest groups, teas, and socials. Rev. Justus Olson, Pastor.

YMCA. The University "Y" is at 740 Langdon Street, Fairchild 2500. Membership is open to all men students who participate in a broad program including Freshman Camp, Freshman Council, special interest groups, discussion services and vocational activities. Robert Schumpert, General Secretary.

YWCA. The University "YW" has an office on the second floor of the Union, Room 308, U349. All university women are invited to membership. The program includes noon luncheon discussion groups, Freshman Camp, neighborhood parties, social activities, and a number of major university-wide programs sponsored in coöperation with the YM.

Special Interest Groups

Alpha Phi Omega. A national service fraternity for men who have been Boy Scouts and are elected to membership. Weekly meetings are held in the Union and a number of social and service projects are sponsored. Lester J. Casida, Adviser, 3 Genetics Building.

The American Legion. The David Schreiner Post holds bi-weekly meetings and is open to all veterans. William L. Sachse, Adviser, 195 Bascom Hall.

The American Veterans Committee. Open to all veterans. Paul T. Ellsworth, Adviser, 316 Sterling Hall.

Fraternity Inter-racial Committee. An organization composed of representatives of Greek Letter Groups who oppose racial discrimination. R. C. Dein, Adviser, 411C Sterling Hall.

The Graduate Club. The Council of the Graduate Club sponsors a series of social events for graduate students and young staff members. The organization is a part of the Union program.

Haresfoot. A men's dramatic group presenting an annual all-male musical. Participation in the production is by tryout. William Purnell, Adviser, 602 State Street.

National Association for the Advancement of Colored People. An organization to promote better inter-social and inter-cultural relations open to all students. E. E. Schwarzauber, Adviser, 1214 West Johnson Street.

Rifle and Pistol Club. An organization open to all men students with a Freshman Rifle Team and Varsity Rifle and Pistol Teams. It has both an intercollegiate and intra-club program and is affiliated with the National Rifle Association. Major John D. Morgan and Captain Fred A. Wells, Advisers, Armory.

Sheboygan County University of Wisconsin Club. A social group open to all members of Sheboygan County attending the University. W. H. Ten-Haken, Adviser, Temporary Building 8.

Sigma Delta Omega Alumni Association. Open to former members of the Sigma Delta Omega Engineering Fraternity from the Milwaukee Extension Center attending the University. R. A. Rose, Adviser.

Western Kentucky Hilltoppers Club. For all former students of Western Kentucky State College. R. J. Francis, Adviser, 308 Ed.-Engr. Bldg.

Wisconsin Dames. An organization for students' wives with a broad program of social and cultural activities.

"W" Club. Open to men having won major letters in any sport. Arthur Mansfield, Adviser, Armory.

Wisconsin Union Employees. An organization of student employees at the Memorial Union. H. Edwin Young, Adviser, Room 311 Sterling Hall.

Military and Naval Groups

American Society of Military Engineers. An organization open to all men interested in military engineering. Lt. Col. Robert C. Parry, A.U.S., Adviser, Armory.

Nautilus Society. A society for students enrolled in the NROTC Unit organized to promote a greater familiarity with naval affairs, customs and traditions. Commander R. M. Metcalf, U.S.N., Adviser, Naval Armory.

Pershing Rifles. A national military organization for men in basic ROTC. Lt. Darryl Malkow, A.U.S., Adviser, Armory.

Scabbard and Blade. A national organization for upperclassmen in the top third of ROTC class taking an active part in military affairs of the university community. Capt. James C. Larson, A.U.S., Adviser, Armory.

University ROTC Radio Amateur Club. Voting membership is open only to military science cadets, but other students interested in amateur radio may be accepted. Major J. V. Nicholas, A.U.S., Adviser, Armory.

Publications

Wisconsin has a long tradition of student-directed publications both in the news and magazine field. They serve the purpose of a means of communication as well as providing a laboratory for experience in writing.

The Daily Cardinal. The Cardinal is a newspaper issued five times a week and may be subscribed to by houses or individual students. Students desiring to write for it should contact one of the staff at the editorial offices, 823 University Avenue. The Cardinal Board of Directors acts in an advisory capacity to the paper.

The Badger. The yearbook sold to students of all classes. Many opportunities for editorial and writing experience can be secured through contacting the staff in the Badger office in the Union. Frank Thayer, Adviser, 303 South Hall.

Octopus. The campus monthly humor magazine is distributed by subscription and individual sales. Manuscripts can be submitted and editorial positions are open to all students. The Octopus office is in the Memorial Union Building.

Country Magazine. A monthly publication containing news of events on the Agriculture campus, information on College of Agriculture alumni, and articles of professional interest. Distributed to all purchasers of the Agriculture Student fee card. Kenneth McDermott, Adviser, 5 Agric. Hall.

The Law Review. A professional legal publication of students, faculty, and alumni of the Law School. Richard Effland, Adviser, Law Building.

The Wisconsin Engineer. A monthly engineering magazine with articles of interest to engineers and news about Engineering College activities. Secured through subscription. D. J. Mack, Adviser, 10 Mining Building.

Athletics for Men

Intercollegiate Athletics. The Athletic Department sponsors a complete program of intercollegiate and intramural sports for

men. To be eligible to participate in intercollegiate athletics a man must be a regularly enrolled student, have completed 24 credits in the University, and have no deficiencies such as incompletes, conditions, or failures. A student transferring from another college is required to have a year of residence before participating. Further information may be secured from the coaches for Intercollegiate Athletics listed below:

Baseball -----	Arthur W. Mansfield ---	Educ.-Engr. Bldg.
Basketball -----	Harold Foster -----	Armory
Boxing -----	John J. Walsh -----	Armory
Crew -----	Norman Sonju -----	Armory
Cross Country and Track -	Guy Sundt -----	Armory
Fencing -----	A. L. Masley -----	Armory
Football -----	Harry Stuhldreher -----	Armory
Freshman Football -----	George Lanphear -----	Armory
Golf -----	Joseph C. Steinauer -----	Armory
Gymnastics -----	Dean B. Mory -----	Armory
Swimming -----	J. C. Steinauer -----	Armory
Tennis -----	Albert C. Hildebrandt -	Armory
Wrestling -----	George Martin -----	Armory

Intramural Athletics. Intramural activities in the fall include touch football and volleyball; in the winter, basketball, swimming, indoor track, water polo, badminton, and bowling; and in the spring, softball, tennis and golf.

Intramural activities are open to all campus groups and individuals. For additional information see the Intramural Office in the Armory, Coaches A. L. Masley and Arthur Thomsen.

Recreational Activities

The Women's Athletic Association. The WAA sponsors a number of clubs, sports, and intramural athletics for women. The Board consists of representatives from each activity in the program. The intramural program includes volleyball, basketball, bowling, softball, badminton, tennis, hockey, and swimming. See the Lathrop Hall Bulletin Boards for intramural announcements and schedule. Katherine Gross, Adviser, 101 Lathrop Hall.

Student Waltz and Tango Group. Provides an opportunity for men and women students interested in waltzes, rhumbas, and tangos to meet bi-weekly to dance. Marie Jordan, Adviser, 408 Lathrop Hall.

Hoofers. All students are eligible for apprentice membership to Hoofers which sponsors hikes, over-nights, bike trips, skiing and sailing activities for men and women students. See the Hoofers Headquarters in the Union for more information. Marjorie Robinson, Adviser, Memorial Union Building, Ground Floor.

Outing Club. Invites women students to take part in hikes, bicycle trips, over-nights, picnics, tobogganing, and skiing. Check Lathrop Bulletin Board for plans. Barbara Davis, Adviser, 411 Lathrop Hall.

Dolphin Club. Women students interested in swimming are elected to both the Junior and Senior Clubs through competitive membership. Margaret Fox, Adviser, 406 Lathrop Hall.

Orchesis. The university dance group open to women students by try-out. Junior Orchesis is an apprentice group and offers wide experience for anyone interested in dance. Margaret H'Doubler, Adviser, 408 Lathrop Hall.

Sororities

Social Sororities. There are seventeen social sororities on the Wisconsin campus with resident houses for their members and extensive social and service programs. Any woman student may be pledged to a sorority and a definite rushing calendar is established by the Panhellenic Council. After women have been invited to pledge, they must have the grade-point average of the particular sorority, usually a 1.3, and must have completed 12 credits at the University of Wisconsin to be initiated. For further information concerning sororities consult the Office of the Dean of Women, Lathrop Hall.

<i>Sororities</i>	<i>Address</i>
Alpha Chi Omega -----	152 Langdon Street
Alpha Epsilon Phi -----	22 Langdon Street
Alpha Gamma Delta -----	220 Lake Lawn Place
Alpha Phi -----	22 Langdon Street
Alpha Xi Delta -----	12 Langdon Street
Chi Omega -----	115 Langdon Street
Delta Delta Delta -----	120 Langdon Street
Delta Gamma -----	102 Langdon Street
Delta Zeta -----	142 Langdon Street
Gamma Phi Beta -----	270 Langdon Street
Kappa Alpha Theta -----	237 Lake Lawn Place
Kappa Delta -----	108 Langdon Street
Kappa Kappa Gamma -----	601 North Henry Street
Phi Sigma Sigma -----	No house
Pi Beta Phi -----	233 Langdon Street
Sigma Kappa -----	234 Langdon Street
Theta Phi Alpha -----	214 West Gorham Street

Professional Sororities. Professional sororities represent many of the major areas of study for women students. They plan programs of definite professional interest to women students in particular areas. Women are elected to membership.

<i>Sorority</i>	<i>Adviser</i>
Alpha Delta Theta (medical technology) -----	Alice Thorngate 48 Wisconsin General Hospital
Coranto (journalism) -----	Helen M. Patterson 301 South Hall
Kappa Epsilon (pharmacy) -----	Eunice Bonow 381 Chemistry Building
Phi Beta (speech) -----	Robert West 403 Bascom Hall
Phi Chi Theta (commerce) -----	Angeline G. Lins 417 Sterling Hall
Phi Upsilon Omicron (home economics) -----	Helen Waite 223 Home Economics
Sigma Alpha Iota (music) -----	Irene B. Eastman 34 Music Hall
Sigma Lambda (art) -----	Ruth E. Allcott 116 Wisconsin High School
Theta Sigma Phi (journalism) ----	Helen M. Patterson 301 South Hall
Zeta Phi Eta (speech) -----	Gladys Borchers 257 Bascom Hall

Fraternities

Social Fraternities. Since the first fraternity on the Wisconsin campus was founded in 1857, they have continued to provide experiences of fellowship and social and personal development as well as facilities for student housing and eating. Rushing activities are controlled by the Interfraternity Association which sponsors formal rushing periods during the first part of the university year. These functions are open to any man interested. Membership in a social fraternity follows a period of pledge-ship by invitation and requires residence on the Wisconsin campus plus a satisfactory scholastic average. Further information concerning fraternities can be secured from the Student Personnel Office, 124 Bascom Hall, or at the Interfraternity Association Office on the third floor of the Memorial Union Building.

<i>Fraternities</i>	<i>Address</i>
Alpha Chi Rho -----	524 North Henry Street
Alpha Delta Phi -----	640 North Henry Street
Alpha Epsilon Pi -----	10 Langdon Street
Alpha Gamma Rho (agricultural) -	1820 Summit Avenue
Alpha Phi Alpha -----	No house
Alpha Tau Omega -----	No house

<i>Fraternities (cont'd)</i>	<i>Address (Cont'd)</i>
Beta Theta Pi -----	622 Mendota Court
Chi Phi -----	200 Langdon Street
Chi Psi -----	150 Iota Court
Delta Kappa Epsilon -----	530 North Pinckney Street
Delta Tau Delta -----	16 Mendota Court
Delta Theta Sigma (agricultural) -	421 Sterling Court
Delta Upsilon -----	644 North Frances Street
Kappa Alpha Psi -----	No house
Kappa Sigma -----	124 Langdon Street
Lambda Chi Alpha -----	No house
Phi Delta Theta -----	620 North Lake Street
Phi Epsilon Pi -----	No house
Phi Gamma Delta -----	16 Langdon Street
Phi Kappa -----	139 East Gilman Street
Phi Sigma Delta -----	619 North Lake Street
Pi Kappa Alpha -----	152 East Gilman Street
Pi Lambda Phi -----	615 North Henry Street
Psi Upsilon -----	222 Lake Lawn Place
Sigma Alpha Epsilon -----	627 North Lake Street
Sigma Chi -----	630 North Lake Street
Sigma Delta Phi -----	No house
Sigma Nu -----	No house
Sigma Phi -----	106 North Prospect Avenue
Sigma Phi Epsilon -----	102 East Gorham Street
Tau Kappa Epsilon -----	No house
Triangle (engineering) -----	438 North Frances Street
Theta Chi -----	708 Langdon Street
Theta Delta Chi -----	144 Langdon Street
Zeta Beta Tau -----	625 North Henry Street

Professional Fraternities. Professional fraternities are frequently open only to men in certain departments, schools, or colleges. Their programs include activities of professional interest to their members. Men are elected to membership.

<i>Name</i>	<i>Adviser</i>	<i>Office</i>
Alpha Chi Sigma (chemistry) (House: 621 North Lake St.) -	Edwin Larsen -----	128 Chemistry Building
Alpha Delta Sigma (advertising) -----	Kenneth R. Davis --	2 Temporary Building 9
Alpha Kappa Psi (commerce) -----	Raymond C. Dein --	411C Sterling Hall
Beta Alpha Psi (accounting) -----	J. Currie Gibson --	418 Sterling Hall
Delta Sigma Pi (commerce) (House: 132 Breeze Terrace) -	J. Currie Gibson ---	418 Sterling Hall

<i>Name</i>	<i>Adviser</i>	<i>Office</i>
Gamma Eta Gamma (law) -----	Marlin Volz -----	Law Building
Kappa Eta Kappa (electrical engineering) -	Clarence O. Rosen -	4330 Upland Drive
Kappa Psi (pharmacy) --	Dale E. Wurster ---	356 Chemistry Building
Nu Sigma Nu (medicine) -	F. A. Davis -----	Wisconsin General Hospital
Phi Alpha Delta (law) --	F. Ryan Duffy ----	Federal Building, Milwaukee
Phi Beta Pi (medicine) --	T. H. Bast -----	Science Hall
Phi Chi (medicine) -----	O. A. Mortenson ---	Science Hall
Phi Delta Phi (law) ----	Howard L. Hall ---	201 Law Building
Phi Delta Epsilon (medicine) -----	Meyer Fox -----	208 East Wisconsin Avenue, Milwaukee
Phi Mu Alpha (music) --	Paul G. Jones ----	39 Music Hall
Sigma Delta Chi (journalism) -----	Scott Cutlip -----	104 Bascom Hall
Tau Epsilon Rho (law) --	Aaron D. Levine ---	710 North Plankinton, Milwaukee 3
Theta Tau (engineering) -	Gerard A. Rohlich -	9 Hydraulics Lab.

The Wisconsin Union

"The light of learning is increased through human relationships," is the motto of the Wisconsin Union, often spoken of as the living room of the campus. Centered in the Union are not only facilities for dining, lounging, and recreation, but a program of social and cultural activities.

The Union food services include a snack bar in the Rathskellar, a cafeteria, a buffet dining service in Tripp Commons, and table service in the Georgian Grill. Bowling alleys, billiards, pool, a card room, shuffle board, dancing, all provide excellent recreational activities. A cafeteria is maintained on Breese Terrace at University Avenue for the convenience of students at the west end of the campus.

The Union Theater, the Play Circle, meeting and conference rooms serve the needs of campus organizations and programs. Students offices, an arts and crafts workshop, record listening rooms, hotel rooms, administrative offices, and checkrooms further assist in making the Union the focal center of student life.

Activities in the Union are planned by numerous committees. Students interested in working with these groups should visit the Activities Bureau, Room 305 of the Union. Committee groups

are the Film, Commons, House, Dance, Library, Music, Forum, Theater, Games, Crafts, Union News Bureau, Gallery and the Activities Bureau.

The International Club, the Graduate Club, and Hoofers are clubs sponsored by the Union.

The Union Information Desk or staff members may be consulted for additional information concerning Union programs and facilities:

Directorate, Council ---	Porter Butts -----	Main Office Second Floor
Activities Bureau—		
Dance, House, Games,		
Grad Club -----		Third Floor
Catering -----	Lora Palmer -----	Catering Office
Film -----	Fred Buerki -----	Stage Office
News Bureau -----	Betty Capers -----	Third Floor
Gallery and Craft ----	Anne Foote (Mrs.) -----	Workshop
Room Reservations ----	Helen Jefferson (Mrs.) ---	Reservations Office
Library and Interna-		
tional Club -----	Betty Capers -----	Third Floor
Commons -----	Douglas Osterheld -----	Main Office Second Floor
Hoofers -----	Marjorie Robinson (Mrs.) -	Hoofers Quarters
Theater, Music-Theater		
Reservations -----	Fan Taylor (Mrs.) -----	Green Room
Forum, Activities		
Bureau, Employment	Andrew Wolf -----	Personnel Office
Union President -----		Third Floor

Appendix I

REGULATIONS FOR UNDERGRADUATES

Section 1

GENERAL REGULATIONS FOR ALL COLLEGES

These regulations and instructions are published for the guidance of undergraduate students; every student is bound both by reason and by loyalty to observe them.

Enrollment in the University by a student does not relieve him from the duties and responsibilities of citizenship.

Students must answer promptly notices from their advisers and other university officers. Failure to do so, or to send satisfactory excuse for such failure, will be sufficient cause for dropping a student from the University.

Students are expected to hold to the strictest standards of honesty in all their relations with the University. Dishonesty of any sort in these relations is considered a serious offense. The work upon which a student is judged by his instructor must be wholly his own, performed in accordance with such rules and instructions as may be laid down for each course or any part thereof. A plea of ignorance of such instructions cannot be accepted. This applies to all forms of university work, and both giving and receiving help in any manner contrary to the above principle are regarded as dishonest.

ASSIGNMENT COMMITTEE

All students who elect a subject listed in **bold face type** in the time table must have their programs pass through the assignment committee for determining the section they may enter. All freshmen and sophomores may be required to take class work at noon or at seven forty-five o'clock in the morning, at some afternoon hour, and on Saturday.

ATTENDANCE

Students are required to be present at the opening of the semester and to remain until the work of the semester is finished. It is expected that every student will be present at all of the classes at which he is due. If at any time a student is absent, he must satisfy his instructors that such absence is for good and sufficient cause.

ENGLISH COMPOSITION

Every student entering the University is examined as to his ability to express himself in clear, correct, idiomatic English.

A student refused admission to English 1a on the basis of this English placement test must make up his deficiency by tutoring, correspondence study, Extension Division night classes, or otherwise. (In the College of Engineering such a student is required to enroll in the resident extension class in English A.) In order that a student may prepare to pass the test which is given at the beginning of each semester, his schedule will be reduced by three credits provided this does not reduce his schedule below the minimum number of credits allowed by the college to be carried in each semester. If a student fails to pass the test by the beginning of his third semester, he must withdraw from the University until he does so.

Upon the completion of the required credits of work in freshman English a provisional pass mark is given; if at any time later in his course a student is reported deficient or careless in English composition, he may be required to take additional work in that subject.

ADVISERS

(See special regulations for the College concerned)

Upon being admitted to the University, each student is assigned to a member of the faculty who acts as his adviser. The duties of the adviser are to assist the student in selecting his subjects so as to secure a well-rounded education, as well as to aid him in interpreting the requirements and to oblige him to meet them in their proper sequence. The responsibility for the selection of courses rests, in the final analysis, upon the student and it is not the province of the adviser to refuse approval of a course which the student is entitled to elect. Similarly, it is the primary duty of the student to meet the requirements of his course in their proper order, so that he may not, in his senior year, find himself ineligible for graduation.

At the opening of each semester the student is required to consult his adviser concerning his choice of studies, and the adviser must approve the student's study list. The student should study the time table for himself, carefully watching prerequisites and footnotes so he may avoid electing a course for which he will be unable to receive credit.

GRADE-POINT SYSTEM

(See special regulations for the College concerned)

Semester grades are reported by letter only; the characterization of grades by plus and minus signs is not authorized. For the sake of convenience in computing weighted averages, each letter grade carries a specified number of points per credit; thus a *B* in a three-credit subject would yield 6 points. The scale of grades and points follows:

GRADE	PERCENTAGE EQUIVALENT	POINTS PER CREDIT
A — (Excellent) -----	93 - 100 -----	3
B — (Good) -----	85 - 92 -----	2
C — (Fair) -----	77 - 84 -----	1
D — (Poor) -----	70 - 76 -----	0
E — (Condition) -----	60 - 69 -----	0 ($-\frac{1}{2}$) *
F — (Failure) -----	Below 60 -----	0 (-1) *

POINT-CREDIT RATIO. The general quality of a student's work over a number of semesters is expressed in terms of a point-credit ratio, which is the result obtained by dividing the total number of points he has earned by the total number of credits earned. The highest possible quotient is 3.0, which represents a grade of A in every subject; the lowest possible quotient is zero. Negative grade-points are not used.

GRADE-POINT AVERAGE. The point-credit ratio must not be confused with a somewhat similar figure known as the grade-point average, which is computed at the close of each semester, chiefly for purposes of determining quality of work performed, eligibility, and making statistical comparisons. The grade-point average is based on the number of points earned and credits carried during the semester, with deductions for deficiencies (see * above). The maximum possible average is 3.0, the minimum -1.0. In the Colleges of Agriculture and Engineering negative grade-points are not used.

EXAMINATIONS AND GRADES

Two-hour examinations are held at the close of each semester, and one-hour examinations are held in all elementary and most advanced courses one to three times during a semester. No special semester examination will be given except by authorization of the dean. Early final examinations are not permitted. All students are held for examinations, there being no exemptions from this requirement because of high class standing. Final grades are made up at the close of each semester.

Students may ordinarily obtain their semester grades by placing self-addressed postal cards or envelopes in their final examination books; complete reports are mailed to parents after the close of each semester.

CREDITS BY EXAMINATION

In special cases a student may receive credit toward graduation for university courses in which he requests and passes special university examinations. Students interested in taking such an examination should consult the chairman of the department concerned.

DEFICIENCIES

The following paragraphs refer only to final semester grades, not to six-weeks or other tentative grades.

1. **FAILURES.** See special regulations of College concerned.

2. **CONDITIONS.** The grade of condition is given to a student who has carried a subject throughout a semester with a passing average, but who, failing in his final examination, reduces his semester average to some numerical standing between 60 and 69. A condition must be made good by passing a condition examination during the student's next succeeding semester of residence at the University or it becomes a failure. If a student repeats in class a subject in which he has incurred a condition, he is excluded from taking the condition examination and must complete the subject in the regular way. The original grade of *E* lapses into an *F*, but the grade for the repeated course is recorded. Former students not in residence are permitted to enter condition examinations only if they left the University in good standing. No grade-points are awarded for conditions removed by examination or by special work prescribed by the instructor in lieu of such examination. (See Special Regulations of Colleges of Engineering and Letters and Science, pages 63 and 65.)

Examinations for the removal of conditions are held on the third Saturday following the opening of the eight-weeks summer session; on the second day of instruction and on the second Saturday before the Christmas recess in the first semester; and on the third Saturday after the beginning of classes and the first Saturday following the spring recess in the second semester. A student who desires to take such an examination must make application to the Office of Records and Registration, B 1 Bascom Hall, not later than Saturday noon of the week preceding the date of examination.

In the first and second semesters a conditioned student may choose to take the examination at either of the two periods during the semester, but he may not enter both. If he is unable to pass the examination which he enters, the condition becomes a failure.

3. **INCOMPLETES.** An incomplete may be given to a student who has carried a subject successfully until near the end of the semester and has then been compelled to quit classes on account of illness or other cause beyond his control, leaving the final examination, or the final examination and some limited amount of term work undone. An incomplete is not given to a student who stays away from a final examination unless he proves to the instructor that he was prevented from attending as indicated above. In default of such proof he will be failed or conditioned; even with such proof, if his term work has convinced the instructor that he cannot pass, he will be failed or conditioned. An incomplete may not be given to a student whose work in the course is below passing grade. (See also Special Regulations for the Colleges of Agriculture and Letters and Science, pages 59 and 66.)

CHANGES OF PROGRAM

SUBJECTS ADDED. Subjects may be added during the first week of classes in a semester with the approval of the adviser, and during the second week of classes with the approval of the instructor and the adviser. Subjects may be added during the third week of classes if special circumstances make the change necessary, provided the approval is indicated by the signature of the instructor of the subject added, of the adviser, and of the dean. (See

Special Regulations of the College of Agriculture, page 59.) Subjects may not be added after the close of the third week of classes.

SUBJECTS DROPPED. A student may drop a course without failure within the first eight weeks of classes providing such action does not reduce his program below the minimum number of credits. Before taking such action, however, the student must consult his adviser and follow the procedure of his college. (See Special Regulations of the college concerned.) Students in the Schools of Education and Commerce follow the regulations of the College of Letters and Science.

A student who wishes to drop a course without a failure after the first eight weeks must have the permission of the dean. If the estimated grade at the time is *C* or above, the drop, if allowed, will be without failure, otherwise, with failure. (See Special Regulations of the College of Agriculture, page 59.)

TRANSFERS

A student who is in good standing is eligible for transfer to another college of the University upon receiving the approval of the dean of the college to which he wishes to transfer.

A student in residence may not transfer after the first two weeks of classes in any semester until the grades for that semester are available.

A student who has been dropped from the University on account of scholastic deficiency and who wishes to transfer to another college must first be readmitted by the dean of the college in which the dropped action was taken.

A student in good standing who wishes to transfer from one department to another within the College of Engineering may arrange for the transfer through the adviser concerned. If he is on probation he must have the dean's permission.

(See also Special Regulations for the College of Letters and Science, page 65.)

WITHDRAWAL FROM THE UNIVERSITY

A student may withdraw from the University within the first eight weeks of classes without having grades recorded after consulting his adviser and reporting to the Office of Records and Registration, B 1 Bascom Hall.

A student wishing to withdraw after the first eight weeks of classes must have permission from the dean of the college. A student who fails to obtain such permission may not re-enter the University without formal action by the Executive Committee of the college concerned. In the case of withdrawal after the first eight weeks of classes an entry will be made on the student's transcript indicating whether his academic work at the time of withdrawal is passing or failing.

No official withdrawal will be granted during the last three weeks of classes prior to final examinations. Grades of incomplete or *F* will be recorded for students who leave the University during this time.

MILITARY SCIENCE AND PHYSICAL EDUCATION

1. **MILITARY SCIENCE.** All male freshmen and sophomores are required to enroll in military science at the time of registration with the provision that the following groups of students will be exempt: (a) students who qualify and are accepted for membership in the Regimental Band, (b) students who do not meet the established physical requirements for military science as certified by the Student Health Department, (c) students who have served three months or more in the armed forces, and (d) students who for other reasons are exempted or excluded by the Department of Military Science. Students who complete four semesters of Naval Science will be regarded as having satisfied this requirement.

Although no academic credit is given for the basic course in military science, it is a requirement for graduation and must appear on the student's study list in the same way as any other regular subject.

2. **PHYSICAL EDUCATION.** Freshman and sophomore men and women are required to take the equivalent of two hours of physical education per week for four semesters (i.e., for their first two years in the University).

All transfer students who enter the University with less than 58 credits are required to take physical education until they attain junior standing. The requirement in physical education may be satisfied by accredited courses taken at another institution.

EXEMPTIONS. The following are exempt: (a) students who are certified as physically unfit by the Department of Student Health, (b) students who have served three months or more in the armed forces, (c) students who at the time of registration have passed their twenty-third birthday, and (d) male students who are taking Band.

REQUESTS FOR DEFERMENTS OR EXEMPTIONS. All applications for deferments or exemptions must be made in advance to the director of required physical education. Permission to defer the work will not be granted for more than one semester at a time and no work will be deferred into the senior year.

Although physical education carries no academic credit, it is a requirement for graduation and must be entered on the study list in the same way as other subjects.

Section 2

SPECIAL REGULATIONS FOR THE COLLEGE OF AGRICULTURE

Special regulations for the college may be found in the bulletin of the College of Agriculture and in the Home Economics bulletin. (See also General Regulations for All Colleges, page 53.)

All of these regulations, including the supplementary ones below, are binding on the students concerned. Only the Executive Committee of the College of Agriculture has authority to grant exceptions to the rules. Executive Committee changes are made in writing and are recorded on the transcript.

CHANGES OF PROGRAM

(See also General Regulations for All Colleges, page 56.)

1. Seniors must carry at least a minimum schedule of 12 credits regardless of the number of credits required for graduation.

2. CHANGES IN STUDY SCHEDULES. (See General Regulations for All Colleges, page 56.) Changes in a student's study schedule will be permitted only by consent of the Executive Committee. Requests for changes will be given consideration only when accompanied by the student's written statement of his reasons, together with the adviser's recommendation on the regular form provided for this purpose.

3. DROPPING A COURSE. A student who drops a course without permission of the Executive Committee, as explained above, will receive a failure in the course, and may be subjected to discipline by the faculty.

A student who finds it desirable to reduce his program because of outside work, poor health, or other good reasons, may be allowed by the Executive Committee to drop a course without a failure at any time up to the end of the eighth week of classes. Following the close of the eighth week, such a student will be allowed to drop a course without a failure only if (a) there seems to be good reason why the program should be lightened, and (b) the grade in the course at the time of dropping is *C* or higher. After the close of the eighth week, a student will be given a failure in any course he drops in which his grade is *D* or less.

4. REDUCED SCHEDULE. A student in poor health, or one who must devote considerable time to outside work, is advised to carry a reduced schedule. Any schedule for less than 12 credits must have the approval of the Executive Committee.

ADVISERS

Upon matriculating at the University, a student is assigned to a faculty member who acts as his adviser. A student in agriculture or home economics usually retains the same adviser during the freshman and sophomore years, although if enrolled in agriculture, the student may select some other adviser after completing the freshman year. The student selects a major field at or before the beginning of the junior year at which time a member of the major department will serve as adviser. (See General Regulations for All Colleges, page 54.)

DEFICIENCIES

FAILURES. A student who has failed in any subject must remove the failure by repeating that subject in class and securing a passing grade as soon as the subject is again offered, unless excused by the Executive Committee. A failure cannot be removed by correspondence study or by repeating the subject in another institution.

CONDITIONS. See General Regulations for All Colleges, page 56.

INCOMPLETES. A grade of "incomplete" must be removed not later than the close of the semester in which the course is next offered while the student is enrolled in residence. If not so completed, it will lapse into a failure unless an extension of time is granted by the Executive Committee. (See also General Regulations for All Colleges, page 56.)

FACULTY ACTION ON UNSATISFACTORY GRADES

The following actions may be taken by the faculty in cases of unsatisfactory grades:

WARNING. A student is warned that his record is unsatisfactory if it contains two incompletes or grades of *D*, or one grade of *E* (condition), or *F* (fail). A student may be warned too, if his semester's record shows fewer grade-points than credits.

PROBATION. If the student's record is such that the total grade-points are less than the total credits in any semester, the student may be placed on probation, continued on probation, advised to withdraw, or dropped, according to the degree of deficiency.

CONTINUED PROBATION. This action is taken upon a continuance of conditions described above but not justifying advising the student to withdraw or to be dropped.

ADVISED TO WITHDRAW. The student is "advised to withdraw" when his record is such that in the opinion of the faculty his withdrawal is to the best interests of both the student and the University.

DROPPED FROM UNIVERSITY. If the student's record is such that he is dropped, the student cannot continue in the University unless the action be changed by the Executive Committee on the petition of the student. A student who has been dropped usually is granted permission to re-enter the University after having remained out for two semesters, provided he can show evidence of having used his time advantageously either through worthwhile employment or independent study.

Section 3

SPECIAL REGULATIONS FOR THE COLLEGE OF ENGINEERING

DEFINITIONS

GRADE-POINT AVERAGE. The grade-point average for any interval during a student's course is obtained by dividing the total number of points earned by the total number of credits which the student has carried (including repetitions, and sub-freshman subjects) during that interval. The highest average possible is 3.0 which represents a grade of *A* in every subject.

POINT-CREDIT RATIO. The general quality of a student's work over a number of semesters is expressed in terms of a point-credit ratio, which is the result obtained by dividing the total number of points he has earned by the total number of credits earned. The highest quotient possible is 3.0. Grades for repeated courses are used in calculating the point-credit ratio, not the initial grades.

ADVISERS

All freshman engineers have the same adviser. A new adviser is assigned at the beginning of the sophomore year in the student's particular course of study; new advisers are assigned for each succeeding year. (See General Regulations for All Colleges, page 54.)

ADMISSION WITH ADVANCED STANDING

To be eligible for admission to the College of Engineering a transfer student:

- (a) Must have the equivalent of the entrance units required of freshmen.
- (b) Must be readmissible at the institution last attended.
- (c) Must have a scholarship average for his last semester in attendance as well as for his entire college record of at least a *C* or the third grade of a four-grade system.

CREDIT AND GRADE-POINT REQUIREMENTS

A student must have at least 26 credits and 26 grade-points before he may become a sophomore, at least 60 credits and 60 grade-points before he may become a junior, and at least 100 credits and 100 grade-points before he may become a senior. For graduation from any one of the four-year courses a student must earn at least 146 to 152 credits and 146 to 152 grade-points, exclusive of freshman lecture, physical education, freshman band, and the summer requirement of his respective curriculum. (See General Regulations for All Colleges, page 54.)

PROMOTION

A student at the end of his sophomore year must have a point-credit ratio of 1.0 or higher to enroll in any course listed as required in the junior or senior year of the curriculum from which he expects to graduate.

For the last two semesters in attendance before graduation a student must have a grade-point average of at least 1.0 and must be in good standing in order to graduate.

A semester's program should consist of not less than 14 credits. If a student is ineligible for graduation he has two alternatives:

- (a) to take another semester of at least 14 credits which would then be the second of the last two semesters;
- (b) to enroll for less than 14 credits either in summer school, or the Extension Division, or in the regular session, and have the results of that study included as a part of the two preceding semesters, since less than 14 credits would not constitute a full semester's work.

For graduation from any curriculum in engineering a student must have a point-credit ratio of 1.0 or higher.

A student who fails to meet any of the promotion regulations must either withdraw from the college, repeat subjects in which he has low grades, or take other courses as prescribed by his adviser in order to obtain the 1.0 point-credit ratio.

RELATIONSHIP OF ENROLLMENT TO SCHOLARSHIP

A student in good health who is not carrying an excessive amount of outside work and whose grade-point average for the preceding semester is not less than 1.0 must take at least 14 credits unless excused by the dean.

A student whose grade-point average is less than 1.0 for the preceding semester must reduce his schedule three credits or more below his enrollment for the preceding semester unless he is repeating a course. No load may be reduced below 12 credits without the recommendation of adviser and written approval of the dean.

A student in good health who is not carrying an excessive amount of outside work and whose grade-point average for the preceding semester when carrying 14 credits or more is 1.5 or higher may carry up to but not more than 21 credits.

No student may be enrolled for more than 21 credits without the recommendation of his adviser and the written approval of the dean.

SUBSTITUTION FOR REQUIRED COURSES

Any proposed substitution which falls outside the practices recommended by the departmental course committee shall be referred by the student's adviser to that committee for approval.

CHANGES OF PROGRAM

(See General Regulations for All Colleges, page 56.)

A student may drop a course without failure within the first eight weeks of classes with the approval of his adviser, providing such action does not reduce the student's program below 14 credits. Reduction below 14 credits requires dean's approval.

EXTENSION COURSES

No student who has matriculated in the College of Engineering may enroll in the Extension Division for either class work or correspondence study for credit at the University of Wisconsin without permission issued to the Extension Division by the Dean of the College of Engineering.

Permission from the dean for a student to do extension work while at the same time attending classes in residence in the College of Engineering will not be given unless the student has a specially reduced schedule, and the action is justified by attendant circumstances.

With the approval of the dean, a student who has been dropped may repeat by correspondence a course in which he received a grade of *D* in residence. Credits and points for the course will not be granted until the student has completed a semester in residence with a grade-point average of at least 1.0.

A grade of failure or condition received for residence study may not be removed by correspondence without the approval of the Dean of the College of Engineering. Credits and points for the course will not be granted until the student has completed a semester in residence with a grade-point average of at least 1.0.

TRANSFERS

(See General Regulations for All Colleges, page 57.)

DEFICIENCIES

FAILURES. If a failure is received in a study which is specifically required in the course in which the student seeks a degree, he must repeat the study, and ordinarily at the first opportunity in his attendance at the University. Repetition may be postponed by the student's adviser once, but not twice. If the study is an elective in the course in which the student seeks a degree, he need not repeat it, but he must submit equivalent credits from any subject which is an acceptable elective in the course.

CONDITIONS. The regular method of absolving a condition is by passing a condition examination, but the instructor may prescribe a more suitable method in laboratory, drawing, or report courses, in any particular case. (See also General Regulations for All Colleges, page 56.)

INCOMPLETES. (See General Regulations for All Colleges, page 56.)

FACULTY ACTION ON UNSATISFACTORY GRADES

PROBATION. A student whose grade-point average in any one semester is less than 1.0, but who has passed more than half the credits for which he was enrolled, is placed on probation. Such a student must make a grade-point average of 1.0 in the succeeding semester to remain in the College of Engineering. Freshmen will be removed from probation after completing a minimum of 26 required credits with a total grade-point average of at least 1.0. Other students, in order to clear probation, must have a total point-credit ratio of at least 1.0.

DROP. (a) A student who has not passed in more than half of the credits for which he has enrolled in any one semester is dropped from the College of Engineering.

(b) A student who is placed on probation or continued on probation is required to obtain a grade-point average of at least 1.0 in the succeeding semester; failing this he is dropped from the College of Engineering.

(c) Any student who has been dropped and subsequently takes work in another institution may not receive credit for such work until he has been readmitted to the University and has, for one semester, obtained a grade-point average of at least 1.0. Such work may, at the discretion of the department concerned, be accepted as satisfying prerequisites prior to its being accepted for credit.

READMISSION. (a) A student who has been dropped for the first time may be readmitted by the dean after he has been out of the University for one semester.

(b) A student who has been dropped a second time shall not be readmitted unless the dean is satisfied by the evidence submitted that the applicant is prepared to carry his work successfully.

(c) Readmitted students shall be on probation.

APPEAL. Appeal from the operation of the foregoing regulations may be made to the Dean of the College of Engineering, who shall have the authority to suspend or modify the operation of these regulations if, in his judgment, their enforcement will work an injustice to the student.

WITHDRAWAL FROM THE UNIVERSITY

(See General Regulations for All Colleges, page 57.)

Section 4

SPECIAL REGULATIONS FOR THE COLLEGE OF LETTERS AND SCIENCE

The general regulations of the college may be found in the bulletin of the College of Letters and Science, including regulations and requirements in the special courses. (See also General Regulations for All Colleges, page 53.)

All regulations, including the supplementary ones below, are binding on the students concerned and no one excepting the Executive Committee of the College has authority to modify them. Executive Committee modifications are made in writing by the dean.

CHANGES OF PROGRAM

(See General Regulations for All Colleges, page 56.)

1. **SUBJECT DROPPED.** A student in the first eight weeks of classes may reduce his program to not less than 12 credits by dropping a course or courses without special permission of the dean's office, and without incurring a failure in the course or courses dropped. Such a student should consult his adviser concerning the advisability of the change. The change cards in triplicate should be signed by the adviser and taken to the Office of Records and Registration, B 1 Bascom Hall. This regulation is interpreted to mean that the whole transaction must be completed and the change cards in triplicate must have been deposited in the Office of Records and Registration before Saturday noon of the eighth week.

2. **REDUCED STUDY LISTS AND SPECIAL HOURS.** Requests for a program of less than 12 credits or for special hours will be granted only on grounds of strict necessity and on the basis of satisfactory written evidence. If the application is made because of outside work, a written statement from the employer, certifying hours of work, must be presented. If the request is made on account of health, the student must furnish a written recommendation from the Student Health Department. All applications must be presented to the Office of the Associate Dean, 103 South Hall. Only requests having the written approval of the dean can be recognized by the assignment committee. Students who are largely self-supporting or whose health

status is doubtful should not fail to request a reduced program; they carry full academic work at their peril. Any student, unless he is extraordinary, who works more than about 10 hours a week on the outside should reduce his program, the reduction depending upon the nature and quantity of the work. As a general rule, the average student should reduce his program below a normal load of about 15 credits by one credit for every three hours of outside work per week beyond 10 hours.

Although a student may carry as few as 12 credits a semester, it is important to note that a student in the general course who hopes to graduate in eight semesters must carry an average of at least 15 credits a semester. Special courses, however, require more than a total of 120 credits.

ELECTION OF STUDIES OUTSIDE THE COLLEGE

Students in this college may elect only certain courses in other schools and colleges of the University. In all cases prior permission must be obtained from the Associate Dean's office, 103 South Hall. For further information see Twenty-Credits Rule in the Letters and Science bulletin.

TRANSFERS

Students transferring from special courses, e.g., chemistry or pre-medical, or from another college of the University, to one of the general courses, will receive no more than 17 credits a semester toward graduation for work already done, except in semesters in which all standings are *B* or above, when the maximum is 19 credits. They will not receive credit for technical studies of another college, except to the amount and under the conditions stated under the Twenty-Credits Rule in the Letters and Science bulletin. Transfers and the evaluation of credits are effected in the Associate Dean's office. To determine the grade-point average for transfer to Commerce, Law, Pharmacy Course, Chemistry Course, Education, etc., the total number of points earned is divided by the total number of credits carried.

(See General Regulations for All Colleges, page 57.)

DEFICIENCIES

FAILURES. Students in this college are required to remove failures only in courses specifically required for the degree they seek or the major they present. A failure cannot be removed by correspondence study or by repeating the subject in another college or Extension Center.

CONDITIONS. The usual way of removing a condition is by a successful final examination taken on the day fixed by the rules. If, however, in a course involving both laboratory and classroom work, the condition has been incurred on account of unsatisfactory laboratory or report work, it may be removed by absolving such substantial requirements as the instructor in charge of the course may prescribe. The removal of this type of condition will take effect on the official date for the removal of conditions. When a condition in such a course becomes a failure, the student may pass the

course by repeating that portion of it (laboratory or classroom work) in which the condition was originally incurred, providing the instructor in charge authorizes this arrangement in advance. (See also General Regulations for All Colleges, page 56.)

INCOMPLETES. A subject marked incomplete must be completed during the student's next succeeding semester of residence at the University and not later than the date of the last condition examination of the semester, or it will lapse into a failure, unless the time limit has been extended in writing by the Executive Committee. An incomplete in a thesis, however, must be removed within 10 days after the close of the semester or summer session in which it is incurred; if it is not so removed, the student is required to re-register for an appropriate part of the thesis (one or more credits).

An incomplete incurred in the last semester of residence may not be removed after five years of absence from the University, without permission of the Executive Committee secured in advance. Previous permission of the dean is required if a student wishes to remove an incomplete by repeating the course.

Former students not in residence are permitted to enter condition examinations or remove incompletes only in case they left the University in good standing.

(See also General Regulations for All Colleges, page 56.)

FACULTY ACTION ON UNSATISFACTORY GRADES

If a student's work is deficient, he is placed on probation, advised to withdraw, or dropped according to the seriousness of the deficiency. A student is placed on probation if he does not earn as many grade-points as credits after one-half grade-point has been deducted for every credit of condition and one grade-point for every credit of failure. Students who have been admitted, placed, or readmitted on final probation will be dropped at the close of any subsequent semester in which their work is deficient. The faculty, exercising a wide discretion, reserves the right to place a student on probation—or, indeed, to take an action more severe—on the basis of his record for one or more semesters, even though his work for the last semester of a series might in itself exempt him from the probation list.

ATTAINMENT EXAMINATION

A student may take an attainment examination in English, history, mathematics, or in any of the sciences or foreign languages. The object of the attainment examination is to permit a student either to absolve a requirement for graduation or to satisfy a prerequisite for more advanced courses in the department. The examination in any of the sciences will be approximately the equivalent of the final examination in the corresponding freshman semester survey course (the so-called "17" course). Success in passing attainment examinations entitles the student to substitute subjects of his own choice, but it does not reduce the total number of credits required for graduation. (For detailed information see paragraph on Attainment Examinations in Letters and Science bulletin.)

All students who expect to take attainment examinations and who feel that they have the requisite preparation should register for them at the Office of Records and Registration, B 1 Bascom Hall.

Attainment examinations in the foreign languages may be taken on the dates set in the calendar, but students must register for them at least 48 hours before the examination date. Examination dates for English, history, mathematics, and the sciences will be arranged at the time of registration as specified in the preceding paragraph.

CREDIT BY EXAMINATION

(See General Regulations for All Colleges, page 55.)

Foreign-Language Placement Tests

Any student who expects to continue a foreign language which has been started elsewhere than at the University of Wisconsin or one of its Extension Centers is required to take a foreign-language placement test.

Sophomore Subjects Open to Freshmen

Freshmen who have a percentile ranking above 92 as determined by standards established for high-school students—at present the Henmon-Nelson test of Mental Ability—and who are in the highest quarter of the high-school graduating class; or those who, if their aptitude-test rating is not available, are certified as ranking in the upper ten per cent in their high-school graduating class, may elect in each semester of their first year one course listed in the time table with the prerequisite of sophomore standing.

ADVISERS

Each new freshman and sophomore is assigned to an adviser. Normally a student consults the same adviser in these two years, but he may request a change at any time by applying to room 103 South Hall. For his junior and senior years the student must select an adviser from the department in which the student is majoring. (Consult departmental chairman.) A student may not keep his original adviser in his junior and senior years unless the student is majoring in the adviser's department. (See General Regulations for All Colleges, page 54.)

Section 5

SPECIAL REGULATIONS FOR THE SCHOOL OF COMMERCE

Students who plan to enter the School of Commerce register as pre-Commerce students in the College of Letters and Science for the first two years. They follow the pre-Commerce curriculum leading either to the degree of Bachelor of Business Administration or Bachelor of Science (Light Building Industry). *Both of these curricula have specific basic re-*

quirements which should be completed in the first two years. (See School of Commerce bulletin, or Letters and Science bulletin.) The same basic requirements must be completed if the first two years are spent in the College of Agriculture or College of Engineering, or at some school other than the University of Wisconsin.

The General Regulations for All Colleges (see page 53) and the supplementary ones below are binding on students registered in the School of Commerce. Pre-Commerce students are subject to the special regulations of the college in which they are registered.

ADVISERS

Consult the bulletin board outside of the School of Commerce office, 406 Sterling Hall, for assignment of advisers. Ultimate responsibility for course selections must rest with the students. Faculty members act only in advisory capacity. (See General Regulations for All Colleges, page 54.)

Credit and Grade-Point Requirements

To be eligible for transfer to the School of Commerce students must have been regularly promoted to the junior year (58 credits) and have a grade-point average of 1.3. Such students must have met the basic requirements leading either to the degree of Bachelor of Business Administration, or the degree of Bachelor of Science (Light Building Industry). (See School of Commerce bulletin or College of Letters and Science bulletin.)

Students whose grade-points in commerce and economics do not exceed their credits by at least fifty per cent by the beginning of their senior year are required to diversify the work of the major and may not offer more than three courses, excluding the required basic courses, from any one of the fields stated below for upper-group students.

Students whose grade-points in commerce and economics exceed their credits by at least fifty per cent by the beginning of the senior year are required to concentrate in a selected field. Their selections must include at least twelve credits in one of the following fields: accounting, banking and finance, industrial management, insurance, labor management, marketing and merchandising, real estate, statistics, and teacher training in business education.

A total of not less than 128 credits and 128 grade-points is required for the degree of Bachelor of Business Administration. A total of not less than 130 credits and 130 grade-points is required for the University Teachers' Certificate.

For information pertaining to Changes of Program, Deficiencies, Faculty Action on Unsatisfactory Grades see Special Regulations of the College of Letters and Science, page 64.)

NOTE: Juniors and seniors in the School of Commerce should direct all questions to the Office of the Dean of the School of Commerce, 406 Sterling Hall.

Section 6

SPECIAL REGULATIONS FOR THE SCHOOL OF EDUCATION

Students who plan to teach in an academic field register in the College of Letters and Science for the first two years and complete either the B.A. or B.S. curriculum requirements. They may apply for transfer as soon as they have attained junior standing.

Students registered in the School of Education are subject to the General Regulation for All Colleges. Pre-Education students are subject to the Special Regulations for the College of Letters and Science as well. (See pages 53 and 64.)

For specific information call at 111 Education-Engineering Building. School of Education bulletins are available in this office or at the Information Office, Bascom Hall.



Appendix II

POLICIES GOVERNING STUDENT LIFE

STUDENT GROUP ACTIVITIES

The Committee on Student Life and Interests operates in the wide field of extra-curricular activities, defining eligibility requirements for participation in all phases of student activity (except intercollegiate athletics), regulating undergraduate social traffic, and counseling with student on all problems except those affecting classroom work. Through its six subcommittees (living conditions and hygiene; musical organizations; forensics and dramatics; publications; fraternities, sororities and social life; and general student organizations and politics) this body acts as a clearing house for student-faculty contacts. Its function parallels that of the conduct committee in cases involving infractions of its rules by social or activity groups, as fraternities, sororities, publications, boards, committees, etc., and it, too, is empowered to assess proper penalties.

The following rules of the Committee on Student Life and Interests are in effect throughout the year.

GENERAL

Subject to the control of the faculty, this committee may make such rules and regulations for the government of student organizations as it deems advisable.

1. Women students are not permitted to canvass or solicit men to donate funds or to buy tags, buttons, subscriptions or the like. Women may take subscriptions and donations, or sell tags and buttons while seated at tables in university buildings.
2. Student groups and organizations occupying permanent quarters for social or living purposes shall not have gambling or liquors of more than 5 per cent alcoholic content upon their premises.
3. Closed Period. No social functions or major student activities, other than intercollegiate athletic contests, may be scheduled during the period in which final examinations are held, or in the week preceding that period. Notices of the exact dates of the period closed to student functions and activities will be printed in the *Daily Cardinal*.

ELIGIBILITY RULE FOR PARTICIPATION IN STUDENT ACTIVITIES

1. THE REGULATIONS APPLY TO:
 - a. Membership in Athletic Board, Badger Board, Cardinal Board, Country Magazine Board of Control, Forensic Board, Student Board (including

non-board chairmen of standing committees), Wisconsin Men's Association Council, Union Council, Union Directorate, Elections Committee, Panhellenic Executive Board, Interfraternity Executive Commission, W.S.G.A. Administrative Committee, Women's Judiciary Committee, Hooper Council, editorial and business staffs of student publications, and all other such groups;

- b. Chairman, assistant chairmen, and committee chairmen of Pre-Prom, Prom, Military Ball, Homecoming, Winter Carnival, Senior Ball, Orientation, Little International, Christmas Festival, Humorology, Gridiron Banquet, "W" Club Ball, Wiskits, and all other such functions;
- c. Student managers and assistant managers of athletic teams or crews;
- d. Cheer leaders;
- e. Class officers;
- f. Participants in forensic contests;
- g. Productions of Wisconsin Players, state radio station, and Haresfoot (including all participants in the trip).

2. FRESHMEN

- a. Freshmen in their first semester at Wisconsin are not eligible for any organization or activity listed under 1 of this section, except as provided in b. below.
- b. Freshmen in their first semester at Wisconsin may participate in freshman forensics; also in freshman athletics (including managerships of freshman teams only), in satisfaction of the physical education requirements.
- c. Freshmen in their second semester at Wisconsin are eligible for general activities if they are regularly enrolled, carrying a program of 12 credits or more and are not on probation.
- d. A freshman woman is not eligible for office or social position in connection with an activity as listed under 1 of this section that calls for advertising and publicity, if the position is determined by election or contest of any kind. This regulation includes courts of honor. The same ineligibility applies in case of appointments or invitations to fill any similar position on another campus.

3. SOPHOMORES

Regular enrollment, a program of not less than 12 credits, and no unsatisfied probation.

4. JUNIORS AND SENIORS

Regular enrollment and no unsatisfied disciplinary penalty.

5. SPECIAL REGULATIONS REGARDING VETERANS

In the case of a veteran entering the University as a student, any academic delinquency that occurred at this or any other university or college during the semester, term or quarter immediately preceding his induction into the armed forces, shall not be cause of ineligibility for intercollegiate athletic competition or other extra-curricular activities.

6. Women students are not eligible for office or for social position on this or any other campus if the office or social position is obtained by impromptu or prearranged personality, popularity, or beauty contests of any sort. The only exceptions to this ruling are: Junior Prom, Military Ball, Little International. To qualify for office or social position in connection with these events, candidates may not be on probation or under any unsatisfied disciplinary penalty.
7. These eligibility rules do not apply to participants in intercollegiate athletics which are under the regulations of the Western Conference Athletic Association and special rules of the faculty. Membership in fraternities and sororities is also governed by separate regulations. The eligibility regulations do not apply to intramural sports, to office or membership in social or religious organizations, literary societies, societies conducted by any department, departmental foreign-language plays, bands, the orchestra, men's and women's choruses and the university singers.

SOCIAL FUNCTIONS

REGISTRATION OF SOCIAL FUNCTIONS. All social functions at which both men and women are present must be registered in advance at the Student Personnel Office, 124 Bascom Hall. Functions scheduled for Friday or Saturday must be registered not later than the Tuesday before the function. Functions scheduled for other days of the week must have special approval and must be registered at least four days in advance of the approved date.

The penalty for late registration is \$1.00, except that if an orchestra party is to be scheduled, the penalty is \$5.00. These monies will be turned over to student loan funds or other worthy student enterprises.

DATES OF SOCIAL FUNCTIONS. During periods when the University is in session, social functions may be scheduled only on Friday or Saturday evenings or on evenings preceding a legal holiday, except that mid-week exchange dinners may be scheduled between the hours of 5:30 P.M. and 8:00 P.M. Social functions may not be scheduled on Sundays, except that picnics and informal functions involving small groups may be scheduled on Sunday afternoons.

During vacation periods or between terms of the University, functions may be scheduled on any day except Sunday with permission of the Chairman of the Committee on Student Life and Interests.

As with all student activities, the closed period will apply to all social functions. (See page 71.)

PLACES OF SOCIAL FUNCTIONS. Except by special permission, all social functions of student groups must be held in their own houses or in university buildings. Permission to hold functions elsewhere will be granted only under the following conditions:

- (a) Approval of the function and the place must be secured in advance of registration;
- (b) If the function is outside the city of Madison or its suburbs, students must travel by public carrier, and the students must return to the city before midnight.

CHAPERONAGE OF SOCIAL FUNCTIONS. At all social functions which both men and women attend, chaperons must be present. At the time the function is registered, the names of chaperons must be listed. Chaperons should be residents of Madison who are not enrolled in the University, usually men and their wives. If the chaperons include young couples, these couples should have been married for at least one year.

Responsibility for the conduct of those attending the function rests with the organization sponsoring the event. Student groups are expected to make every effort to insure that the event is a pleasant and enjoyable experience for the chaperons who are guests at their functions. Should it be necessary for chaperons to make suggestions to, or requests of, the students in charge, prompt action is expected. Chaperons will report to the Chairman of the Committee on Student Life and Interests instances of non-coöperation or lack of responsible behavior.

House fellows may be approved as chaperons for certain types of small informal social functions scheduled on week-end afternoons, and for exchange dinners scheduled between the hours of 5:30 P.M. and 8:00 P.M.

DISAPPROVED FUNCTIONS.

1. Cocktail parties are not permitted.
2. Mid-week and Sunday dancing in student houses is not permitted.

PUBLIC EXHIBITIONS

1. Any student organization which desires to give a public performance must receive the authorization of the Committee on Student Life and Interests for such performance and for the date on which it is to be held. Such authorization must be obtained before announcements or preparations are made. The event will then be placed on the calendar.

2. Proposals relative to trips outside of Madison must be submitted to the committee for its approval at least three weeks before the contemplated trip.

3. Women students in the University may not engage or take part in any public performances sponsored by commercial organizations.

4. The band is limited to one football trip each season, except by special permission of the Student Life and Interests Committee.

STUDENT PUBLICATIONS

1. No announcement of any new publication bearing the name of the University or edited by students and intended for sale or distribution to students shall be made, or a new publication printed, until such publication shall have received the approval of the Committee on Student Life and Interests.

2. Student publications may not advertise dancing places which are not approved by the Committee on Student Life and Interests, and it is the obligation of the publication to ascertain such approval.

3. Student publications may not advertise the sale of hard liquors or bars at which they are sold.

4. Copies of all student publications are to be filed with the Committee on Student Life and Interests.

UNIVERSITY LAND AND PROPERTY

By authority of 36.08 (8) of the Wisconsin Statutes, the Regents have prescribed and adopted certain regulations which apply to all University lands and property including the Arboretum and Picnic Point. Included in these regulations are those summarized as follows:

1. *Police Officers* are authorized to enforce these rules and regulations and to police University property. Such officers are authorized and empowered to arrest, with or without warrant, any person within the University area, committing an offense against the laws of the State of Wisconsin or in violation of any rule or regulation of the Regents.

2. The "*Law of the Road*" as set forth in provisions of Chapter 85 of the Statutes is adopted, insofar as pertinent, to the regulations of the use of all roads and ways which traverse University lands, except where such provisions are specifically modified by the Regents.

3. *Parking Areas* and *Fire Zones* are marked. No parking is permitted at any time on roads and drives traversing the campus except at places so designated. No parking is allowed at anytime in fire zones. *All trucking* on all University roads is prohibited, except for purposes of delivery to University buildings and construction projects.

4. *Speed restrictions* and *arterial signs* must be obeyed. The speed limit on University roads is fifteen miles per hour on that part of the University campus within the area bordered by Park Street on the east, University Avenue on the south, and the Elm-Drive from the Stock Pavilion to the lake on the west, and a limit of twenty-five miles per hour on all other campus roads and drives.

5. The *dumping* of any waste materials on University property is prohibited except as specifically authorized by the Regents.

6. *Removal, destruction, marring, molestation* or other such acts are prohibited in connection with any shrubs, vegetation, rocks, stone, earth, notices, or other real or personal property or any bird, animal and fish life within the boundaries of the University properties. A conviction for violation shall be punishable by a fine of not less than twenty-five dollars nor more than one hundred dollars, or by imprisonment in the county jail for a period of not less than ten days nor more than three months, or by both such fine and imprisonment.

7. No *dogs* are allowed in the Arboretum or on Picnic Point.

8. Carrying or using *firearms* on University property except as required for (a) courses in military science, (b) use in established rifle and pistol ranges and (c) for police and military purposes, is prohibited.

9. *Picnicking* is permitted on University property only in such general areas as are designated by the Regents to be picnic grounds. Note and observe all posted rules and regulations as to closing hours etc. *Fires* shall be restricted to such places as are set aside for this purpose.

10. No *canvassing, peddling* or *soliciting* shall be permitted on the grounds or in the buildings of the University except that the comptroller, with the consent of the President of the University, may authorize subscription, membership, and ticket sales solicitation by University and stu-

dent organizations and campaigns for charitable purposes at such times and in such manner as not to interfere with regular University business and functions.

11. As an *anti-littering* measure, the distribution of handbills, pamphlets and other similar material on the grounds or in the buildings of the University is prohibited, except that students, and student and University organizations may be granted permission for such distribution by the Office of Student Personnel Services provided that the organization agrees in writing to collect all discarded materials from its distribution on the campus and to distribute no unlawful material.

12. *Fishing, swimming and boating* in ponds, lagoons, streams and all waters within the boundaries of the Arboretum and Picnic Point properties, and the storing of boats, boating gear and other equipment, except as authorized by the Regents, is prohibited.

13. *Drunkenness and disorderly conduct* of any kind is prohibited. The use or possession of intoxicating liquors or beer with an alcoholic content of more than 3.2% by volume is prohibited on all University property.

14. The *closing hour* at the Arboretum and Picnic Point shall be 10:00 o'clock P.M., after which time there shall be no picnicking, parking or trespassing of any sort on said property other than the free usage of the public road through the Arboretum.

15. The use of *sound trucks and public address system* is prohibited on the campus except for football games at Camp Randall and at authorized outdoor meetings of students such as pep rallies, ski meets, etc. See the Student Personnel Office, Room 124 Bascom Hall for clearance.

16. *Smoking* is prohibited in the classrooms, laboratories, rest rooms and corridors of University buildings.

17. Except where other *penalties* are expressly provided, all penalties provided in 27.01 (2) and (3) of the Statutes, shall apply to violations of these rules and regulations. Where no penalty is specifically provided by law for violation of any of these rules and regulations, the penalty shall be not less than \$5.00 nor more than \$100.00 or imprisonment in the county jail for not exceeding 30 days or both. The penalty for parking violations shall be not more than \$5.00 for each violation.

POLICIES AND PROCEDURES CONCERNING STUDENT ORGANIZATIONS*

I. DEFINITION

Student organizations are defined as any group or organization:

- A. which admits students to its membership;
- B. whose program or activities are deemed to affect student welfare; or
- C. which uses campus facilities in the operation of its affairs.

*For special regulations governing fraternities and sororities see page 81.

II. GENERAL REGULATIONS

All student organizations are subject to the following regulations:

A. Membership

Active membership in registered student organizations shall be limited to persons officially connected with the University or to spouses of such persons.

B. Meaning of Registration

The completion of registration of a student organization does not constitute an endorsement of its objectives, either by the University or by the adviser of the organization. Only registered organizations are permitted to use the facilities of the university buildings and the name of the University of Wisconsin. Student Board or the Committee on Student Life and Interests may cancel registration of a student organization upon evidence of misuse or non-use of the privileges afforded by registration, or non-compliance with general regulations governing student organizations.

C. Registration of New Organizations

1. Before public announcement thereof shall be made in any form, a proposed student organization at the University of Wisconsin must complete registration with the Student Board and with the Committee on Student Life and Interests and be officially informed by the latter that such registration has been completed.
2. A proposed student organization may be registered by submitting to the Student Board and the Committee on Student Life and Interests:
 - a. A copy of its constitution and by-laws, or a statement of its purpose; and
 - b. A completed and properly signed copy of the Student Organization Registration Form which includes:
 - (1) A list of its officers, membership, and chairmen;
 - (2) The names of its faculty advisers and members;
 - (3) An approval of its financial plans by the Student Financial Adviser;
 - (4) A statement of the nature of its affiliation, if any, with any national group;
 - (5) Signature of faculty adviser.

D. Annual Registration

Continuing student organizations are required to file annually before October 15 in the Student Personnel Office, 124 Bascom Hall, two copies of the Registration Form for Student Organizations at the University of Wisconsin with a list of membership, officers, faculty members, advisers, program and financial status information, and signed by the president, Student Financial Adviser, and adviser. (One copy of the Registration Form will be filed with the Student Board Office.)

E. Requirements

1. Student organizations must conform to each of the following:
 - a. That its purposes are consistent with the educational purposes of the University;
 - b. That it agrees to make satisfactory arrangements with the Student Financial Adviser for the conduct of its financial affairs;
 - c. That it agrees to report to the Student Personnel Office changes in its constitution, by-laws, officers, faculty adviser, affiliation, or general program;
 - d. That it has an adviser of faculty or administrative rank who maintains contact with its activities, evidence of which should be attested by a written statement from the adviser.

F. Supervision

Subject to the control of the faculty, the Committee on Student Life and Interests may make such rules and regulations for the government of all student organizations as it deems advisable. All student organizations are responsible to the Committee on Student Life and Interests for the observance of rules and regulations governing their activities and functions.

G. Exceptions

Colleges, departments, and divisions of the University which sponsor student organizations will supervise the activities and functions of those organizations. Statements of such sponsorship must be filed in the Student Personnel Office by the college, department, or division. It is expected that organizations so supervised will be required to conform to the general rules and regulations laid down by the Committee on Student Life and Interests for all student organizations. Such organizations are asked to register, however.

H. Financial

1. Budgets

For all functions of student organizations to which admission is charged, a budget must be prepared in advance and receive the approval of the Student Financial Adviser and of the Chairman of the Committee on Student Life and Interests. The Student Financial Adviser will be of assistance in the preparation of such budgets. Ticket sales must be conducted through the Student Financial Adviser's office.

2. Collections

If a collection or other fund-raising device is to be carried out in connection with a student organization meeting or activity, such procedure and distribution of proceeds must receive the approval of the Student Financial Adviser.

3. Funds of Inactive Organizations

Any committee or organization which applies for registration under these standards agrees that, if the committee or organization becomes inactive, allows its registration to lapse and does not claim its funds, such funds shall be transferred to an account in

the Office of the Student Financial Adviser known as the "Dormant Account Fund." If, after five years, funds in this account have been unclaimed, the Committee on Student Life and Interests will make funds available for undergraduate loans and scholarships or other worthy student enterprises.

III. REGULATIONS CONCERNING MEETINGS AND FUNCTIONS OF STUDENT ORGANIZATIONS

A. University Calendar

Major campus functions are listed on the annual University Calendar made available to students each fall. Each spring student organizations are asked by the Student Personnel Office to submit a list of their functions for the following academic year. The adoption of the calendar by the Committee on Student Life and Interests constitutes approval of the date and general nature of the function. Reservation of the place for the function must be made by the organization.

B. Attendance

In general, meetings of student organizations must be primarily for students or for students and faculty members.

Publicity for meetings of student organizations at which candidates for political office are invited to speak must indicate that the meeting is limited to students and faculty and that it is not open to the public.

C. Publicity

No announcement or publicity may be released for any event which requires registration until such registration has been completed.

An official weekly calendar is prepared by the Student Personnel Office. It is a listing of campus meetings and activities published weekly in the Daily Cardinal and is otherwise distributed widely to student living groups through the Campus Mail Bag, to University offices, Madison newspapers and to other points in the Madison community.

D. Meetings which require registration.

1. Events to be held by student organizations not sponsored by a University department, college, or division must be registered with the Student Personnel Office if any one of the following conditions apply:

- (a) The event is to be listed on the official weekly calendar:
- (b) The event is to be open to students other than members of the organization:
- (c) The event is to be held on campus:
- (d) An off-campus speaker is to be invited to speak: or
- (e) The organization wishes permission to distribute announcements of the event on campus. (Such permission must be requested by completing and filing the special request form available in the Student Personnel Office.)

2. Events to be held by student organizations sponsored by a University department, college, or division will register under circumstances a, d, or e above, or in case the event is to be held in campus facilities not under control of the sponsoring University organization.

IV. REGISTRATION PROCEDURES

1. New student organizations

- a. Secure three copies of the Registration Form for Student Organizations from the Student Personnel Office. An appointment may be made with the Student Activities Counselor in the Student Personnel Office, Room 124 Bascom Hall, for consultation on writing the constitution, University policies, program planning, etc.
- b. See the Student Financial Adviser, third floor of the Memorial Union to discuss your financial plans.
- c. Register with Student Board. Leave two completed copies of the Registration Form for Student Organizations and two copies of the constitution in the Registration Box in the Student Board Office, third floor of the Union. Forms should be in the Board Office by Monday noon to be considered at the regular Tuesday night meeting. The president or an official representative of the group should be at the Student Board meeting at which the registration is to be considered. This person should be fully informed concerning the program and policies of the organization.
- d. Register with the Committee on Student Life and Interests. The Chairman of the Student Board Registration Committee will take one copy of the Registration Form and constitution to the Student Personnel Office, for registration with the Chairman of the Committee. The organization will receive notice from the Chairman when registration has been completed.

2. Registration for student events

Forms may be obtained from the Student Activities Counselor, Student Personnel Office, 124 Bascom Hall, for registration of meetings and student organization events. These forms must be completed in triplicate and signed by a properly qualified and delegated officer of the organization and be presented by such officer to the Student Activities Counselor. When an off-campus speaker is desired the recommendation of the faculty adviser must be obtained. Registration will be considered complete when the officer has received written notice of approval from the Student Personnel Office. To be included in the Official Weekly Calendar, registration must be made at least two weeks prior to the proposed date of the event. In any case registration should be made one week in advance of the proposed date.

3. Meetings of new organizations

Groups which desire to have meetings for purposes of organizing but which have not completed registration with the Student Board and with the Committee on Student Life and Interests should secure

temporary meeting permits from the Student Activities Counselor, Student Personnel Office.

4. Rooms may be reserved and approval for off-campus speakers may be obtained through the Student Activities Counselor during the process of registration of the event.

FRATERNITIES AND SORORITIES

MEMBERSHIP

1. Only students enrolled in the University may be pledged or initiated.
2. No student shall be initiated while he is on probation.
3. No freshman may be initiated until he shall have completed one full semester of work, at least twelve credits in this University.
4. A student entering with advanced standing from another institution is eligible for initiation if he is allowed sophomore or higher standing and is not admitted on probation. (For veterans, see special regulations for participation by veterans in extra-curricular activities, page 72.)
5. No fraternity or sorority may initiate a student without first obtaining certification of his or her eligibility. Certificates are issued by the Dean of Women for women and by the Dean of Men for men.
6. Freshmen may lodge in a fraternity house if the house has achieved a scholastic average of at least 1.0 for the previous semester.
7. Each social fraternity and sorority shall be required to maintain a scholarship average of grade-points equal to credits (1.0). A group failing to reach this minimum goes on probation for a semester without penalty. A group which remains on probation two semesters in succession forfeits social privileges and the privilege of initiation until it attains the prescribed average. A fraternity or sorority may appeal to the Committee on Student Life and Interests for relief from any injustice caused by this regulation.
8. All forms of hazing involving mental or physical torture, including paddling, are banned. Violation of this regulation will be penalized by a demand on the part of the Committee on Student Life and Interests that the national organization withdraw the charter of the offending chapter.

SPECIAL SOCIAL REGULATIONS

Fraternities and sororities are subject to the general regulations governing social functions of all student groups. The Interfraternity Executive Commission, with the approval of the Committee on Student Life and Interests, has also adopted the following regulations:

1. Social functions held in fraternity houses shall be confined to the first floor. Exceptions to this rule may be made by the Interfraternity Executive Commission for those houses which have inadequate first-floor facilities. Such exceptions will be made in writing and will specify what additional rooms are to be used, and reported to the Chairman of the Committee on Student Life and Interests.
2. No fraternity shall serve liquor at any social function. Liquor is interpreted to mean any beverage with an alcoholic content of more than 5 per cent.

3. Fraternities or groups will assume responsibility for the conduct of guests and members present at any social function.
4. These rules will hold on or in the vicinity of the university campus at all times whether or not the University is in session.
5. The Sub-committee on Fraternities, Sororities and Social Life, when considering questions affecting fraternities or sororities, will invite the presiding officer or delegated representative of the Interfraternity Executive Commission or of the Panhellenic Council to sit with the committee.

POLICIES GOVERNING STUDENT CONDUCT

General supervision of undergraduate life is vested in the faculty of the University, subject to the rules of the Regents. Three standing committees and Student Court create and enforce such regulations as are deemed necessary. These are:

1. The Student Court tries student cases of infractions of Student Board rules and auto traffic violations.

Exemption from its jurisdiction are offenses by organizations (these go to the Committee on Student Life and Interests); cases of dishonesty in classroom work; cases falling in the jurisdiction of the W.S.G.A.; cases of drunkenness, sexual offenses, and psychiatric cases. The court may impose penalties and the faculty will aid in their enforcement.

2. The Committee on Student Conduct may review reported infractions of such rules or standards as concern the conduct of individual students outside the classroom. It may suspend students, expel them, place them on probation, or assess other penalties at its discretion.
3. The Committee on Appeals hears from the Committee on Student Conduct, affirming or reducing the penalties at its discretion. Appeals may be brought by any student on whom a penalty is imposed.
4. The Committee on Student Life and Interests function parallels that of the Committee on Student Conduct in cases involving infractions of its rules by social or activity groups, as fraternities, sororities, publications, boards, committees, etc., and it, too, is empowered to assess proper penalties.

STUDENT MAIL

The University cannot assume responsibility for the prompt forwarding of student mail addressed in its care. Students are cautioned to notify possible correspondents of their correct Madison street address immediately after their arrival here. Mail addressed simply to the University of Wisconsin will be held for a reasonable period at the mail office, Bascom Hall, and will then be either forwarded or returned to the senders. Students should notify the Information Office, 162 Bascom Hall, of any changes in their address so that mail and inquiries may be directed to them.

AUTOMOBILE REGULATIONS

Student automobiles are not allowed on the campus roads between Agriculture Hall and Park Street between 7 A.M. and 6 P.M. Campus parking (except at intramural fields and men's dormitories) is prohibited at all times. Officers will be on duty and violators will be turned over to the Student Traffic Court where fines or other penalties are imposed. Trailers may not be parked on the campus. Since a city ordinance prohibits the location of trailers within the city limits, students are advised not to bring such vehicles to Madison with the expectation of using them as permanent university headquarters.

MARRIED STUDENTS

Students who are married are indicated in the University Directory by an asterisk after their names. In case a married woman desires to retain her maiden name, her married name will follow in parentheses. Students who are married or who marry during a university term must report that fact to (1) the Registrar and to (2) the Dean of Women or the Dean of Men.

HOUSING

Except for members of the resident family, women students may not live in houses accommodating men, and conversely, men students may not live in houses accommodating women.

Appendix III

WOMEN'S SELF-GOVERNMENT ASSOCIATION REGULATIONS APPLYING TO UNDER- GRADUATE WOMEN

I. CLOSING HOURS

- A. Sunday through Thursday — 10:30 P.M.
Friday and Saturday — 12:30 A.M.
Monday shall be a 10:30 night for all students.

B. Key Privileges

1. Seniors: Having 88 credits and not on probation may sign with the housemother for a key, and remain out two 10:30 nights a week until 12:30.
2. Juniors: Having 58 credits and not on probation may sign with the housemother for a key, and remain out one 10:30 night a week until 12:30.
3. Sophomores: Having 25 credits and not on probation may sign with the housemother for a key, and remain out one 10:30 night a month until 12:30.
4. Freshmen: Not on probation, may sign with the housemother for a key, and remain out one 10:30 night a semester until 12:30.
5. Any student, 21 or over, and not on probation, is entitled to Senior key privileges.

Key privileges must be requested of the housemother (or, in case of her absence, a resident of the house responsible to her) by 10:25 o'clock on the night the key is desired. All keys must be returned to the housemother (or a resident of the house responsible to her) by 12:30 on the night they are used, and must remain in the possession of the housemother until the next key privilege is granted. The privilege is not cumulative. For example, a junior may not take two keys one week and none the next.

No woman student shall use her key to allow any "unauthorized absentee" to enter the house. A single infringement of rule means loss of key privilege.

C. Exceptions:

1. Late permissions may be granted by the housemother only when the student is attending an authorized extra-curricular activity. The housemother's permission shall include only the event scheduled and a reasonable amount of time in which to return home.

"Authorized extra-curricular activity" as defined by W.S.G.A. Judicial Committee in October, 1943, is: Legitimate plays presented by Wisconsin Players; campus and professional groups in Union theaters; concerts in the Union theater; legitimate plays presented at local theaters; work in the Cardinal office; and campus group meetings.

2. Permission to return to the house after 10:30 because of paid employment must be obtained from the Office of the Dean of Women. All other permissions must come from the W.S.G.A. Vice-President.
3. Orientation Period. All but entering freshmen may receive a permission to stay out until 12:30 during the Orientation Period. Freshmen may stay out until 12:30 only on Friday and Saturday nights. On all other nights they must observe the 10:30 rules since they are attending a definite university schedule.
4. Senior Week. The nights between the official last day of examinations and Commencement Day shall be 1:30 nights for all graduating seniors. Between semesters when no Commencement exercises are held, there shall be no 1:30 nights for graduating seniors.
5. Prom shall be a 2:30 night, Military Ball shall be a 1:30 night, and Summer Prom shall be a 1:30 night for all students. If two thirds of the house so decides, the house may be closed at 12:30 and those who wish to take advantage of the late hours may be given keys.
6. Vacations. During vacations 12:30 nights are in effect every night for all students in residence. This shall include the last night of Thanksgiving, Christmas, and Spring Recess, the between-semesters period, and summer vacation. All nights before full holidays shall be 12:30 nights. Quiet hours are not in effect.

D. Examination Period

1. Regular closing hours are in effect during the examination period except that:
 - (a) Regular key privileges may be used during examination period.
 - (b) Monday shall not be a closed night during examination period. When any student has completed all her final examinations the housemother may grant her a 12:30 permission, providing her full examination schedule has been turned in before the first official examination day.

II. OVERNIGHT ABSENCES

The housemother's permission must be obtained not later than 10:25 P.M. on the night for which permission is requested for an overnight absence. The student's address and time of expected return must be left with the housemother.

All women students under 23 must have official applications for permission for absences from the house sent to their parents or guardians by the W.S.G.A. office. These cards are to be signed and returned to the girl's housemother. Only when such notice has been received from her parents

may a student stay in a non-W.S.G.A. house or go out of town without special permission for each absence. Home visits are the only exception to this rule. Students who feel that they should not for any reason come under this rule may apply for exception to the W.S.G.A. office.

This permission lasts for the whole period of a girl's residence as a student. When a girl moves she shall see that her new housemother receives her absence permission card. The permission may be rescinded at any time by the parents or guardian or by W.S.G.A.

Staying overnight in a non-W.S.G.A. house during the week on the part of a junior or senior shall count as one 12:30 key privilege.

Freshmen and sophomores may be absent from their houses to stay overnight in a non-W.S.G.A. house only on a regular 12:30 night.

A student may spend the night at a W.S.G.A. house other than her own only if both housemothers are informed.

A student may not be granted late permissions, key privileges, or other permission for out-of-town absences from any other W.S.G.A. house than her own.

III. QUIET HOURS

- A. Seventeen hours a day minimum throughout the school week, distribution to be determined in each house, schedule to be filed in the W.S.G.A. office at beginning of each semester.
- B. All telephoning, except in case of emergency, must stop at 11 P.M.
- C. No radio shall be tuned so that it can be heard outside of the room, and no typewriter shall be used between the hours of 11 P.M. and 7 A.M. in sleeping quarters.
- D. To be observed on the porches as well as throughout the house.

IV. SOCIAL REGULATIONS

- A. Social calls for men are allowed any time between 11 A.M. and closing hours. Calls before 11 A.M. during the week may not exceed ten minutes. Houses may make their own regulations as to hours and length of visits for Saturday and Sunday morning calls.
- B. Women students may not go at any time unchaperoned to any men's living quarters.
- C. Guests (not registered students) in W.S.G.A. houses are under W.S.G.A. rules; however, they may be granted 12:30 permission by the housemother any night. No guest may remain in a W.S.G.A. house longer than three days and two nights without obtaining permission to do so from the office of the Dean of Women.

V. LATENESS

- A. Lateness in returning from out of town after a week-end or vacation period shall not be penalized. Special cases may be referred to the W.S.G.A. Judicial Committee.
- B. For every 15 minutes a girl is late, one 12:30 permission shall be taken away. Special cases of lateness shall be referred to the House Judicial Committee or the W.S.G.A. Judicial Committee.

VI. GRADUATE STUDENTS

All graduates (those having a degree) living in undergraduate houses shall observe all house rules of the W.S.G.A. as herein set forth and shall be granted Senior Late Privileges. Graduate students under 21 who are living in undergraduate houses shall be required to obtain absence permits unless special exception has been made by the President of W.S.G.A.

VII. SUMMER RULES

Regular rules apply in summer except that closing hour is 11 P.M. on Monday through Thursday.

VIII. DEFINITIONS

- A. Probation. W.S.G.A. interprets probation to apply to all students having less than a 1.0 average.
- B. Closed night. On a closed night, no student may stay out later than 10:30. Monday is always a closed night, and the house may vote to make any additional night closed as it so desires.
- C. Closed period. The period beginning the week before final exams and ending on the last day of examinations is known as a closed period.

No social events are scheduled for this time.

Each student must be out of her university residence within 24 hours after her last final examination in the spring unless:

- 1. She is graduating;
 - 2. She has paid employment; (Permission to stay because of this reason must be granted by the Housing Bureau.)
 - 3. She has other reasons which she feels are important. (Permission to stay in this case must be granted by the Dean of Women.)
- E. Key privilege. Key privileges are extra 12:30 permissions. The rules pertaining to these key privileges are explained above.



